

## The West Bengal National University of Juridical Sciences

Minutes of the 101<sup>st</sup> Meeting of the Finance Committee of WBNUJS to be held on 26<sup>th</sup> December 2017 has been rescheduled and held on 3<sup>rd</sup> January 2018.

| Sl. No. | Agenda Item  | Resolution  | Remarks |
|---------|--|---|---------|
| 1.      | Confirmation of the Minutes of the 100 <sup>th</sup> Meeting of the Finance Committee held on 19/12/2017 | <p>The Minutes of the 100<sup>th</sup> Meeting of the Finance Committee held on 19/12/2017 were placed for confirmation.</p> <p><b><u>Resolution</u></b></p> <p>The Vice Chancellor welcomed the new Treasurer, WBNUJS Shri Jishnu Saha and thanked him for accepting the post.</p> <p>The members of the Finance Committee unanimously confirmed the Minutes of the 100<sup>th</sup> Meeting of the Finance Committee held on 19/12/2017.</p>  |         |
| 2.      | Proceedings of the Building Committee  | <p>The Minutes of the Meeting of the 'Building Committee' held on 01/12/2017 and 15/12/2017 are placed for kind perusal and direction.</p> <p>The matter was placed before the 100<sup>th</sup> meeting of the Finance Committee who directed to defer the same to be placed before the next meeting.</p> <p>The same was submitted for kind approval.</p> <p><b><u>Resolution</u></b></p> <p>The Finance Committee decided as follows in respect of the minutes of the Building Committee in its meeting held on 01/12/2017 :</p> <p>i) The Finance Committee noted the minutes of Agenda Item No. 1, 2 and 5.</p> |         |

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|           |   | <p>ii) In respect of Agenda Item No. 3, the members of the Finance Committee unanimously agreed with the decision of Building Committee and approved the work to be given to PWD as per decision of the Building Committee.</p> <p>In respect of agenda item no. 4, the decision of the Building Committee dated 15/12/2017 in regard to item no. 1 shall be followed.</p> <p>The Finance Committee decided as follows in respect of the minutes of the Building Committee in its meeting held on 15/12/2017 :</p> <p>i) The Finance Committee noted the decision of the Building Committee in respect of Agenda Item No. 1 and 2.</p> <p>ii) The Finance Committee unanimously approved the decision of the Building Committee in respect of Agenda Item No. 3 and 5.</p> <p>iii) In respect of Agenda Item No. 4, decision of the Agenda Item No. 8 of the 101<sup>st</sup> Meeting of the Finance Committee shall be followed.</p> |  |
| <p>3.</p> | <p>Refund of tuition fees for IDIA Sponsored Students</p> | <p>The matter arises out of the 98<sup>th</sup> Meeting of the Finance Committee held on 16/11/2017, 99<sup>th</sup> Meeting held on 27/11/2017 and 100<sup>th</sup> Meeting held on 19/12/2017 where the same was deferred.</p> <p>Every year the some students get admission through CLAT who are sponsored by IDIA across the country in all National Law Schools.</p> <p>WBNUJS also have some students who are sponsored by IDIA every year for their five year course in this University who have paid their tuition fees for their respective year and now claims for a refund of the respective amount as that will be sponsored by IDIA.</p> <p>A decision in this regard in the 70<sup>th</sup> Meeting of the Finance Committee was enclosed and put up for information.</p>   |  |

The names of the students and the amount to be refunded are mentioned below :

| Sr. No. | Name of the Student   | ID         | Batch | Amount to be refunded (Rs.) |
|---------|-----------------------|------------|-------|-----------------------------|
| 1.      | Ms. Vinatoli Yeptho   | 21313<br>9 | 2013  | 1,90,720/-                  |
| 2.      | Mr. Musharaf N. Malla | 21612<br>4 | 2016  | 1,46,400/-                  |
| 3       | Mr. Aritra Mondal     | 21705<br>7 | 2017  | 73200/-                     |
| 4       | Mr. Lakesh Kumar      | 21509<br>8 | 2015  | 90000/-                     |

The Members of the Finance Committee in the referred meeting directed to discuss the matter with deliberation in the next meeting.

The matter was once again put up for directions.

**Resolution**

The Finance Committee unanimously approved the refund of the amount as proposed. The matter shall be referred to the Academic Council for framing guidelines on continuity of giving scholarships.

The Finance Committee further decided that an amount of Rs. 50 lakhs shall be kept separately for scholarship purpose including scholarship to IDIA students and Merit-cum-Means Scholarship.

4. Proposal for procurement of car of the Vice Chancellor

The matter arises out of the 92<sup>nd</sup> Meeting of the Finance Committee held on 21/08/2017 towards procurement of the car of the Vice Chancellor. The 55<sup>th</sup> Meeting of the Executive Council held on 15/07/2017 has ratified the direction of the Finance Committee for procurement of the car of the Vice Chancellor within Rs. 15 lakhs.

The Registrar and Accounts Officer as per the direction of the Finance Committee have tried to negotiate but eventually it was found that the rate of the approved car i.e. XUV 500 7str BSIV in GEM is much lower. But after much persuasion the GEM Gateway could not be accessed in this regard. Thereafter the same was reported to the members of the Finance Committee who directed to take quotations for the said model from the authorized vendors in Kolkata.

Accordingly quotations have been received from the different authorized vendors of Mahindra & Mahindra Ltd. as well as from the Government and Institutional Sales Division of Mahindra and Mahindra Ltd., which are stated below :

| Sr. No. | Name of the Vendor                     | Model of the Car     | Amount (Rs.)  |
|---------|--|----------------------|---|
| 1       | Mahindra & Mahindra Ltd. , Mumbai      | XUV 500 W8 FWD BSIV  | Rs. 13,84,645/-<br>(All inclusive)<br>on road price |
| 2       | Auto Carriage Pvt. Ltd. (Royal Motors) | XUV 500 W9 7STR BSIV | Rs. 16,74,812/-<br>(All inclusive)<br>on road price |
| 3       | Auto Carriage Pvt. Ltd. (Royal Motors) | XUV 500 W6 7STR BSIV | Rs. 15,14,487/-<br>(All inclusive)<br>on road price |
| 4       | Shree Automotive Pvt. Ltd.             | XUV 500 W9 7STR BSIV | Rs. 16,53,621/-<br>(All inclusive)<br>on road price |
| 5       | Shree Automotive Pvt. Ltd.             | XUV 500 W6 7STR BSIV | Rs. 14,88,965/-<br>(All inclusive)<br>on road price |
| 6       | Supreme & Co. Pvt. Ltd.                | XUV 500 W9 7STR BSIV | Rs. 17,24,570/-<br>(All inclusive)<br>on road price |

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|  |  | 7 | Supreme & Co. Pvt. Ltd. | XUV 500 W6<br>7STR BSIV | Rs.<br>15,61,890/-<br>(All inclusive)<br>on road price |
| <p>Mahindra and Mahindra Ltd. agreed to sale the vehicle at GEM price with condition to sale it through their channel partner / representative.</p> <p>The Members of the Finance Committee in its 99<sup>th</sup> Meeting directed that the University shall obtain proper explanation on the price and break-up of the various components of tax and transportation charges and to be placed in next Finance Committee meeting for deliberation and decision. However the matter was communicated to M/s. Mahindra and Mahindra and they have agreed to be present in person before the Members of the Meeting of the Finance Committee.</p> <p>Mr. B. Ghosh, representative of Mahindra and Mahindra was present in the meeting of the Finance Committee where he appraised the Committee that Mahindra and Mahindra is offering a better model i.e. XUV W9 model as an alternative offer for XUV W8 model.</p> <p>He also suggested that the University should opt for XUV W9 model and provided a breakup of the price of XUV W9 model to be purchased through GEM at on road price of Rs. 14,00,931/-.</p> <p>The on road price as available from internet of XUV W9 model was about Rs. 17.48 lakhs. The members principally agreed to procure W9 model through GEM purchase.</p> <p>However, there appears to be some disparity in the calculation of GST and CESS in the calculation provided by Mr. B. Ghosh.</p> <p>Mr. Prithwish Saha was to consult the Commercial Tax Department, Government of West Bengal to ascertain the GST and CESS, applicable, and inform the Committee in the next meeting.</p> <p>Accordingly the same has been vetted where the copy of the discussion in the GST Council Meeting held on 09/09/2017 is put up as annexure for information and perusal.</p> <p>The matter was submitted for directions.</p> |  |   |                         |                         |  |

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|    |   | <p><b><u>Resolution</u></b></p> <p>The Finance Committee refer the decision taken in the 100<sup>th</sup> meeting of the Finance Committee and directed that Mr. Prithwish Saha, DEO, WBNUJS to consult the officials of Commercial Tax Department and verify applicable cess.</p>   |  |
| 5. | Proposal for installation and commission of Bio-metric System in the University   | <p>The University felt the necessity of implementation and commissioning of the Bio-Metric System in the University immediately only for the staff members. It was a pending issue for implementation of such system for all students, faculty members and staff of the University. However, the University felt that such implementation shall be only made for staff members of the University and accordingly estimate / quote has been taken from M/s. WEBEL Technology Ltd. (A Govt. of West Bengal Undertaking) in this regard (Annexure 5A) for Rs. 1,04,386.64/- (approx).</p> <p>The matter was placed before the 100<sup>th</sup> meeting of the Finance Committee who directed to defer the same to be placed before the next meeting.</p> <p>The matter was submitted for directions.</p> <p><b><u>Resolution</u></b></p> <p>The Finance Committee members unanimously approved the proposal to assign the work of installation and commissioning of Bio-metric System through WEBEL Technologies with a cost of Rs. 1,04,386.64/- (approx).</p> |  |
| 6. | Proposal for decision on Investment of Matured Value of Rs. 2.25 crores presently lying with the University in GOI Bonds or alternative | <p>In the meeting of the Executive Council held on 11/11/2017 while discussion was raised about item 6 of the 93<sup>rd</sup> Finance Committee in relation to investment of 8.3 Crore in RBI Bond, Ms. Vaneeta Patnaik brought to the knowledge of the Executive Council members that there is possibility of getting incentives from State Bank of India, Main Branch, if we negotiate with them for bulk purchase of RBI Bond. Registrar (Acting) informed the Executive Council that 97<sup>th</sup> meeting of the Finance Committee approved further investment of 2.25 Crores in RBI Bond and Ms. Vaneeta Patnaik can assist us in getting discounted price from SBI or to deposit directly in RBI. Executive Council members unanimously decided that</p>  |  |

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|           | <p>bonds</p>  | <p>assistance of Ms. Vaneeta Patnaik may be taken for investing 2.25 Crore in terms of 97<sup>th</sup> Finance Committee decision.</p> <p>In terms of the decision of the Executive Council to assist the University in getting incentives through State Bank of India while making deposit in RBI GOI Bond, a three members committee was constituted by office order being number 830/Reg/17 dated 16<sup>th</sup> November 2017. The committee was directed to submit report within seven days.</p> <p>The committee submitted its report on 18-12-2017 along with one 'write up' describing the nature and other details of five types of bonds including Public &amp; Private Bonds. Comparative statement prepared by committee along with write up was annexed for perusal and decision.</p> <p>The matter was submitted for directions.</p> <p><b><u>Resolution</u></b></p> <p>The members of the Finance Committee deferred the agenda for the next meeting.</p>  |  |
| <p>7.</p> | <p>Proposal for requirement of I.T. Support services in the University Campus</p> | <p>University is consistently facing several challenges in providing maintenance and ensuring regular upgradation of our IT infrastructure due to lack of in-house man power. We may mention here that in the last one year we have undertaken three major IT related project, namely digitization of class room, implementation of ERP system where in several elements of our academic and administrative processes are being digitised and enhancement of security system.</p> <p>The nature of IT infrastructure is such that it requires frequent updation of knowledge of the manpower associated with its maintenance and upgradation. Any knowledgeable person appointed today may not fit tomorrow unless he/she keeps abreast with the development in the field.</p> <p>Further, it is difficult to find the diverse types of skills and expertise required to maintain and upgrade different components of our IT infrastructure in one or one set of persons.</p> <p>In order to get effective maintenance and upgradation of IT</p> |  |

infrastructure several organisations including Governmental departments are therefore availing the Facilities Management Service (FMS) through some reputed companies. It helps the organizations to well maintain their IT Infrastructure through representative staffs but also services of experts associated with such FMS companies.

Given the likely requirements of our digital classroom, ERP Software, digital security system as well as Ministry of Human Resource Development's directive on joining the Swayam Platform on MOOC Courses and National Academic Depository, the University shall require extra-manpower and it may be more effective and convenient from a managerial point of view to engage required personnel through such FMS services. As stated above, it would also allow the University to have requisite expertise.

In West Bengal, the WEBEL, a Government of West Bengal enterprise, provides similar FMS services to several organizations including some governmental departments. The same was informed by Mr. Debasish Majumdar, Project Coordinator, WEBEL.

The University thereafter asked him to assess the need of staff and the estimated cost involved in providing FMS service at NUJS. All our inventories have been sent to him in this regard. The email communication was attached herewith as Annexure 7A. The list of IT materials sent to WEBEL was attached as Annexure.

WEBEL submitted a quotation of Rs. 513,000/- per quarter for providing four persons as man-power to be housed at University to run IT help desk and maintenance. The proposal of WEBEL was enclosed as annexure.

WEBEL being Government of West Bengal Enterprise, we may consider the proposal for assigning them responsibility of maintaining our IT infrastructure.

The matter was placed before the 100<sup>th</sup> meeting of the Finance Committee who directed to defer the same to be placed before the next meeting.



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|   |  | <p>The same was submitted for directions.</p> <p><b><u>Resolution</u></b></p> <p>The members of the Finance Committee unanimously decided to call the representative of M/s. WEBEL Technologies for further discussion and clarification in next meeting of the Finance Committee.</p>   |  |
| 8 | <p>Beautification of Water Body with fountain &amp; mural in front of Gents Hostel of WBNUJS</p> | <p>The renovation / beautification of the <b><u>Water Body with fountain &amp; mural in front of Gents Hostel of WBNUJS</u></b> is a long pending issue with the University. Accordingly after much persuasion and discussion with the PWD an estimate of Rs. 21,73,927/- has been placed before the Building Committee and Building Committee unanimously approved the proposal.</p> <p>The matter was placed before the 100<sup>th</sup> meeting of the Finance Committee who directed to defer the same to be placed before the next meeting.</p> <p>The matter was submitted before the Finance Committee for directions.</p> <p><b><u>Resolution</u></b></p> <p>The Finance Committee directed the University to obtain the design of work to be carried out by the PWD. The agenda is deferred for the next meeting.</p> |  |
| 9 | <p>Proposal for proper illumination of Institute Block Courtyard</p>                             | <p>The matter arises out of the Meeting of the Building Committee meeting held on 01/12/2017. The University felt that proper illumination of institute block courtyard is necessary as the entire area of the courtyard needs proper illumination in the night for avoiding any untoward incident during that time.</p> <p>Accordingly, the University wrote to PWD and subsequently the PWD submitted a quote / estimate for Rs. 11,23,727/- (Annexure 9A) for execution of such job. The matter was submitted for direction in the meeting held on 01/12/2017 for lighting and illumination of the institute block and the same</p>   |  |

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|     |  | <p>was deferred for the next meeting of the Building Committee.</p> <p>It was also suggested that the PWD Chief Engineer (Electrical) may be invited to the next meeting of the Building Committee to explain the cost allocation suggested by him in the proposal. In 10<sup>th</sup> Meeting of the Building Committee held on 15/12/2017 the Executive Engineer (Electrical) explained the cost of each item and proposal. The Building Committee members unanimously approved the proposal.</p> <p>The matter was put up for directions.</p> <p><b><u>Resolution</u></b></p> <p>The Finance Committee unanimously approved the proposal of PWD (Electrical) for work relating to illumination of Institute Block quadrangle with cost of Rs. 11,23,727/-.</p> |  |
| 10. | Prayer for increment of contractual salary for Mr. Manabendra Ghosh, DEO, SDME | <p>The University received a prayer from Mr. Manabendra Ghosh, DEO, SDME for increment in his salary from Rs. 30000/- to Rs. 70000/- p.m.</p> <p>Mr. Ghosh is working with WBNUJS since 2008 and due to the conditions beyond control his salary has been reduced. His prayer regarding the same is enclosed as Annexure 10A.</p> <p>Submitted for directions.</p> <p><b><u>Resolution</u></b></p> <p>The Finance Committee deferred the agenda for the next meeting.</p>   |  |
| 11  | Pay fixation of Dr. Anirban Mazumder, Professor, WBNUJS                        | <p>Dr. Anirban Mazumder, Professor, WBNUJS has prayed before the authority for his pay fixation. The University authorities has considered his prayer and as per the FR 22 (1) and his initial basic pay will be as per the following :</p> <p>Rs. 46,400 + Rs. 9,000 = Rs. 55,400/- + 3% increment = Rs. 1670/-</p> <p>The proposed basic pay will be Rs. 48,110 + Rs. 10000 (Grade</p>  |  |

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|  | <p>pay) = Rs. 58110/-.</p> <p>The UGC Rules regarding counting of past services was also enclosed as annexure.</p> <p>The matter was submitted for kind perusal and directions.</p> <p><b><u>Resolution</u></b></p> <p>The Finance Committee deferred the agenda for the next meeting.</p> |  |
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