

The West Bengal National University of Juridical Sciences

Minutes of the 100th Meeting of the Finance Committee of WBNUJS held on 19th December 2017

Sl. No.	Agenda Item	Resolution	Remarks
1.	Confirmation of the Minutes of the 99 th Meeting of the Finance Committee held on 27/11/2017	<p>The Minutes of the 99th Meeting of the Finance Committee held on 27/11/2017 were placed for confirmation.</p> <p><u>Resolution</u></p> <p>The Minutes of the 99th Meeting of the Finance Committee held on 27/11/2017 were confirmed.</p>	
2.	Proceedings of the Procurement Committee	<p>The Minutes of the 23rd Meeting of the ‘Procurement Committee’ are placed for kind perusal and direction. The same was submitted for kind approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee members unanimously decided as follows :</p> <ol style="list-style-type: none"> 1. Resolution on item no. 1, 2, 8 and 9 are approved. 2. For item no. 3, as the cost will be below one lakh, a three member committee shall purchase the material after taking four quotations for such procurement. 3. For item no. 4(a) & 4(b) – The procurement is approved as proposed. For item no. 4(c) – The procurement of laptops shall be made from M/S. WEBEL. 4. For item no. 5, three visitors chair shall be procured from WBSIDC. 5. For item no. 6, a three member committee shall purchase 6 (six) wall mounted fans after taking four quotations. 	

		<p>6. For item no. 7, all the items mentioned therein shall be purchased from M/S. WEBEL. The purchase of item 7(b) shall be clubbed together with item no. 4 (c).</p> <p>7. For item no. 10, a laser printer with scanning and photocopy facility shall be purchase from M/S. WEBEL.</p>	
3.	Proceedings of the Works Committee	<p>The Minutes of the 30th Meeting and 31st Meeting of the ‘Works Committee’ are placed for kind perusal and direction. The same was submitted for kind approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee members unanimously approved the minutes of the 30th and 31st meeting of the Works Committee.</p>	
4.	Proceedings of the Building Committee	<p>The Minutes of the Meeting of the ‘Building Committee’ held on 01/12/2017 and 15/12/2017 are placed for kind perusal and direction. The matter was submitted for kind approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee members deferred the agenda for the next meeting.</p>	
5.	Refund of tuition fees for IDIA Sponsored Students	<p>The matter arises out of the 98th Meeting of the Finance Committee held on 16/11/2017 and 99th Meeting held on 27/11/2017.</p> <p>Every year the some students get admission through CLAT who are sponsored by IDIA across the country in all National Law Schools.</p> <p>WBNUJS also have some students who are sponsored by IDIA every year for their five year course in this University who have paid their tuition fees for their respective year and now claims for a refund of the respective amount as that will be</p>	

sponsored by IDIA.

The names of the students and the amount to be refunded are mentioned below :

Sr. No.	Name of the Student	ID	Batch	Amount to be refunded (Rs.)
1.	Ms. Vinatoli Yeptho	21313 9	2013	1,90,720/-
2.	Mr. Musharaf N. Malla	21612 4	2016	1,46,400/-
3	Mr. Aritra Mondal	21705 7	2017	73200/-
4	Mr. Lakesh Kumar	21509 8	2015	90000/-

The Members of the Finance Committee in the referred meeting directed to discuss the matter with deliberation in the next meeting.

The matter is once again put up for directions.

Resolution

The Finance Committee members deferred the agenda for the next meeting.

6. Proposal for procurement of car of the Vice Chancellor

The matter arises out of the 92nd Meeting of the Finance Committee held on 21/08/2017 towards procurement of the car of the Vice Chancellor. The 55th Meeting of the Executive Council held on 15/07/2017 has ratified the direction of the Finance Committee for procurement of the car of the Vice Chancellor within Rs. 15 lakhs.

The Registrar and Accounts Officer as per the direction of the Finance Committee have tried to negotiate but eventually it was found that the rate of the approved car i.e. XUV 500 7str BSIV in GEM is much lower. But after much persuasion the GEM Gateway could not be accessed in this regard. Thereafter the same was reported to the members of the Finance Committee who directed to take quotations for the said model from the authorized vendors in

Kolkata.

Accordingly quotations have been received from the different authorized vendors of Mahindra & Mahindra Ltd. as well as from the Government and Institutional Sales Division of Mahindra and Mahindra Ltd., which are stated below :

Sr. No.	Name of the Vendor	Model of the Car	Amount (Rs.)
1	Mahindra & Mahindra Ltd. , Mumbai	XUV 500 W8 FWD BSIV	Rs. 13,84,645/- (All inclusive) on road price
2	Auto Carriage Pvt. Ltd. (Royal Motors)	XUV 500 W9 7STR BSIV	Rs. 16,74,812/- (All inclusive) on road price
3	Auto Carriage Pvt. Ltd. (Royal Motors)	XUV 500 W6 7STR BSIV	Rs. 15,14,487/- (All inclusive) on road price
4	Shree Automotive Pvt. Ltd.	XUV 500 W9 7STR BSIV	Rs. 16,53,621/- (All inclusive) on road price
5	Shree Automotive Pvt. Ltd.	XUV 500 W6 7STR BSIV	Rs. 14,88,965/- (All inclusive) on road price
6	Supreme & Co. Pvt. Ltd.	XUV 500 W9 7STR BSIV	Rs. 17,24,570/- (All inclusive) on road price
7	Supreme & Co. Pvt. Ltd.	XUV 500 W6 7STR BSIV	Rs. 15,61,890/- (All inclusive) on road price

Mahindra and Mahindra Ltd. agreed to sale the vehicle at GEM price with condition to sale it through their channel partner /

		<p>representative. The Members of the Finance Committee in its 99th Meeting directed that the University shall obtain proper explanation on the price and break-up of the various components of tax and transportation charges and to be placed in next Finance Committee meeting for deliberation and decision. However the matter was communicated to M/s. Mahindra and Mahindra and they have agreed to be present in person before the Members of the Meeting of the Finance Committee. The matter was submitted for directions.</p> <p><u>Resolution</u></p> <p>Mr. B. Ghosh, representative of Mahindra and Mahindra was present in the meeting of the Finance Committee. He has appraised the Committee that Mahindra and Mahindra is offering a better model i.e. XUV W9 model as an alternative offer for XUV W8 model.</p> <p>He also suggested that the University should opt for XUV W9 model and provided a breakup of the price of XUV W9 model to be purchased through GEM at on road price of Rs. 14,00,931/-.</p> <p>The on road price as available from internet of XUV W9 model is about Rs. 17.48 lakhs. The members principally agreed to procure W9 model through GEM purchase.</p> <p>However, there appears to be some disparity in the calculation of GST and CESS in the calculation provided by Mr. B. Ghosh.</p> <p>Mr. Prithwish Saha is to consult the Commercial Tax Department, Government of West Bengal to ascertain the GST and CESS, applicable, and inform the Committee in the next meeting.</p>	
7.	Proposal for installation and commission of Bio-metric System in the University	<p>The University felt the necessity of implementation and commissioning of the Bio-Metric System in the University immediately only for the staff members. It was a pending issue for implementation of such system for all students, faculty members and staff of the University. However, the University felt that such implementation shall be only made for staff members of the University and accordingly estimate / quote has been taken from M/s. WEBEL Technology Ltd. (A Govt. of West Bengal Undertaking) in this regard for Rs.</p>	

		<p>1,04,386.64/- (approx). The matter was submitted for directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee members deferred the agenda for the next meeting.</p>	
<p>8</p>	<p>Proposal for decision on Investment of Matured Value of Rs. 2.25 crores presently lying with the University in GOI Bonds or alternative bonds</p>	<p>As per decision of the Executive Council in its meeting held on 11/11/2017, Ms. Vaneeta Patnaik, Assistant Professor of Law, WBNUJS was directed to furnish proposal of investment of University fund to the tune of Rs. 2.25 crore available on account of maturity of three fixed deposits to the best interest of the University. Usually as per direction of the Finance Committee and Executive Council earlier such funds i.e. matured value of Fixed Deposits are time to time invested in Government Bonds @ 8% per annum interest rates. As she contradicted in the meeting of the Executive Council referred to above that the University may earn more profit by availing of discount payable by RBI on such bonds. Accordingly the three member committee was formed by the University for exploration of the benefits which can be yielded by investing the above noted amount to Government Bonds.</p> <p>Ms. Patnaik after discussion in the meeting submitted one 'write up' describing the nature and other details of five types of bonds including Public & Private Bonds for perusal by the Finance Committee first and next course of action as it decides.</p> <p>The matter was submitted for directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee members deferred the agenda for the next meeting.</p>	

9	Proposal for requirement of I.T. Support services in the University Campus	<p>University is consistently facing several challenges in providing maintenance and ensuring regular upgradation of our IT infrastructure due to lack of in-house man power. We may mention here that in the last one year we have undertaken three major IT related project, namely digitization of class room, implementation of ERP system where in several elements of our academic and administrative processes are being digitised and enhancement of security system.</p> <p>The nature of IT infrastructure is such that it requires frequent updation of knowledge of the manpower associated with its maintenance and upgradation. Any knowledgeable person appointed today may not fit tomorrow unless he/she keeps abreast with the development in the field.</p> <p>Further, it is difficult to find the diverse types of skills and expertise required to maintain and upgrade different components of our IT infrastructure in one or one set of persons.</p> <p>In order to get effective maintenance and upgradation of IT infrastructure several organisations including Governmental departments are therefore availing the Facilities Management Service (FMS) through some reputed companies. It helps the organizations to well maintain their IT Infrastructure through representative staffs but also services of experts associated with such FMS companies.</p> <p>Given the likely requirements of our digital classroom, ERP Software, digital security system as well as Ministry of Human Resource Development's directive on joining the Swayam Platform on MOOC Courses and National Academic Depository, the University shall require extra-manpower and it may be more effective and convenient from a managerial point of view to engage required personnel through such FMS services. As stated above, it would also allow the University to have requisite expertise.</p> <p>In West Bengal, the WEBEL, a Government of West Bengal enterprise, provides similar FMS services to several organizations including some governmental departments. The same was informed by Mr. Debasish Majumdar, Project</p>	
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<p>10.</p>	<p>Beautification of Water Body with fountain & mural in front of Gents Hostel of WBNUJS</p>	<p>The renovation / beautification of the <u>Water Body with fountain & mural in front of Gents Hostel of WBNUJS</u> is a long pending issue with the University. Accordingly after much persuasion and discussion with the PWD an estimate of Rs. 21,73,927/- has been placed before the Building Committee and Building Committee unanimously approved the proposal.</p> <p>The matter was submitted before the Finance Committee for directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee members deferred the agenda for the next meeting.</p>	

<p>11</p>	<p>Proposal for proper illumination of Institute Block Courtyard</p>	<p>The matter arises out of the Meeting of the Building Committee meeting held on 01/12/2017. The University felt that proper illumination of institute block courtyard is necessary as the entire area of the courtyard needs proper illumination in the night for avoiding any untoward incident during that time.</p> <p>Accordingly, the University wrote to PWD and subsequently the PWD submitted a quote / estimate for Rs. 11,23,727/- for execution of such job. The matter was submitted for direction in the meeting held on 01/12/2017 for lighting and illumination of the institute block and the same was deferred for the next meeting of the Building Committee.</p> <p>It was also suggested that the PWD Chief Engineer (Electrical) may be invited to the next meeting of the Building Committee to explain the cost allocation suggested by him in the proposal. In 10th Meeting of the Building Committee held on 15/12/2017 the Executive Engineer (Electrical) explained the cost of each item and proposal. The Building Committee members unanimously approved the proposal. The matter was put up for directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee members deferred the agenda for the next meeting.</p>	
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