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Gram : JURVARSITY

THE W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

ARANYA BHAVAN

10A, LA Block, Sector III, Salt Lake City, Calcutta - 700 098

Nujs/FC/1/00

2 June, 2000

Subject: First Meeting of the Finance Committee, NUJS

Sir,

The first meeting of the Finance Committee of the University is proposed to be convened on **Thursday, 8th June, 2000 at 3.00 P.M.** at the premises of the University. Hon'ble Mr. Justice Chittatosh Mukherjee (Rtd.), the Treasurer of the University will preside and the following items are proposed to be discussed and appropriate decisions taken at the meeting :-

1. Constitution of the Committee and the review of function of the Committee under the Act.

(see copy of excerpt of Act. Annexure -I)

2. Appraisal of the Hostel Project Proposal submitted by the Architect and recommendations thereon.

(see enclosure of Project Report and comments thereon - Annexure - II)

3. Terms of the Architect and decisions thereon.

(Budget item on construction enclosed Annexure -III)

4. Budget demands on construction and its sequencing for Government approval.

(Annexure - IV)

5. Procedure for awarding construction contract.

6. Procedure for supervision and control of construction work.

7. Amendments to Financial Regulations.

(see amendments proposed by
Finance Secretary- ~~Annexure - 111~~)

(To be placed on the table)

8. Reporting on residential complex lease.

9. Any other item.

(Susanta Ghosh)
REGISTRAR

Encl: as above.

16. Finance Committee.—(1) There shall be a Finance Committee constituted by the Executive Council consisting of the following members:—

- (a) the Treasurer of the University;
- (b) the Vice-Chancellor;
- (c) three members nominated by the Executive Council from amongst its members, out of whom at least one shall be from the Government of West Bengal.

(2) The members of the Finance Committee, other than the Vice-Chancellor, shall hold office for a term of five years.

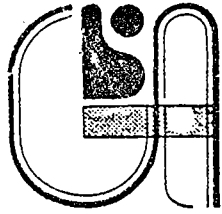
(3) The functions and duties of the Finance Committee shall be as follows:—

- (a) to examine and scrutinize the annual budget of the University and to make recommendations on financial matters to the Executive Council;
- (b) to consider all proposals for new expenditure and to make recommendations to the Executive Council;
- (c) to consider the periodical statements of accounts and to review the finances of the University from time to time, to consider reappropriation statements and audit reports, and to make recommendations to the Executive Council;
- (d) to give its views and to make recommendations to the Executive Council on any financial question affecting the University, either on its own initiative or on reference from the Executive Council or the Vice-Chancellor.

(4) The Finance Committee shall meet at least once every year. Three members of the Finance Committee shall form the quorum for a meeting of the Finance Committee.

(5) The Treasurer of the University shall preside over the meetings of the Finance Committee, and, in his absence, the Vice-Chancellor shall preside. In the case of difference of opinion among the members, the opinion of the majority of the members present shall prevail.

The General Council has nominated Mr. Justice Chittatosh Mukherjee as the Treasurer of the University at its meeting on 21.4.2000 and the Executive Council is to nominate the three members under clause (c) of Section 16 above. As this committee is to meet frequently it would be convenient if the members are based in Calcutta. After discussion with the Hon'ble Law Minister, it was felt that the Finance Secretary, Government of West Bengal, the Judicial (Law) Secretary, Government of West Bengal and Prof Gangotri Chakraborty of NUJS may be nominated as members. All of them are Executive Committee members. Mr. K.K. Venugopal's name was considered, but being a busy lawyer in Delhi, he may not be able to find time to come down to Calcutta for Finance Committee meetings. Members may kindly consider the proposal and if agreed to, the resolution enclosed may be signed and returned to me at your earliest convenience.



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BOSE &
ASSOCIATES PVT. LTD.

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Annexure - II

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GRAM : CITYSCAPE

Ref : GBPL/INTD(2677)/ 307 /2000

April 28, 2000

Dr Ashim Das Gupta
Hon'ble Minister for Finance
Government of West Bengal
Writers' Building
K S Roy Road
Calcutta 700 001.

Dear Sir,

Re : Proposed National University of Juridical Science
at Salt Lake, Calcutta - Construction of Hostel &
Staff Quarters.

We refer to the meeting held in your Chamber on 25th instant when
the following were present :

Dr Ashim Das Gupta	Hon'ble Minister for Finance Govt of West Bengal
Mr Nitish Adhikary	Hon'ble Minister for Law & Judiciary Govt of West Bengal
Prof N R Madhava Menon	Vice Chancellor, NUJS.
Prof (Mrs) G Chakraborty	NUJS.
Mr Subimal Ghosh Mr P C Dutta Mr M Bhattacharya Mr R Dey	Ghosh, Bose & Associates Pvt Ltd.

The Architects M/s. Ghosh, Bose & Associates Pvt Ltd explained the various alternatives prepared by them for the Hostel Building showing single occupancy, mixture of single & double occupancy and 3-person per room occupancy. After going through the details it was decided to go for mixed occupancy considering 60% single room and 40% double room occupancy. The Staff Quarters as already proposed earlier would remain as per the requirement of NUJS. It was also decided that the Architects would submit the preliminary cost estimate on the basis of this final requirement along with necessary drawings.

We have the pleasure now to enclose two copies of our report which consist the following drawings :

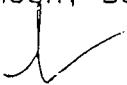
Sl. No.	Drg. No.	Description
1.	AR/RES/01	Ground floor Plan, Area Statement.
2.	AR/RES/02	Typical floor Plan.
3.	AR/RES/03	Internal layout of rooms & Section.
4.	AR/MP/01	Site Plan.

The report consist of preliminary cost estimate based on the PWD norms. It would be seen that the total cost of the project as per the preliminary estimate comes to Rs.794.00 lacs. The extra cost of 4 Nos. of lifts works out to Rs. 44.00 lacs which has been shown separately as was decided in the above meeting.

In case you require any further clarification on the above kindly let us know so that we may have the pleasure of furnishing the same forthwith.

Thanking you and assuring of our best services and attention at all times,

Yours faithfully,
for Ghosh, Bose & Associates Pvt Ltd,



Managing Director.

Enclo : As above.

CC ✓ Prof N R Madhava Menon - Alongwith a copy of Report.
Vice Chancellor
West Bengal National University
of Juridical Science
Aranya Bhawan (1st & 2nd floor)
Salt Lake
Calcutta 700 091.

PROPOSED WEST BENGAL NATIONAL UNIVERSITY FOR JURIDICAL SCIENCES
AT SALE LAKE, CALCUTTA

HOSTEL BLOCK (60% SINGLE AND 40% DOUBLE ACCOMMODATION)
AND STAFF QUARTER

A. BUILT-UP AREA

Hostel Block

a)	Ground Floor	:	1,295 Sqm (3.60 M height)	
b)	First Floor	:	1,255 Sqm (3.00 M height)	
c)	Second Floor	:	1,255 Sqm (3.00 M height)	
d)	Third Floor	:	1,255 Sqm (3.00 M height)	
e)	Fourth Floor	:	1,255 Sqm (3.00 M height)	
f)	Fifth Floor	:	1,255 Sqm (3.00 M height)	
g)	Sixth Floor	:	1,255 Sqm (3.00 M height)	
h)	Attic Room	:	150 Sqm (2.40 M height)	
i)	Lift Machine Room	:	60 Sqm (5.00 M height)	
				9,035 Sqm

Staff Quarter

a)	Ground Floor	:	295 Sqm (3.00 M height)	
b)	First Floor	:	295 Sqm (3.00 M height)	
c)	Attic Room	:	20 Sqm (2.40 M height)	
				610 Sqm

Substation Building

		:	150 Sqm	
				9,795 Sqm

B. PRELIMINARY ESTIMATE

			Amount (Rs. in Lacs)
1.	General Building Work :		
	Superstructure (7 Storied) Hostel Building	28,689 m ³ @ Rs. 1,165.00/ m ³ for RCC Frame Construction	= 334.23
	Add for Pile Foundation	@ 35% of Superstructure Cost	= 116.98
2.	Two Storied Staff Quarter including foundation	1,995 m ³ @ Rs. 1,165.00/ m ³	= 23.24
3.*	Substation Building and Fire Pump Room including Foundation (Single Storied)	150 m ²	= 8.25
			482.70
4.	Sanitary and Plumbing Work	@ 20% of Building Cost of Rs.482.70 lacs	= 96.54
5.	Internal Electrical Installation including Fittings	@ 15% of Building Cost of Rs.482.70 lacs	= 72.40
6.	Architectural Features	@ 5% of Building Cost of Rs.482.70 lacs	= 24.14
7.	Under Ground Reservoir (1,00,000 Ltrs for Domestic and 50,000* Ltrs for Fire)	1,50,000 Ltrs	= 6.00
8.	Overhead Reservoir (60,000 Ltrs for Domestic and 10,000 Ltrs for Fire)	70,000 Ltrs	= 4.50
9.	Boundary Wall (Barbed Wire Fencing) and M S Gate	300 Mtrs	= 2.00
10.	Tube Well with Pumps		= 6.00
		C/o :	694.28

		Amount (Rs. in Lacs)
	B/f:	694.28
11.	De-Ironing Plant	= 6.00
12.*	External Sewerage and Part Drainage	= 5.00
13.*	Substation Equipment (250 KVA Transformer, H T Gear and LT Panel)	= 14.00
14.*	External Electrical Work with Street Lighting	= 3.00
15.*	Fire Fighting System (Wet-risers)	= 16.00
		738.28
*	Municipal Sanction Fees, Service Connection Charges including Security Deposit	= 4.00
		742.28
	Structural Design, Architectural Design, Project Proposal including detail BOQ @ 4% of Rs. 738.28 lacs	= 29.53
	Supervision Charges @ 3% of Rs. 738.28 lacs	= 22.15
	Total :	793.96
	Say :	794.00

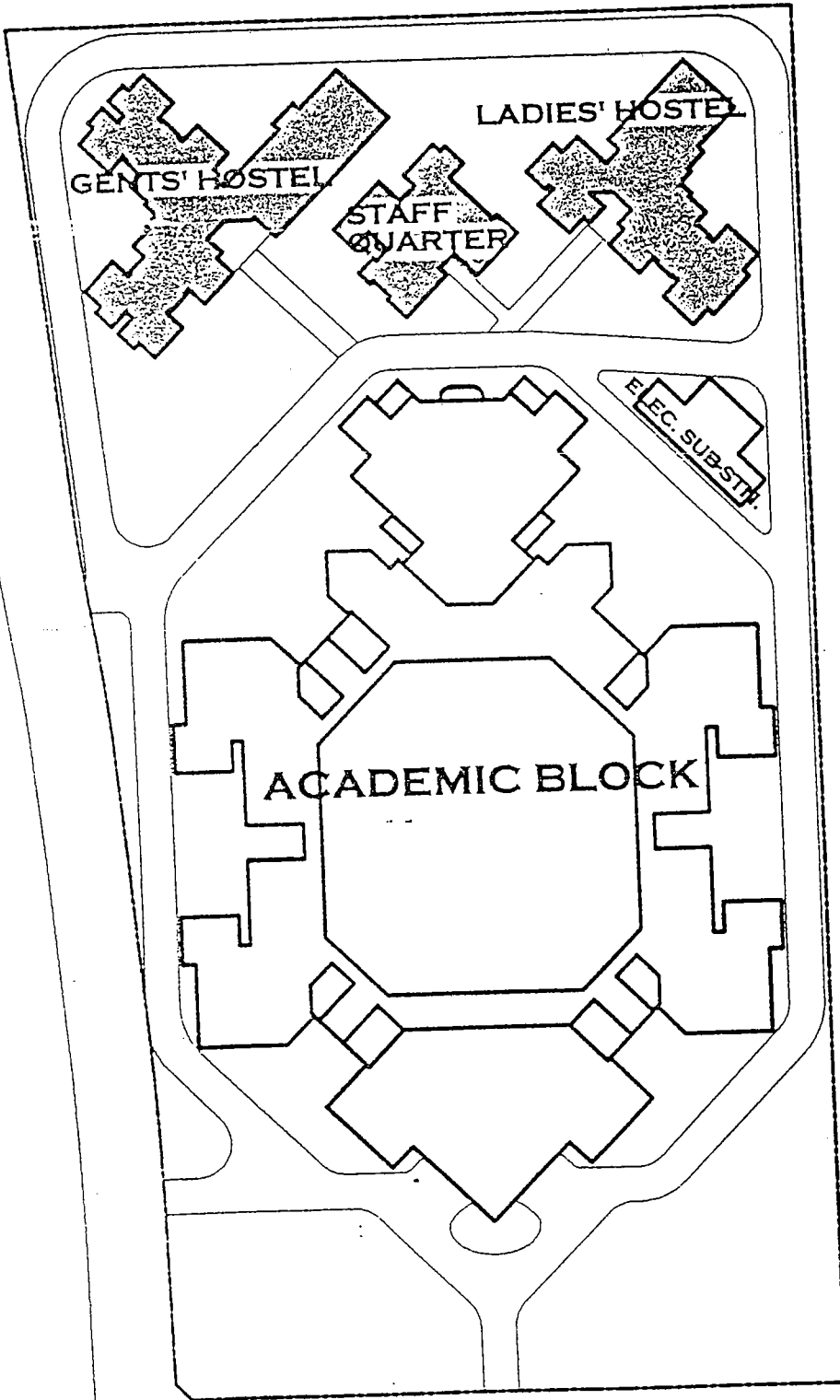
Rate per Sqm = Rs. 8,105.77, Rs. 753.32 per Sq ft, Say : Rs. 753.00 per Sq ft.

* Part of the total services required in the Campus

Extra for Lifts (2 Nos 8 Passengers + 2 Nos 13 Passengers)
(Serving alternate floor only) = 44.00 lacs

- NOTE :
1. The above Estimate is based on PWD (Government of West Bengal) Chief Engineer Memo No. 1587/CE/PWD dated 07.06.1999.
 2. The above Estimate does not include Cost of Land, Permanent Boundary Wall, Furniture and Furnishing, Interior Decoration and Escalation etc.
 3. Cost of D.G Set for emergency power and internal road has not been considered. This would be covered in the estimate for Academic Block.

APRIL 28, 2000



TYPE IV ROAD

E. M. BYEPASS

SITE PLAN

DRG. NO. - AR/MP/01
SCALE 1:1000
APRIL 28, 2000

PROPOSED N.U.J.S. AT SALLAKE, CALCUTTA



Recommendations from an Appraiser referred by the Hon'ble Law Minister

PAGE : 1 OF 3

1.0 The scope of work shall comprise of the following activities :-

1.1 Consultation services in relation to-Drawing Office Work.

- a) Preparation of conceptual plan, drawing showing proposed occupancy pattern.
- b) Preparation of preliminary project report containing conceptual plan, brief write up on salient feature of various functional and technical parameter including preliminary cost estimate required for administrative approval.
- c) Carrying out soil investigation work at project site, interpretation of soil data, with specific recommendation on the type of foundation to be prepared for this project.
- d) Carrying out preparation of architectural and structural drawings required for obtaining approval from appropriate civic authorities.

- e) Liaison with appropriate civic bodies and extending all necessary technical and administrative support services to the employer for expediting approval process.
- f) Preparation of Prequalification Document, Tender Document, General Conditions of Contract, Notice Inviting Tender, Special Condition of Contract, Technical Specification and Bill of Quantities.
- g) Preparation of Cost Estimate based on B. O. Q.
- h) Preparation of "Good for Execution Working Drawings" for all architectural and structural components of the building including preparation of Bar Bending Schedule door & window schedule, flooring schedule and other related architectural and structural information as required for smooth execution of work.
- i) Preparation of detailed drawings for Sanitary, Plumbing, Electrical, Air-condition, Fire Fighting, and other related services.

- j) Preparation of detailed B.O.Q. based on the detailed working drawings.
- k) Preparation of "As made" drawing upon completion of project.
- l) Submission of detail design calculation and drawings as required.
- m) Preparation of detailed drawings for all built-in furniture.-
- n) Preparation of detail drawing for landscaping.
- o) Preparation of perspective drawing.
- p) Preparation of model in 1:150 scale.

The charges for the above – 2.5% to 3% of Rs.742.28 Lacs
i.e. 2.5% = Rs.18.557 Lacs
3.0% = Rs.22.15 Lacs

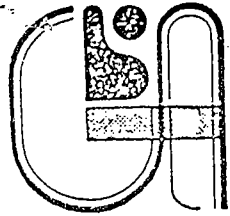
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PROJECT MANAGEMENT SERVICES

- | | | |
|----|--------------------|------------------------|
| 1. | RESIDENT ENGINEER | :: RS. 25,000/= |
| 2. | QUANTITY ESTIMATER | :: RS. 15,000/= |
| 3. | FIELD ENGINEER | :: RS. 15,000/= |
| 4. | CIVIL SUPERVISORS | :: <u>RS. 16,000/=</u> |
| | - 2 Nos | <u>Rs. 71,000/=</u> |
| 5. | MECHANICAL } | |
| | | } |
| 6. | ELECTRICAL AND } | :: RS. 20,000/= |
| | FIRE FIGHTING } | |

Considering 3 year completion time,
(36 months) – Rs.71,000/= x 36 = Rs.25,56,000/=

Mechanical & Electrical
(for 6 months) Rs.20,000/= x 6 = Rs. 1,20,000/=
Rs. 26,76,000/=



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GRAM : CITYSCAPE

Ref : GBPL/INTD(2677)/ 095 -/99

December 23, 1999.

Dr N R Madhava Menon
Vice Chancellor
West Bengal National University
of Juridical Science
Aranya Bhavan (1st & 2nd floor)
Salt Lake, Calcutta 700 091.

Dear Sir,

Re : Proposed University of Juridical Science at
Salt Lake, Calcutta.

We feel very honoured to be given the opportunity to prepare the scheme for such an important Educational Institutions of yours.

We had the pleasure to present our schemes to the Executive Council of the University in the morning of 22nd December '99 at your office in Aranya Bhavan. The two concepts prepared for the project was explained and it was found that Alternative-2 having an enclosed Courtyard and with library and auditorium located at the rear was appreciated by everybody due to its ground coverage being around 22% as against 36% in Alternative-1 with low rise buildings. The various phasing of the work vis-a-vis the preliminary cost estimate was also submitted in the Report. It was felt that the building be designed to utilise the maximum height permissible for this particular site and to have permanent finishes requiring minimum maintenance. It was also felt that more emphasis should be given to the parking areas provided inside the campus and for the purpose it was suggested that, if required, basement may be provided under the building to accommodate parking and services.

We were informed that the foundation stone laying ceremony for the project would be held in the 3rd week of April 2000 when the scheme drawings and audio-visual presentation may again have to be made by us to the gathering. It was assured by us that all arrangements shall be made for the above presentation.

In this connection we would like to mention that we shall be guided by the norms as laid down by UGC while appointing Architects/Consultants for their projects. It is felt that our scope of work initially would include total services covering the following :

"Preparation of preliminary/conceptual drawings, preparation of preliminary/feasibility reports/submission to the local bodies, preparation of detailed architectural drawings, structural designs, services planning, detailed estimates and tenders specification and local periodical visits to the site".

-: 13 :-

THE W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCESBUDGET ESTIMATES 2000-2001CAMPUS DEVELOPMENT

(Figures in rupee only)

Sl. No.	Particulars	Budget Estimate Estimate 2000-2001
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1. Construction of first phase
of University Campus

(Preparation of Plans for
Sanction, Plan Sanction
fee, Mutation fee, Payment
of tax on vacant land,
Preparation of Tender
Papers, Appointment of
Contracts, Architect's
fee and construction
of buildings.

300,00,000

Total: 300,00,000