

W.B. National University of Juridical Sciences
NUJS BHAVAN
SALT LAKE, KOLKATA

17TH MEETING OF THE FINANCE COMMITTEE

THURSDAY 3RD JUNE, 2004 AT 11.00 AM

Page No.

<u>Agenda Item No. 1</u>	Confirmation of Minutes of the Sixteenth Meeting of the Finance Committee held on 22 nd May 2004	----- 1
<u>Agenda Item No. 2</u>	Procurement of Furniture and Office Equipments	----- 5
<u>Agenda Item No. 3</u>	Publishing of Advertisement for Recruitment of Faculty	----- 28
<u>Agenda Item No. 4</u>	Electricity Supply : Amendments of terms of MOU With WBSEB	----- 32
<u>Agenda Item No. 5</u>	Purchase of Hostel Kitchen Utensils42
<u>Agenda Item No. 6</u>	Purchase of Curtains for the Institute Block	----- 47
<u>Agenda Item No. 7</u>	Purchase of Flower / Indoor Plant Pots For the Institute Block	----- 51

Any other matter with the permission of the Chair.

Registered Copy

The W.B. National University of Juridical Sciences

NUJS Bhavan

SALT LAKE, KOLKATA

17TH Meeting of the Finance Committee

Thursday, 3rd June 2004

AGENDA NOTES

Agenda Item No. 1

Confirmation of the Minutes of the 16th Meeting of the Finance Committee held on 22nd May 2004.

Minutes of the Sixteenth Meeting of the Finance Committee of NUJS held on 22nd May, 2004 are enclosed as **Annexure 1** for confirmation.

National University of Juridical Sciences

Minutes of the Sixteenth Meeting of the Finance Committee of WBNUJS held on Saturday, 22nd May, 2004.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
1.	Confirmation of the minutes of the 15 th meeting of the Finance Committee held on 8 th May 2004.	The minutes of the 15 th Meeting of the Finance Committee held on 8 th May 2004 were confirmed.	
		<u>RESOLUTION</u>	
2.	<p>Statement of financial status of the University</p> <p>i. Fund Flow Statement - Un-audited</p> <p>ii. Fund Flow statement - WBNUJS Student Fee A/c</p> <p>iii. Cash Flow Statement</p> <p>iv. Statement of Expenditure upto March 2004.</p> <p>v. Bank A/cs</p> <p>vi. Loan A/c - University & Bank</p> <p>vii. Construction of NUJS Campus - Contractor / Supplier wise list of payments</p>	<p>The Committee observed that the source of origin and manner of operation and utilization of each capital fund should be examined in further detail, which is not possible in every regular meeting of the Finance Committee due to constraint of time. The Committee therefore constituted a sub-committee, headed by Sri Samar Ray, Principal Secretary and Commissioner Internal Audit, Government of West Bengal and a permanent invitee to the Finance Committee, to make detailed study of every aspect of inflow and outgo of funds, review of Bank Accounts etc. every quarter beginning with the quarter ending June 2004.</p> <p>Registrar and Accounts Officer were requested to submit a report of the study in the subsequent meetings of the Finance Committee.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
3.	Term Loan Account with Corporation Bank – Reduction in the Rate of Interest.	<p><u>RESOLUTION</u></p> <p>The Finance Committee noted the reduction of bank interest rate. However, it could not accept the graded repayment schedule proposed by the Bank and directed that the Bank be told to accept repayment of a fixed sum of Rs. 70 lakhs every quarter. The Committee desired that the Bank be immediately notified of this and the senior-most officer of the Bank in Kolkata be invited to discuss the matter in the next Finance Committee Meeting.</p>	<p>The Bank has been requested to agree to the re-scheduling of the loan payment as suggested by the University.</p>
4.	Investment of Endowment Funds.	<p><u>RESOLUTION</u></p> <p>This item could not be taken up for discussion and hence deferred.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
5.	The LAN and Internet in the Hostels of NUJS.	<p><u>RESOLUTION</u></p> <p>The Finance Committee deliberated the matter at length in Consultation with the Faculty Advisor, Cyber Committee. It noted that there are practical problems in partially networking the hostel and desired that the Cyber Committee should immediately draw up a comprehensive scheme, detailing physical infrastructure and financial estimates, for the entire hostel indicating specifically the recurring and non-recurring components involved. This should be brought before the Finance Committee in its next meeting for further deliberation.</p> <p>Meanwhile a sum of Rs. 68,000/- may be advanced to Mr. Nawn, Faculty in Charge, Cyber Committee, after taking an undertaking from the students concerned to recoup the money advanced and submit the adjustments within six months.</p>	<p>Mr. Nawn the faculty in-charge of the Cyber Committee has been advised to prepare a report drawing up a comprehensive scheme detailing the cost of each component of The Hostel LAN and Internet.</p>
6.	Recruitment of Library Assistant	<p><u>RESOLUTION</u></p> <p>The Committee considered the proposal and recommended that it be placed before the Executive Council for their approval.</p>	
7.	Miscellaneous	<p><u>RESOLUTION</u></p> <p>The Vice Chancellor informed the Committee of the informal discussion he had with the donor of the K. C. Basu Endowment on Law & Economics for organising the second Lecture proposed to be held in December 2004.</p> <p>The matter is deferred for further review.</p>	

Agenda Item No: 2

Procurement of Furniture and Office Equipments

The University has an annual requirement of furniture, equipments and other necessary items for running its day-to-day work. Requirements were received from various departments and schools, which were then tabulated (Annexure I).

In order to start the process of procurement the University floated a public tender notice in three leading newspapers (a) The Statesman, (b) Ananda Bazar Patrika, (c) Sanmarg (Annexure II) on 23/03/2004 in the classified column through M/S Sketch Advertising its empanelled firm.

Accordingly, tender forms were distributed from 24/03/2004 to 02/04/2004. (Annexure III)

All tenders were opened on 08/04/2004 and a comparison chart was drawn on the basis of the lowest rates received (Annexure IV)

In view of new students being admitted, the University had to place some orders immediately. Details of which are given below:

SL. NO.	SUPPLIER	ITEM	QUANTITY OF ORDER	TOTAL VALUE (Rs)
a.	M/S Ramkrishna Metal Fabricators	Plastic Chair	120	21600
b.	M/S Steelux Furniture (Calcutta) Pvt. Limited	Iron Cots	100	368700
c.	M/S Steelux Furniture (Calcutta) Pvt. Limited	Cloth Horse	100	136300
d.	M/S Olefin Office Systems	Study Table	120	183000

Besides the abovementioned items some stationery items of nominal value had also been ordered as per approved tender rates.

The expenditure will be met out of from the head "Furniture & Fixtures" when there is a provision of Rs 5.00 lakhs. This need to be augmented, will be augmented in the revised budget.

All the above-mentioned order copies are enclosed (Annexure V)

exist

Submitted for advise/approval of the Finance Committee.

REQUIREMENTS FOR FURNITURE

A. TABLE:

		PRICE QUOTED BY DIFFERENT VENDORS PER UNIT									
TYPE OF TABLE	SPECIFICATION	REQUIREMENT									
1. CONFERENCE TABLE		03 (Academic, Cyber Committee)									
2. COMPUTER TABLE		08 (Tech. Asstt., Front Office, SCJA, SEBL, STLSD, Placement Committee)									
3. SMALL TABLE		01 (SLPD)									
4. TABLE WITH DRAWER (LOCKABLE)		10 (Library, SCJA, Moot Court)									
5. OFFICE TABLE WITH DRAWER		02 (Academic, Tech Asstt.)									
6. WOODEN TABLE		01 (Accounts)									
7. UNSPECIFIED TYPE - TABLE	(Size)	08 (V.C., SEBL, Placement Committee)									

~~Handwritten signature and scribbles~~

DIFFERENT TYPES OF FURNITURE (Contd.):

PRICE QUOTED BY DIFFERENT VENDORS PER UNIT

TYPE OF FURNITURE	SPECIFICATION	REQUIREMENT													
11. Notice Board	-	01 (SEBL)													
12. Steel Cup Board	-	02 (SEBL)													
13. Library Card Rack		01 (SEBL)													
14. Rack (Steel)	-	04 Accounts													
15. White Board	-	04 (SPLC.), Academic)													
16. Display Board / Rack		01 (Librar.)													
17. Iron Cots	✓	100 nos. (For Hostel)													
18. Display Rack (Iron with glass cover)	✓	04 (For computer lab and hostel - cyber committee)													
19. Server Rack		(Cyber committee)													
20. Teacher's Table for class	-	04 (Academic) for new session													
21. Teacher's chair for class	-	28 (Academic) for new session													
22. Podium for class	-	11 (Academic)													
23. Movable Black Board	-	01 (Academic)													

As thickness of plywood depth :-

E. OTHER TYPES OF FURNITURE:
 w.s.s.c. frame (teakwood), plywood (s.s.c.) with
 1/2" thick 1/2" x 1/2" deep 1/2" x 1/2" corner

PRICE QUOTED BY DIFFERENT VENDORS PER UNIT

TYPE OF FURNITURE	SPECIFICATION	REQUIREMENT																		
1. Notice Board with Lock	4' x 4' (x 1/2" deep) 6' x 1'	01 (STLSD) w/s.s.c. frame and with glass with joint lock																		
2. Shelf (for keeping projects, books, etc)	—	04 (SEBL STLSD)																		
3. FILE CABINET	—	14 (Various depts.)																		
4. Catalogue Card Cabinet	—	01 (Library)																		
5. Notice Board (4" X 4")	—	05 (Library)																		
6. Book Trolley	—	02 (Library)																		
7. Cabinet (Big Size)	—	01 (Registrar's Office)																		
8. Book Rack (Steel)	—	07 (Academic)																		
9. Desk	—	04 (SPLCJ)																		
10. Notice Board with Glass Cover	—	01 (SPLCJ)																		

11/11/2013

D. CHAIRS:

PRICE QUOTED BY DIFFERENT VENDORS PER UNIT

TYPE OF CHAIRS	SPECIFICATION	REQUIREMENT																			
1. Normal Chairs (Unspecified)	✓	68 (Accounts, Academic, SCJA, SEBL, SPLCJ, SLPD, Moot Court, Placement Committee)																			
2. Red Chairs	—	225 (Library)																			
3. Computer Chair	for P.C. Lab	01 (Accounts)																			
4. Computer Chair (with push back and castors)		69 (For computer lab in hostel and library - Cyber Committee)																			
5. Plastic Chair	✓	120 (For Hostel)																			
6. Chairs with cushion	✓	80 (For 2 New Seminar Rooms)																			

B. TABLE (CONTINUED):

TYPE OF TABLE	SPECIFICATION	REQUIREMENT	PRICE QUOTED BY DIFFERENT VENDORS PER UNIT																	
1. STUDY TABLE		120 (For Hostel)																		
2. UNSPECIFIED TYPE		02 (For New Seminar Room)																		
3. COMPUTER TABLE		69 (For computer lab in the library and Hostel – cyber committee)																		

C. ALMIRAHS (CUPBOARD):

TYPE OF ALMIRAHS	Specification	Requirement	PRICE QUOTED BY DIFFERENT VENDORS PER UNIT																	
1. FOR KEEPING BOOK		05 (SCJA, SEBL, STLSD)																		
2. STEEL ALMIRAH		09 (Academic, SCJA, SL.PD, Moot Court)																		
3. STEEL CUPBOARD		02 (SEB-)																		

REQUIREMENTS FOR FURNITURE

A. TABLE:

		PRICE QUOTED BY DIFFERENT VENDORS PER UNIT																		
TYPE OF TABLE	SPECIFICATION	REQUIREMENT																		
1. CONFERENCE TABLE		03 (Academic, Cyber Committee)																		
2. COMPUTER TABLE	RCW/503 SCS-832	08 (Tech. Asstt., Front Office, SCJA, SEBL, STLSD, Placement Committee)																		
3. SMALL TABLE		01 (SLPD)																		
4. TABLE WITH DRAWER (LOCKABLE)		10 (Library, SCJA, Moot Court)																		
5. OFFICE TABLE WITH DRAWER		02 (Academic, Tech Assit.)																		
6. WOODEN TABLE		01 (Accounts)																		
7. UNSPECIFIED TYPE		08 (V.C., SEBL, Placement Committee)																		

Other items in addition to the existing list

A

Sl. No.	Description	Quantity	Requested by
1.	Big Rubber Band (Store & Stationary) (1 item)	100	Academic and Examination Section
2.	Xerox Machine	1	"
3.	Curtains (Thick)	variable as required	Meera Parvatez, front office (DEO), Dr. Saha (Academic) (for classrooms)
4.	Iron beds	100 nos.	By T.A. and Meera S. Parvatez
5.	Study Table	120 nos.	for the hostel.
6.	Plastic Chair	120 nos.	
7.	Cloth horse	100 nos.	
8.	Curtain String	as required	
9.	80 chairs with cushion for 2 new seminar rooms	80	
10.	Tables for 2 new seminar rooms	02	
11.	Furniture system for 2 new seminar rooms	—	
12.	Cupboard table	04	
13.	Cupboard telephone	02	
14.	White Board for 5 rooms	03	

I 23245
29/5/04

Note.

To furnish Human rights Centre and guest lecture room, the below mentioned furniture are to be procured immediately.

- (1) Display Rack. — 4 nos.
- (2) Table (Faculty). — 4 nos.
- (3) Steel Almiraah — 2 nos.!
- (4) Notice board. — 2 nos.!
- (5) ~~_____~~

Submitted

Registrar.

Hababur Dan.
23/05/04.

We have rats on the basis of the latest tender for the above materials. But as per the discussions held in the last F.C. meeting, we are to place all these proposals with approval. Last to F.C. first for their approval. If approved, we may prepare a comprehensive proposal for furnishing.

ANNEXURE-II

[SENDING REPORT]

Mar. 18 2004 04:58 PM

NO.	OTHER FACSIMILE	START TIME	USAGE TIME	MODE	PAGES	RESULT
01	91 33 22465606	Mar. 18 04:58PM	01'12	SND	01	OK

NUJS/ Tender/Sketch/04

18 March 2004

To
M/s Sketch
513 & 314A, Commercial Point,
Lenin Sarani,
Kolkata - 700013.

Sub : Advertisement for 'Notice Inviting Tender'

Sir / Madam,

Please refer to your letter no. SKETCH/QUOTE dated 15.3.04 and subsequently dated 18.3.04, the University would like to publish the enclosed matter in the Dailies like *Anandabazar Patrika, The Statesman and Sunmarg* on 23.03.04 in the classified column.

Please take the necessary action in this regard.

Thanking You,


18/3/04
Mr. Susil Kr. Pal
Registrar

[SENDING REPORT]

Mar. 20 2004 01:36PM

NO.	OTHER FACSIMILE	START TIME	USAGE TIME	MODE	PAGES	RESULT
01	91 33 22465606	Mar. 20 01:35PM	00'46	SND	01	OK

**W.B. NATIONAL
UNIVERSITY OF
JURIDICAL SCIENCES**

NOTICE INVITING TENDERS

Sealed tenders are invited from bonafide suppliers, manufacturers, servicing agents, photocopying firms and printers for the following:

- a) Stationary & allied articles. b) Furniture. c) Office Equipments. d) Photocopying. e) Printing of forms / registers / envelops etc. f) Annual Maintenance of Hostel Kitchen equipments.

Rates should be quoted per unit inclusive of all taxes and delivery charges as mentioned in the tender form. Contract shall remain valid for a period of one year. Supplies will have to be made in phases as per requirement of the University. Tender forms alongwith other details can be had from the office of the Registrar, W.B. National University of Juridical Science, N.U.J.S. Bhavan, 12, L.B. Block, Sector - III, Salt lake City, Kolkata -98 on payment of Rs. 500/- by draft favouring 'WBNUJS', payable at Kolkata from 24/03/04 to 02/04/04. Last date of receipt of tender is 08/04/04 upto 1 pm. Tenders will be opened on 08/04/04 at 2 pm.

1) Ananda Basu
2) Sankar Kumar
3) Somnath P.

Approved

Mr. Susil Kr. Pal
Registrar

Amended III

NOTE

The following Demand Drafts have been made in favour of the University from the firms bidding in the Tender Process:

There are six categories of Tenders viz., 1. Printers, 2. Photocopying, 3. General Order Suppliers, 4. Office Equipments, 5. Furnitures and 6. AMC OF Kitchen Equipments.

Quesada
38 Tenders were obtained from different firms engaged in the above mentioned works and the break up of the firms with information ^{regarding} on their Drafts, issuing Bank, date, etc. is mentioned below. Out of the 38 tenders, three tenderers had not submitted Drafts, as they are SSI Units and hence claim exemption from the EMD, ~~as it is in the clause.~~

Break up of the 6 categories of tenders with their drafts, etc, are here:

1. PHOTOCOPYING SERVICES (PHOTOCOPIERS): 5 FIRMS ---: EMD = Rs. 5,000/-

Sl. No.	Name of Firm	Draft No. with date	Issuing Bank	Remarks
1	M/s Lokenath Xerox	155906 dated 6.04.04	Corporation Bank	
2	M/s Duttia Xerox	155909 dated 7.04.04	Corporation Bank	
3	M/s Kaizen Services	029449 dated 7.04.04	UTI Bank	
4	M/s Kumaresh Biswas	155917 dated 7.04.04	Corporation Bank	
5	M/s D. Shyam	155922 dated 8.04.04	Corporation Bank	

2. OFFICE EQUIPMENTS: 5 FIRMS ---: EMD = Rs. 10,000/-

Sl. No.	Name of Firm	Draft No. with date	Issuing Bank	Remarks
1	M/s PC'S Industries	155906 dated 6.04.04 654724 dated 6.04.04	Canara Bank	
2	M/s Lalani Infotech	654719 dated 6.04.04	The Karnataka Bank Ltd	
3	M/s Gótrej & Boyce Mfg. Pvt. Ltd.,	047426 dated 7.04.04	State Bank of India	
4	M/s Genkener (I) Ltd.,	129832 dated 5.04.04	State Bank of India	
5	M/s Kaizen Solutions	029440 dated 7.04.04	UTI Bank	

PRINTERS: 10 FIRMS -----: EMD = Rs. 5,000/-

Sl. No.	Name of Firm	Draft No. with date	Issuing Bank	Remarks
1.	M/s K.P. Works	285709 dated 8.04.04	Indian Overseas Bank	
2.	M/s Dalhousie Printers	106068 dated 8.04.04	ICICI Bank	
3.	M/s Satisfaction	15925 dated 8.04.04	Corporation Bank	
4.	M/s Atul Enterprise	15924 dated 8.04.04	Corporation Bank	
5.	M/s The K.P. Printers	623410 dated 8.04.04	State Bank of India	
6.	M/s Peli Printers	034808 dated 7.04.04	UCO Bank	
7.	M/s Laxmi Art Process	002254 dated 6.04.04	State Bank of Mysore	
8.	M/s Britannia Calendar Mfg., Co.,	753327 dated 6.04.04	State Bank of India	
9.	M/s Gidipi Box	024017 dated 7.04.04	Central Bank of India	
10.	M/s J.K. Trading	15920 dated 8.04.04	Corporation Bank	

4. FURNITURES: 11 FIRMS -----: EMD: Rs. 10,000/-

Sl. No.	Name of Firm	Draft No. with date	Issuing Bank	Remarks
1.	M/s Eastman	405649 dated 8.04.04	State Bank of Travancore	
2.	M/s Olefin Office Systems	233950 dated 5.04.04	Canara Bank	
3.	M/s Reliable Furniture	-	-	As per SSI Exemption
4.	M/s Tectonics India	-	-	As per SSI Exemption
5.	M/s Suniti Steel Fabricators	-	-	As per SSI Exemption
6.	M/s Nova Enterprise	006126 dated 8.04.04	UTI Bank	
7.	M/s Jagson Furniture	749331 dated 7.04.04	UCO Bank	
8.	M/s Maruti Steel Furniture	024507 dated 5.04.04	Oriental Bank of Commerce	
9.	M/s Steelux Furniture (Calcutta) Pvt. Ltd.,	037192 dated 7.04.04	Allahabad Bank	
10.	M/s Ramkrishna Metal Fabricators	002136 dated 7.04.04	UTI Bank	
11.	M/s Nundy's	690420 dated 8.04.04	Punjab National Bank	

5. AMC OF KITCHEN EQUIPMENTS: 1 FIRM: M/s Congas Food Services Equipment Pvt. Ltd., -----: EMD: Rs. 5,000/-
DRAFT NO.: 176890 dated 08.04.04. State Bank of India

10.	M/s Ramkrishna Metal Fabricator's 53, N.S. Road, 2 nd Floor, Kolkata - 700 001.	002136 dated 7.04.04	UTI Bank
11.	M/s Nundy's 99A, Park Street, Kolkata- 700 016.	690420 dated 8.04.04	Punjab National Bank

5. AMC OF KITCHEN EQUIPMENTS. FIRM: M/s. Congas Food Services Equipment Pvt. Ltd., 1/29B, Prince Golan, Mohannad Road, 1st Floor, West Wing, Kolkata - 700 029. EMD: Rs. 5,000/- DRAFT NO.: 176890 dated 08.04.04, State Bank of India

GENERAL ORDER SUPPLIERS: GHRMS - FMD: Rs. 5,000/-

Sl. No.	Name of Firm	Address	Draft No. with date.	Issuing Bank	Remarks
1.	M/s Labonya Traders	Ramnagar P.O. Ichapur, Nawabganj, Dist. - 24 Pgs(N) Kolkata - 25.	850772 dated 05/04/2004	State Bank of India	
2.	M/s D. Shyam & Co.	DB-1/E, Beshbandu Nagar, Kolkata - 700 059.	155921 dated 08/04/2004	Corporation Bank	
3.	M/s Laxmi Stationers & Printers	215, Old China Bazar Street, 4 th Floor, Room No. 4, Kolkata - 700 001.	010209 dated 06/04/2004	UBI	
4.	M/s M.R.P. Commercial Pvt. Ltd.,	AJ-26, 151st Lake City, Kolkata - 700 091.	508004 dated 08/04/2004	Bank Of Baroda	
5.	M/s Dipco	203/2A, Bidhan Sarani, Kolkata - 700 005.	285708 dated 07/04/2004	Indian Overseas Bank	
6.	M/s C.B. Enterprise	30/2, Agarwala Garden Road, Kolkata - 700 038.	030511 dated 07/04/2004	State Bank of India	

Total No. of Drafts: 35 (38-3)

Total Value of Drafts:

1. Photocopying Services: Rs. 5,000 X 5 = Rs. 25,000/-
2. Office Equipments: Rs. 10,000 X 5 = Rs. 50,000/-
3. Printers: Rs. 5,000 X 10 = Rs. 50,000/-
4. Furnitures: Rs. 10,000 X 8 = Rs. 80,000/-
5. AMC of Kitchen Equipments: Rs. 5,000 X 1 = Rs. 5,000/-
6. General Order Suppliers: Rs. 5,000 X 6 = Rs. 30,000/-

Total:

Rs. 240,000/-

And thirty five drafts. For bank for payment city of Kolkata.
 Register - May be deposited in university's a/c. W-19/14
 18

(Signature)

17/4/04
19.04.04

TABLES

TYPE OF TABLES

Sl No.	VENDOR LIST	Office Table	Faculty Table	Computer Table	Study Table	Conference Table	Remarks	Whether Statutory Document furnished (Y/N)	Condition given (Y/N)
1	M/s Eastman	8100	10000	4700	4600	4300			1) Validity of the offer not mentioned
X 2	M/s Reliable Furniture	3670	3760	2590	1780	2185			<i>Not accepted</i> 1) Warranty for 3 months 2) Discount will be allowed @ 2 % only against the item full quantity work 3) No draft submitted SSI Unit exemption for earnest money
3	M/s Olefin Office Systems	3950	4350	3650	3520	3390			1) Warranty 7 years 2) Free post sales service for 7 years
4	M/s Tectonics India	4950	9850	3860	2010	1585			1) No draft submitted (SSI Unit exemption for earnest money) 2) No warranty mentioned
5	M/s Suniti Steel Fabricators	4745	4900	3660	1670	n q			1) No draft submitted (SSI Unit exemption for earnest money) 2) No warranty mentioned
6	M/s Nova Enterprise	4200	4950	2990	1850	5100			1) Agreeable to our condition
7	M/s Jagson Furniture	4536	5065	3450	2350	3990			1) warranty for 18 months 2) Material can be inspected allowing a tolerance of 2% on all sectional measurement on approved samples
8	M/s Maruti Steel Furniture	5250	6300	4200	2550	2600			1) One year against manufacturing defects 2) Validity of the offer not mentioned
9	M/s Steelux Furniture (Calcutta) Pvt. Ltd.	4700	4381	4381	S.P. 1650 / P.C. 2219	S.P. 3470 / P.C. 4153			1) 13.8 % W.B.S.T. Inclusive 2) Warranty 2 year against any manufacturing defect Service : 1 year from date of supply
10	M/s Ramkrishna Metal fabricators	4700	6500	100 3890	1936	2650 / 2750			1) Agreeable to our condition 2) Warranty for 1 year against any manufacturing defect.
X 11	M/s Nundy's	5225	6905	4395	1846	3609			<i>Not accepted</i> 1) 50% advance along with the order & rest 50% on delivery 2) above offer valid for 30 days from the date of offer 3) If there is any tax impose by the Govt that will charge extra. 4) No warranty mentioned

B. CHAIRS:

TYPE OF CHAIRS

S/No.	VENDOR LIST	Chair for Staff (Computer chairs with b. wood & ss staff chair)	Chairs for faculty	Student's Chair	Computer Chair	Semi nar room chairs	Remarks
1	M/s Eastman	1700	4300	560	2400	1700	
2	M/s Reliable Furniture	880	1780 Models are not to suitable compare to [redacted]	206	1780	880	
3	M/s Olefin Office Systems	OCH 120- 1850 / OCH : 7004 - 2250 / OCH 705 - 950	[redacted] OCH 70015 (As ascertained over telephone)	nq	1850	OCH 120- 1850 OCH 7074 - 2250 OCH 705 - 950	
4	M/s Tectonics India	1400	2350	235	2350	1400	
5	M/s Suniti Steel Fabricators	995	Low Back 2275 / High Back 2600	199	[redacted]	995	
6	M/s Nova Enterprise	1950	(model is not suitable)	nq	1650	1950	
7	M/s Jagson Furniture	No JFC 7915 - 850 / No JFC 7020 - 1850 / No JFC 7023 - 1315	JFC / 7002 - 3365 / JFC / 6008 - 3135	nq	1535	[redacted] JFC 7020 - 1850, JFC 7023 - 1315	
8	M/s Maruti Steel Furniture	1680	3920	270	1820	1365	
9	M/s Steelux Furniture (Calcutta) Pvt. Ltd.	1308	2900	nq	1620	1308	
10	M/s Ramkrishna Metal labricators	1650 2150	3235 / 3000	[redacted]	1800	1650 / 2150	
X1	M/s Nundy's	1245	2503	187.92	[redacted] p.c. arm 1251	1245	

TYPE OF FURNITURES

Sl No	VENDOR LIST	3. White Board				4. Display Board (with Cover)				4. Display Board (without Cover)				6. Display Rack with glass cover	7. Teacher's table for class	8. Podium	9. Movable black board/Green board (Glass Board)	10. II
		1. Catalogue Card Cabinet	2. Book Trolley	Wall Fixed (5' x 4')	Movable with stand (5' x 4')	1.5 x 1	1. X 2	2 x 2	1 x 1	1.5 x 1	1. X 2	2 x 2	1 x 1					
1	M/s Eastman	nq	nq	n 1	nq	nq	nq	nq	nq	nq	nq	nq	6000	10200	3900	nq	nq	
2	M/s Reliable Furniture	6550	1780	2455	2455	950	970	1070	880	925	970	745	2095	3580	1160	4570	2860	30
3	M/s Olefin Office Systems	nq	3200	n 1	nq	nq	nq	nqn	nq	nq	nq	nq	4940 / 4550 / 3850	3950	1450	nq	nq	
4	M/s Tectonics India	8760	6877			300 / 350 / 420 / 225 / 305 / 305	Teak wood with fiber)	Teak wood with fiber)	Teak wood with fiber)	Teak wood with fiber)	Teak wood with fiber)	Teak wood with fiber)	6250	6520	2300	6880		185
5	M/s Suniti Steel Fabricators	nq	nq	nq	nq	nq	nq	nq	nq	nq	nq	nq	nq	3998	1245	nq	nq	
6	M/s Nova Enterprise	nq	nq	nq	nq	nq	nq	nq	nq	nq	nq	nq	4700	3800	1600	nq	nq	2450
7	M/s Jagson Furniture	nq	nq	nq	nq	nq	nq	nq	nq	nq	nq	nq	4500	4865	1250	nq	nq	1520
8	M/s Maruti Steel Furniture	nq	2600	nq	nq	nq	nq	nq	nq	nq	nq	nq	7000	5300	1600	nq	nq	
9	M/s Steellux Furniture (Calcutta)Pvt. Ltd.	nq	nq	nq	nq	nq	nq	nq	nq	nq	nq	nq		S.P. 1740 / P. 2. 565.3	S.P. 100 / 0 / P. 2. 565.3	nq	nq	
10	M/s Ramkrishna Metal fabricators	nq	nq	10542	10542	2737	3650	7295	1825	5150	8795	3325	4770	4845	1315		nq	1950
	M/s Nundy's	nq	nq	3516	4395	314	376	750	250	376	750	250	3925	nq	1390	3140	nq	1440

VENDOR LIST:	11. Display Board	12. Steel Almirah	13. Almirah for keeping books (Dishless)	Notice Board		15. Iron shelve (book rack)			16. Filing Cabinet	17. Notice Board with Stand (with wheels/castors)	Remarks
				With Glass cover (5 x 3)	Without glass cover (4 x 4)	With partition	Without partition	Without partition			
1	M/s Eastman	6700	11000	nq	nq	5600	4600	9300	nq		
2	M/s Reliable Furniture	3320	3670	1870	2060		3670	5650	2860		
3	M/s Olefin Office Systems	3950	4800/11200	nq	nq			5250	nq		
4	M/s Tectonics India	5500/5100 / 4300	5800/5400 / 5000	1805	1805		20850	7850			
5	M/s Suniti Steel Fabricators	3995	4650			3365	3150		nq		
6	M/s Nova Enterprise			nq	nq	nq	nq	4800	nq		
7	M/s Jagson Furniture	4735	4985	nq	nq	nq	nq	7400	nq		
8	M/s Maruti Steel Furniture	5600	6580	nq	nq	2800	2800	7000	nq		
9	M/s Steelux Furniture (Calcutta) Pvt. Ltd.	S.P 4722 / P.C. 6315	S.P. 5519 / P.C. 7112	nq	nq	S.P. 2833/ P.C. 3175	S.P. 2560/ P.C. 2900	S.P. 8020 / P.C. 9955	nq		
10	M/s Ramkrishna Metal fabricators	4975	5425	2800		4925	4275	7390	nq		
11	M/s Nundy's	5235	4580	2260	3012	nq	nq	nq	nq		



ANNEXURE

The WB National University of Juridical Sciences
'NUJS Bhavan' 12, LB Block, Sector - III, Salt Lake City, Kolkata 700098
Phones 2335 0534/7379/0500/0765 Fax 2335 7422
E-mail nuj@cal3.vsnl.net.in Gram JURVARSITY

No.: NUJS/SF/WO/Iron Cots/01/2004/AMD

Date: 27.04.04

To,
M/s Steelux Furniture (Calcutta) Pvt. Ltd.,
306, B.B. Ganguly Street,
Kolkata- 700012

Fax. No: 2236 0958

Subject: Amendment in the specification of IRON COTS

Reference: Our work order no.: NUJS/SF/WO/Iron Cots/01/2004 dated 23.04.04 and subsequent talk with your representative Mr. N.C. Das on 26.04.04

Sir,

We are pleased to place this order for supply of 100 Iron Cots as per the specification mentioned below at the rates quoted by you and accepted by the University. The specification mentioned in our earlier supply order mentioned above may please be treated cancelled.

S. No.	Item	Unit	Price per Unit	Total
1.	100 Iron Cots Specification: Made of Rod Iron (Solid) 6.5 feet X 2.5 feet X 36" height: consisting of: a. 1.5" Solid steel angle, b. 25.5 mm thickness 1" solid steel plate, c. 1.5" solid steel rod, d. Stand of 2" diameter round tube of 10 gauge, e. Design of head made of 1/2" diameter solid with 5/8" diameter solid rod conjugately mixed with a store chamber 28" x 29.5", f. Full powder coated g. Mosquito stand of "T" type with powder coated tubular pipe with fittings 60" (H) X 32" (W) (as per sample). Size of the best quality plywood for top 77.5" X 29.5" and bottom 27.5" X 29"	100	Rs. 3.687/-	Rs.368, 700/-

Total: Rupees Three lakh sixty eight thousand seven hundred only.

Terms and conditions:

1. As per your quotation you are also to provide 2-year guarantee and free post sales service for 1 year from the date of delivery. You are also to supply one sample cloth horse before executing the work.
2. The rate is inclusive of all taxes and charges
3. The supply of all items must be completed by 15th May 2004 positively. No further extension of time will be permitted.
4. Supply has to be made at the University's premises for which no freight, transportation, fixing or handling charges will be paid extra.
5. All defective items must be replaced free at the supplier's cost within a period of seven days.
6. If supply is not made within the due date mentioned herein or if the University suffers losses due to lapses or due to such conduct of your firm, penalty up to the extent of 20% of the value of the order may be imposed on you.
7. Payment: 90% of the payment will be made within 15 days on physical verification of goods received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you,

Handwritten signature and date:
23/4/04

Your's truly
Handwritten signature
Susil Kr. Pal
Registrar

Handwritten date and number:
27/4/04 - 2



The WB National University of Juridical Sciences
'NUJS Bhavan' 12, LB Block, Sector - III, Salt Lake City, Kolkata 700098
Phones 2335 0534/7379/0500/0765 Fax 2335 7422
E-mail nujs@cal3.vsnl.net.in Gram JURVARSITY

No. NUJS/RMF/WO/Plastic Chair/01/2004

To
M. Ramkrishna Metal Fabricators,
53, Netaji Subhas Road,
Kolkata- 700001

Date: 23.04.04

Subject: Work Order for Student's Chairs (Plastic)

Reference: Your quotation no. R.M.A. 053/2004-05 dated 07.04.04

Sir,

We are pleased to place this order for supply of 120 nos. of Cloth Horse as per the specification mentioned below at the rates quoted by you & accepted by the University.

S. No.	Item	Unit	Price per Unit	Total
1.	120 Moulded Armless Plastic Chairs as per sample shown at NUJS	120	Rs. 180 -	Rs. 21,600/-

Total: Rupees Twenty One Thousand Six Hundred only.

Terms and conditions:

1. As per your quotation you are also to provide ^{warranty} 1-year ~~guarantee~~ and free post sales service for 1 year from the date of delivery. You are also to supply one sample ~~cloth horse~~ ^{Chair} before executing the work.
2. The rate is inclusive of all taxes and charges.
3. The supply of all items must be completed by 5th May 2004 positively. No further extension of time will be permitted.
4. Supply has to be made at the University premises for which no freight, transportation, fixing or handling charges will be paid extra.
5. All defective items must be replaced free at the supplier's cost within a period of seven days.
6. If supply is not made within the due date mentioned herein or if the University suffers losses due to lapses or due to any such conduct of your firm, penalty upto the extent of 20% of the value of the order may be imposed on you.
7. Payment: 90% of the payment will be made within 15 days on physical verification of goods, received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you.

Yours truly

Susil Kr. Pal
Registrar

Received
22/04/04

The WBNUJS

DRAFT FOR STUDY TABLE

To,
M/s Olefin Office Systems,
35/1B, Hari Ghosh Street,
Kolkata- 70006

Subject: Work Order for Study Table

Date: 22.04.04

Reference: Your quotation no. 00S/367/04-05 dated 08.04.03

Sir,

We are pleased to place this order for 120 Study Table as per the specification mentioned in your quotation:

S. No.	Item	Unit	Price per Unit	Total
1.	120 Study Table Specification: 36" Length X 24" Width X 30" Height, with one drawer and cupboard and separate locking system with ¾ inches Novapan table top; 16 gauge 1 inch square pipe frame painted by stoving paint as per sample in NUJS	120	Rs. 1,525/-	Rs.183, 000/-

Total: Rupees One Lakh Eighty Three Thousand only.

Terms and conditions:

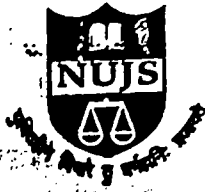
1. As per your quotation you are also to provide 7 years warranty and free post sales service for 7 years from the date of delivery. You are also to supply one sample study table before executing the work.
2. The rate is inclusive of all taxes and charges.
3. The supply of all items must be completed by 15th May 2004 positively. No further extension of time will be permitted.
4. No freight, transportation, fixing or handling charges will be paid extra.
5. All defective items must be replaced free at the supplier's cost.
6. If supply is not made within the due date mentioned herein or if the University suffers losses due to lapses or due to any such conduct of your firm, penalty upto the extent of 20% of the value of the order may be imposed on the supplying firm.
7. Payment: 90% of the payment will be made on physical verification of goods, received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you,

Your's truly

Received the order copy
[Signature]
23.4.04

Susil Kr. Pal
Registrar



The WB National University of Juridical Sciences
'NUJS Bhavan' 12, LB Block, Sector - III, Salt Lake City, Kolkata 700098
Phones 2335 0534/7379/0500/0765 Fax 2335 7422
E-mail nujs@cal3.vsnl.net.in Gram JURVARSITY

No.: NUJS/SF/WO/Cloth Horse/01/2004

M/s Steelux Furniture (Calcutta) Pvt. Ltd.,
306, B.B. Ganguly Street,
Kolkata- 700012

Date: 23.04.04

Fax No.: 2236 0958

Subject: Work Order for Cloth Horse

Reference: Your quotation no. SFCPL/SL/04/2004-2005 dated 06.04.04

Sir,

You are pleased to place this order for supply of 100 nos. of Cloth Horse as per the specification mentioned below at the rates quoted by you & accepted by the University.

S	Item	Unit	Price per Unit	Total
1	100 Cloth Horse Specification: 5 feet 6 inches height X 2 feet width X 1 foot depth; 16 gauge 1 inch square CRC pipe; 20 gauge overall body, stoving paint by coloured finish having a double door cabinet with one shelf at the bottom as per sample shown at NUJS	100	Rs. 1,363/-	Rs. 136,300/-

Total Rupees One lakh thirty six thousand three hundred only.


Terms and conditions:

- As per your quotation you are also to provide 2-year guarantee and free post sales service for 1 year from the date of delivery. You are also to supply one sample cloth horse before executing the work.
- The rate is inclusive of all taxes and charges.
- The supply of all items must be completed by 15th May 2004 positively. No further extension of time will be permitted.
- Supply has to be made at the University premises for which no freight, transportation, fixing or handling charges will be paid extra.
- All defective items must be replaced free at the supplier's cost within a period of seven days.
- If supply is not made within the due date mentioned herein or if the University suffers losses due to lapses or due to any such conduct of your firm, penalty upto the extent of 20% of the value of the order may be imposed on you.
- Payment: 90% of the payment will be made within 15 days on physical verification of goods, received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you,

Received by
24/4/04

Your's truly


Susil Kr. Pal 23/4/04
Registrar

10



The WB National University of Juridical Sciences
 'NUJS Bhavan' 12, LB Block, Sector - III, Salt Lake City, Kolkata 700098
 Phones 2335 0534/7379/0500/0765 Fax 2335 7422
 E-mail nujs@cal3.vsnl.net.in Gram JURVARSITY

No.: NUJS/SF/WO/Iron Cots/01/2004

Date: 23.04.04

To,
 M/s Steelux Furniture (Calcutta) Pvt. Ltd.,
 306, B.B. Ganguly Street,
 Kolkata- 700012

Subject: Work Order for IRON COTS

Fax No: 2236 0958

Reference: Your quotation no. SFCPL/SL/04/2004-2005 dated 06.04.04

Sir

We are pleased to place this order for supply of 100 Iron Cots as per the specification mentioned below at the rates quoted by you and accepted by the University.

S. No.	Item	Unit	Price per Unit	Total
1.	100 Iron Cots Specification: Made of Rod Iron (Solid) $6\frac{1}{2}$ feet X $2\frac{1}{2}$ feet X 36 " 30 " height; consisting of: a. 1.5" Solid steel angle. b. 25.5 mm thickness 1" solid steel plate. c. 1.5" solid steel rod. d. Stand of 2" diameter round tube of 10 gauge. e. Design of head made of $\frac{1}{2}$ " diameter solid with $\frac{5}{8}$ " diameter solid rod conjugately mixed with a store chamber 4 " X 3 ". f. Full powder coated g. Mosquito stand of "T" type with powder coated tubular pipe with fittings (as per sample). Size of the Plywood for top $17\frac{1}{2}$ " X $29\frac{1}{2}$ " and bottom $22\frac{1}{2}$ " X 29 ".	100	Rs. 3.687/-	Rs. 368,700/-

Total: Rupees Three lakh sixty eight thousand seven hundred only.

Terms and conditions:

- As per your quotation you are also to provide 2-year guarantee and free post sales service for 1 year from the date of delivery. You are also to supply one sample cloth-house before executing the work.
- The rate is inclusive of all taxes and charges.
- The supply of all items must be completed by 15th May 2004 positively. No further extension of time will be permitted.
- Supply has to be made at the University's premises for which no freight, transportation, fixing or handling charges will be paid extra.
- All defective items must be replaced free at the supplier's cost within a period of seven days.
- If supply is not made within the due date mentioned herein or if the University suffers losses due to lapses or due to any such conduct of yours, a penalty upto the extent of 20% of the value of the order may be imposed on you.
- Payment: 90% of the payment will be made within 15 days on physical verification of goods received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you,

Yours truly
 Sushil K. Pal
 Registrar

27

Agenda Item No: 3

Publishing of Advertisement for recruitment of faculty

The 16th Executive Council meeting approved the recruitment of faculty (Annexure I) and accordingly an advertisement is to be placed in various newspapers. The Academic Council in its 8th Meeting has also recommended that the vacant posts be filled immediately.

Rates for publishing the advertisement in various leading newspapers of the country has been obtained from M/S. Sketch Advertising, an empanelled firm of the University (Annexure II)

The University proposes to advertise in the following publication and edition:

- | | |
|---|-------------|
| a. The Hindu (all South and Delhi) | Rs 95907.00 |
| b. Hindustan Times (Delhi) | Rs 56848.00 |
| c. The Statesman (Kolkata and Eastern Region) | Rs 37224.00 |

189979.00

The total cost of publishing the advertisement will be Rs. 189979.00

The University also proposes to upload the advertisement in its website for which an additional cost of Rs 8000 (approximately) will be incurred.

The expenditure may be met out of the head "Advertisement and Publishing" where there is a provision of Rs 2.00 lakhs in the current year's budget. Submitted for advise/approval of the Finance Committee.

Agenda Item No: 8**Recruitment / Appointment of Faculty**

A. The West Bengal National University of Juridical Sciences is now in its 4th year. From the next session it will conduct classes for all the 5 years in the undergraduate course besides 2 batches of LL.M. The strength of the students from the next academic session will be 450 (approx.). As was noted in the last Executive Council Meeting the number of students to be admitted in the coming year 120 and each class will be divided into 3 sections. Compared to that, the present staff strength is inadequate, particularly in core subjects of law.

The position of sanctioned posts vis-à-vis, the existing faculty is given below :-

Name of Post	Sanctioned Strength	Existing Position
Professor	2	1
Assistant Professor	3	-
Additional Professor	3	-
Associate Professor	6	-
Lecturer	16, Law (10) & Social Science (6)	5, Law(3) & Social Science (2)
Assistant Lecturer	-	3
Teaching Assistant	6	7
Research Assistant	6	2

From the table above it is evident that we have the following vacancies :

- 1) Professor - 1 ✓ 17400 - 500 - 22400
- 2) Additional Professor - 3 ✓ 16400 - 450 - 21900
- 3) Associate Professor - 6 ✓ 12000 - 375 - 16500
- 4) Assistant Professor - 3 - 10000 - 325 - 15200.
- 5) Lecturer - 11 (Social Science 4, Law - 7) - 8000 - 275 - 13500
- 6) Research Assistant - 4 - 10000/-

In order to identify the subjects / areas in which requirement of new faculty is needed most to fill up the critical gaps, a four member Committee under the chairmanship of Prof. D. Banerjee was constituted. The Committee has already submitted its report. Its recommendations will be further discussed in the faculty meeting and other bodies before arriving at any firm decisions with regard to the posts to be advertised. But it is anticipated that the posts will be advertised in the coming months.

B. Adjunct Professor

i) Hon'ble Justice A.M. Bhattacharjee (retd.) has been associated with this University as an Adjunct Professor in the School of Criminal Justice and Administration. His term of contract is going to expire on 31st March '04. Justice Bhattacharjee has been taking classes on Constitutional Law, Jurisprudence, Conflict of Laws, Family Law, CPC, besides doing project work assigned to him. He also renders valuable guidance to students in Moot Court matters.

Since there is a shortage of faculty at present, the services of Hon'ble Justice Bhattacharjee (Retd.), are considered to be essential till new faculty is recruited. The Executive Council may kindly consider the above position and allow extension of the term of Justice Bhattacharjee for a further period of 6 months w.e.f. 1st of April '04.

ii) To tide over the problem arising out of acute shortage of senior faculties in NUJS, the University has been exploring various options. In this context, it is proposed to consider appointing Hon'ble Justice Mukul Gopal Mukherjee, who has recently demitted office of the chairperson, West Bengal Human Rights Commission, as an Adjunct Professor. In the event of Hon'ble Justice Mukul Gopal Mukherjee accepting the invitation, the University may offer him an honorarium of Rs. 10,000 including conveyance expense of Rs. 2000.

To sum up, the approval of the Executive Council is solicited on :

- 1) Recruitment of new faculty to all sanctioned posts.
- 2) To extend the term of Hon'ble Justice Bhattacharjee for a period of 6 months w.e.f. 01.04.2004.
- 3) To offer Justice Mukul Gopal Mukherjee the post of Adjunct Professor.

Amey J

13 Commercial Point
79 Lenin Sarani, Kolkata 700 013

SKETCH

Ph 22458712/69, 22167287, 22465545
Fax 033 22465606

e-mail.sketchadvertising@vsnl.com

To
The Registrar
W.B.N.U.J.S.
12 LB Salt Lake, Sector - iii

Date-28/05/2004

Kolkata -700098

Dear Sir,

Reg.: Quotation for Media release

At the outset we thank you for considering SKETCH and giving us an opportunity to serve you.

We are pleased to offer you the following rates, which we are sure you will find most competitive.

Date of Publication	Name of Publication and Edition	Size (Black & White)	No. of Insertions	Rate (Rs.)	Artwork Charges	Total Amount	Payment terms	Remarks
	The Telegraph (ALL)	44 cc		Rs 1625.00	As Applicable	Rs 71,500.00	As Applicable	
	TIMES OF INDIA (MUMBAI)	176sqcm		Rs 806.00		Rs 1,41,856.00		
	THE HINDU (ALL SOUTH +DELHI)	156.2 sq cm		Rs 614.00		Rs 95,906.80		
	HINDUSTAN TIMES(DELHI)	176 SQ CM		Rs 323.00		Rs 56,848.00		
	The Statesman	44 cc		Rs 846.00		Rs 37,224.00		

Caption: W.B.N.U.J.S.

Artwork: New Repeat

Terms & Conditions

- Taxes and Statutory levies as applicable
- Payment to be made by way of crossed account payee cheque or Demand draft payable to **SKETCH**.
- Validity of this offer : 07days

Thanking you and assuring you of our best services always.

For SKETCH
Tamal Saha
TAMAL SAHA

Accepted and Approved

Sign with date:

Name:

Designation:

Organization:

Seal:

Commercial Point
79 Lenin Sarani, Kolkata 700 013

SKETCH
e-mail.sketchadvertising@vsnl.com

Ph 22458712/69, 22465545

Fax 033 22465606

Annexure II

Layout / 3rd Print / Appt. ad / 4col x 11cm

W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES
 'NUJS Bhawan' 12 LB Salt Lake, Sector III, Kolkata 700 098, West Bengal, India

Advt. No. ?????? / 2004 dated June, 2004

Applications are invited on the prescribed form for the following posts so as to reach the Assistant Registrar (Academic), NUJS, 12 LB Block, Sector III, Salt Lake, Kolkata 700 098 by 2004: - *24th June '04.*

Prescribed application forms can be had from the Office of the Assistant Registrar (Academic), NUJS (Except on Wednesday) between 10 AM and 1 PM either personally or sending a self addressed envelope with stamps worth Rs. 5 (Ordinary Post) and Rs. 22 (Registered Post) on payment of Rs. 100 (Rs. 50 for SC/ST) by way of Demand Draft drawn in favour of NUJS, Kolkata, payable at Kolkata. The application form can also be downloaded from the university website www.nujs.edu and submitted along with a fee of Rs. 100 (Rs. 50 for SC/ST) through Demand Draft as indicated above.

S. No.	Post	Subject	Area of Specialisation	No.	Pay Scale
1	Lecturer	Law		10	
		Sociology	Law and Society; Research Methodology; Sociology of Law.	01	
		Political Science	Constitution, Governance and International Relations.	01	8000-275-13500
		Economics	Law and Economics, Public Finance.	01	
		History	Constitutional and Legal History.	01	
2.	Associate Professor	Law	Administrative Law, Agricultural Law, Tax Law, Banking Law, International Trade Law, Insolvency Law.	08	12000-375-18300
3.	Professor	Law	Corporate Law	02	16400-450-22400

Essential and Desirable Qualifications:

Lecturer : EQ : (1) As per UGC regulations, good academic record with at least 55% of the marks or, an equivalent grade of B in 7 point scale at the Master's degree level, in the relevant subject from an Indian University or, and an equivalent degree from a foreign university. **(2)** Candidates should also have cleared the eligibility test (NET) for lecturers conducted by the UGC, or similar test accredited by the UGC.

DQ: 1. (For all posts) Teaching/Research experience at University/College level at least for one year.

Associate Professor : EQ: (1) Same as EQ 1 above for the post of Assistant Professor. **(2)** Candidates should have PhD. **(3)** Teaching/Research experience: Five years of teaching experience or Five years of research experience excluding the period spent for obtaining the research degree and has made some mark in the areas of scholarship as evidenced by quality of publications, contribution to educational innovation, design of new courses and curricula.

Professor : EQ : An eminent scholar with published work of high quality actively engaged in research with 10 years of experience in postgraduate teaching and/or experience in research at the university/National level institutions, including experience of guiding research at doctoral level. Outstanding teachers with 15 years of UG teaching/ research experience may also be considered.

Notes: (1) DA, HRA and CCA at Central Government rate. **(2)** Persons in employment should route their application through proper channel.

to be removed

Associate Professor: - EQ (1) A Good academic record with a doctoral degree or equivalent published work. In addition to this, candidates who join from outside the university system shall also possess at least 55% of marks or an equivalent grade of B in the 7 point scale with higher grades of A, B, C, D, E & F at the Master's degree level.

Agenda Item No: 4.

Electricity Supply: Amendment of terms of MOU with WBSEB

During inception and planning of the University Building it was ascertained by the PMC - M/S Ghosh, Bose and Associates Pvt. Limited that the total electrical load of the University will be around 400 KVA. This requirement was assessed on the basis of the air-conditioning to be done in the Library, Auditorium and Seminar Halls. Accordingly, an MOU was entered into with WBSEB, which guarantees a specified maximum demand of 400 KVA. As per the agreement the University is required to pay Annual Minimum Guaranteed Return (AMGR) in case it fails to consume the contracted quantity of 400 KVA power supply. The minimum charge for guaranteed supply of 400 KVA has been determined by the WBSEB as 8.4 lakhs and as per the terms of the agreement the consumer is to pay this minimum charge irrespective of the fact that the consumer has failed to consume to cover such minimum charge.

The University now has received a bill from WBSEB for Rs 230690 being the difference of amount to be paid to WBSEB (as per the MOU with WBSEB) for which provision was made in the budget. A copy of the bill along with relevant calculations made by WBSEB is enclosed (Annexure I)

It is also proposed that since Air-conditioning of the University has been deferred the University can request WBSEB to reduce the contractual maximum demand from 400 KVA to 200 KVA. This will considerably reduce the AMGR value payable annually to WBSEB. Further consultation with GBPL may be necessary in this regard.

All papers and prior approvals are enclosed in Annexure II

The expenditure may be met out of my head of ac
Electricity where this is a provision for 24.00 lakhs in the
current year's budget
Submitted for advise of the Finance Committee.

WEST BENGAL STATE ELECTRICITY
BIDHANNAGAR (DISTRIBUTION)
STATEMENT OF AMGR FOR THE YEAR

RD
13-2004

Annexure 1

CONSUMER NUMBER : D12257
NAME OF CONSUMER : W. B. N. U. OF JURIDICAL SCIENCES
ADDRESS : 'ARANYA BHABAN' PLOT: 10A
BLOCK-LA, SALT LAKE CITY
KOLKATA
DATE OF AGREEMENT : 15-JUN-02 DATE OF CONNECTION : 15-JUN-02

AMGR FOR YEARWISE CONTRACT DEMAND:

CONTRACT PERIOD	CONTRACT DEMAND (KVA)	MAX REC. DEMAND	AMGR AMOUNT (Rs)
APR, 2003 TO MAY, 2003	400.00	67	80000.00
JUN, 2003 TO MAR, 2004	400.00	79	760000.00

AMGR AMOUNT FOR THE YEAR 2003-2004 : Rs. 840000.00

PERIOD	DEMAND CHARGE (Rs)	ENERGY CHARGE (Rs)	ADDL CH. (Rs)	P. F. REB. /PEN. (Rs)
APR, 2003	10260.00	21495.25	6057.19	0.00
MAY, 2003	12060.00	25067.70	7534.80	0.00
JUN, 2003	11520.00	26546.85	7979.40	0.00
JUL, 2003	16380.00	67111.89	20172.36	0.00
AUG, 2003	17820.00	56821.85	17079.40	0.00
SEP, 2003	15120.00	65744.25	17531.80	0.00
OCT, 2003	15300.00	37921.60	11398.40	0.00
NOV, 2003	15300.00	46424.55	13954.20	0.00
DEC, 2003	13860.00	36260.80	10899.20	0.00
JAN, 2004	15300.00	42488.80	12771.20	0.00
FEB, 2004	15480.00	38397.35	11541.40	0.00
MAR, 2004	10620.00	21495.25	6461.00	0.00
TOTAL	169020.00	485776.14	143380.35	0.00

A) 70 PERCENT OF ENERGY CHARGE	: Rs. 340043.30
B) 70 PERCENT OF ADDITIONAL CHARGE	: Rs. 100366.24
C) DEMAND CHARGE	: Rs. 169020.00
D) 70 PERCENT OF P F REBATE/PENALTY CHARGE	: Rs. 0.00
E) DEMAND CHARGE ADJ. ON A/C OF INTRR. REBATE	: Rs. -119.11
F) GRAND TOTAL (A+B+C+D+E)	: Rs. 609310.43
G) AMGR FOR THE CONCERNED YEAR	: Rs. 840000.00
H) AMGR SHORTFALL FOR THE PERIOD 2003-2004 (G-F)	: Rs. 230689.57
I) SHORTFALL CLAIMED EARLIER	: Rs. 0.00
J) NET SHORTFALL TO BE CLAIMED (H-I)	: Rs. 230689.57

ENGINEER/DIVISIONAL ENGINEER

Annexure 1



West Bengal State Electricity Board

OFFICE OF THE SUPDT ENGINEER, BIDHANNAGAR (D) CYCLE
BLOCK-AA/26, SECTOR-1, PIN-700064

ORIGINAL COPY

Annexure 1

CONSUMER NO.: D12257
W. B. N. U. OF JURIDICAL SCIENCES
'ARANYA BHABAN' PLOT: 10A
BLOCK-LA, SALT LAKE CITY
KOLKATA
PINCODE: 700098

BILL NO.: BNDG\BULK\857/05/2004/2003-2004
BILL DATE: 11/11/05/2004
CONSUMPTION MONTH: 05/2004
PRESENT READING DATE: 11/11/05/2004
AMGR BILL FOR THE PERIOD: 2003-2004

AGENCY CODE: 1111
CONTRACT DEMAND (RM):
SERVICE AT: BLOCK-LB/12, SEV-III, SALT LAKE

TO AVOID LATE PAYMENT SURCHARGE AND TO AVAIL REBATE/CONCESSIONS PAY WITHIN DUE DATE

METER NO.	KVAH METER READING		M.F.	KVAH CONSUMED	TOTAL INTERRUPTION HOURS	KWH METER READING	M.C.	KWH CONSUMED	LOSS FACTOR	AVERAGE DEMAND OF PRECEDING 12 MONTHS	DEMAND CHARGEABLE (KVA)	RATE (RS./KVA)	DEMAND CHARGE (RS)	REBATE ALLOWED FOR TIMELY PAYMENT (RS)	NET ENERGY CHARGE AFTER CONCESSION (RS)
	PRESENT	PREVIOUS													

FOR SHORTFALL OF AMGR FOR THE PERIOD 2003-2004 AS PER ENCLOSED ANNEXURE E

FOR KWH

SHORTFALL OF AMGR FOR THE PERIOD 2003-2004 AS PER ENCLOSED ANNEXURE E

% ON ENERGY CHARGE

% OF NET CHARGE (FUR) NO

% OF NET CHARGE (DOM) NO

% OF NET CHARGE (FUR) NO

% OF NET CHARGE (DOM) NO

NET ELECTRICITY DUTY:

TO BE PAID

ADJUSTMENT 1	RS.	230689.57
ADJUSTMENT 2	RS.	
ADJUSTMENT 3	RS.	
COIN ADJUSTMENT	RS.	0.43
NET TOTAL (Payable within due date)	RS.	230690.00
NET TOTAL (Payable after due date)	RS.	230690.00

REMARKS:

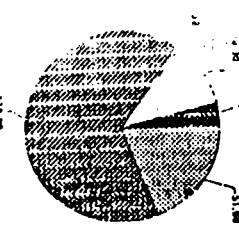
PAID ON BEHALF OF WEST BENGAL STATE ELECTRICITY BOARD

REVENUE RECEIPTS

Particulars	Actuals 2001-02	Revised Estimates 2002-03	Actuals 2002-03 (unaudited)	Final Estimate 2002-03	Revised Estimates 2003-04	Budget Estimates 2004-05
1. D. Fund	45.00	50.00	50.00	30.00	51.68	0.00
2. University Fund	18.44	73.25	26.23	120.50	173.39	227.19
3. Non-University Fund	0.27	0.75	1.24	1.50	1.50	1.50
4. Other Receipts	2.96	8.00	0.00	0.10	10.00	12.00
Total	66.67	132.00	77.47	152.10	236.57	270.69

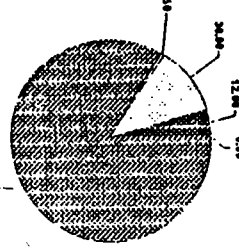
1. D. Fund: A 10% contribution of 10% provided for NE-2000 for the purpose of providing a stipend to the staff of the Government of West Bengal provided for 2004-05.

BUDGET ESTIMATES 2002-2004



1. D. Fund
2. University Fund
3. Non-University Fund
4. Other Receipts

BUDGET ESTIMATES 2004-2005

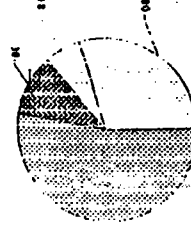


1. D. Fund
2. University Fund
3. Non-University Fund
4. Other Receipts

REVENUE EXPENDITURE

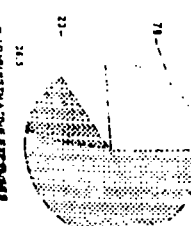
Sl. No.	Particulars	Actuals 2001-02	Revised Estimates 2002-03	Actuals 2002-03 (unaudited)	Final Estimate 2002-03	Revised Estimates 2003-04	Budget Estimates 2004-05
A ADMINISTRATIVE EXPENSES							
1	Salaries and Allowances	31.90	55.25	36.52	54.20	66.51	71.2
2	Traveling	2.47	3.50	2.22	4.00	4.02	4.0
3	Telephone and Fax	1.97	2.50	1.43	4.00	3.92	4.0
4	Postage and Courier	0.29	0.50	0.41	0.50	0.52	0.5
5	Stationery and Printing	1.51	2.00	1.55	1.50	2.02	2.0
6	Electricity	0.58	6.00	1.12	1.50	2.02	2.0
7	Advertisements and Publicity	2.43	3.50	2.22	1.50	2.02	2.0
8	Meetings and Miscellaneous	0.10	0.50	0.24	0.50	0.52	0.5
9	Rent	14.16	10.00	5.22	1.50	2.02	2.0
10	Hospitality	0.30	0.50	0.42	0.50	0.52	0.5
11	Healthcare	1.16	1.50	1.12	1.50	1.52	1.5
12	Insurance	0.24	1.50	0.24	1.50	1.52	1.5
13	Campus Inauguration	0.20	4.00	1.12	0.50	0.52	0.5
14	Audit Fees	0.29	0.25	0.29	0.25	0.25	0.25
Total (A)		53.10	91.50	49.48	96.00	143.57	141.9
B EDUCATIONAL EXPENSES							
1	Academic	3.53	5.25	5.13	2.00	8.02	15.0
2	Admission	2.75	4.00	1.72	4.00	5.02	6.0
3	Students Activities	2.51	4.00	0.22	2.00	6.02	6.0
4	Seminars and Workshops	5.50	5.00	3.13	6.00	10.02	12.0
5	Scholarship and Economic Support	0.50	0.75	0.45	1.00	1.02	1.0
6	Legal Services Clinic	0.00	0.00	0.00	0.00	1.02	1.0
Total (B)		14.29	19.00	13.11	24.00	30.02	31.0
C MAINTENANCE EXPENSES							
1	Campus	0.00	12.00	10.25	16.00	15.02	11.0
2	Vehicles and Equipments	2.76	2.50	2.26	3.00	3.02	3.0
3	IT Infrastructure	0.14	2.00	0.00	0.00	0.02	0.0
Total (C)		2.90	16.50	13.09	21.00	18.02	14.0
D FINANCIAL EXPENSES							
1	Depreciation	11.40	15.00	10.51	1.00	40.02	70.0
Total (D)		11.40	15.00	10.51	1.00	40.02	70.0
GRAND TOTAL		88.19	142.00	77.57	122.00	216.61	270.19

REVISED ESTIMATES 2002-2004



1. D. Fund
2. University Fund
3. Non-University Fund
4. Other Receipts

BUDGET ESTIMATES 2004-2005



1. D. Fund
2. University Fund
3. Non-University Fund
4. Other Receipts

207/5
25/5/04

MAY-2004 12:27 FROM: GHOSH BOSE KOLKATA 0332826538

TO: 23357422

107/5/04

107/5/04
31/5/04
107/5/04

TA
I want document's
leading to the approval
of my proposal by the
authority. - Ee's / Fe's
resolution also pl.
put up with - Fe
25/5

Ref :

May 04, 2001.

The Superintendent Engineer
Bidhan Nagar Distribution Circle
Circle AA/23
Salt Lake
Kolkata - 700 064.

Dear Sir,

Sub : Proposed Institute Complex for the W. B. National University
of Juridical Sciences at Plot No. LB/12, Sector III, Kolkata 700 092 -
Application for permanent power supply.

We enclose herewith an original application form duly filled in by us for permanent power supply to our above premises alongwith 7 no. xerox copies of the same and the following documents in 7 seven sets for your kind perusal and further action :

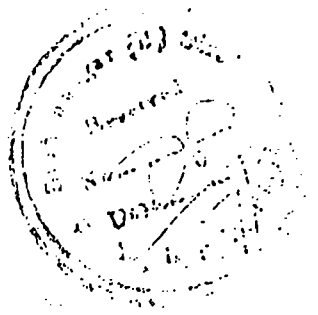
1. Application Form in original + 6 copies.
2. Location Map (drawing No. EL 01 & 02).
3. Possession certificate
4. Site Plan showing the land allotted as per possession certificate.

We shall request you kindly to process our application form in respect of permanent power supply and advise us about the charges for the above to enable us to pay the same at the earliest convenience.

Thanking you,

Gangotri Chakraborty
Gangotri Chakraborty
W.B. National University
of Juridical Sciences

Encl : As above



To
THE WEST BENGAL STATE ELECTRICITY BOARD
Vidyut Bhawan, Block (N), Sector 11, Bidhannagar, Calcutta-700091.

Re : Regulation of H.T./E.H.T. Power Supply

Attn : Nodal Officer

Sir,
We require electricity at the following premises within your area of supply. The relevant details are furnished below

A. General particulars

1. Name of Applicant THE REGISTRAR, THE WB NATIONAL UNIVERSITY OF JURIDICAL SCIENCES
2. (a) Registered Office address 'ARANYA BHAVAN', 10A LA BLOCK, SALT LAKE CITY KOLKATA-700 098
- (b) Mailing address -DO-
3. (a) Premises where power is required (Indicate Mouza, J.L. No., P.S., P.O. etc.) PLOT NO. LA-12, SECTOR-III, SALT LAKE CITY KOLKATA-700 098
- (b) Whether the Premises were previously supplied with electricity ONLY CONSTRUCTION POWER SUPPLY (C.T.)
- (c) If yes, the name of the previous consumer THE W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES
4. Nature of Industry RESIDENTIAL EDUCATIONAL INSTITUTION.
5. Nature of ownership of the Firm INSTITUTIONAL
6. If registered, state Registration No. BY VIRTUE OF ACT 9 OF 1999
7. Whether the unit is being set up under any of the following schemes :
 - (1) The West Bengal Incentive Scheme, 1993 NO
 - (2) The State Scheme of Incentive for Cottage and Small Scale Industries, 1993. If so, relevant papers may be submitted NO
8. Capacity Planned N.A.

B. Technical Particulars

9. Aggregated capacity of machinery in Horse Power proposed to be installed

■ 1st year	<u>1195</u>	H.P.	■ 2nd year	<u>1195</u>	H.P.	■ 3rd year	<u>1195</u>	H.P.
■ 4th year	<u>1195</u>	H.P.	■ 5th year	<u>1195</u>	H.P.			
10. Maximum Demand

■ 1st year	<u>400</u>	KVA	■ 2nd year	<u>400</u>	KVA	■ 3rd year	<u>400</u>	KVA
■ 4th year	<u>400</u>	KVA	■ 5th year	<u>400</u>	KVA			
11. Proposed working hours and load maintained :

Period of shifts	Load maintained	Period of shifts	Load maintained
Summer <u>8AM-6PM (OFFICE)</u>	} <u>400 KVA</u>	Winter <u>8AM-6PM (OFFICE)</u>	} <u>400 KVA</u>
<u>24 HRS (RESIDENTIAL)</u>		<u>24 HRS (RESIDENTIAL)</u>	
12. (a) Area of land acquired/possessed 19324 SQ. METRE (APPROX.)
- (b) Whether land has been demarcated YES
13. Stage of construction

Factory	<u>N.A.</u>
Office	<u>A HOSTEL - IN PROGRESS</u>
14. Probable date when the installation will be ready to receive power supply MARCH 2002
15. Quantum of power required, if any, during construction period KVA ALREADY AVAILABLE
From JANUARY 2001 to SEPT. 2002
16. Capacity of captive sets planned 400 KVA

Date :

Jangoti Chakraborty
Signature of the Registrar

Note: Eight copies of the site plan showing the premises, point of supply and public roads etc. must be submitted along with this application.

Annexure - 1**Estimated Power requirement for the W. B. National University of
Juridical Sciences at Plot No. LB-12, Sector III, Kolkata - 700 098.**

Sl.No.	Description	Connected Load KW	Demand factor	Demand load KW
1.	Gents' Hostel(L&P)	80	0.8	64.00
2.	Ladies' Hostel(L&P)	65	0.8	52.00
3.	Staff Quarter(L&P)	9	0.8	7.20
4.	Academic Block			
	i) Lighting	185	0.8	148.00
	ii) Power	300	0.4	120.00
5.	Domestic Pumps	50	0.8	40.00
6.	Tube well	11	0.8	8.80
7.	Compound Lighting	15	0.8	12.00
8.	Fire Fighting Pumps	60	-	-
9.	Lifts(4 Nos.)	30	0.8	24.00
10.	Fire Alarm & Detection System & P. A. System	1.0	0.5	0.50
11.	A. C. Load	30	0.8	24.00
		896 KW (1195 HP)		500.50 KW

Considering diversity factor as 0.75
and power factor as 0.9
Maximum demand = 417 KVA
Say = 400 KVA.

7th Finance Committee meeting 6th
 Additional Agenda, Annexure II

Collection of charges for consumption of electricity by students at the Halls of Residence

The University has taken possession of ground plus three floors of the hostel buildings at the new campus where the students will start living from 17 June 2002 itself. Hostels are ready, with electricity, water supply, sewerage lines and a modern kitchen.

In addition to the room rent payable, it is proposed that students may also share the charges for electricity consumption. Separate sub-meters have been provided in each hostel and charges of electricity actually consumed will be shared by the students on pro-rata basis. Students will be required to pay the amount along with their monthly mess bills.

Resolution :

The Committee approved the proposal and recommended it to Executive Council.

Placed before
 E.C. on
 27/7/2002

Insurance of NUJS Assets

The NUJS possess movable assets worth more than a Crore in the shape of furniture, equipments, books and periodicals. With the new building partly under possession, and the remaining to be taken under possession in the course of the year, the value of tangible assets of the University will run into terms of Crores of Rupees. None of these assets has been covered by insurance of any kind.

Since the building property is under loan mortgage, it has to be mandatorily insured against natural calamities and fire. Insurance of other assets is also similarly desirable. Any of the four wings of GIC, viz., National Insurance, New India Assurance, Oriental Insurance and United India Assurance, who deal in non-life insurance can be contacted in this regard.

Resolution :

The Committee approved the insurance of NUJS assets in principle and recommended that the matter be reported to the Executive Council. Meanwhile the terms and charges be ascertained.

Placed before
 E.C. on
 27/7/2002

ADDITIONAL AGENDA ITEMS

Installation of another transformer of 500 KVA along with one additional KV switch gear etc.

In the initial stages of planning of the University building, it was decided that Airconditioning work will be kept at minimum. Accordingly the WBSEB indicated a power requirement of 400 KVA.

Subsequently when the present Chancellor Hon'ble Mr. Justice B. N. Kirpal visited the site it was decided that airconditioning of library, computer libraries will also have to be done. More over the University is now planning to instal a state-of-the-art information system. On appraisal of these developments, the WBSEB have now suggested installation of another 500 KVA transformer along with suitable switch gear etc.

Placed before
 E.C. on
 27/7/2002

9th Executive Council ^{Annexure I}
Meeting 117
Agenda - 6.

by the Bank was flexible and as such authorized the Vice-Chancellor to explore if repayment could commence from the year 2003-2004 uniformly @ 200 lakhs per annum while closing the loan agreement with HUDCO efforts should be made to get the penalty of premature repayment waived by HUDCO.

Corporation Bank from HUDCO is continuing at W B. Government

5. Proposal to Insure NUJS Assets

The Vice Chancellor presented to the Council that NUJS possess movable assets worth more than a Crore in the shape of furniture, equipments, books and periodicals. With the new building partly under possession, and the remaining to be taken under possession in the course of the year, the value of tangible assets of the University will run into over 20 Crores of Rupees. None of these assets has been covered by insurance of any kind.

Since the building property is under loan mortgage, it has to be mandatorily insured against natural calamities and fire. Insurance of other assets is also similarly desirable. All of the four wings of GIC, viz., National Insurance, New India Assurance, Oriental Insurance and United India Assurance, who deal in non-life insurance was contacted in this regard. All four companies were requested to offer their terms and conditions along with the premium structure. Only National Insurance Company and United Insurance Company responded.

Resolution :

The Council approved the proposal and authorized the University to insure with National Insurance Company because the Company is based in Kolkata and has a better service record. The Council approved the sum of 20 crores to be the assured amount and desired that burglary insurance may also be availed of. The Council further desired that the University may explore whether a rebate/bonus is available in the event of "no claim".

The matter will be taken up when the new building is ready

6. Installation of an additional transformer of 500 KVA along with an additional 11 KV switch gear

The Vice Chancellor explained to the Council that in the initial stages of planning of the University building, it was decided that air conditioning work will be kept at minimum. Accordingly the W.P.S.E.B indicated a power requirement of 500 KVA. Subsequently, when Executive Council members Mr. K. K. Venugopal, and Hon'ble Mr. Justice B. N. Kirpal, who is now the Chancellor of the University, visited the site it was decided that air conditioning of library, computer libraries and few Seminar Halls will also have to be done.

Moreover, the University is now planning to install a state of the art information system. On appraisal of these developments, the WDSEB have now suggested installation of another 500 KVA transformer along with switch gear etc.

Resolution

The Council approved the proposal and sanctioned a sum of Rs. 13.30 lacs for the installation of 500 KVA transformer along with an additional 11 KV switch gear.

7. Increase in quantities of steel reinforcements and enhanced cost thereof

The Vice Chancellor presented to the Council that the Project Management Consultants and Architects of the University, M/S. Ghosh Bose and Associates Pvt. Ltd. have informed the University in writing that there has been an increase in steel reinforcement, RCC work, and shuttering work of the residential and academic blocks. They have explained the increase as follows:

A. Steel Reinforcement

Item	Tender Quantity	Expected executed quantity	Increase by
Residential Block	430 mt	530mt.	100 mt.
Academic Block	790 mt	1,040 mt.	250 mt.
Total Increase in Steel Reinforcement			350 mt.

B. RCC Work

Item	Tender Quantity	Expected executed quantity	Increase by
Academic Block	4,971 cum.	5,625 cum.	654 cum.

C. Shuttering Work

Item	Tender Quantity	Expected executed quantity	Increase by
Academic Block	36,865 sq.m.	39,465 sq.m.	2,600 sq.m.

Agenda Item No. 5.

Purchase of Hostel Kitchen Utensils

In view of the increase of the number of residents in the Hostel for the academic year 2004-05, the present facility available in the Kitchen will not be sufficient.

A list of essential utensils to be bought for the Hostel Kitchens has been received from the Mess Committee amounting to an estimated cost of Rs. 43950 (Annexure 1). After scrutiny it has been found that the total estimated cost for immediately buying the most essential kitchen utensils from the above-mentioned list will be Rs. 18500 (approx) (Annexure 2).

The University proposes to procure these essential kitchen utensils immediately for the Hostel

The expenditure may be met out from the head "Hostel Equipments" when this is a provision of Rs 1.00 lakh

Submitted for further advice/approval of Finance Committee.

The Registrar,
 NUS
 Salt Lake, Kolkata.

Respected Sir,

SUB: PERMISSION TO USE BOTH MESS KITCHENS, INCREASE OF STAFF
 STRENGTH AND BUYING OF NEW UTENSILS.

With due respect it is to bring to your notice that with the beginning of the academic year 2004-05 the number of residents of the university hostel would go up considerably (as the new batch is expected to have a strength of 120). This would result in tremendous amount of pressure on the mess and with the present facility of usage of only one kitchen for cooking would not suffice to meet the demands of the large number of residents. Even the present strength of the mess workers and the utensils available is not adequate in respect of the work pressure which would be there.

In light of the issues mentioned hereinabove, I request you to kindly allow the usage of both the kitchens and buying of new utensils for preparation of food for the total number of residents without difficulty, which would go a long way in solving the problem of not being able to provide food in time. It is also requested that you may please consider the lack of staff strength and increase it to an adequate number in respect of the number of users.

The problems raised in this letter are of vital importance as they affect the performance of the mess and hence by the living of the resident. I, therefore, request you to kindly consider these and address the issues at your earliest convenience.

Thanking you.

Yours faithfully

TAPAN K. BANIK

Requirement of Utensils &

No.	Name	Quantity
01.	Kitchen Tub (big) steel	3 pcs.
02.	" Steel Tub (medium)	2 pcs.
03.	Aluminium Kitchen Tub (big)	3 pcs.
4.	" " " (M)	4 pcs.
5.	Steel Curryball	4 pcs.
6.	Aluminium Tub with handle	4 pcs.
7.	Steel Tub ^(Deekchi) with handle	13 pcs.
08.	Pressure Cooker (20 lbs)	1 pc.
09.	" (12 lbs)	1 pc.
10.	Steel bucket	4 pcs.
11.	Steel jug	6 pcs.
12.	Iron Kabai	4 pcs
13.	Ladle	12 pcs
14.	Cooking tools	14 pcs
15.	Catches	3 pcs
16.	Tong	2 pcs
17.	Metal baking pan	1 pc.
18.	Urn shapes pot.	1 pc

(Revised lists).

Annexure 1.

List of the URGENT REQUIREMENT of Kitchen Utensils

- | | |
|--------------------------------------|------------------------------------|
| ① Kadai (iron) 24" = 1 NO. | ②① Sali (Poti rather wood) = 1 NO. |
| ② " " 20" = 1 NO. | ②② Steel Tray = 2 NOS. |
| ③ Steel Bucket 11" = 2 NOS. | ②③ Tea Urn = 1 NO. |
| ④ Steel Kitchen Tub 18" = 2 NOS. | ②④ Fry Pan = 1 NO. |
| ⑤ " " " 16" = 2 NOS. | ②⑤ Steel Strainer 8" = 1 NO. |
| ⑥ Aluminium kitchen tub 21" = 3 NOS. | ②⑥ Aluminium " = 1 NO. |
| ⑦ " " " 20" = 2 NOS. | ②⑦ Rice spoon (for serve) = 1 NO. |
| ⑧ Steel Curryball 12" = 2 NOS. | |
| ⑨ Steel Handi 16" = 2 NOS. | |
| ⑩ " " 14" = 2 NOS. | |
| ⑪ " " 12" = 2 NOS. | |
| ⑫ " " 10" = 2 NOS. | |
| ⑬ " " 8" = 2 NOS. | |
| ⑭ Pressure cooker (20 Lts.) = 1 NO. | |
| ⑮ " " (12 Lts.) = 1 NO. | |
| ⑯ Steel Jug = 6 pcs. | |
| ⑰ Ladle (for served veg.) = 12 NOS. | |
| ⑱ <u>cooling tools</u> = 2 NOS. | |
| ⑰ Dabhu (big) = 2 NOS. | |
| ⑱ Khunti (iron) = 2 NOS. | |
| ⑲ " (steel) = 2 NOS. | |
| ⑳ Chhanta (iron) = 2 NOS. | |
| ㉑ Tong = 1 NOS. | |
| ㉒ Metal Baking Pan 20" = 2 NOS. | |
| ㉓ Steel Catcher = 2 NOS. | |

Topam W. Banih
28/05/04.
Mess Manager

estimated cost of
all items is 43,950
28/5

No	Items.	Quantity	Rate (Rs).	Annexure 2 Amount.
01.	Kadai. (iron) 24"	01.	875.00 —	875.00
02.	Kadai (") 20"	01.	775.00. —	775.00
03.	Steel Bucket. 11"	02.	190.00. —	380.00
04.	Al Kitchen tub 24"	03.	1335.00. —	4005.00
05.	" " 20"	02.	1020.00. —	2040.00
06.	S.S. Curry bowl. 12"	02.	40.00. —	80.00
07.	S.S. Handi 14"	02.	480.00. —	960.00
08.	S.S. Handi 12"	02.	425.00. —	850.00
09.	Pressure Cooker 22ltres	01.	3320.00. —	3320.00
10.	Steel Jug. (2ltres).	06.	160.00. —	960.00
11.	Ladle. (12") (Flat).	12	60.00. —	720.00
12.	Dabhu ladle. (12") iron.	02	150.00. —	300.00
13.	Khukti (12", iron).	02	175.00. —	350.00
14.	Chanter (S.S).	02.	130.00. —	260.00
15.	Tong (S.S).	02	50.00. —	100.00
16.	Tong (S.S).	02	450.00. —	450.00
17.	Metal Baking Pan 20"	01.	30.00. —	60.00
18.	S.S. Catcher.	02.	30.00. —	30.00
19.	Jali.	01.	30.00. —	30.00
20.	Steel tray (16.5" x 12")	02.	140.00. —	280.00
21.	Tea Container (Vms) S.S.	01.	1250.00. —	1250.00
22.	(15ltres)	01.	175.00. —	175.00
23.	7 Pan (S.S) 12"	01.	130.00. —	130.00
24.	Steel Strainer 8"	01.	40.00. —	40.00
25.	Steel Spoon pressing	01.		
Submitted. Subashini Damm 27/05/04.				18,390.00

Agenda Item No: 6

Purchase of Curtains for the Institute Block

Curtains are required in all the classrooms, faculty rooms and offices of the University for better acoustics as well as protection from the heat.

The university has received three quotations from:

- A. West Bengal Handicrafts Development Corporation Limited (Manjusha).
- B. The West Bengal Handloom Weavers Co-operative Society Limited (Tantuja)
- C. Handloom House Kolkata

The rates of Tantuja have been found to be the lowest and if we procure curtains from Tantuja approximate total cost will be Rs 46280 (plus 10 percent extra cost towards stitching, sockets, rods, etc.)

All relevant copies are enclosed in Annexure I

The total approximate cost works out to Rs 51000 for procuring the curtains and installing them

Expenditure will be met out from the head of ac " Furniture & Fixture" where an existing budget provision of Rs 5.00 lakh.

Submitted for further advice of the Finance Committee.



WEST BENGAL
HANDCRAFTS DEVELOPMENT
CORPORATION LTD.
(A GOVERNMENT OF WEST BENGAL UNDERTAKING)

Ref. No. 177/SI/HDC/01-05

8-5-04

KARU-ANGAD

University of

Block Sector-III
700098

Quantity

NIL date

5-04

with reference to above, 9 samples with water added all the letter specimens particulars below:-

- | | Rate |
|--|--------|
| 1) a) Sample of curtain cloth 1.20 x M. | 119/- |
| b) Sample of curtain cloth | 110/- |
| c) " " " " | 88/- |
| 2) Steel Rod - Steel Socket with fitting | @ 55/2 |

with marking cloth with stitching
- do -
without marking cloth with stitching

Hope you would be kind enough to consider this case and place the order with this firm. Sample (3 nos) marking JEU

SECTOR III CALCUTTA 700091 * GRAM BENGALIS * PHONE 358-297
JANJUS KARU-ANGAD LAKE

LOOM HOUSE, N

Annexure 1

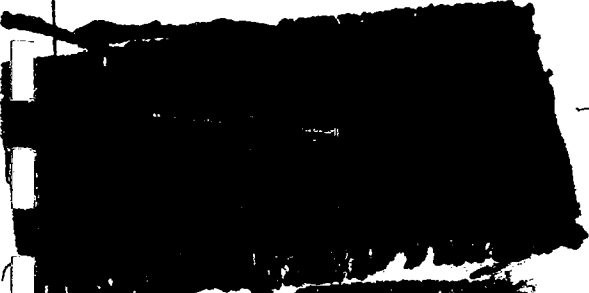

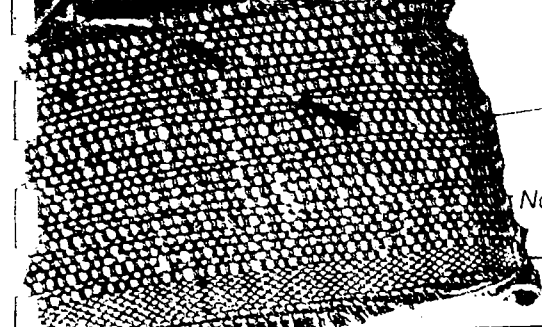
Kolkata 22/05/2004

No. / D. Order No.

Messrs National University of Juridical Sciences Dr.
Address LB 12, Sector III

The West Bengal State Handloom Weavers' Co-operative Society Ltd.

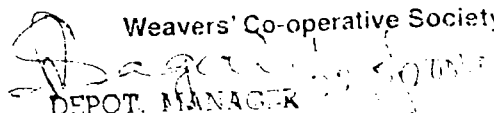
Regd. Office : TANTUJA BHAVAN, Plot No. 18/4, D. D. Sector-I, Salt Lake City, Kolkata - 700 064
Phone : 2334-8719, 2394-8723, 2334-1780 (Ext - 455) S. Bagal

PARTICULARS	Rate	Amount	
		Rs.	P.
Cotton Roll Parada			
	→ Rs 53 Per Lhs.		
	→ Rs 53 Per Lhs.		
	→ Rs 55 Per Lhs.		
No			
TOTAL Rs.			

E. & O. E.

by
Registration Certificate No.
MK 238 (B) dt. 20-7-60
398 MK (Central) dt. 29-7-60
Account A/C No.
17


Checked by


For The West Bengal State Handloom Weavers' Co-operative Society Ltd.

DEPOT. MANAGER
TANTUJA BHAVAN, D
SALT LAKE
KOLKATA, Accounts Officer


HANDLOOM HOUSE, KOLKATA

1200 Mt.
715/-
655/20%

handloom house
KOLKATA

Stock No. 1200 Mt.
Price 743/-
* Less 20%

handloom house
KOLKATA

Stock No. 1200 Mt.
Price 743/-
* Less 20%

handloom house
KOLKATA


handloom house
KOLKATA

Agenda Item No. 7.

Purchase of Flower/ Indoor plant pots for the Institute Block

For the purpose of interior decoration of the University and also to meet the acoustic problem to some extent, it is proposed that flower/ indoor plant pots be purchased for placement in office rooms, classrooms and corridors of the Institute Block.

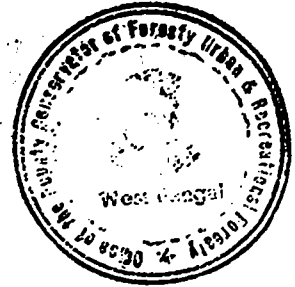
Accordingly the University approached the Deputy Conservator Forest of the Urban and Recreational Forestry Department, Govt. of West Bengal. Ten types of plants have been chosen and an estimate has been received from the Urban and Recreational Forestry Department (Annexure I).

The total cost for purchasing 200 of these indoor plants/pots will be Rs. 3525.

The expenditure will be met from the head page "Miscellaneous" when the provision of Rs 12.00 lakh is submitted for further advise/ approval of the Finance Committee.

Price list of Foliage plants
from Edengarden nursery

- 1. Erica Palm @ 20/- each
- 2. China Palm @ 15/- >>
- 3. Difenbachia @ 20/- >>
- 4. Croton @ 10/- >>
- 5. Jasmina @ 20/- >>
- 6. Eulalia @ 20/- >>
- 7. Esilia @ 15/- >>
- 8. Chamodranthica @ 40/- each
- 9. >> ensignii @ 30/- >>
- 10. Aglaonema @ 15/- >>



[Signature]
 Jase
 Deputy Comm.
 Edengarden Nursery



The WB National University of Juridical Sciences
'NUJS Bhavan' 12, LB Block, Sector - III, Salt Lake City, Kolkata 700098
Phones 2335 0534/7379/0500/0765 Fax 2335 7422
E-mail nujs@cal3.vsnl.net.in Gram JURVARSTTY

Date: 24th Ma

To
Mr. Somenath Mukherjee,
Deputy Conservator Forest,
Eden Garden,
Kolkata - 700 021

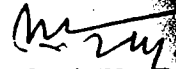
Sir,


The W. B. National University of Juridical Sciences, Kolkata has been set up in 1999 under the Statue of State Govt., with the object of pursuing higher legal education in the state. We have our University Campus located by the side of Salt Lake Stadium on E. M. Bypass. For beautification and for meeting the acoustic problem, we require a few flower pots/Indoor plant pots for our University. A Technical Asst. had been to your centre at Eden Gardens and selected a few such flowers and other plants. A list of flowers /Indoor plants selected is enclosed.

May I request you to kindly help us in getting the listed plants in pots early? Since ours is a commercial educational institution and cost of construction of its Campus building is being borne by the Govt., may I request you also to consider granting concession on purchase of these materials if possible for you under rules?

Thanking you

Yours sincerely,


Mr. Susil Kr. Pal
Registrar

Received

for
Eden Garden
Eden Garden Room

	<u>Ami</u>
	500
	375
20.00	400
10.00	400
20.00	400
20.00	400
15.00	300
40.00	400
20.00	200
15.00	150
<hr/>	
	352.