

W.B. National University of Juridical Sciences
NUJS BHAVAN
SALT LAKE, KOLKATA

17TH MEETING OF THE EXECUTIVE COUNCIL

SATURDAY, 7TH AUGUST, 2004 AT 8.30 AM

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The W.B. National University of Juridical Sciences

NUJS Bhavan

SALT LAKE, KOLKATA

17TH Meeting of the Executive Council

Saturday, 7th August 2004

AGENDA NOTES

Agenda Item No. 1

Confirmation of the Minutes of the 16th Meeting of the Executive Council held on 28th February 2004.

Minutes of the Sixteenth Meeting of the Executive Council of NUJS held on 28th February 2004 are enclosed as **Annexure 1** for confirmation.

National University of Juridical Sciences

Minutes of the Sixteenth Meeting of the Executive Council of WBNUJS held on Saturday, 28th February 2004.

Before starting the agenda-wise discussion the Vice Chancellor moved a proposal for placing on record the commendable services rendered to the University by Prof. N.R. Madhava Menon, the founding Vice Chancellor from the date of its inception to its present position as one of the eminent institutions for legal studies in this country. The Executive Council also appreciated the contribution of Prof. Menon, the former Vice Chancellor towards making *NUJS a Centre of Excellence*.

I. No.	Agenda Description	Resolution	Remarks/ Action Taken
1.	Confirmation of the minutes of the 15 th Meeting of the Executive Council held on 22 nd November 2003.	The Executive Council confirmed the minutes of the 15 th Meeting held on 22 nd November 2003 after rectifying the typographical errors.	
2.	Statement of Financial Status of the University. i) Statement of Budget vs Expenditure up to January 2004 ii) Fund Flow Statement iii) Details of Bank Account. iv) Loan Account v) Cash Flow Statement.	<u>RESOLUTION</u> The Executive Council noted the up-to-date financial position of the University, submitted by the Registrar.	Names of the persons participating should be mentioned

		<u>RESOLUTION</u>	<u>Remarks</u>
3.	Re-scheduling of Classes and Summer Vacation	The Executive Council noted the action taken by the University with approval.	
		<u>RESOLUTION</u>	
4.	Appointment of Prof. B.S. Chimni as Vice Chancellor of NUJS	The Executive Council directed for formalising the terms and conditions laid down by the J.N.U. while granting deputation to Prof. B.S. Chimni, the Vice Chancellor.	

		<u>RESOLUTION</u>	<u>Remarks</u>
5.	Appointment of Registrar	<p>The Executive Council approved the deputation of Shri S. K. Pal for the period 01.01.2004 to 29.02.2004 on the terms and conditions set forth by the Government of West Bengal. It further directed that the Government may be informed of the proposed re-employment of Shri Pal for three years from 01.03.2004 and authorised the Finance Committee to finalise the terms of re-employment.</p> <p><u>RESOLUTION</u></p>	<p>For the year 2004-2005 Re-employment of Shri S. K. Pal for three years</p>
6.	Admission Test 2004 - Receipts and Expenses	<p>The Executive Council noted the matter with approval.</p>	

		<u>RESOLUTION</u>	<u>Remarks</u>
7.	Enhancing of remuneration of Teaching Assistants / Research Assistants.	<p>The Executive Council deliberated upon the matter at length and decided that (a) the posts of Teaching Assistant and Research Assistant be re-designated in conformity with the U.G.C. approved pattern; (b) their consolidated ad-hoc remuneration be enhanced to a minimum of Rs. 10,000 at the time of renewal of the contract or 01.06.2004 whichever is earlier; and (c) The Council requested Mr. Jawahar Sircar, Pr. Secretary, Higher Education, Govt. of West Bengal to suitably advice the University in respect of (a) above.</p>	<p>It has been implemented from 1st Jan 2004.</p>
8.	Recruitment / Appointment of Faculty.	<p><u>RESOLUTION</u></p> <p>The Executive Council noted the urgent need for recruitment of additional teaching staff in various cadres and authorised the University to advertise for the post immediately. It also authorised the Vice Chancellor to initiate the process of finding out the prospect of competent and eminent teachers joining the University and invite them to occupy appropriate positions in accordance with the recruitment rules set forth, in the University Regulations and report the matter to Executive Council.</p> <p>The Executive Council approved the proposal of extension of term of appointment of Mr. Justice A.M. Bhattacharjee (Retd.) for a period of six months w.e.f. 01.04.04.</p> <p>The Executive Council also approved the proposal of associating Mr. Justice Mukul Gopal Mukherjee (Retd.) with the University as a Visiting Faculty.</p>	<p>The matter is under consideration.</p>

		<u>RESOLUTION</u>	<u>Remarks</u>
9.	Delegation of Financial Powers to Vice Chancellor.	The Executive Council approved the delegation as proposed subject to the condition that the above powers will be exercised subject to observance of usual financial norms and budgetary provisions. Details of expenditure incurred will be reported to Finance Committee as usual.	
10.	Projects – Financial Position	<p><u>RESOLUTION</u></p> <p>The Executive Council noted that the on going projects were at the final phase of completion and directed that the prospect of availing of new research projects might be explored. Project activities should be brought to the notice of the Executive Council from time to time. Since the University is providing infrastructure facilities for execution of these projects, a portion of the Project fund should go to the University fund.</p>	
11.	Position of Government Grants.	<p><u>RESOLUTION</u></p> <p>The Executive Council noted that the present interest rate of 10.5% p.a. charged by the Corporation Bank is very high and the Bank be asked to reduce it to 8% p.a., failing which the University may negotiate with other financial institutions for a better deal. The meeting requested, Sri Jawahar Sircar, Principal Secretary, Higher Education, Govt. of West Bengal to talk to the Chairman and Managing Director of Corporation Bank in this regard.</p>	

		<u>RESOLUTION</u>	<u>Remarks</u>
12.	Endowment / Scholarship in the name of Dr. Durgadas Basu.	<p>The Vice Chancellor informed the Meeting that he met Dr. S. Basu along with his wife and sister and discussed in detail about the creation of an endowment fund namely, Dr. Durgadas Basu Memorial Lecture Fund, with the donation of Rs. 9 lakhs proposed to be given by Dr. S. Basu – The daughter of Dr. D. Basu, expressed a desire to support entire cost of studies of one meritorious and needy student for the 5 five year course and promised to return with a dedicated proposal.</p> <p>The Executive Council appreciated the benevolent gesture of Dr. S. Basu and his sister with thanks and accepted the offer of Rs. 9 lakhs from Dr. S. Basu to create an endowment fund, namely Dr. Durgadas Basu Memorial Lecture Fund, the proceeds of which are to be used exclusively for organising an annual lecture on the subject. The Executive Council authorised the Vice Chancellor to formalise the terms of endowment in consultation with Dr. S. Basu and also to accept separate donation to be made for grant of a scholarship.</p>	
13.	Property Tax of the University Building.	<p><u>RESOLUTION</u></p> <p>The Executive Council noted the action being taken with the approval and authorised the Registrar to settle the matter in accordance with provisions of the Municipal Act and Rules and Compliance reported to the Executive Council through the Finance Committee. The Council also approved payment of tax for the first quarter under protest.</p>	<p><i>Handwritten notes:</i> The matter is being settled by the Registrar in accordance with the provisions of the Municipal Act and Rules and Compliance reported to the Executive Council through the Finance Committee. The Council also approved payment of tax for the first quarter under protest.</p>

		<u>RESOLUTION</u>	<u>Remarks</u>
14.	Publication of SJA Journal.	<p>The Executive Council discussed the matter from various angles. While appreciating the venture of the students, it observed that the cost of printing the journal should be met by raising contribution from among students. Since this is the maiden venture, the Executive Council was inclined to help out with a sum not exceeding Rs. 30000 out of the University Fund for printing purpose. However, it also positively considered the request of the Vice Chancellor that just this first time the entire expenses of printing may be met from the University Fund. In future the expenditure would be met out of Student Activities for which provision should be made.</p>	<p>27/1/04 28/1/04 29/1/04 30/1/04 31/1/04 1/2/04 2/2/04 3/2/04 4/2/04 5/2/04 6/2/04 7/2/04 8/2/04 9/2/04 10/2/04 11/2/04 12/2/04 13/2/04 14/2/04 15/2/04 16/2/04 17/2/04 18/2/04 19/2/04 20/2/04 21/2/04 22/2/04 23/2/04 24/2/04 25/2/04 26/2/04 27/2/04 28/2/04 29/2/04 30/2/04 31/2/04 1/3/04 2/3/04 3/3/04 4/3/04 5/3/04 6/3/04 7/3/04 8/3/04 9/3/04 10/3/04 11/3/04 12/3/04 13/3/04 14/3/04 15/3/04 16/3/04 17/3/04 18/3/04 19/3/04 20/3/04 21/3/04 22/3/04 23/3/04 24/3/04 25/3/04 26/3/04 27/3/04 28/3/04 29/3/04 30/3/04 31/3/04 1/4/04 2/4/04 3/4/04 4/4/04 5/4/04 6/4/04 7/4/04 8/4/04 9/4/04 10/4/04 11/4/04 12/4/04 13/4/04 14/4/04 15/4/04 16/4/04 17/4/04 18/4/04 19/4/04 20/4/04 21/4/04 22/4/04 23/4/04 24/4/04 25/4/04 26/4/04 27/4/04 28/4/04 29/4/04 30/4/04 31/4/04 1/5/04 2/5/04 3/5/04 4/5/04 5/5/04 6/5/04 7/5/04 8/5/04 9/5/04 10/5/04 11/5/04 12/5/04 13/5/04 14/5/04 15/5/04 16/5/04 17/5/04 18/5/04 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		<u>RESOLUTION</u>	<u>Remarks</u>
17.	Recruitment Expenses. Committee	<p>The Executive Council approved purchase of one computer printer and Printing of Brochure and sanctioned Rs. 50000 and Rs. 65000 respectively for the purpose. The Executive Council also requested the Pr. Secretary, Higher Education to explore the possibility of persuading a few big computer manufacturing firms to help us in this regard.</p>	<p>Sanctioned Rs. 50,000 for purchase of the Brochure Rs. 65,000 for computer printer.</p>
18.	Taking over of NUJS Building.	<p><u>RESOLUTION</u></p> <p>The Executive Council noted the action taken by the University and directed that the buildings should be taken over after rectification of the defects and certification thereof by competent authority.</p>	
19.	Increase of Medical Allowance given to staff and Faculty Members.	<p><u>RESOLUTION</u></p> <p>The Executive Council discussed the matter in details and decided to increase the lump-sum medical allowance from Rs. 2000 to Rs. 3600 per annum from the calendar year 2004.</p>	<p>Discussed in detail and decided to increase from Rs. 2000 to Rs. 3600 from 2004.</p>

		<u>RESOLUTION</u>	<u>Remarks</u>
20.	Programme for collection of fees etc. for the Session 2004-2005.	The Executive Council noted the proposal with approval.	
21.	Application of Sri S.N. Das and Sri R.K. Singh – both Attendant cum Driver.	<u>RESOLUTION</u> The Executive Council approved the recommendation of the Finance Committee to increase the consolidated salary of the two Attendant-cum-Drivers from Rs. 4060 to Rs. 4200 per month.	<i>Handwritten:</i> The salary of the two attendants cum drivers is increased from Rs. 4060 to Rs. 4200 per month.
22.	Appointment of Telephone Operator in the University.	<u>RESOLUTION</u> The Executive Council approved creation of one post of Receptionist cum Telephone Operator in the scale of pay of Rs. 3200-85-4900 with usual allowances. While selecting the candidate, proper recruitment procedure be followed and the linguistic competence of the incumbent in communicating fluently in English, Hindi and Bengali be ensured.	

23.	<u>MISCELLANEOUS.</u>	<u>RESOLUTION</u>	<u>Remarks</u>
	a) Bar Council Approval.	The Executive Council approved the proposal of the Vice Chancellor for moving for Bar Council's approval for the University and also approved expenditure of Rs. 50000/- as fee for the same.	The Bar Council Approval has been obtained for the University. BCLB: 1192 on 17.2.2004 LEM
	b) UGC assistance to institution for outstanding performance.	The Pr. Secretary, Higher Education informed the Meeting that the UGC gives one-time financial assistance to educational institutions for their outstanding performance which if obtained can be utilized for completing the University Auditorium. The Executive Council requested the Pr. Secretary, Higher Education, to explore the possibility in this regard.	

Agenda Item No. 2

Nomination of New Members of Executive Council

The Hon'ble Chancellor has nominated Hon'ble Mrs. Justice Ruma Pal as member to the Executive Council of the University in terms of the provisions of Clause 7 (1) (b) of the Schedule to the WBNUJS Act, 1999.

Submitted for information of the Executive Council.

Agenda Item No. 3

**To consider the Revised Budget for the year 2004 –2005 and
Budget Estimate for 2005 –2006**

The Revised Budget for the year 2004 – 2005 and Budget Estimate for 2005 –2006 are presented before the Executive Council as Annexure II.

The Finance Committee has recommended that the Revised Budget and Budget Estimate to be placed before the Executive Council for approval.

West Bengal National University of Juridical Sciences

Budget 2004

Annexure II

CAPITAL RECEIPTS

In Lakhs of Rupees

Particulars	Actuals 2002-03	Revised Estimates 2003-04	Actuals 2003-04 (audited)	Budget Estimate 2004-05	Revised Estimates 2004-05	Budget Estimates 2005-06
Government Grant						
Maintenance(recurring)	70.00	70.00	0.00	0.00	0.00	0.00
Campus Construction	100.00	280.00	200.00	280.00	280.00	280.00
Loan from Financial Institutions	1085.00	284.26	145.52	0.00	141.42	0.00
University Funds	57.50	64.55	141.96	99.05	88.65	112.00
Donations & Endowments	16.30	25.00	14.60	25.00	15.00	15.00
Depreciation Fund	10.81	80.00	112.73	70.00	213.44	200.00
Academic Development Fund	0.00	0.00	5.95	0.00	7.54	7.69
Refundable Deposits	9.22	10.33	8.58	10.33	10.73	0.00
TOTAL	1348.83	814.14	629.34	484.38	756.78	614.69

Budget

Receipt

Exp.

9 Capital - 756.78 / 614.69

756.78 / 614.69

1) Govt - 413.03 / 407.35

413.03 / 407.36

Depreciation
P-38

CAPITAL EXPENDITURE

In Lakhs of Rupees

Particulars	Actuals 2002-03	Revised Estimates 2003-04	Actuals 2003-04 (audited)	Budget Estimate 2004-05	Revised Estimates 2004-05	Budget Estimates 2005-06
BUILDING CONSTRUCTION						
Academic & Residential Buildings	1125.63	200.47	182.68	50.00	130.52	0.00
Bank Building	0.00	20.00	0.00	0.00	10.90	0.00
Repayment of loan	0.00	108.00	91.14	130.00	110.48	120.77
Interest on loan	133.17	172.00	188.86	160.00	169.52	169.23
Infrastructure	34.00	171.84	0.00	32.05	(B) 36.15	(B) 51.00
Acoustics & Video Arrangement	0.00	0.00	0.00	0.00	0.00	10.00
Subtotal	<u>1292.80</u>	<u>672.31</u>	<u>462.68</u>	<u>382.05</u>	<u>457.57</u>	<u>341.00</u>
ASSETS						
Furniture and Fixture	4.00	12.00	8.30	5.00	(B) 20.00	(B) 10.00
Office Equipments	1.41	2.00	7.52	5.00	(B) 5.00	(B) 10.00
Computers	1.27	0.00	0.00	0.00	(B) 10.00	(B) 10.00
Motor Vehicles	0.00	5.00	0.00	0.00	0.00	0.00
Library Books	12.87	5.00	5.00	5.00	15.00	15.00
Hostel Equipments	0.05	2.00	0.02	1.00	(F) 1.50	(F) 5.00
Sports Materials	0.00	0.50	0.00	1.00	1.00	1.00
Subtotal	<u>19.70</u>	<u>26.50</u>	<u>20.84</u>	<u>17.00</u>	<u>52.50</u>	<u>51.00</u>
INVESTMENTS						
Donations and Endowment Fund	16.30	25.00	14.60	25.00	15.00	15.00
Depreciation Fund	10.81	80.00	112.73	70.00	213.44	200.00
Academic Development Fund	0.00	0.00	5.95	0.00	7.54	7.69
Refundable Deposits	9.22	10.33	12.54	10.33	10.73	0.00
Subtotal	<u>36.33</u>	<u>115.33</u>	<u>145.82</u>	<u>105.33</u>	<u>246.71</u>	<u>222.69</u>
Total	<u>1348.83</u>	<u>814.14</u>	<u>629.34</u>	<u>484.38</u>	<u>756.78</u>	<u>614.69</u>

% of depreciation —

As on 31/12/2003

Dep. fund 2003-04

(Under Revenue)

Student Fee Acc.

University A/c.

230.00

512.73

3.77

Dep. fund 2004-05

230.00

150 — Endowment fund

REVENUE RECEIPTS**In Lakhs of Rupees**

Particulars	Actuals 2002-03	Revised Estimates 2003-04	Actuals 2003-04 (audited)	Budget Estimate 2004-05	Revised Estimates 2004-05	Budget Estimates 2005-06
<u>Government Grant</u>						
Maintenance(recurring)	60.00	51.68	0.00	0.00	0.00	0.00
University Fund	0.00	0.00	0.00	0.00	140.87	126.79
Students Fees	25.25	178.39	154.85	227.19	(G) 200.96	(G) 204.31
Interest - Scholarship Fund	1.24	1.50	1.14	1.50	1.20	1.25
Other Income	0.00	30.00	58.83	30.00	65.00	70.00
Seminars and Workshops	0.00	10.00	0.00	12.00	5.00	6.00
TOTAL	86.49	271.57	214.82	270.69	413.03	407.35

REVENUE EXPENDITURE

In Lakhs of Rupees

Particulars	Actuals 2002-03	Revised Estimates 2003-04	Actuals 2003-04 (audited)	Budget Estimate 2004-05	Revised Estimates 2004-05	Budget Estimates 2005-06
A. ADMINISTRATIVE EXPENSES						
Salaries and Allowances	30.98	66.57	48.89	73.19	80.00	85.00
Travelling	3.23	4.00	2.30	4.00	3.00	3.50
Telephone and Fax	1.42	5.00	2.17	6.00	3.70	4.80
Postage and Courier	0.41	3.00	0.98	4.00	2.50	3.00
Stationery and Printing	1.99	5.00	3.50	5.00	5.00	6.00
Electricity	4.84	20.00	2.29	24.00	10.00	12.00
Advertisement & Publicity	3.36	2.00	0.33	2.00	2.50	3.00
Meetings & Miscellaneous	0.24	10.00	2.29	12.00	5.00	6.00
Rent, Rates & Taxes	0.00	23.00	3.79	5.00	(H) 17.00	(H) 3.00
Hospitality	0.49	1.00	0.61	1.00	1.00	1.00
Healthcare	1.18	1.50	3.08	1.75	(E) 4.00	(E) 4.00
Insurance	0.25	2.00	1.37	3.00	2.00	2.50
Campus Inauguration	1.13	0.00	0.00	0.00	0.00	0.00
Audit Fees	0.00	0.50	0.00	0.25	0.75	0.25
Total (A)	59.19	143.57	71.43	141.18	136.45	149.05
B. EDUCATIONAL EXPENSES						
Academic	5.13	8.00	5.82	10.00	15.00	18.00
Admission	4.05	5.00	6.09	6.00	7.00	7.50
Students Activities	0.35	5.00	1.00	6.00	(H) 4.00 (F)	(H) 3.30
Seminar & Workshop	3.13	10.00	0.52	12.00	5.00	6.00
Scholarship & Economic Support	0.45	1.00	1.00	1.50	1.14	1.20
Legal Services Clinic	0.00	1.00	0.56	1.00	1.50	2.00
Total (B)	13.11	30.00	14.99	36.50	33.64	38.00
C. MAINTENANCE EXPENSES						
Campus	10.89	15.00	13.00	18.00	(K) 25.00	(K) 30.00
Vehicles and Equipments	2.20	3.00	2.70	4.00	3.50	4.00
IT Infrastructure	0.00	0.00	0.00	1.00	1.00	1.50
Total (C)	13.09	18.00	15.70	23.00	29.50	35.50
D. FINANCIAL EXPENSES						
Depreciation	10.81	80.00	112.73	70.00	213.44	200.00
Total (D)	10.81	80.00	112.73	70.00	213.44	200.00
GRAND TOTAL	86.49	271.57	214.82	270.69	413.03	407.35

04-03-413.44
 - 213.214
 199.229

ANNEXURE A

Breakup of University fund receipts (Capital Account)

PARTICULARS	Amount in lakh Rupees	
	2004-05	2005-06
Campus Development Fund	21.65	22.00
Excess of Tuition Fee over Rs 35000 of NRI students	67.00	90.00
TOTAL	88.65	112.00

ANNEXURE B**BREAK UP OF INFRASTRUCTURE BUDGET****Revised Estimate 2004-2005**

Particulars	Amount in lakhs (Rs.)
Student Computer Lab	25.50
Air conditioning Room 006	1.50 ✓
Power back-up for EPABX	0.25 ✓
Second Transformer	3.10 ✓
Reverse osmosis plant for drinking water	5.80 ✓
Total	36.15

Budget Estimate 2005-2006

Particulars	Amount in lakhs (Rs.)
Accounting Computerisation	1.50 <i>B(i)</i>
Hostel LAN	10.00 <i>B(ii)</i>
Automatic Rescue Device for Lifts (5 nos.)	6.00
Glow Sign Board	0.50
Earth filling & Morum Road	8.00
Water sprinkling device in water resources for removal of mosquitos	
etc.	5.00
Acoustic arrangements in class rooms	20.00
Total	51.00

Requirement of Computers and Software in Accounts Department

Accounts Branch has two Pentium III and Pentium II P.C.s and two printers, one Dot Matrix and other Inkjet. Three Computers are shared by six users regularly.

As of now, accounting work is done manually, i.e. without the aid of any accounting package. This not only takes lot of time, but also is prone to human errors, calling of constant checking and rechecking. Considering the multiplicity of accounts to maintain, the imperativeness of their being accurate, and the timeliness of their presentation, the existing process is grossly inadequate to meet the desired level of efficiency. With constant increase in volume and multiplicity of transactions the situation is going from bad to worse.

The Corporation Bank NUJS Branch which holds most of the University accounts is a fully computerised branch having online banking facilities. The Bank is keen to extend the facility to us, which would be quick, error free and cost effective. We should avail the facility immediately.

Following proposal may kindly be considered in this regard:

- 1) Provision for four terminals a desk jet printer and a server, to interlink the terminals as also to provide on line information to the V.C. and the Registrar.
- 2) Internet connectivity to one of the stand alone computers for updating the information and banking transactions.
- 3) A standard accounting package which may take care of the University system of accounting.

This will entail one time expenditure of approximately Rs. 150000.00 as details below. In addition recurring cost of about Rs. 2000.00 per month will be involved.

Terminals (monitor, keyboard, mouse etc.) (@ Rs. 15000*4)	Rs. 60000.00
Server with UPS	Rs. 65000.00
Printer (desk jet)	Rs. 10000.00
Networking Cables, Switches etc.	Rs. 10000.00
Internet Connectivity (Modem, Telephone Connection etc.)	Rs. 5000.00
	<u>Rs. 150000.00</u>

Expenditure Head:	Units	No.	Rate	Total
Item				
Cable	Box of 305	47	2700	126900
I-O Boxes	Number	504	160	80640
RJ-45 Connector	Number	1008	4	4032
Installation Charges	Per metre	13092	12	157104
cisco 805 ROUTER	No.	1	50000	50000
Switches, 24 Port	No.	12	9000	108000
Switches, 16 Port	No.	18	5500	99000
Patch Panel, 24 Port	No.	12	2890	34680
Patch Panel, 16 Port	No.	18	2050	36900
Modem (per pair)				89000
BSNL Leased Line				55,820
Server				60000
Air-Conditioning				40000
Misc				50000
				992076

BREAK UP OF FURNITURE & FIXTURE BUDGET

ANNEXURE C

Revised Estimate 2004-2005

Particulars	Amount in lakhs (Rs.)
Office Furniture	12.45
Hostel Furniture	4.27
Ceiling Fan, Wall mounted fan	
Exhaust Fan	3.28
Total	20.00

Budget Estimate 2005-2006

Particulars	Amount in lakhs (Rs.)
Red Chairs for Seminar Room (40 nos.)	1.00
Flap Chairs (70 nos.)	.56
Computer Chairs (40 nos.)	.60
Cubical/Partition	7.84
Total	10.00

BREAK UP OF OFFICE EQUIPMENTS BUDGET

ANNEXURE D

Revised Estimate 2004-2005

Particulars	Amount in lakhs (Rs.)
Fax machine with printer for Registrar's office (1 nos.)	.25
OHPs (6 nos. @ Rs.15,000/-)	.90
P.A. system for seminar room	1.00
Photocopier (Godrej Model: G-8715z+)	.60
Wiring for Intercom	1.00
Arrangement for LAN connection in the Computer Lab of Library	.74
UPS (19 nos. @ Rs. 2690/-)	.51
Total	5.00

Budget Estimate 2005-2006

Particulars	Amount in lakhs (Rs.)
Heavy duty multipurpose Digital Photocopier for Examination cell	2.50
OHPs (2nos. @ Rs.15,000/-)	.30
Wiring for Intercom	1.00
UPS (20 nos. @ Rs. 2690/-)	.54
Campus search light	2.00
Fax machines for six Schools	.60
Multipurpose Digital Photocopier with scanner & computers for Registrar Office	3.06
Total	10.00

BREAK UP OF COMPUTER BUDGET

ANNEXURE E

Revised Estimate 2004-2005

Particulars	Amount in lakhs (Rs.)
Computers (19 nos.@ Rs.36,400)	6.92
Printers (19 nos.@ Rs.10,100)	1.92
Computer Peripherals (Softwares, Internet Connections etc.)	1.16
Total	10.00

Budget Estimate 2005-2006

Particulars	Amount in lakhs (Rs.)
Computers (20 nos.@ Rs.36,400)	7.28
Printers (20 nos.@ Rs.10,100)	2.02
Computer Peripherals (Softwares, Internet Connections etc.)	.70
Total	10.00

BREAK UP OF HOSTEL EQUIPMENTS BUDGET

ANNEXURE F

Revised Estimate 2004-2005

Particulars	Amount in lakhs (Rs.)
Water purifier (6 nos. @ Rs.8490/-)	0.51
Water purifier cum cooler (2 nos.)	0.50
Kitchen utensils	0.49
Total	1.50

Budget Estimate 2005-2006

Particulars	Amount in lakhs (Rs.)
Power back Diesel Generator	5.00
Total	5.00

STUDENTS' FEE RECEIVED

ANNEXURE G

PARTICULARS	AMOUNT IN LAKHS	
	2004-05	2005-06
Tuition Fee from general candidates		
Rs 35000 x 364 students	127.40	
Rs 35000 x 350 students		122.5
Tuition Fee from NRI candidates		
US\$ 3000 @Rs45/- x 67	90.45	
US\$ 3000 @Rs45/- x 90		121.5
Campus Development Fee		
Rs 5000 x 433 Students	21.65	
Rs 5000 x 440 Students		22.00
Academic Support Service		
Rs 5000 x 433 Students	21.65	
Rs 5000 x 440 Students		22.00
Admission fee		
Rs 1000 x 100 students	1.00	
Rs 1000 x 100 students		1.00
Basic Service - Hostel (considering 320 hostellers)		
Rs 5000 x 320	16.00	
Rs 5000 x 320		16.00
Room rent (considering 320 hostellers)		
Rs 6000 x 320	19.00	
Rs 6000 x 320		19.00
TOTAL	297.15	324.00
Less :		
Transferred to Academic Development Fund		
431 students x Rs 35000 x 5%	7.54	
440 students x Rs 35000 x 5%		7.69
	289.61	316.31
Less:		
Transferred to Campus Development Fund	21.65	22.00
	267.96	294.31
Less :		
Tuition Fee above Rs 35000 received from NRI students Capitalised	67.00	90.00
NET AMOUNT	200.96	204.31

ANNEXURE - B**Details of Expenditure on Rent, Rates and Taxes**

Particulars	Amount in Lakhs (Rs.)	
	R.E. 2004-05	B.E. 2005-06
Outstanding Rent of TTTI	14.63	0.00
Rent of Banashree Abasan	1.08	1.08
Rates & Taxes	1.29	1.92
Total	17.00	3.00

ANNEXURE I

The amount reimbursed to all members of the University for medical expenses incurred during the year has been increased to Rs 3,600 from Rs 2000 and new recruitment process is under way.

Particulars	Amount in lakh Rupees	
	2004-05	2005-06
Salary to Doctor (Rs 4500 x12 months)	0.54	0.54
Reimbursement of Medical Expenditure of staffs : Rs 3600 x 96 members (approx)	3.46	3.46
TOTAL	4.00	4.00

ANNEXURE-1 ✓**Details of Expenditure on Student Activities**

Particulars	Amount in Lakhs (Rs.)	
	R.E. 2004-05	B.E. 2005-06
Students Juridical Association	2.16	1.66
Annual Day Function	0.64	0.35
Journal Publication by students	0.68	0.70
Moot Court Activities	0.52	0.59
Total	4.00	3.30

- Moot Court Fund
balance & money
in Mr. [unclear] competition
to be [unclear]
to Moot Court Fund

ANNEXURE K**Details of Expenditures on Campus Maintenance**

Sl No	Particulars	Amount in lakhs (Rs.)	
		Budget Estimate 2004-05	Revised Estimate 2005-06
1	Electrical Maintenance	2.00	3.00
2	Civil Maintenance	0.50	1.00
3	Sanitary & Plumbing System	1.00	1.00
4	Fire fighting system	1.50	2.50
5	Kitchen Equipments	1.25	1.50
6	Solar System	1.00	1.00
7	Lift Maintenance	2.10	3.00
8	Deironing Plant	0.20	0.30
9	Water Purifier	0.10	0.15
10	Water Cooler	0.15	0.15
11	Water Cooler cum Purifier	0.06	0.06
12	Water Reserver Maintenance	0.05	0.10
13	Air Conditioning Machine	0.08	0.10
14	House Keeping Work	8.00	8.50
15	Security Services	5.00	5.25
16	Pest Control	0.60	0.80
17	Domestic & Submersible Pump Maintenance	0.50	0.50
18	Others	0.91	1.09
	TOTAL	25.00	30.00

Agenda Item No. 4

To consider the Annual Report for the University for the period 2003 –2004.

A draft Annual Report for the period of 2002 – 2003 is enclosed as **Annexure III** for consideration of the Executive Council. Under the Statute of the University, the Annual Report is to be tabled before the Executive Council for its consideration.

(Annual Report attached with Agenda separately)

Agenda Item No. 5

Audited Accounts and Auditors Report

The Audited Accounts and Auditor's Report on the accounts for the year 2003 – 2004 have been prepared and are given in **Annexure IV**. The Audited Accounts and Auditor's Report were adopted earlier by the Finance Committee and recommended that the report be placed before the Executive Council for its approval.

S.R.R.K. Sharma Associates
CHARTERED ACCOUNTANTS

Head office : "Dheeyash", # 41/1, 4th
Kumarapark West, Bangalore 560 080.
Phone : 3366346 3366347
Fax : 080-3464010 Res 3366348
E-mail : srrksharma@hotmail.com

AUDITORS' REPORT

DATED: 16.07.2004.

AUDITORS' REPORT TO THE EXECUTIVE COUNCIL OF THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES, KOLKATA.

We have audited the attached Balance Sheet of THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES, NUJS Bhavan, No.12, LA Block, Sector III Salt Lake City, KOLKATA-700098 and the annexed Income & Expenditure Account for the year ended on 31.03.2004 and report that:-

1. We have obtained all informations and explanations which to the best of our knowledge and belief were necessary for the purpose of audit.
2. In our opinion and to the best of our information and according to the explanations given to us the said accounts subject to the report if any enclosed give a true and fair view of THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES, KOLKATA, as at 31.03.2004 and in the Income & Expenditure Account of the EXCESS OF EXPENDITURE OVER INCOME of THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES, KOLKATA for the year ended on that date.

For S.R.R.K.SHARMA ASSOCIATES,
Chartered Accountants,

(S.R.R.K.SHARMA)
PARTNER.



S.R.R.K. Sharma
Associates

THE WESTBENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES,
SALT LAKE CITY, KOLKATA-700098.
BALANCE SHEET AS AT 31ST MARCH 2004.

SOURCE OF FUNDS :	SCH	CURRENT YEAR	PREVIOUS YEAR
UNIVERSITY FUNDS:			
University Fund	1	95450993.00	75450993.00
NUJS Staff Welfare Fund.	2	623556.80	432212.30
NUJS Scholarship Fund.	3	1766595.80	1788222.40
NUJS Provident Fund.	4	1709047.60	524876.00
Moot Court Society Fund.	5	217712.10	198914.70
RSERVES & SURPLUS:			
A. Capital Fund:			
Capital Fund	16	6818862.08	2028660.00
Depreciation Fund	6	35247670.06	13716067.81
Academic Development Fund	7	1006942.00	1000000.00
Campus Development Fund	8	5348199.20	3168371.00
B. Endowment Fund :			
NRM Menon Scholarship Fund	9	364440.30	335290.20
Gopal Subramaniam Endowment Fund	10	1121123.00	1040837.00
K.C. Basu Memorial Lecture Fund	11	348024.40	151702.10
D. D. Basu Memorial Lecture Fund	12	900944.20	0.00
C. Other Funds :			
William C.Vis Moot Court Comp. Hong Kong Fund.	13	39869.40	0.00
William C.Vis Moot Court Comp. Vienna.	14	31473.60	0.00
Center for Women & Law	15	23564.80	0.00
Salary Equalisation Fund	-	250000.00	250000.00
Moot Court General Fund	-	271066.00	271066.00
Gold Medal Fund	-	0.00	75000.00
SECURED BORROWINGS	17	180011960.00	168500000.00
CURRENT LIABILITIES AND DEPOSITS :			
Deposits	19	4771394.00	4295915.00
Current Liabilities	20	125420.00	25420.00
TOTAL :		336448858.34	273253547.59

APPLICATION OF FUNDS :

Fixed Assets	18	244844044.79	217732007.15
Investments	21	56471961.55	39925923.80
Current Assets:	22		
Advances		5404680.74	351546.00
Accounts Receivable		408851.00	870356.38
Security Deposits		50045.00	
Consumable stores		72349.00	86000.00
Cash in Hand & at Bank		700717.62	14287714.26

Excess of Expenditure over Income transferred
from Income & Expenditure for the Year.2003-04

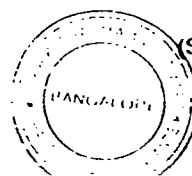
28496208.64
TOTAL : 336448858.34 273253547.59

for WB NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

for S.R.R.K. SHARMA ASSOCIATES
Chartered Accountants

B.S. Chinn
(Prof. B.S. CHINNI)
VICE-CHANCELLOR

(S. K. PAL)
REGISTRAR



(S.R.R.K. SHARMA)
PARTNER

**THE WESTBENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES,
SALT LAKE CITY, KOLKATA-700098.**

SCHEDULE TO BALANCE SHEET AS AT 31ST MARCH 2004.

UNIVERSITY FUND :	SCH		
University Fund :	1		
Opening Balance		75450993.00	
Add: Receipts during the year:			
Capital Grants		<u>20000000.00</u>	95450993.00
NUJS STAFF WELFARE FUND:	2		
Bank Account		5808.78	
Investment		517924.02	
Accounts Payable (NUJS)		19360.00	
Staff Welfare Loan		<u>80464.00</u>	623556.80
NUJS SCHOLARSHIP FUND :	3		
Bank Account		5189.70	
Investment		<u>1761406.70</u>	1766595.30
NUJS PROVIDENT FUND :	4		
Bank Account		5990.70	
Investment		<u>1703056.90</u>	1709047.60
MOOT COURT SOCIETY FUND :	5		
Bank Account		6018.00	
Investment		<u>211694.10</u>	217712.10
DEPRECIATION FUND :	6		
Opening Balance		13716067.81	
Add: Appropriation during the year:		21344349.04	
Add; Interest		<u>187253.21</u>	35247670.06
ACADEMIC DEVLOPMENT FUND:	7		
Bank Account		6942.00	
Balance Fund		<u>1000000.00</u>	1006942.00
CAMPUS DEVELOPMENT FUND :	8		
Bank Account		5815.00	
Investment		5272384.20	
Balance Fund (Transferred)		<u>70000.00</u>	5348199.20
NRM MENON SCHOLARSHIP FUND :	9		
Bank Account		5407.00	
Investment		<u>359033.30</u>	364440.30
GOPAL SUBRAMANIAM ENDOWMENT FUND :	10		
Investment			127120.00
K.C. BASU MEMORIAL LECTURE FUND :	11		
Bank Account		5859.00	
Investment		<u>342165.40</u>	348024.40



D.D. BASU MEMORIAL LECTURE FUND :

Bank Account
Investment

12

5000.00
895944.20

900944.20

William C.Vis Mcot Court Comp. Hong Kong Fund:

Bank Account
Investment
Advance

13

5820.00
8049.40
26000.00

39869.40

William C.Vis MOOT COURT Comp. Vienna.

Bank Account
Advance

14

1473.60
30000.00

31473.60

CENTER FOR WOMEN AND LAW:

Bank Account
Investment

15

5058.00
18506.80

23564.80

CAPITAL FUND :

Opening Balance
Add: Receipts during the year:
Tution Fees (transfer)

16

2028660.08
4790202.00

6818862.08

SECURED BORROWINGS:

Bank Building Loan (Corp.Bank)
Campus Building Loan (Corp.Bank)

17

646326.00
179365634.00

180011960.00

DEPOSITS :**A. STUDENTS DEPOSITS :**

Library Deposit
Hostel Deposit
Mess Deposit

B. Earnest Money Deposit
C. Security Deposit

19

1728500.00
1545655.00
310000.00
321000.00
866239.00

4771394.00

CURRENT LIABILITIES

Payable to Prof. D. Bannerjea
Payable to Sports Committee
Audit Fees Payable
Payable to UNDP-DEA Project

20

259.00
63.00
100000.00
25098.00

125420.00

IN

21

Campus Development Fund	5272384.20	
NUJS Gopal Subramaniam Endowment Fund	1121123.00	
Moot Court Hong Kong Fund	8049.40	
D.D.Basu Lecture Fund	895944.20	
Center for Women Law Fund	18506.80	
K.C.Basu Lecture Fund	342165.40	
NRM Mennon Scholarship Fund for Media Law	359033.30	
Staff Welfare Fund	517924.02	
NUJS Provident Fund	1703056.90	
NUJS Scholarship Fund	1761406.70	
Seminar Contingency Investment	123835.50	
Investment in Corporation Bank - CLSB	3945680.30	
Depreciation Fund	13897742.81	
Investment-CLSB (Student Fee A/C)	23415877.81	
Investment-CLSB (Building Construction A/C)	91486.81	
Moot Court Society Fund	211694.10	
Refundable Deposits	1284550.30	
Investment-CLSB (WBSEB)	566500.00	
Moot Court General Fund	935000.00	56471961.55

CURRENT ASSETS

22

A. ADVANCES

Moot Court Vienna	30000.00	
Moot Court Hong Kong	26000.00	
Advance - Staff and Student	113132.74	
Advance - Periodicals	105358.00	
Advance - Seminar Contingency	2166.00	
Advance - Staff Welfare Loan	80464.00	
Advance - Festival	12600.00	
Advance - Computer	21000.00	
Advance - Staff Welfare Fund (NUJS)	13960.00	
Advance - WIP	5000000.00	5404680.74

B. ACCOUNTS RECEIVABLES

Copyright workshop	204796.00	
USEFI	5291.00	
Hostel Mess	11397.00	
Hostel Electricity	136287.00	
STLSD	4099.00	
MOOT COURT :		
Mohit P. Abraham	7789.00	
Saurabh Ghosh	7789.00	
Uma Sud	7789.00	
Receivable (Others)	23614.00	408851.00

OTHER CURRENT ASSETS

Security Deposit	50045.00	
Consumable stores	72349.00	
Cash at Bank, in hand and imprest	700000.00	

for WB NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

for S.R.R.K. SHARMA ASSOCIATES
Chartered AccountantsB.S. Chimni
19/7/09
(Prof. B.S. CHIMNI)
VICE-CHANCELLOR(S. K. PAL)
REGISTRAR(S.R.R.K. SHARMA)
PARTNER

37

SCHEDULE-18

THE WESTBENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES,
SALT LAKE CITY, KOLKATA-700098.

SCHEDULE OF FIXED ASSETS AND DEPRECIATION AS AT 31ST MARCH 2004

Particulars	Original Cost as on	Additions During the Year		Cost as on 31.03.2004	Depreciation Block			W.D.V. as on		W.D.V. as on
		Before	After		Rate %	Up to 31.03.2003	For the Year	Up to 31.03.2004	31.03.2004	
	01.04.2003	30.09.2003	01.10.2003							31.03.2003
Land	3177385.00			0.00		0.00		0.00	3177385.00	3177685.00
Campus Building	199154585.00		18268983.00	18268983.00	10	9957728.00	1983133.00	29790861.00	187632687.00	189196837.00
University Equipment	2623379.20	477832.00	279842.00	757674.00	15	807782.20	394627.00	1202409.20	2376144.00	2013097.00
Hostel Equipment	1034603.42	2222.00		2222.00	15	121411.42	186479.00	307890.42	1058935.00	1243192.00
Furniture & Fixtures	5263204.49	505233.00	324972.00	830205.00	15	1676374.49	638190.00	2314570.49	3778929.00	3586920.00
Motor Vehicles	1049561.00			0.00	20	512185.00	107475.00	619560.00	429901.00	537376.00
Books & Periodicals	426848.00		902084.64	902084.64		0.00		0.00	5028912.64	4126848.04
Computer & Software	741545.04	8815.00	5553.00	14368.00	60	451401.00	181041.04	632442.04	123471.00	290144.00
Sports Material	33026.00			0.00	50	26230.00	3398.00	29628.00	3398.00	6796.00
Building WIP			6336521.00	6336521.00			0.00			
TOTAL:	217732007.15	994102.00	28117935.64	27112037.64		13553112.11	21344349.04	34897461.15	203610062.64	204178895.04

for WB NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

for S.R.R.K. SHARMA ASSOCIATES
Chartered Accountants

(Signature)
(Prof. B.S. CHIMPHI)
VICE-CHANCELLOR

(Signature)
(S.K. PAL) 19/7/04
REGISTRAR

(Signature)
PARTNER
(S.R.R.K. SHARMA)

FOOT NOTES TO BALANCE SHEET

- 1) Fee from students was accounted for on receipt basis.
- 2) Interest from Fixed Deposits has been accounted on cash basis.
- 3) Depreciation has been provided on depreciable assets as per the Income Tax Act, 1961.
- 4) Buildings though substantially completed and occupied has not been formally taken over and final payments remain to be settled.
- 5) Claim of Bidhannagar Municipality towards Property Tax and Service Tax is being negotiated.
- 6) WBSEB is likely to raise an additional claim over and above payments made on account of Annual Minimum Guaranteed Return (AMGR) as a shortfall of AMGR for the period of 2003-2004 of Rs.2,30,690.00.
- 7) A claim of Rs.14,62,906.00 (unreconciled) towards rent of premises hired from TTTI remains unsettled.

For B.R.R.K. Sharma Associates
Chartered Accountants

(B.R.R.K. Sharma)
Partner

THE WESTBENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES,
SALT LAKE CITY, KOLKATA-700098.

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2004

	SCH	CURRENT YEAR	PRIVIOUS YEAR
EXPENDITURE :			
Administrative Expenses	64	7417586.96	5253897.90
Maintenance Expenses	66	1663264.00	1343825.00
Educational Expenses	67	1326045.00	957645.60
Seminar and Workshop	68	52913.00	316812.00
Refund of Students fees	-	0.00	699031.00
Financial expenses	65	18943189.00	4896923.59
TOTAL :		29402997.96	13468135.09
INCOME :			
Expenditure Grant (Judicial Dept.)		0.00	6000000.00
Student Fees Received	41	18564624.98	10202772.40
Seminar and Workshop	-	0.00	309649.20
Interest & Miscellaneous Income	42	3700164.88	3850885.80
TOTAL :		22264789.86	20363307.40
Add: Closing Stock of Stationery		72348.50	86000.00
Add: Advance Student Fees		0.00	1250000.00
TOTAL :		22337138.36	21699307.40
Less: Opening Stock of Stationery		86000.00	29596.63
TOTAL :		22251138.36	21669710.77
Expenditure over income before depreciation.		7151859.60	-8201575.68
Add: Depreciation Transferred to Depreciation Fund		21344349.04	11272638.91
Excess of expenditure over income transferred to Balance Sheet.		28496208.64	3071063.23

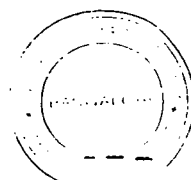
for WB NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

for S.R.R.K. SHARMA ASSOCIATES
Chartered Accountants

B.S. Chinnai
19/7/04
(Prof. B.S. CHINNAI)
VICE-CHANCELLOR

(S.K. PAL)
19/7/04
(S.K. PAL)
REGISTRAR

(S.R.R.K. SHARMA)
PARTNER



**THE WESTBENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES,
SALT LAKE CITY, KOLKATA-700098.**

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2004

RECEIPTS	SCH	CURRENT YEAR	PRIVIOUS YEAR
Opening Balances	23	14287714.26	8512127 45
University Fund	24	20000000.00	24136500 00
NUJS Staff Welfare Fund	25	217949.50	231608 30
NUJS Scholarship Fund	26	1896523.80	550064 40
NUJS Provident Fund	27	1276996.60	337886 00
Moot Court Society Fund	28	18797.40	199289 70
Capital Fund	29	4790202.00	2251500 00
Depreciation Fund	30	11459892.12	1244201 20
Academic Development Fund	31	601942.00	0 00
Campus Development Fund	32	2755828.20	527125 00
NRM Menon Endowment Fund	33	29150.10	35257.20
NUJS Gopal Subramaniam Endowment Fund	34	80286.00	1040837.00
NUJS K.C. Basu Lecture Fund	35	201209.30	152172 10
NUJS D.D.Basu Memorial Lecture Fund.	36	900944.20	0.00
NUJS Centre for Women and Law	37	23564.80	0.00
William C.Vis.Moot Court Comp.Vienna.	38	145473.60	0.00
William C.Vis.Moot Court .Hong Kong.	39	40049.40	0.00
Moot Court General Fund	-	0.00	275950.00
Investments	40	28505121.00	18220629.00
Secured Borrowings	41	15461948.00	108500000.00
Deposits	42	2643000.00	1759955.00
Student Fees	43	18564624.98	12452772.40
Refundable Deposits.	-	1254000.00	0.00
Interest & Misc. Receipts	44	3700164.88	3850885.80
Loan Transfer	-	171643039.00	0.00
Seminar & Workshop	-	0.00	309649.20
Current Assets:	45		0.00
Advances		412406.00	182517.50
Accounts Receivable		79014.50	1034236.00

TOTAL:

300989841.64

185805163.25



PAYMENTS:

		CURRENT YEAR	PRIVIOUS YEAR
University Fund	-	0.00	5000.00
Capital Fund	-	0.00	70000.00
NUJS Staff Welfare Fund	46	218746.72	403346.30
NUJS Scholarship Fund	47	1896606.70	517950.40
NUJS Provident Fund	48	1488881.90	57000.00
Moot Court Society Fund	49	18444.40	193249.70
Depreciation Fund	50	11459327.11	3519661.20
Campus Development Fund	51	2686384.20	3162000.00
NRM Menon Endowment Fund	52	28963.10	330070.20
NUJS Gopal Subramaniam Endowment Fund	53	80286.00	1040837.00
NUJS K.C.Basu Lecture Fund	54	200898.30	146154.10
NUJS D.D.Basu Lecture Fund	55	895944.20	0.00
Centre for Women and Law	56	18506.80	0.00
William C.Vis.Moot Court Comp.Vienna	57	144000.00	0.00
William C.Vis.Moot Court .Hong Kong	58	34229.40	0.00
Investments	59	27453044.92	27713121.00
NUJS Seminar Contingency	60	8556.10	115279.40
Transfer of Funds	61	13121638.91	0.00
Refundable Deposits	-	1284550.30	0.00
Deposits	62	2167521.00	588900.00
Fixed Assets	63	26577069.00	118357136.00
Loan Transfer.	-	171643039.00	0.00
Loan repaid.	64	3949988.00	0.00
Current Assets:	65	-	-
Advances		5421794.00	495044.60
Accounts Receivable		112706.00	1246638.00
Fund Payments		0.00	162926.00
Administrative Expenses	66	7392586.96	5178897.90
Refund of Student Fees	-	0.00	699031.00
Financial Expenses	67	18943189.00	4896923.59
Maintenance Expenses	68	1663264.00	1343825.00
Educational Expenses	69	1326045.00	957645.60
Seminar & Workshop Expenses	70	52913.00	316812.00
Closing Balances	71	700717.62	14287714.26
TOTAL:		300989841.64	185805163.25

for WB NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

for S.R.R.K. SHARMA ASSOCIATES
Chartered AccountantsB.S. Chimni
19/7/07
(Prof. B.S. CHIMNI)
VICE-CHANCELLOR(S. K. PAL)
19/7/07
REGISTRAR(S.R.R.K. SHARMA)
PARTNER

**THE WESTBENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES,
SALT LAKE CITY, KOLKATA-700098.**

**SCHEDULES TO RECEIPTS & PAYMENTS ACCOUNT FOR THE
YEAR ENDED 31ST MARCH 2004**

RECEIPTS:	SCH	AMOUNT	AMOUNT
Opening Balances:	23		
A. Bank Accounts			
CLSB 01/2002 WBNUJS Students' Fee A/c		5752.69	
CLSB 02/2002 WBNUJS Main A/c		4479169.22	
CLSB 04/2002 WBNUJS Building Construction A/c		9485134.80	
ICICI WBNUJS Building Construction		50405.00	
CLSB 05/2002 WBNUJS Staff Welfare Fund		6606.00	
CLSB 06/2002 WBNUJS Scholarship Fund		5272.00	
CLSB 07/2002 WBNUJS Depreciation Fund		5013.20	
CLSB 10/2002 WBNUJS NRM Menon Fund for Media Law		5220.00	
CLSB 11/2002 NUJS Seminar Contingency		5386.25	
CLSB 25/2002 NUJS Moot Court Society		5665.00	
CLSB 37/2002 NUJS K.C. Basu Lecture Fund		5548.00	
SB 673 (SBT) NUJS Campus Development Fund		6371.00	
SB 439 (SBT) NUJS Contributory Provident Fund		217876.00	
B. Cash in Hand		699.00	
C. Imprest Cash		122.10	
D. Petty Cash -Franking		3474.00	
Total:			14287714.26
UNIVERSITY FUND:	24		
Grant In Aid for Building		17000000.00	
Grant from Govt. of West Bengal		3000000.00	
Total:			20000000.00
STAFF WELFARE FUND:	25		
Interest on Loan		32890.50	
Institutional Fees		158394.00	
Loan recovered		26605.00	
Donations		60.00	
Total:			217949.50
NUJS SCHOLARSHIP FUND:	26		
Interest		113573.40	
Investment credited		1782950.40	
Total:			1896523.80
NUJS PROVIDENT FUND:	27		
Subscription		1185782.00	
Interest		91214.60	
Total:			1276996.60
MOOT COURT SOCIETY FUND:	28		
Transfer from Stetson Moot		5150.00	
Interest		13647.40	
Total:			18797.40



CAPITAL FUND:
Tuition Fees transferred

29
Total: 4790202.00 4790202 00

DEPRECIATION FUND:
Depreciation Fund -Transfer (Fees A/C)
Interest

30
Total: 11272638.91
187253.21 11459892 17

ACADEMIC DEVELOPMENT FUND:
Transfer from Student fees A/C
Interest

31
Total: 595000.00
6942.00 601942 00

CAMPUS DEVELOPMENT FUND:
Interest
Transfer from Student Fees A/c
Investment Matured

32
Total: 399828.20
1790000.00
566000.00 2755828 20

NRM MENON ENDOWMENT FUND:
Interest

33
Total: 29150.10 29150.10

NUJS GOPALSUBRMANIUM ENDOWMENT FUND:
Interest

34
Total: 80286.00 80286.00

NUJS K.C.BASU LECTURE FUND:
Donations
Interest
Expenses reimbursed
Transferred from University Main a/c.

35
Total: 150000.00
16209.30
10000.00
25000.00 201209.30

D.D.BASU MEMORIAL LECTURE FUND:
Donations
Interest

36
Total: 900000.00
944.20 900944.20

CENTER FOR WOMEN AND LAW:
Donations
Interest

37
Total: 23000.00
564.80 23564.80

William C.Vis MOOT COURT Comp. Vienna.
Donations
Interest

38
Total: 145000.00
473.60 145473.60

William C.Vis MOOT COURT Comp. Hong Kong.
Donations
Interest

39
Total: 40000.00
49.40 40049 40

INVESTMENTS(Matured):

WBNUJS Main A/C(CLSB 02/2002)

WBNUJS Building Construction A/c (CLSB 04/2002)

WBNUJS Student Fees A/C(CLSB 01/2002)

40

1790139.83

6234769.30

20480211.87

Total:

28505121.00

SECURED BORROWINGS:

Corporation Bank Loan (for Campus Building)

Corporation Bank Loan (for Bank Building)

41

14552307.00

909641.00

Total:

15461948.00

DEPOSITS:

Assets.

Security Deposits

Liabilities.

Library Deposits

Hostel Deposits

Mess Deposits

Earnest Money Deposits

42

7000.00

1165000.00

1160000.00

232000.00

79000.00

Total:

2643000.00

STUDENTS FEES:

Application form & Question paper

Admission Fees

Academic Support Service.

Basic Service (Hostel)

Tuition Fees

Room Rent

Admission Test Fees

Re-Registration Fees

LLM Disertion Fees

Re-Admission Fees

Re-Evaluation Fees

M.Phil Exam Fees

M.Phil Registration Fees

Composit Fees

Staff Welfare receipts

43

989900.00

115000.00

1780000.00

1442200.00

12005244.98

1488690.00

434450.00

40000.00

3000.00

5000.00

7000.00

3000.00

3000.00

240500.00

7640.00

Total:

18564624.98

REFUNDABLE DEPOSITS: (Investment)

Transfer from Student fees a/c

1254000.00

Total:

1254000.00

INTEREST AND MISCELLANEOUS RECEIPTS:

Interest on investment

Miscellaneous income

Royalty

Institutional Fees

Rent on Bank Building

44

2626998.63

348516.25

8664.00

305000.00

320000.00

Total:

3700164.00

LOAN TRANSFER:

Corporatin Bank

Interest Capitalised

168500000.00

3143039.00

171643039.00

CURRENT ASSETS:**A. Advances:**

Advance-Staff & Students
 Advance-Festival
 Computre Loan inst. received

319406.00

24000.00

69000.00412406.00**B. Accounts Receivable:**

SCJA
 SEBL
 Scholarship Fund
 Prof G. Chakraborty

39761.50

33668.00

5100.00

485.0079014.50

Total:

TOTAL:300989841.64

PAYMENTS:**STAFF WELFARE FUND:**

Investment
Loan to employees

46

114577.72
104169.00

Total:

218746.7

NUJS SCHOLARSHIP FUND:

Investment
Scholarship Paid
Economic Support Service

47

1761406.70
100000.00
35200.00

Total:

1896606.70

NUJS PROVIDENT FUND:

Investment-SBT
Investment-Corp Bank
PF Settlement

48

501000.00
895056.90
92825.00

Total:

142391.90

MOOT COURT SOCIETY FUND:

Investment

49

18444.40

DEPRECIATION FUND:

Investment-ICICI
Investment-Corp Bank

50

11275000.00
184327.11

Total:

1459327.11

CAMPUS DEVELOPMENT FUND:

Compus Development Fund (Refund)
Investment-SBT.
Investment-Corp Bank.

51

10000.00
312590.00
2363794.20

Total:

2686384.20

NRM MENON SCHOLARSHIP FUND:

Investment

52

28963.10

NUJS GOPALSUBRMANIUM ENDOWMENT FUND:

Investment

53

80286.00

NUJS K.C.BASU LECTURE FUND:

Investment
Academic Expenses.

54

196011.30
4887.00

Total:

200898.30

NUJS D.D.BASU LECTURE FUND:

Investment

55

895944.20

CENTER FOR WOMEN AND LAW:

Investment

56

18506.80

William C.Vis MOOT COURT Comp. Vienna.

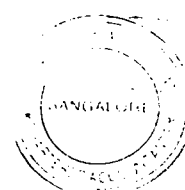
Advance
Conveyance & Travelling

57

30000.00
114000.00

Total:

144000.00



William C.Vis MOOT COURT Comp. Hong Kong.
Investment
Advance
Bank Charges

58

8049.40
26000.00
180.00

Total:

34229.40

INVESTMENTS:

Investments-Students Fees
Investments-Main A/C
Investments-Building Construction A/C

59

23415877.81
3945680.30
91486.81

Total:

27453044.92

NUJS SEMINAR CONTINGENCY:
Investment

60

8556.10

TRANSFER :
Depreciation Fund (Fees a/c)
Academic Development Fund. (Fees a/c)
Refundable deposits a/c

61

11272638.91
595000.00
1254000.00

Total:

13121559.91

REFUNDABLE DEPOSITS:
Investment

1284550.30

DEPOSITS:

Assets.

Security Deposits

Liabilities.

Library Deposits

Mess Deposits

Hostel Deposits

Earnest Money Deposits

62

191176.00

700000.00

166000.00

833345.00

277000.00

2167521.00

FIXED ASSETS:

University Equipments

Furniture & Fixture

Hostel Equipment

Library Digital

Books & Periodicals

Building WIP

63

757674.00

830205.00

2222.00

14368.00

367096.00

24605504.00

26577069.00

LOAN TRANSFER:
HUDCO Loan

171643039.00

LOAN REPAYD:

Bank building loan

Campus Building Loan (Corp Bank)

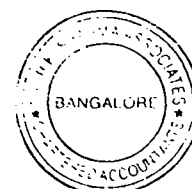
64

263315.00

3686673.00

Total:

3949988.00



CURRENT ASSETS:**A. Advances:**

272822.00

Advance-Staff & Students

20000.00

Advance-Festival

23614.00

Advance-Students (Moot Court)

5000000.00

Advance-WIP

105358.00

5421794.00

Advance-periodicals

B. Accounts Receivable:

12301.00

SCJA

33668.00

SEBL

5441.00

Hostel Mess

5100.00

Scholarship

4099.00

STLSD

52097.00

112700.00

Hostel Electricity

66

ADMINISTRATIVE EXPENSES:

2106903.00

Salary Academic

1548404.00

Salary Administration

407433.00

Salary Library

540.00

Professional Tax

948278.00

P.F. Paid

372169.00

Rent

350894.00

Printing & Stationery

136602.00

Insurance

98150.36

Postage Expenses

217546.00

Telephone Expenses

262723.50

Travelling Expenses

229877.00

Meeting Expenses

33010.00

Advertisement

229903.00

Electricity

48342.10

Misc. Expenses

61726.00

Hospitality

308661.00

Health Care Expenses

14885.00

Newspaper

5750.00

Municipal charges

7790.00

Rates & Taxes

3000.00

Staff Welfare

7392586.96

7392586.96

Add: Audit Fees

Total:

25000.00

7417586.96

67

FINANCIAL EXPENSES:

57.00

Bank Charges

56685.00

Interest on Loan-Bank Buldg.

18886447.00

18943189.00

Interest on Loan-Campus Buldg.

68

MAINTENANCE EXPENSES:

283745.00

Vehicle maintenance

324261.00

Office Maintenance

27890.00

Hostel Maintenance

33684.00

Library Maintenance

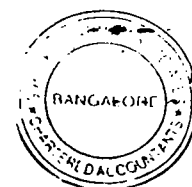
992075.00

Campus Maintenance

1609.00

1663264.00

Equipment Maintenance



EDUCATIONAL EXPENSES:

Academic Expenses
Admission Test Expenses
Student Activities
Legal Services Clinic

69

582655.00
609535.00
123898.00
9957.00

1326045.00

SEMINAR AND WORKSHOP:

Seminar and Workshop expenses

70

52913.00

CLOSING BALANCES:

CLSB 01/2002 WBNUJS Students' Fee A/c
CLSB 02/2002 WBNUJS Main A/c
CLSB 04/2002 WBNUJS Building Construction A/c
CLSB 05/2002 WBNUJS Staff Welfare Fund
CLSB 06/2002 WBNUJS Scholarship Fund
CLSB 07/2002 WBNUJS Depreciation Fund
CLSB 10/2002 WBNUJS NRM Menon Fund for Media Law
CLSB 11/2002 WBNUJS Seminar Contingency
CLSB 25/2002 WBNUJS Moot Court Society
CLSB 37/2002 WBNUJS K.C. Basu Lecture Fund
CLSB 94/2003 WBNUJS Campus Development Fund
CLSB 95/2003 WBNUJS Refundable Deposits A/C
CLSB 98/2003 WBNUJS Center for Women & Law A/C
CLSB 07/2004 WBNUJS Contributory Provident Fund
CLSB 22/2004 WBNUJS D.D. Basu Lecture Fund
CLSB 01/40005 WBNUJS Moot Court Vienna
CLSB 01/40009 WBNUJS Moot Court Hong Kong
SB 854 WBNUJS Academic Development Fund
B. Imprest Cash

71

9690.98
5091.67
5338.33
5808.78
5189.10
5578.21
5407.00
5579.25
6018.00
5859.00
5815.00
5058.00
5058.00
5990.70
5000.00
1473.60
5820.00
601942.00
5000.00

700717.62

TOTAL: 300989841.64

for WB NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

for S.R.R.K. SHARMA ASSOCIATES
Chartered Accountants

B.S. Chimni
19/7/04
(Prof. B.S. CHIMNI)
VICE-CHANCELLOR

(S. K. PAL)
19/7/04
REGISTRAR

(S.R.R.K. SHARMA)
PARTNER



Agenda Item No. : 6

Subject: Constitution of a Steering Committee

The WBNUJS has reached its full intake capacity this year. It has become fully functional from its new Campus, though physical infrastructure is not yet completely in place. In order to secure the desired level of academic excellence, there is imperative need for perspective planning, coordinated execution and intense monitoring of the administrative functions of the University. The Executive Council, being the supreme policy making body of the University, has been vested with these responsibilities. However, owing to the practical difficulties and the preoccupation of its members, the Council is unable to meet as frequently as it might be necessary. Consequently, the agenda of each meeting is always loaded with a long list of items awaiting decision and direction. In the past two years, the Executive Council met on nine occasions to deliberate upon and decide one hundred and forty nine items of agenda. The Finance Committee of the University which met more frequently, (six meetings since February 2004 to deal with 72 issues) is not empowered to decide issues and give executive directions. Thus, the issues that are deliberated in the Finance Committee have to await approval of the Executive council for their implementation. The result is delay, which often tells upon the efficiency of the administration.

Clause 11 of the Schedule to the WBNUJS Act, 1999 empowers the Executive Council to constitute such Standing Committees or appoint ad hoc committees for such purposes and with such powers as the Executive Council may think fit for exercising any power or discharging any function of the University. It is proposed that the Executive Council may consider constituting a standing committee, namely, the Steering Committee with the following delegated functions :

- a) Save and except the post mentioned in Clause 9(1) of the Schedule to the WB NUJS Act, to create administrative, ministerial and other necessary posts, to determine the number and emoluments of such posts, to specify minimum qualifications for appointment to such posts on such terms and conditions of service as may be prescribed by regulations in this behalf. [Any action taken by the Steering Committee shall be placed for confirmation in the next meeting of the Executive Council.] *Subject to confirmation by the Executive Council*
- b) To manage and regulate the finances, accounts, investments, property and business of the University, without affecting the powers and functions of the Finance Committee under Clause 16 of the Schedule to the WBNUJS Act;
- c) To invest any money belonging to the University including any unapplied income, in such stock, funds, shares or securities, as it may, from time to time, think fit, or in the purchase of immovable property in India, with the like power to vary such investments from time to time;

- d) To consider and give appropriate directions on the recommendations of the Finance Committee, and
- e) To perform such other functions as may be directed by a resolution of the Executive Council.

The Steering Committee may be composed of the following members of the Executive Council:

- (i) The Treasurer of the University,
- (ii) The Vice Chancellor,
- (iii) ^{one whom should be a member of the EC} A Judge of the High Court, Calcutta nominated by the Chancellor to the Executive Council, ^{EC}
- (iv) ^{Two} The Lawyer member nominated by the Chancellor to the Executive Council, ^{Dr Tapas Banerjee}
- v) The Advocate General of West Bengal,
- (vi) The Secretary, Judicial Department, or in his absence, a Senior Officer of Judicial Department as may be nominated by the Minister-in-Charge, Law and Judicial, Government of West Bengal, ^{Justice Anand Ganguli}
- (vii) ^{An additional member} Finance Secretary or any other senior officer of the Department of Finance, Government of West Bengal, to be nominated by the Government of West Bengal, and
- (viii) Two teachers of the University to be nominated by the Vice Chancellor by rotation from among the members of the Executive Council.

The Steering Committee shall meet as frequently as may be necessary and expedient.

The treasurer of the University shall preside over the meetings. In his absence, the Vice Chancellor shall preside.

Tenure of appointment of the teacher-member shall coincide with the membership to the Executive Council, and shall not, in any case, exceed two years.

Four members of the committee shall form a quorum. In the case of difference of opinion among the members, the opinion of the majority shall prevail.

X | All decisions taken by the Steering Committee in exercise of the powers so delegated and action taken in pursuance thereof shall be reported in the next meeting of the Executive Council for ratification.

Agenda Item No. 7

Panel of Experts for Selection Committee for selection of Faculty

The Executive Council in its meeting dated 22.11.2003 approved the creation of the following faculty posts over and above the posts already approved earlier and also consented that these posts be filled. Accordingly, we advertised in The Statesman and the Employment News inviting applications for filling up the following posts.

- 1) Lecturer – 14 posts (Law – 10, Social Science – 4) L . L 14 L 55 4
- 2) Associate Professor – 8 posts
- 3) Professor – 2 posts

The last date for receipt of applications was on 26th July, 2004.

A Panel of Experts for different subjects is placed below from which the Vice Chancellor will constitute the Selection Committee for filling up the faculty posts that have been advertised (Annexure V).

The Academic Council recommended the Panel of Experts. The Panel is placed before the Executive Council for approval.

Annexure – V

Proposed Panel of Experts (Law)

Sr. No.	Name & Address	Phone / Fax / Email
1	Professor Ahmed I.G. Dean, Law Department, Calcutta University 51/1, Hazra Road, Kolkata – 700 019.	Phone: 2475 3680/81/82/5801 Fax : 2476-4419
2	Professor Baxi Upendra Warwick University	
3.	Professor K. N. Chandrasekhara Pillai Dean School of Legal Studies Cochin University of Science and Technology Cochin – 682 022	(0484) 42-4146 (R) (0484) 55-5465 (O)
4	Professor Jayagovind A. Director, National Law School of India University P.O. Bag No. 7201, Nagarbhavi, Bangalore - 560 072.	Phone : 080 – 2321 3597 Fax : 080 – 2321 1064 Email : director@nls.ac.in
5	Professor Mani V.S. Gujarat National Law University Old NIFT Building, E-4 GIDC, Electronic Zone, Gandhinagar - 382 028 , Gujarat, India	Tel : 079 - 232 43296 079 - 232 43308 079 - 232 43317 Email : vsmani@icenet.net vsmani2002@hotmail.com
6	Professor Menon N.R.Madhava Director, National Judicial Academy Suraj Nagar, Bhadrabada Road, Bhopal – 462 003	Phone : 0755 – 269 6766 (Direct) 0755 – 269 6669 Fax : 0755 – 269 – 6904 Email : menon_in_bhopal@sancharnet.in
7	Professor Sharma M.C. National Law Institute University, Bhopal Bhadrabada Road, Barkheri Kalan, Bhopal - 462002 Madhya Pradesh	0755 - 2661636

8	Professor Singh Mahendra Pratap Campus Law Centre, Chhatra Marg, University of Delhi, Delhi – 110 007.	Phone : 27667483 Fax : 27666350 Email : lawfaculty@samparkonline.com
9	Professor Verghese Jose P. Vice-Chancellor Hidayatullah National Law University Civil Lines, Raipur (C.G.) Chhattisgarh – 492 001.	Phone: 91 - 771 - 5080114, 5080117, 5001592 Fax: 91 - 771 - 5080118 Mobile: 098 261 58910 Email : registrar@hnluraipur.com
10	Professor Verma S.K. Indian Law Institute Bhagwandas Road, New Delhi – 110 001	Phone : 011 – 2378 2140 Email : ili@nle.vsnl.net.in Website : www.ilidelhi.org
11	Professor Vibhute National Law University, Jodhpur NH-65, Nagaur Road, Mandore, Jodhpur - 342001 Rajasthan	Phone: 91 – 291 – 727883 Fax: 91 – 291 – 726682 E-Mail: nlu-jod@raj.nic.in

Proposed Panel of Experts (Economics)

Sr. No.	Name & Address	Phone / Fax / Email
1	Professor Bagchi Amiya K. Director Institute of Development Studies Calcutta University Campus Alipore.	2448 8178
2	Professor Ghosh Jayoti Centre for Economic Studies School of Social Sciences Jawaharlal Nehru University New Mehrauli Road, New Delhi – 110 067.	2671-7676 / 7557
3	Professor Mariit Sugata Centre for Studies in Social Sciences, Calcutta R-1, Baishnabghata Patuli Township Kolkata – 700 094.	Phone : 24625794/95/7252 Fax: 24626183

Proposed Panel of Experts (Sociology)

Sr. No.	Name & Address	Phone / Fax / Email
1	Professor Bose Pradip Kumar Centre for Studeis in Social Sciences, Calcutta R-1, Baishnabghata Patuli Township Kolkata – 700 094.	Phone : 2462 5794/95/7252 Fax: 2462 6183
2	Professor Ghosh Anjan Centre for Studeis in Social Sciences, Calcutta R-1, Baishnabghata Patuli Township Kolkata – 700 094.	Phone : 2462 5794/95/7252 Fax: 2462 6183
3	Professor Oommen T.K. Former Professor of Jawaharlal Nehru University 85, National Media Campus Gurgaon 122 002, Haryana. Office : Schumacher Centre, New Delhi	Phone : 2671 2037/95

Proposed Panel of Experts (History)

Sr. No.	Name & Address	Phone / Fax / Email
1	Professor Bhadra Gautam Centre for Studeis in Social Sciences, Calcutta R-1, Baishnabghata Patuli Township Kolkata – 700 094.	Phone : 2462 5794/95/7252 Fax: 2462 6183
2	Professor Bhattacharya Neeladhri Centre for Historical Studies School of Social Sciences Jawaharlal Nehru University New Mehrauli Road, New Delhi – 110 067.	Phone : 2671-7676 / 7557
3	Professor Guha Thakurta Tapati Centre for Studeis in Social Sciences, Calcutta R-1, Baishnabghata Patuli Township Kolkata – 700 094	Phone : 2462 5794/95/7252 Fax: 2462 6183

Proposed Panel of Experts (Political Science)

Sr. No.	Name & Address	Phone / Fax / Email
1	Professor Bhattacharya Sanjukta Jadavpur University 188 Raja S.C. Mullick Road, Jadavpur, Kolkata – 700 032.	Phone : 2414-6344 Email : hod_international@jdvu.ac.in
2	Professor Chandoke Neera Department of Political Science Campus Law Centre, Chhatra Marg, University of Delhi, Delhi – 110 007.	Phone : 27667483 Fax : 27666350 Email : lawfaculty@samparkonline.com
3	Professor Jayal Neerja Centre for Law and Governance Jawaharlal Nehru University New Mehrauli Road, New Delhi – 110 067.	Phone : 2671-7676 / 7557

Prof. Harsha R. Singh
of Sociology

Agenda Item No. 8

Recruitment of Faculty

In pursuance of the decision taken by the Executive Council Meeting dated 23/11/2003, advertisement were given in The Statesman and The Employment News for filling up of different categories of faculty posts.

Last date of receipt of the applications was 26/7/2004.

We have received the following number of applications for these posts :

1. Lecturer - 134 (Law - 67, Social Science - 67)
2. Associate Professor - 10
3. Professor - 1

From the above statement it is clear that required number of candidates for the Senior faculty positions may not be available. In that case and in order to cope with the teaching curriculum, the University proposes to fill up half of the posts of Associate Professors, if suitable candidates are not available by Lecturers after converting the posts of Associate Professors to Lecturer posts.

Submitted for the approval of the Executive Council.

Approved

P.

Selection Committee 9/10 - Sept.
Interviewed 49 candidates (18 absent)
Panel in order of merit.
After report 4/12 2004, subject is

Agenda Item No. 9

Visiting Professor

The University proposes to invite Professor Upendra Baxi as visiting faculty for two months between January – June 2005.

In the event of Professor Baxi accepting the invitation, the University may offer him Rs. 25,000/- per month along with to and fro economy class airfare expenses from Delhi to Kolkata for him and his wife. He will also be given a fully furnished accommodation. This expenditure will be provided from the "Academic Expenses" budgetary head and provision for this will be made in the revised budget.

The Finance Committee recommended that the matter be placed before the Executive Council for approval.

- ① From outside the State
- ② From our discipline, to find out who are willing to come & placed before the Chancellor for approval to call visiting Law universities VCS &
- ③ Mr. [unclear] in [unclear] be lawyer

Agenda Item No. 10

Procurement of Furniture and Office Equipments

The University has an annual requirement of furniture, equipments and other necessary items for running its day-to-day work. Requirements were received from various departments and schools, which were then tabulated (Annexure -VI).

In order to start the process of procurement, the University floated a public tender notice in three leading newspapers (a) The Statesman, (b) Ananda Bazar Patrika, (c) Sanmarg (Annexure VII) on 23/03/2004 in the classified column through M/S Sketch Advertising, an empanelled firm.

All tenders were opened on 08/04/2004 and a comparison chart was drawn on the basis of the lowest rates received (Annexure VIII)

In view of new students being admitted, the University had to place some orders immediately. Details of which are given below:

SL. NO.	SUPPLIER	ITEM	QUANTITY OF ORDER	TOTAL VALUE (Rs)
a.	M/S Ramkrishna Metal Fabricators	Plastic Chair	120	21600
b.	M/S Steelux Furniture (Calcutta) Pvt. Limited	Iron Cots	100	368700
c.	M/S Steelux Furniture (Calcutta) Pvt. Limited	Cloth Horse	100	136300
d.	M/S Olefin Office Systems	Study Table	120	183000

Besides the above mentioned items some stationary items of nominal value had also been ordered as per approved tender rates to meet the urgent need of the University in its day to day function.

All the above-mentioned order copies are enclosed (Annexure IX)

The Finance Committee recommended that the matter be placed before the Executive Council with an observation that the procurement process should have been started after approval from the Committee. They further observed that the expenditure could be provided from the revised budget if approved.

Submitted for advise/approval of the Executive Council.

REQUIREMENTS FOR FURNITURE

A. TABLE:

TYPE OF TABLE	SPECIFICATION	REQUIREMENT	PRICE QUOTED BY DIFFERENT VENDORS PER UNIT									
1. CONFERENCE TABLE		03 (Academic, Cyber Committee)										
2. COMPUTER TABLE		08 (Tech. Asstt., Front Office, SCJA, SEBL, STLSD, Placement Committee)										
3. SMALL TABLE		01 (SLPD)										
4. TABLE WITH DRAWER (LOCKABLE)		10 (Library, SCJA, Moot Court)										
5. OFFICE TABLE WITH DRAWER		02 (Academic, Tech Asstt.)										
6. WOODEN TABLE		01 (Accounts)										
(SIZE) 7. UNSPECIFIED TYPE - 1 TABLE		08 (V.C., SEBL, Placement Committee)										

DIFFERENT TYPES OF FURNITURE (Contd.):

TYPE OF FURNITURE		SPECIFICATION	REQUIREMENT	PRICE QUOTED BY DIFFERENT VENDORS PER UNIT									
11. Notice Board			01 (SEBL)										
12. Steel Cup Board			02 (SEBL)										
13. Library Card Rack			01 (SEBL)										
14. Rack (Steel)			04 Accounts										
15. White Board			04 (SPLCJ, Academic)										
16. Display Board / Rack			01 (Library)										
17. Iron Cots			100 nos. (For Hostel)										
18. Display Rack (Iron with glass cover)			04 (For computer lab and hostel - cyber committee)										
19. Server Rack			(Cyber committee)										
20. Teacher's Table for class			04 (Academic) for new session										
21. Teacher's chair for class			28 (Academic) for new session										
22. Podium for class			11 (Academic)										
23. Movable Black Board			01 (Academic)										

OTHER TYPES OF FAILURE

OTHER TYPES OF FURNITURE
w/ roller frame (teakwood) / plywood / steel with
up to 120 cm x 120 cm

Δ_3 thickness f plywood Depth :-

PRICE QUOTED BY DIFFERENT VENDORS PER UNIT

[illegible]

D. CHAIRS:

TYPE OF CHAIRS	SPECIFICATION	REQUIREMENT	PRICE QUOTED BY DIFFERENT VENDORS PER UNIT									
1. Normal Chairs (Unspecified)	—	68 (Accounts, Academic, SCJA, SEBL, SPLCJ, SLPD, Moot Court, Placement Committee)										
2. Red Chairs	—	225 (Library)										
3. Computer Chair	<i>See Spec. 1</i>	01 (Accounts)										
4. Computer Chair (with push back and castors)	—	69 (For computer lab in hostel and library - Cyber Committee)										
5. Plastic Chair	—	120 (For Hostel)										
6. Chairs with cushion	—	80 (For 2 New Seminar Rooms)										

A. TABLE:

[illegible]

Other items in addition to the existing list

4

Description	Quantity	Requisitioned by
3. Big Rubber Band (Shore & Johnston item)	100	Academic and Examination Section
2. Xerox Machine	1	" " "
3. Curtains (Thick)	Variable - as required	Heera Panicker, front office (DEO), Dr. Salga (Academic) (for classroom)
4. Iron beds	100 nos.	By T.A. and Heera Panicker for the hostel.
5. Study table	120 nos.	
6. Plastic Chair	120 nos.	
7. Cloth home	100 nos.	
8. Curtain String	as required	
9. 80 chairs with cushion for 2 nos. seminar room	80	
10. Tables for 2 nos seminar room	22	
11. Mobile system for 2 nos seminar room	—	
12. Lecturer table	04	
13. Conference Microphone	02	
14. Mobile Board & system	03	

1232/5
24/5/04

Note



To furnish Human rights Centre and guest lecture room, the below mentioned furniture are to be procured immediately.

- (1) Display Rack. — 4 nos.
- (2) Table (faculty). — 4 nos.
- (3) Steel Almiraah — 2 nos. /
- (4) Notice board — 2 nos. /
- (5) ~~(5)~~

Submitted

Registrar.

Habibullah Sami
23/05/04.

We have rats on the basis of the latest tender for the above materials. But after the discussions held in the last P.C. meeting, we are to place all these proposals with approval. Last to P.C. first for their approval. If approved, we may propose a "proposal" for furnishing.

TABLES

TYPE OF TABLES									
S/NO	VENDOR'S	Office Table	Faculty Table	Computer Table	Study Table	Conference Table	Remarks	Whether Statutory Document furnished (Y/N)	Condition given (Y/N)
1	M/s Eas Supply	8100	10000	4700	4600	4300			1) Validity of the offer not mentioned
X 2	M/s Reliable Furniture	3670	3760	2590	1780	2185			Not accepted
3	M/s Olefin Office Systems	3950	4350	3650	3520	3390			1) Warranty for 3 months 2) Discount will be allowed @ 2 % only against the item if quantity work 3) No draft submitted SSI Unit exemption for earnest money
4	M/s Tectonics India	4950	9850	3860	2010	1585			1) Warranty 7 years 2) Free post sales service for 7 years
5	M/s Suniti Steel Fabricators	4745	4200	3660	1670	n q			1) No draft submitted (SSI Unit exemption for earnest money) 2) No warranty mentioned. Not Accepted
6	M/s Nova Enterprise	4200	4950	2990	1850	5100			1) No draft submitted (SSI Unit exemption for earnest money) 2) No warranty mentioned
7	M/s Jagson Furniture	4536	5065	3450	2350	3990			1) Agreeable to our condition
8	M/s Maruti Steel Furniture	5250	6300	4200	2550	2600			1) warranty for 18 months 2) Material can be inspected allowing a tolerance of 3 % on all sectional measurement on approved samples
9	M/s Steelux Furniture (Calcutta) Pvt. Ltd.	4750	4381	4381	S.P. 1650 P.C. 2219	S.P. 3470 P.C. 4153			1) One year against manufacturing defects 2) Validity of the offer not mentioned
10	M/s Ramkrishna Steel Fabricators	4700	6500	1000	1936	2650 / 2750			1) 12.8 % W.B.S.T. Inclusive 2) Warranty 2 year against any manufacturing defect Service 1 year from date of supply
X 11	M/s Nundy's	5225	6905	4395	1846	3609			1) Agreeable to our condition 2) Warranty 1 year against any manufacturing defect
									1) 50 % advance along with the order 2) rest 50 % on delivery 2) above offer valid for 3 days from the date of offer 3) if there is any, as impose by the Govt that is 100% extra 4) No warranty mentioned

B. CHAIRS:

TYPE OF CHAIRS

SI No.	VENDOR LIST	Chair for Staff (Comp in chairs not be used as staff chair)	Chairs for faculty	Student's Chair	Computer Chair	Sem nar room chairs	Remarks
1	M/s Eastman	1700	4300	560	2400	1700	
2	M/s Reliable Furniture	880	1780 <i>Models are not to suitable to comp. chair</i>	206	1780	880	
3	M/s Olefin Office Systems	OCH 120- 1850 / OCH : 7004 - 2250 / OCH 705 - 950	2350 OCH 70015 (As ascertained over telephone)	nq	1850	OCH 120- 1850 OCH 7004 - 2250 OCH 705 - 950	
4	M/s Tectonics India	1400	2350	235	2350	1400	
5	M/s Suniti Steel Fabricators	995	Low Back 2275 / High Back 2600	199	995	995	
6	M/s Nova Enterprise	1950	<i>(one del 2050 not suitable)</i>	nq	1650	1950	
7	M/s Jagson Furniture	No JFC 7015 - 850 / No JFC 7020 - 1850 / No JFC 7023 - 1315	JFC / 7002 - 3365 / JFC / 6008 - 3135	nq	1535	DEC 7015 - 850 JFC 7020 - 1850 JFC 7023 - 1315	
8	M/s Maruti Steel Furniture	1680	3920	270	1820	1365	
9	M/s Steelux Furniture (Calcutta) Pvt. Ltd.	1308	2900	nq	1620	1308	
10	M/s Ramkrishna Metal labricators	1650 2150	3235 / 3000	1800	1800	1650 / 2150	
11	M/s Nundy's	1245	2503	187.92	1251 p.e. arm	1245	

התאחדות - נא

70

[SENDING REPORT]

Mar. 20 2004 01:35PM

NO.	OTHER FACSIMILE	START TIME	USAGE TIME	MODE	PAGES	RESULT
01	91 33 22465606	Mar. 20 01:35PM	00'46	SND	01	OK

W.B. NATIONAL
UNIVERSITY OF
JURIDICAL SCIENCES

NOTICE INVITING TENDERS

Sealed tenders are invited from bonafide suppliers, manufacturers, servicing agents, photocopying firms and printers for the following:

- a) Stationary & allied articles. b) Furniture. c) Office Equipments. d) Photocopying. e) Printing of forms / registers / envelops etc. f) Annual Maintenance of Hostel Kitchen equipments.

Rates should be quoted per unit inclusive of all taxes and delivery charges as mentioned in the tender form. Contract shall remain valid for a period of one year. Supplies will have to be made in phases as per requirement of the University. Tender forms alongwith other details can be had from the office of the Registrar, W.B. National University of Juridical Science, N.U.J.S. Bhavan. 12, L.B. Block, Sector - III, Salt lake City, Kolkata -98 on payment of Rs. 500/- by draft favouring 'WBNUJS', payable at Kolkata from 24/03/04 to 02/04/04. Last date of receipt of tender is 02/04/04 upto 1 pm. Tenders will be opened on 08/04/04 at 2 pm.

1) Annule Bazer
2) St. Isma
3) Sammarf.

Approved

Mr. Susil Kr. Pal
Registrar

[SENDING REPORT]

Mar. 18 2004 04:15

NO	OTHER FACSIMILE	START TIME	USAGE TIME	MODE	PAGES	RESULT
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NUJS/ Tender/Sketch/04

18 March 2004

To
M/s Sketch
513 & 314A, Commercial Point,
Lenin Sarani,
Kolkata - 700013.


Sub : Advertisement for 'Notice Inviting Tender'

Sir / Madam,

Please refer to your letter no. SKETCH/QUOTE dated 15.3.04 and subsequently dated 18.3.04, the University would like to publish the enclosed matter in the Dailies like *Anandabazar Patrika*, *The Statesman* and *Sunmarg* on 23.03.04 in the classified column.

Please take the necessary action in this regard.

Thanking You,


Mr. Susil Kr. Pal
Registrar

NOTE

The following Demand Drafts have been made in favour of the University from the firms bidding in the Tender Process:

There are six categories of Tenders viz., 1. Printers, 2. Photocopying, 3. General Order Suppliers, 4. Office Equipments, 5. Furnitures and, 6. AMC OF Kitchen Equipments.

38 Tenders were not included from different firms engaged in the above mentioned works and the break up of the firms with information on their Drafts, issuing Bank, date, etc. is mentioned below. Out of the 38 tenders, three tenderers had not submitted Drafts, as they are SSI Units and hence claim exemption from the EMD, as it is in the clause.

Break up of the 6 categories of tenders with their drafts, etc, are here:

1. PHOTOCOPYING SERVICES (PHOTOCOPIERS): 5 FIRMS ---: EMD = Rs. 5,000/-

Sl. No.	Name of firm	Draft No. with date	Issuing Bank	Remarks
1.	M/s Lokenath Xerox	155906 dated 6.04.04	Corporation Bank	
2.	M/s Dutta Xerox	155919 dated 7.04.04	Corporation Bank	
3.	M/s Kaizen Services	029449 dated 7.04.04	UTI Bank	
4.	M/s Kumarash Biswas	155917 dated 7.04.04	Corporation Bank	
5.	M/s D. Shyam	155922 dated 8.04.04	Corporation Bank	

2. OFFICE EQUIPMENTS: 5 FIRMS ---: EMD = Rs. 10,000/-

Sl. No.	Name of Firm	Draft No. with date	Issuing Bank	Remarks
1.	M/s PC S Industries	6194246 dated 8.04.04	Canara Bank	
2.	M/s Lalani Infotech	654719 dated 8.04.04	The Karnataka Bank Ltd	
3.	M/s Góire & Boyce Mfg. Pvt. Ltd.,	047426 dated 7.04.04	State Bank of India	
4.	M/s Genieva (I) Ltd.,	129832 dated 5.04.04	State Bank of India	
5.	M/s Kaizen Solutions	029440 dated 7.04.04	UTI Bank	

PRINTERS : 10 FIRMS ---: EMD = Rs. 5,000/-

Sl. No.	Name of Firm	Draft No. with date	Issuing Bank	Remarks
1.	M/s. J.K. Works	285709 dated 8.04.04	Indian Overseas Bank	
2.	M/s. Rajan Music Printers	106068 dated 8.04.04	ICICI Bank	
3.	M/s. Patil Stationery	155925 dated 8.04.04	Corporation Bank	
4.	M/s. Patel Enterprise	155924 dated 8.04.04	Corporation Bank	
5.	M/s. The K.P. Printers	623410 dated 8.04.04	State Bank of India	
6.	M/s. Patel Printers	034808 dated 7.04.04	UCO Bank	
7.	M/s. Luxmi Art Process	002254 dated 6.04.04	State Bank of Mysore	
8.	M/s. Britannia Calendar Mfg., Co.,	753327 dated 6.04.04	State Bank of India	
9.	M/s. Gadipi Box	024017 dated 7.04.04	Central Bank of India	
10.	M/s. J.K. Trading	155920 dated 8.04.04	Corporation Bank	

4. FURNITURE: 11 FIRMS ----- EMD: Rs. 10,000/-

Sl. No.	Name of Firm	Draft No. with date	Issuing Bank	Remarks
1.	M/s Eastman	405649 dated 8.04.04	State Bank of Travancore	
2.	M/s Office Systems	233950 dated 5.04.04	Canara Bank	
3.	M/s Reliable Furniture	-	-	As per SSI Exemption
4.	M/s Teetionies India	-	-	As per SSI Exemption
5.	M/s Suniti Steel Fabricators	-	-	As per SSI Exemption
6.	M/s Nova Enterprise	006126 dated 8.04.04	UTI Bank	
7.	M/s /eson Furniture	749331 dated 7.04.04	UTI Bank	
8.	M/s /esi Steel Furniture	024507 dated 5.04.04	Oriental Bank of Commerce	
9.	M/s /esi Furniture (Calcutta) Pvt. Ltd.,	037192 dated 7.04.04	Allahabad Bank	
10.	M/s /esi /rishna Metal Fabricators	002136 dated 7.04.04	UTI Bank	
11.	M/s /esi /udy's	690420 dated 8.04.04	Punjab National Bank	

5. AMC OF KITCHEN EQUIPMENTS: 1 FIRM: M/s Congas Food Services Equipment Pvt. Ltd., ----- EMD: Rs. 5,000/-

DRAFT NO.: 176890 dated 08.04.04, State Bank of India

10.	M/s Ramkrishna Metal Fabricators	53, N.S. Road, 2 nd Floor, Kolkata - 700 001.	002136 dated 7.04.04	UTI Bank
11.	M/s Nundy's	99A, Park Street, Kolkata- 700 016.	690420 dated 8.04.04	Punjab National Bank

12. M/s AMC of Kitchen Equipments - 1 FIRM: M/s Congas Food Services Equipment Pvt. Ltd., 1/29B, Prince Golan Mohannad Road, 1st Floor, West Wing, Kolkata - 700 029. FMD: Rs. 5,000/- DRAFT NO.: 176890 dated 08.04.04, State Bank of India

13. GENERAL ORDER SUPPLIERS: 6 FIRMS - FMD: Rs. 5,000/-

Sl. No.	Name of Firm	Address	Draft No. with date	Issuing Bank	Remarks
1.	M/s Labanya Traders	Ramnagar P.O. Ichhapur, Nawabganj Dist. - 24 Pgs(N) Kolkata - 700 025.	850772 dated 05/04/2004	State Bank of India	
2.	M/s D. Shyam & Co.	DB-1/5, Behnbandu Nagar, Kolkata - 700 059.	155921 dated 08/04/2004	Corporation Bank	
3.	M/s Laxmi Stationers & Printers	215, Old China Bazar Street, 4 th Floor, Room No. 4, Kolkata - 700 001.	010209 dated 06/04/2004	UBI	
4.	M/s M.R.P. Commercial Pvt. Ltd.,	AJ-26, 15 th Lake Circle, Kolkata - 700 091.	508004 dated 08/04/2004	Bank of Baroda	
5.	M/s Dipco	203/2A, Bidhan Sarani, Kolkata - 700 005.	285708 dated 07/04/2004	Indian Overseas Bank	
6.	M/s C.B. Enterprise	30/2, Agarwala Garden Road, Kolkata - 700 038.	030511 dated 07/04/2004	State Bank of India	

(Signature) 16/4/04

Total No. of Drafts: 35 (38-3)

Total Value of Drafts:

1. Photography Services: Rs. 5,000 X 5 = Rs. 25,000/-
2. Office Equipments: Rs. 10,000 X 5 = Rs. 50,000/-
3. Printer: Rs. 5,000 X 10 = Rs. 50,000/-
4. Furniture: Rs. 10,000 X 8 = Rs. 80,000/-
5. AMC of Kitchen Equipments: Rs. 5,000 X 1 = Rs. 5,000/-
6. General Order Suppliers: Rs. 5,000 X 6 = Rs. 30,000/-

Rs. 240,000/-

Total:

Now thirty five drafts are submitted for payment in University's a/c. W-101



The WB National University of Juridical Sciences
'NUJS Bhavan' 12, LB Block, Sector - III, Salt Lake City, Kolkata 700098
 Phones 2335 0534/7379/0500/0765 Fax 2335 7422
 E-mail nujs@cal3.vsnl.net.in Gram JURVARSITY

No. NUJS/SF/WO/Iron Cots/01/2004-AMD

Date: 27.04.04

To,
 M/s Steelux Furniture (Calcutta) Pvt. Ltd
 306, B.B. Ganguly Street,
 Kolkata- 700012

Fax. No: 2236 0958

Subject: Amendment in the specification of IRON COTS

Reference: Our work order no.: NUJS/SF/WO/Iron Cots/01/2004 dated 23.04.04 and subsequent talk with your representative Mr. N.C. Das on 26.04.04

Sir,
 We are pleased to place this order for supply of 100 Iron Cots as per the specification mentioned below at the rates quoted by you and accepted by the University. The specification mentioned in our earlier supply order mentioned above may please be treated cancelled.

S. No.	Item	Unit	Price per Unit	Total
1.	100 Iron Cots Specification: Made of Rod Iron (Solid) 6.5 feet X 2.5 feet X 36" height; consisting of: a. 1.5" Solid steel angle, b. 25.5 mm thickness 1" solid steel plate, c. 1.5" solid steel rod, d. Stand of 2" diameter round tube of 10 gauge, e. Design of head made of 1/2" diameter solid with 5/8" diameter solid rod conjugately mixed with a store chamber 28" x 29.5". f. Full powder coated g. Mosquito stand of "T" type with powder coated tubular pipe with fittings 60" (H) X 32" (W) (as per sample). Size of the best quality plywood for top 77.5" X 29.5" and bottom 27.5" X 29"	100	Rs. 3.687/-	Rs.368, 700/-

Total: Rupees Three lakh sixty eight thousand seven hundred only.

Terms and conditions:

- As per your quotation you are also to provide 2-year guarantee and free post sales service for 1 year from the date of delivery. You are also to supply one sample cloth horse before executing the work.
- The rate is inclusive of all taxes and charges.
- The supply of all items must be completed by 15th May 2004 positively. No further extension of time will be permitted.
- Supply has to be made at the University's premises for which no freight, transportation, fixing or handling charges to be paid extra.
- All defective items must be replaced free at the supplier's cost within a period of seven days.
- If sample is not made within the time limit, the order will be cancelled by the University, and the supplier will be liable for the cost of the order.
- Each conduct of your firm, not more than the extent of 20% of the order may be imposed on you.
- Payment 90% of the payment will be made within 15 days on physical verification of goods received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you,

Your's truly
 Sushil K. Pal
 Registrar



The WB National University of Juridical Sciences
'NUJS Bhavan' 12, LB Block, Sector - III, Salt Lake City, Kolkata 700098
Phones 2335 0534/7379/0500/0765 Fax 2335 7422
E-mail nujs@cal3.vsnl.net.in Gram JURVARSITY

No. NUJS/RMF-WO/Plastic Chair/01/2004

To
M. Ramkrishna Metal Fabricators,
53, Netaji Subhas Road,
Kolkata- 700001

Date: 23.04.04

Subject: Work Order for Student's Chairs (Plastic)

Reference: Your quotation no. R.F.A. 053/2004-05 dated 07.04.04

Sir,

We are pleased to place this order for supply of 120 nos. of Cloth Horse as per the specification mentioned below at the rates quoted by you & accepted by the University.

S. No.	Item	Unit	Price per Unit	Total
1.	120 Moulded Armless Plastic Chairs as per sample shown at NUJS	120	Rs. 180 -	Rs. 21,600 -

Total: Rupees Twenty One Thousand Six Hundred only.

Terms and conditions:

1. As per your quotation you are also to provide ^{waranty} ~~1~~-year ^{waranty} ~~guarantee~~ and free post sales service for 1 year from the date of delivery. You are also to supply one sample ~~cloth horse~~ ^{cloth horse} before executing the work.
2. The rate is inclusive of all taxes and charges.
3. The supply of all items must be completed by 5th May 2004 positively. No further extension of time will be permitted.
4. Supply has to be made at the University premises for which no freight, transportation, fixing or handling charge will be paid extra.
5. All defective items must be replaced free at the supplier's cost within a period of seven days.
6. If supply is not made within the due date mentioned herein or if the University suffers losses due to lapses or due to any such conduct of your firm, penalty upto the extent of 20% of the value of the order may be imposed on you.
7. Payment: 90% of the payment will be made within 15 days on physical verification of goods, received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you.

Received Original
Sd/-
23/4/04

Sushil K. Pal
Registrar

The WBNUJS

DRAFT FOR STUDY TABLE

To,
M/s Olefin Office Systems,
35/1B, Hari Ghosh Street,
Kolkata- 70006

Subject: Work Order for Study Table

Date: 22.04.04

Reference: Your quotation no. 00S/367/04-05 dated 08.04.03

Sir,

We are pleased to place this order for 120 Study Table as per the specification mentioned in your quotation:

S. No.	Item	Unit	Price per Unit	Total
1.	120 Study Table Specification: 36" Length X 24" Width X 30" Height, with one drawer and cupboard and separate locking system with ¾ inches Novapan table top; 16 gauge 1 inch square pipe frame painted by stoving paint as per sample in NUJS	120	Rs. 1,525/-	Rs.183, 000/-

Total: Rupees One Lakh Eighty Three Thousand only.

Terms and conditions:

1. As per your quotation you are also to provide 7 years warranty and free post sales service for 7 years from the date of delivery. You are also to supply one sample study table before executing the work.
2. The rate is inclusive of all taxes and charges.
3. The supply of all items must be completed by 15th May 2004 positively. No further extension of time will be permitted.
4. No freight, transportation, fixing or handling charges will be paid extra.
5. All defective items must be replaced free at the supplier's cost.
6. If supply is not made within the due date mentioned herein or if the University suffers losses due to lapses or due to any such conduct of your firm, penalty upto the extent of 20% of the value of the order may be imposed on the supplying firm.
7. Payment: 90% of the payment will be made on physical verification of goods, received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you,

Your's truly

Susil Kr. Pal
Registrar

Received the order copy

[Signature]

23.4.04



The WB National University of Juridical Sciences
'NUJS Bhavan' 12, LB Block, Sector - III, Salt Lake City, Kolkata 700098
Phons 2335 0534/7379/0500/0765 Fax 2335 7422
E-mail nujs@cal3.vsnl.net.in Gram JURVARSITY

To: NUJS/SF/WO/Cloth Horse/01/2004

M/s Steelux Furniture (Calcutta) Pvt. Ltd.,
65, B.B. Ganguly Street,
Kolkata- 700012

Date: 23.04.04

Fax. No.: 2236 0958

Subject: Work Order for Cloth Horse

Reference: Your quotation no. SFCPL/SL/04/2004-2005 dated 06.04.04

You are pleased to place this order for supply of 100 nos. of Cloth Horse as per the specification mentioned below at the rate quoted by you & accepted by the University.

Item	Unit	Price per Unit	Total
100 Cloth Horse Specification: 5 feet 6 inches height X 2 feet width X 1 feet depth; 16 gauge 1 inch square CRC pipe; 20 gauge overall body, stoving paint by coloured finish having a double door cabinet with one shelf at the bottom as per sample shown at NUJS	100	Rs. 1,363/-	Rs. 136,300/-

Total Rupees One lakh thirty six thousand three hundred only.

Terms and conditions:

- As per your quotation you are also to provide 2-year guarantee and free post sales service for 1 year from the date of delivery. You are also to supply one sample cloth horse before executing the work.
- The rate is inclusive of all taxes and charges.
- The supply of all items must be completed by 15th May 2004 positively. No further extension of time will be permitted.
- Supply has to be made at the University premises for which no freight, transportation, fixing or handling charges will be levied.
- All defective items must be replaced free at the supplier's cost within a period of seven days.
- If supply is not made within the due date mentioned herein or if the University suffers any loss or damage due to any such conduct of your firm, penalty upto the extent of 20% of the value of the order may be imposed on you.
- Payment: 90% of the payment will be made within 15 days on physical verification of goods, received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you,

Your's truly

80



The WB National University of Juridical Sciences
'NUJS Bhavan' 12, LB Block, Sector - III, Salt Lake City, Kolkata 700098
Phones 2335 0534/7379/0500/0765 Fax 2335 7422
E-mail nujs@cal3.vsnl.net.in Gram JURVARSITY

No.: NUJS/SF/WO/Iron Cots/01/2004

Date: 23.04.04

To,
M/s Steelux Furniture (Calcutta) Pvt. Ltd.,
306, B.B. Ganguly Street,
Kolkata- 700012

Subject: Work Order for IRON COTS

Tax No: 2236 0958

Reference: Your quotation no. SFCPL/SL/04/2004-2005 dated 26.04.04

Sir

We are pleased to place this order for supply of 100 Iron Cots as per the specification mentioned below at the rates quoted by you and accepted by the University.

S. No.	Item	Unit	Price per Unit	Total
1.	100 Iron Cots Specification: Made of Rod Iron (Solid) 6 feet X 3 feet X 36" height: consisting of: a. 1.5" Solid steel angle. b. 25.5 mm thickness 1" solid steel plate. c. 1.5" solid steel rod. d. Stand of 2" diameter round tube of 10 gauge. e. Design of head made of 1/2" diameter solid with 5/8" diameter solid rod conjugately mixed with a store chamber 4" x 3". f. Full powder coated g. Mosquito stand of "T" type with powder coated tubular pipe with fittings (as per sample). Size of the plywood for top 17 1/2" x 27 1/2" and bottom 24 1/2" x 29".	100	Rs. 3.687/-	Rs. 368,700/-

Total: Rupees Three lakh sixty eight thousand seven hundred only.

Terms and conditions:

- As per your quotation you are also to provide 2-year guarantee and free post sales service for 1 year from the date of delivery. You are also to supply one sample cloth horse before executing the work.
- The rate is inclusive of all taxes and charges.
- The supply of all items must be completed by 15th May 2004 positively. No further extension of time will be permitted.
- Supply has to be made at the University's premises for which no freight, transportation, fixing or handling charges will be paid extra.
- All defective items must be replaced free at the supplier's cost within a period of seven days.
- If supply is not made within the due date mentioned above and the University suffers loss or damage, lapses or due to any such conduct of the supplier, a penalty up to an extent of 20% of the value of the order may be imposed on you.
- Payment: 90% of the payment will be made within 15 days on physical verification of goods received in good condition. Balance will be paid after completion of defect liability period of one year.

Thanking you,

Yours truly

Susil K. Pal

Agenda Item No. 11

Purchase of Hostel Kitchen Equipments

In view of the increase in the number of residents in the Hostel for the academic year 2004-05, the present facility available in the Kitchen will not be sufficient.

A list of utensils to be bought for the Hostel Kitchens was received from the Mess Committee cost of which was estimated at Rs. 43950 (Annexure X). After thorough scrutiny, the list has been brought down to the items, which are considered most essentially required to run the hostel mess involving an expenditure of Rs. 18,500 (approx) (Annexure X).

The University proposes to procure these essential kitchen utensils immediately for the Hostels.

The Finance Committee recommended that the matter be placed before the Executive Council with an observation that this expenditure will be provided from the revised budget.

Submitted for approval of the Executive Council.

The Registrar,
NUTS
Salt Lake, Kolkata.

Respected Sir,

SUB : PERMISSION TO USE BOTH MESS KITCHENS, INCREASE OF STAFF
STRENGTH AND BUYING OF NEW UTENSILS.

With due respect it is to bring to your notice that with the beginning of the academic year 2004-05 the number of residents of the university hostel would go up considerably (as the new batch is expected to have a strength of 120). This would result in a tremendous amount of pressure on the mess and with the present facility of usage of only one kitchen for cooking would not suffice to meet the demands of the large number of residents. Even the present strength of the mess workers and the utensils available is not adequate in respect of the work pressure which would be there.

In light of the issues mentioned hereinabove, I request you to kindly allow the usage of both the kitchens and buying of new utensils for preparation of food for the total number of residents without difficulty, which would go a long way in solving the problem of not being able to provide food in time. It is also requested that you may please consider the lack of staff strength and increase it to an adequate number in respect of the number of users.

The problems raised in this letter are of vital importance as they affect the performance of the mess and thereby the living of the residents. I, therefore, request you to kindly consider these and address the issues at your earliest convenience.

Thanking you.

Yours faithfully

Requirement of Utensils

No.	Name	Quantity
1.	Kitchen Tub (big) steel	3 pcs.
2.	" Steel Tub (medium)	2 pcs.
3.	Aluminium Kitchen Tub (big)	3 pcs.
4.	" " " (M)	4 pcs.
5.	Steel Curryball	4 pcs.
6.	Aluminium Tub with handle	4 pcs.
7.	Steel Tub ^(Dekchi) with handle	13 pcs.
8.	Pressure Cooker (20 lbs)	1 pc.
9.	" (12 lbs)	1 pc.
10.	Steel bucket	4 pcs.
11.	Steel Jug	6 pcs.
12.	Iron Kabai	4 pcs
13.	Ladle	12 pcs
14.	Cooking tools	14 pcs
15.	Catcher	3 pcs
16.	Tong	2 pcs
17.	Metal baking pan	1 pc.
18.	Urn shaped pot.	1 pc

(Revised list).

List of the URGENT REQUIREMENT of Kitchen Utensils

- | | |
|--------------------------------------|----------------------------------|
| ① Kadai (iron) 24" = 1 no. | ② Sali (Poti Poter wood) = 1 no. |
| ③ " " 20" = 1 no. | ③ Steel Tray = 2 nos. |
| ④ Steel Bucket 11" = 2 NOS. | ④ Tea Urn = 1 no. |
| ⑤ Steel Kitchen Tub 18" = 2 NOS. | ⑤ Fry Pan = 1 no. |
| ⑥ " " " 16" = 2 NOS. | ⑥ Steel Strainer 8" = 1 no. |
| ⑦ Aluminium kitchen tub 24" = 3 NOS. | ⑦ Aluminium " = 1 no. |
| ⑧ " " " 20" = 2 NOS. | ⑧ Rice spoon (for serve) = 1 no. |
| ⑨ Steel Curryball 12" = 2 NOS. | |
| ⑩ Steel Handi 16" = 2 NOS. | |
| ⑪ " " 14" = 2 NOS. | |
| ⑫ " " 12" = 2 NOS. | |
| ⑬ " " 10" = 2 NOS. | |
| ⑭ " " 8" = 2 NOS. | |
| ⑮ Pressure Cooker (20 lbs.) = 1 no. | |
| ⑯ " " (12 lbs.) = 1 no. | |
| ⑰ " " = 6 pcs. | |
| ⑱ Steel Jug = 12 NOS. | |
| ⑲ Ladle (for served veg.) | |
| ⑳ <u>Cooking tools</u> = 2 NOS. | |
| ① Dabhi = 2 NOS. | |
| ② Khunti (iron) = 2 NOS. | |
| ③ " (steel) = 2 NOS. | |
| ④ Chhanta (iron) = 2 NOS. | |
| ⑤ Tong = 1 NOS. | |
| ⑥ Metal Baking Pan 20" | |

Tapan W. Banik
27/05/24

Mess Manager

estimated cost of
all items is Rs. 43,950

28/5/24

No	Items.	Quantity	Rate (Rs).	Amount
01.	Kadai. (iron) 24"	01.	875.00 —	875.00
02.	Kadai (") 20"	01.	775.00. —	775.00
03.	Steel Bucket. 11"	02.	190.00. —	380.00
04.	Al Kitchen tub 24"	03.	1335.00. —	4005.00
05.	" 20"	02.	1020.00. —	2040.00
06.	S.S. Curry bowl. 12"	02.	40.00. —	80.00
07.	S.S. Handi 14"	02.	480.00. —	960.00
08.	S.S. Handi 12"	02.	425.00. —	850.00
09.	Pressure Cooker 22ltres	01.	3320.00. —	3320.00
10.	Steel Jug. (2ltres).	06.	160.00. —	960.00
11.	Ladle. (12") (Flat).	12	60.00. —	720.00
12.	Dabba ladle. (12") iron.	02	150.00. —	300.00
13.	Khukhti (12", iron).	02	175.00. —	350.00
14.	Chutler (S.S).	02.	130.00. —	260.00
15.	Tong (S.S).	02	50.00. —	100.00
16.	Metal Baking Pan 20"	01.	450.00. —	450.00
17.	S.S. Catcher.	02.	30.00. —	60.00
18.	Jali.	01.	30.00. —	30.00
19.	Steel tray (16.5" x 12")	02.	140.00. —	280.00
20.	Steel Container (16.5" x 12") S.S.	01.	1250.00. —	1250.00
21.	Steel Pan (S.S) 12"	01.	175.00. —	175.00
22.	Steel Strainer 8"	01.	130.00. —	130.00
23.	Steel Spoon for mixing	01.	40.00. —	40.00
Submitted. Subashini Ram. 22/05/04.				18,390.00

Agenda Item No: 12

Electricity Supply: Amendment of terms of MOU with WBSEB

At the inception and during the planning of the University Building, it was ascertained by the Project Management Consultant - M/S Ghosh, Bose and Associates Pvt. Limited that the total electrical load of the University will be around 400 KVA. This requirement was assessed on the basis of the proposal for air-conditioning of the Library, Auditorium and Seminar Halls. Accordingly, an MOU was entered into with the WBSEB, which guaranteed a specified maximum demand of 400 KVA. As per the agreement, the University is required to pay Annual Minimum Guaranteed Return (AMGR) in case it fails to consume the contracted quantity of 400 KVA power supply. The minimum charge for guaranteed supply of 400 KVA has been determined by the WBSEB as Rs 8.4 lakhs and as per the terms of the agreement, the consumer is to pay this minimum charge irrespective of the fact that the consumer has failed to consume to cover such minimum charge.

The University now has received a bill from the WBSEB for Rs 230690 (Rupees Two Lakhs Thirty Thousand Six Hundred Ninety Only) being the difference of amount to be paid to WBSEB (as per the MOU with WBSEB) for which provision was made in the budget. A copy of the bill along with relevant calculations made by the WBSEB is enclosed (Annexure XI)

It is also proposed that since air-conditioning of the University has been deferred, the University can request the WBSEB to reduce the contractual maximum demand from 400 KVA to 200 KVA. This will considerably reduce the AMGR value payable annually to the WBSEB.

All papers and prior approvals are enclosed in Annexure XII .

The Finance Committee recommended that the matter be placed before the Executive Council with an observation that provision has been made in the budget for payment of AMGR. In order to avoid payment of penalty due to late payment and also the risk of supply being disconnected for non-payment of the dues of the WBSEB, the bill has been paid.

Submitted for approval of the Executive Council.

WEST BENGAL STATE ELECTRICITY
BIDHANNAGAR (DISTRIBUTION)
STATEMENT OF AMGR FOR THE YEAR 2003-2004

Annexure XI

13-2004

CONSUMER NUMBER : D12257
NAME OF CONSUMER : W. B. N. U. OF JURIDICAL SCIENCES
ADDRESS : 'ARANYA BHABAN' PLOT: 10A
BLOCK-LA, SALT LAKE CITY
KOLKATA

DATE OF AGREEMENT : 15-JUN-02 DATE OF CONNECTION : 15-JUN-02

AMGR FOR YEARWISE CONTRACT DEMAND:

CONTRACT PERIOD	CONTRACT DEMAND (KVA)	MAX REC. DEMAND	AMGR AMOUNT (Rs.)
APR, 2003 TO MAY, 2003	400.00	67	80000.00
JUN, 2003 TO MAR, 2004	400.00	99	760000.00

AMGR AMOUNT FOR THE YEAR 2003-2004 : Rs. 840000.00

PERIOD	DEMAND CHARGE (Rs.)	ENERGY CHARGE (Rs.)	ADDL CH. (Rs.)	P. F. REB. /PEN. (Rs.)
APR, 2003	10060.00	21495.25	2057.19	0.00
MAY, 2003	12060.00	25067.70	7534.80	0.00
JUN, 2003	11520.00	26546.85	7979.40	0.00
JUL, 2003	16380.00	67111.89	20172.36	0.00
AUG, 2003	17820.00	56821.85	17079.40	0.00
SEP, 2003	15120.00	65744.25	17531.80	0.00
OCT, 2003	15300.00	37921.60	11398.40	0.00
NOV, 2003	15300.00	46424.55	13954.20	0.00
DEC, 2003	13860.00	36260.80	10899.20	0.00
JAN, 2004	15300.00	42488.80	12771.20	0.00
FEB, 2004	15480.00	38397.35	11541.40	0.00
MAR, 2004	10620.00	21495.25	6461.00	0.00
TOTAL	169020.00	485776.14	143380.35	0.00

A) 70 PERCENT OF ENERGY CHARGE	: Rs. 340043.30
B) 70 PERCENT OF ADDITIONAL CHARGE	: Rs. 100366.24
C) DEMAND CHARGE	: Rs. 169020.00
D) 70 PERCENT OF P F REBATE/PENALTY CHARGE	: Rs. 0.00
E) DEMAND CHARGE ADJ. ON A/C OF INTRR. REBATE	: Rs. -119.11
F) GRAND TOTAL (A+B+C+D+E)	: Rs. 609310.43
G) AMGR FOR THE CONCERNED YEAR	: Rs. 840000.00
H) AMGR SHORTFALL FOR THE PERIOD 2003-2004 (G-F)	: Rs. 230689.57
I) SHORTFALL CLAIMED EARLIER	: Rs. 0.00
J) NET SHORTFALL TO BE CLAIMED (H-I)	: Rs. 230689.57

CHIEF ENGINEER, DIVISIONAL

REVENUE RECEIPTS

EXPENSE RECEIPTS

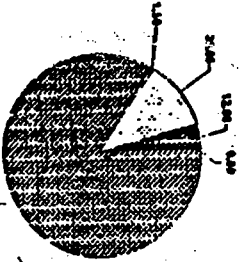
	Actuals 2001-02	Revised Estimate 2002-03	Actuals 2002-03 (unaudited)	Budget Estimate 2003-04	Revised Estimate 2003-04	Budget Estimate 2004-05
TOTAL	45.00	80.00	60.00	30.00	61.68	0.00
1. B. B. B.	38.44	73.28	20.53	130.50	175.39	227.19
2. B. B. B.	3.27	0.75	1.23	1.40	1.50	1.50
3. B. B. B.	2.95	8.00	0.00	0.00	20.00	20.00
4. B. B. B.			0.00	0.00	10.00	12.00
TOTAL	86.39	142.00	96.33	162.00	271.67	270.69

BUDGET ESTIMATES 2001-2004



1. B. B. B. (38.44)
2. B. B. B. (3.27)
3. B. B. B. (2.95)
4. B. B. B. (0.00)

BUDGET ESTIMATES 2004-2005

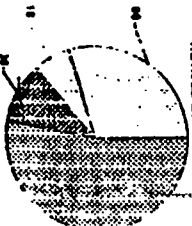


1. B. B. B. (20.53)
2. B. B. B. (1.23)
3. B. B. B. (0.00)
4. B. B. B. (0.00)

EXPENSE RECEIPTS

Sl. No.	Particulars	Actuals 2001-02	Revised Estimate 2002-03	Actuals 2002-03 (unaudited)	Budget Estimate 2003-04	Revised Estimate 2003-04	Budget Estimate 2004-05
A. ADMINISTRATIVE EXPENSES							
1	Salaries and Allowances	31.90	55.25	36.34	66.20	66.51	71.7
2	Traveling	2.67	3.50	2.25	4.00	4.00	4.00
3	Telephone and Fax	1.97	2.50	1.75	3.00	3.00	3.00
4	Postage and Courier	0.20	0.50	0.25	0.50	0.50	0.50
5	Stationery and Printing	1.51	2.00	1.50	2.00	2.00	2.00
6	Electricity	0.28	0.50	0.25	0.50	0.50	0.50
7	Advertisements and Publicity	2.43	3.50	2.25	4.00	4.00	4.00
8	Meetings and Miscellaneous	0.30	0.50	0.25	0.50	0.50	0.50
9	Rent	14.16	10.00	10.00	10.00	10.00	10.00
10	Hospitality	0.30	0.50	0.25	0.50	0.50	0.50
11	Healthcare	1.16	1.50	1.15	1.50	1.50	1.50
12	Insurance	0.24	0.50	0.25	0.50	0.50	0.50
13	Campus Inauguration	0.20	0.50	0.25	0.50	0.50	0.50
14	Audit Fees	0.50	0.25	0.25	0.25	0.25	0.25
Total (A)		54.10	91.50	49.48	143.57	143.57	143.57
B. EDUCATIONAL EXPENSES							
1	Academic	3.15	5.25	5.15	8.00	8.00	10.00
2	Admission	2.25	4.00	4.00	5.00	5.00	5.00
3	Students Activities	2.51	4.00	0.15	4.00	4.00	4.00
4	Scholarship and Workship	6.00	5.00	3.15	6.00	10.00	12.00
5	Scholarship and Economic Support	0.00	0.75	0.45	1.00	1.00	1.00
6	Legal Services Clinic	0.00	0.00	0.00	1.00	1.00	1.00
Total (B)		14.36	19.00	13.11	24.00	24.00	24.00
C. MAINTENANCE EXPENSES							
1	Campus	0.00	12.00	10.45	15.00	15.00	11.00
2	Vehicles and Equipments	2.78	2.50	2.25	3.00	3.00	3.00
3	IT Infrastructure	0.24	2.00	0.70	0.50	0.50	0.50
Total (C)		2.10	16.50	13.40	18.50	18.50	14.50
D. FINANCIAL EXPENSES							
1	Depreciation	11.40	15.00	10.51	20.00	20.00	20.00
Total (D)		11.40	15.00	10.51	20.00	20.00	20.00
GRAND TOTAL		86.39	142.00	96.43	162.00	162.00	162.00

REVENUE RECEIPTS 2001-2004



1. B. B. B. (38.44)
2. B. B. B. (3.27)
3. B. B. B. (2.95)
4. B. B. B. (0.00)

BUDGET ESTIMATES 2004-2005



1. B. B. B. (20.53)
2. B. B. B. (1.23)
3. B. B. B. (0.00)
4. B. B. B. (0.00)

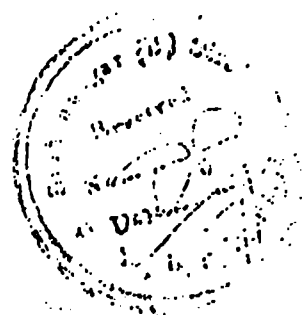
207/5
25/5/04
MAY-2004 12:27 FROM: GHOSH BOSE KOLKATA 0332826538

TO: 23357422

101 PRR

101 PRR

101 PRR



TA
I want documents
leading to the approval
of this proposal by the
authority. Ee's / Fe's
resolution also. Pl.
put up the 29/5

Ref:

May 04, 2001.

The Superintendent Engineer
Bidhan Nagar Distribution Circle
Cecik AA/23
Salt Lake
Kolkata - 700 064.

Dear Sir,

Sub : Proposed Institute Complex for the W. B. National University
of Juridical Sciences at Plot No. LB/12, Sector III, Kolkata 700 092 -
Application for permanent power supply.

We enclose herewith an original application form duly filled in by us for permanent power supply to our above premises alongwith 7 no. xerox copies of the same and the following documents in 7 seven sets for your kind perusal and further action :

1. Application Form in original + 6 copies.
2. Location Map (drawing No. EL 01 & 02).
3. Possession certificate
4. Site Plan showing the land allotted as per possession certificate.

We shall request you kindly to process our application form in respect of power supply and advise us about the charges for the above to enable us to pay the same at the earliest convenience.

Thanking you,

Gangori Chakraborty
W.B. National University
of Juridical Sciences

Encl: As above

To
THE WEST BENGAL STATE ELECTRICITY BOARD
Vidyut Bhawan, Block III, Sector II, Bidhannagar, Calcutta-700031

WBS

Re : Requisition of H.T./E.H.T. Power Supply

Attn : Nodal Officer

Sr,
We require electricity at the following premises within your area of supply. The relevant details are furnished below

- A. General particulars
1. Name of Applicant THE REGISTRAR, THE WB NATIONAL UNIVERSITY OF JURIDICAL SCIENCES
 2. (a) Registered Office address 'ARANYA BHAVAN', 10A LA BLOCK, SALT LAKE CITY
KOLKATA-700 098
(b) Mailing address -DO-
 3. (a) Premises where power is required
(Indicate Mouza, JL. No., P.S., P.O. etc.) PLOT NO. LB-12, SECTOR-II, SALT LAKE CITY
KOLKATA-700 098
(b) Whether the Premises were previously
supplied with electricity ONLY CONSTRUCTION POWER SUPPLY (LT.)
(c) If yes, the name of the previous consumer THE W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES
 4. Nature of Industry RESIDENTIAL EDUCATIONAL INSTITUTION.
 5. Nature of ownership of the Firm INSTITUTIONAL
 6. If registered, state Registration No. BY VIRTUE OF ACT 9 OF 1999
 7. Whether the unit is being set up under any of the following schemes :
(1) The West Bengal Incentive Scheme, 1983 NO
(2) The State Scheme of Incentive for Cottage and Small Scale
Industries, 1993. If so, relevant papers may be submitted NO
 8. Capacity Planned N.A.
 - B. Technical Particulars
 9. Aggregated capacity of machinery in Horse Power proposed to be installed
■ 1st year 1195 H.P. ■ 2nd year 1195 H.P. ■ 3rd year 1195
■ 4th year 1195 H.P. ■ 5th year 1195 H.P.
 10. Maximum Demand
■ 1st year 400 KVA ■ 2nd year 400 KVA ■ 3rd year 400
■ 4th year 400 KVA ■ 5th year 400 KVA
 11. Proposed working hours and load maintained :

Period of shifts	Load maintained	Period of shifts	Load maintained
Summer <u>8AM-6PM (OFFICE)</u>	<u>400 KVA</u>	Winter <u>8AM-6PM (OFFICE)</u>	<u>400 KVA</u>
<u>24 HRS (RESIDENTIAL)</u>		<u>24 HRS (RESIDENTIAL)</u>	
 12. (a) Area of land acquired/possessed 19324 SQ. METRE (APPROX.)
(b) Whether land has been demarcated YES
 13. Stage of construction Factory N.A.
Office A HOSTEL - IN PROGRESS
 14. Probable date when the installation will be ready to receive power supply MARCH 2002
 15. Quantum of power required, if any, during construction period KVA ALREADY AVAILABLE
From JANUARY 2001 to SEPT. 2001
 16. Capacity of captive sets planned 400 KVA

Date

Gangotri Chakraborty
Signature of the Applicant
WB National University
of Juridical Sciences

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Note: Eight copies of the site plan showing the premises, point of supply and public roads etc. must be submitted along with this application.

Annexure - 1

**Estimated Power requirement for the W. B. National University of
Juridical Sciences at Plot No. LB- 12, Sector III, Kolkata - 700 098.**

Sl.No.	Description	Connected Load KW	Demand factor	Demand load KW
1.	Gents' Hostel(L&P)	80	0.8	64.00
2.	Ladies' Hostel(L&P)	65	0.8	52.00
3.	Staff Quarter(L&P)	9	0.8	7.20
4.	Academic Block			
	i) Lighting	185	0.8	148.00
	ii) Power	300	0.4	120.00
5.	Domestic Pumps	50	0.8	40.00
6.	Tube well	11	0.8	8.80
7.	Compound Lighting	15	0.8	12.00
8.	Fire Fighting Pumps	60	-	-
9.	Lifts(4 Nos.)	30	0.8	24.00
10.	Fire Alarm & Detection System & P. A. System	1.0	0.5	0.50
11.	A. C. Load	30	0.8	24.00
		896 KW (1195 HP)		500.50 KW

Considering diversity factor as 0.75
and power factor as 0.9
Maximum demand = 417 KVA
Say = 400 KVA.

7th Finance Committee meeting 6th
Additional Agenda

Annexure XII

Collection of charges for consumption of electricity by students at the Halls of Residence

The University has taken possession of ground plus three floors of the hostel buildings at the new campus where the students will start living from 17 June 2002 itself. Hostels are ready, with electricity, water supply, sewerage lines and a modern kitchen.

In addition to the room rent payable, it is proposed that students may also share the charges for electricity consumption. Separate sub-meters have been provided in each hostel and charges of electricity actually consumed will be shared by the students on pro-rata basis. Students will be required to pay the amount along with their monthly mess bills.

Resolution :

The Committee approved the proposal and recommended it to Executive Council.

Placed before
E.C. on
27/7/2002

Insurance of NUJS Assets

The NUJS possess movable assets worth more than a Crore in the shape of furniture, equipments, books and periodicals. With the new building partly under possession and the remaining to be taken under possession in the course of the year, the value of tangible assets of the University will run into terms of Crores of Rupees. None of these assets has been covered by insurance of any kind.

Since the building property is under loan mortgage, it has to be mandatorily insured against natural calamities and fire. Insurance of other assets is also similarly desirable. Any of the four wings of GIC, viz., National Insurance, New India Assurance, Oriental Insurance and United India Assurance, who deal in non-life insurance can be contacted in this regard.

Resolution :

The Committee approved the insurance of NUJS assets in principle and recommended that the matter be reported to the Executive Council. Meanwhile the terms and charges be ascertained.

Placed before
E.C. on
27/7/2002

ADDITIONAL AGENDA
ITEMS

Installation of another transformer of 500 KVA along with one additional KV switch gear etc.

In the initial stages of planning of the University building, it was decided that Airconditioning work will be kept at minimum. Accordingly the WBSEB indicated a power requirement of 400 KVA.

Subsequently when the present Chancellor Hon'ble Mr. Justice B. N. Kirpal visited the site it was decided that airconditioning of library, computer libraries will also have to be done. More over the University is now planning to install a state-of-the-art information system. On appraisal of these developments, the WBSEB have now suggested installation of another 500 KVA transformer along with suitable switch gear etc.

Placed before
E.C. on
27/7/2002

9th Executive Council Meeting 117
 Agenda - 6.

by the Bank was flexible and as such authorized the Vice-Chancellor to explore if repayment could commence from the year 2003-2004 uniformly @ 200 lakhs per annum while closing the loan agreement with HUDCO efforts should be made to get the penalty of premature repayment waived by HUDCO.

Corporation Bank from HUDCO is continuing at V. B. Government

5. Proposal to Insure NUJS Assets

The Vice Chancellor presented to the Council that NUJS possess movable assets worth more than a Crore in the shape of furniture, equipments, books and periodicals. With the new building partly under possession, and the remaining to be taken under possession in the course of the year, the value of tangible assets of the University will run into over 20 Crores of Rupees. None of these assets has been covered by insurance of any kind.

Since the building property is under loan mortgage, it has to be mandatorily insured against natural calamities and fire. Insurance of other assets is also similarly desirable. All of the four wings of GIC, viz., National Insurance, New India Assurance, Oriental Insurance and United India Assurance, who deal in non-life insurance was contacted in this regard. All four companies were requested to offer their terms and conditions along with the premium structure. Only National Insurance Company and United Insurance Company responded.

Resolution :

The Council approved the proposal and authorized the University to insure with National Insurance Company because the Company is based in Kolkata and has a better service record. The Council approved the sum of 20 crores to be the assured amount and desired that burglary insurance may also be availed of. The Council further desired that the University may explore whether a rebate/bonus is available in the event of "no claim".

The matter will be taken up when the new building is ready

6. Installation of an additional transformer of 500 KVA along with an additional 11 KV switch gear

The Vice Chancellor explained to the Council that in the initial stages of planning of the University building, it was decided that air conditioning work will be kept at minimum. Accordingly the WSESB indicated a power requirement of 100 KVA. Subsequently, when Executive Council members Mr. K. K. Venugopal, and Hon'ble Mr. Justice B. N. Kirpal, who is now the Chancellor of the University, visited the site it was decided that air conditioning of library, computer libraries and few Seminar Halls will also have to be done.

Moreover, the University is now planning to install a state of the art information system. On appraisal of these developments, the WDSEB have now suggested installation of another 500 KVA transformer along with switch gear etc.

Resolution

The Council approved the proposal and sanctioned a sum of Rs. 13.30 lacs for the installation of 500 KVA transformer along with an additional 11 KV switch gear.

7. Increase in quantities of steel reinforcements and enhanced cost thereof

The Vice Chancellor presented to the Council that the Project Management Consultants and Architects of the University, M/S. Ghosh Bose and Associates Pvt. Ltd. have informed the University in writing that there has been an increase in steel reinforcement, RCC work, and shuttering work of the residential and academic blocks. They have explained the increase as follows:

A. Steel Reinforcement

Item	Tender Quantity	Expected executed quantity	Increase by
Residential Block	430 mt.	530mt.	100 mt.
Academic Block	740 mt.	1,040 mt.	250 mt.
Total Increase in Steel Reinforcement			350 mt.

B. RCC Work

Item	Tender Quantity	Expected executed quantity	Increase by
Academic Block	4,971 cum.	5,625 cum.	654 cum.

C. Shuttering Work

Item	Tender Quantity	Expected executed quantity	Increase by
Academic Block	36,865 sq.m.	39,465 sq.m.	2,600 sq.m.

WEST BENGAL STATE ELECTRICITY BOARD

AGREEMENT FOR THE SUPPLY OF ELECTRICAL ENERGY AT EXTRA HIGH / HIGH VOLTAGE

Memorandum of Agreement made this 21st day of DECEMBER Two

and ONE Between WEST BENGAL STATE ELECTRICITY BOARD
(hereinafter referred to as the 'Board') a Statutory Body Constituted under The Electricity (Supply)
Act, 1948 (LIV of 1948) having its Head Office at Vidyut Bhavan, Block- DJ, Sector-II, Bidhan Nagar,
Kolkata - 700 091 of the one Part AND

THE
NATIONAL UNIVERSITY OF JURIDICAL SCIENCES
KANYA BHABAN, 10A, LA BLOCK, SEC-III, SALT LAKE CITY, KOL-700098.

(hereinafter referred to as the "Consumer(s)" which expression shall include his / its / their executors
and administrators, legal representatives, successors & permitted assigns where the context so admits)
of the Other Part,

WHEREAS the Consumer(s) has / have requested the Board to provide for supply of electrical energy
for use in the Consumer's / Consumers' premises and the Board has agreed to provide such supply
of energy upon the terms and conditions hereinafter set forth.

WITNESSETH AND IT IS HEREBY AGREED by and between the parties hereto as follows :-

The Board shall supply to the Consumer(s) and the Consumer(s) shall take at the point of
supply electrical energy for Industrial / Non-Industrial / Public Utility Services / Cold Storage /
Housing Complex/ Multi Storied Building / Community Irrigation for Agriculture purposes at the
following premises at BLOCK-12, PLOT-1A, SEC-III, SALT LAKE CITY,
KOLKATA - 700098,

The electrical energy so supplied shall be of three phase, alternating current at a declared
pressure of 132/66/33/11/6.6/6 Kilo Volts between phases and frequency of fifty complete cycles
per second at the point of supply.

Subject to the provisions of Clause 21 hereinafter contained the consumer(s) shall be entitled
for the said purposes to such supply upto but not exceeding maximum number of Kilovoltampere
for each of the first five years of supply as mentioned in Schedule hereto (hereinafter referred
to as the "Contract Demand") which shall be deemed to be part of this Agreement.

(1) The Consumer(s) shall being to take electrical energy from the Board under the conditions
of this Agreement from the date (hereinafter referred to as the date of commencement of
supply) to be mutually agreed upon but not exceeding two months from the date on which
intimation is sent in writing to the Consumer(s) by the Board that the supply of electrical
energy to the full extent of the Contract Demand is available under this Agreement.

(2) In case the Consumer(s) fails / fail and / or neglects / neglect to provide necessary requisites
for the purposes of completing the service connection work by the Board, a notice shall be
served upon the Consumer(s) by the Board allowing two months' time for the same.

Gangotri Chakraborty
Registrar
W.B. National University
of Juridical Sciences

request of the Board, forthwith isolate/disconnect the faulty part of the installation from the circuits of the supply.

If the Consumer(s) does/do not isolate or disconnect the faulty apparatus from the circuits of the supply the Board shall be entitled to suspend supply at the point of supply till necessary action is taken by the consumer(s) and duly intimated to the Board. The supply of power shall be deemed to have been continued for the period during which action towards isolation/disconnection of the faulty part of the installation from the circuits of the supply by the Consumer(s) would not be taken.

- (3) The Board shall be under no responsibility of any kind for and/or in connection with the Consumer's/ Consumers installations or any apparatus of the Consumer(s) installed beyond the point of supply.

10. Any officer or person authorised by the Board in that behalf shall be entitled to have access to the Consumer's/Consumers' Sub-Station at any time and from time to time for taking meter readings, and/or for repairs or replacement or otherwise of Board's apparatus mentioned in clause 7 hereof. The Consumer(s) shall be responsible for giving access to such officer or person of the Board for such purpose.
11. (1) The Board shall not in any way be held responsible nor shall be liable to pay compensation for any loss suffered by the consumer(s) as a result of any failure, interruption, load shedding, defect or diminution in the supply due to the fault, breakage or damage of any plant, machinery, service or distributing lines or any accessories in connection therewith or due to the development of faults in any part of the system for transmission of energy or due to the development of faults in any part of the system of generation and loss of generation therefore, restrictions imposed by the State-Government or other Authority by any Notification or due to acts of God, War, Riot, Civil commotion, Strike, Lock-outs, Labour Troubles, Pestilence, Fire, Storm, Tempest, Floods, Earth-quakes, Lighting, Theft, Larceny or other force or accident or due to any cause whatsoever beyond the reasonable control of the Board.
- (2) Without prejudice to the generality of the foregoing provisions, the Board in particular shall not be liable in any way for any claim for loss, damage or compensation whatsoever arising out of failure, interruption, defect or diminution in the supply due to short-fall, deficit insufficiency or reduction in the total electrical energy available for distribution by the Board for any cause whatsoever.
12. The meters referred to in clause 13 below shall be properly sealed by the Board and the same should not be interfered with except by the representatives of the Board so authorised for the Purpose.
13. (1) The metering equipment shall generally include Instrument Transformers, Ployphase integrating kilowatt hour meter, KW/KVA maximum demand indicator and RKVAH / KVAH meter. The integrating period of the maximum demand indicator shall be controlled by the time switch of a suitable type.
- (2) The readings of the said meters shall be taken by the representative of the Board once in a calendar month on or as near as practicable the same day of each calendar month. The readings so taken shall be generally binding and conclusive between the Consumer(s) and the Board as to the amount of demand and electrical energy supplied to the consumer(s) subject to subclause (3) hereunder.

The Consumer(s) may send his / its / their representative at the time of the reading of the meters but in case the Consumer(s) does / do not arrange for his / its/ their representative

Yang-tu-shahabarty
Registrar
W.E. National University
of Juridical Sciences

Provided when connection is given after 15th day of any month, that month shall not be counted in calculating the year of minimum charge.

- (3) If at any time the Consumer(s) is/are prevented from receiving or using the electrical energy to be supplied under this Agreement either in whole or in part owing to any strike, riots, insurrections, command of a civil or military authority, fire, explosions, act of god or any other causes beyond his / its / their control or if the Board is prevented from supplying or is unable to supply such electrical energy owing to all or any of the causes mentioned, then at the request of the consumer(s) the minimum charge payable by the Consumer(s) may be reduced in proportion to the ability of the Consumer(s) to take or the Board to supply such power, provided the Consumer(s) notifies / notify the Board in writing within fifteen days of occurrence of any event as noted above with necessary detail to prove that the occurrence is preventing / has prevented the Consumer(s) from receiving or using the full amount of contractual demand. The Consumer(s) shall also keep the Board informed once in every fortnight of further development regarding the event. No remission in the agreed minimum charge will be considered if no such notice is received by the Board. Subject as aforesaid and inspite of any other event or circumstance the Consumer(s) shall be liable to pay the minimum charge every year without any abatement or diminution of the amount whatever.

17. (1) The Board, after expiration of each calendar month shall deliver to the Consumer(s) a bill in accordance with the readings of the meters specified in Clause 13 mentioning therein the amount payable by the Consumer(s) to the Board for Demand, Energy, Fuel, Surcharge and other charges if any. The Consumer(s) shall pay the total amount mentioned in the bill within the due date, specified in the bill.
- (2) In the event the bill in any month cannot be preferred based on the meter readings due to any reason whatsoever, a provisional bill shall be preferred to the consumer which will be however subject to adjustment in due course.

The Board is however at the liberty to raise supplementary bill against earlier consumption of electrical energy which could not be claimed at the appropriate time for any reason whatsoever.

- (3) It be clearly agreed and understood that there will be no abatement or reduction of monthly demand charge for non-supply of electricity due to reason(s) referred to in Clause 11 above and the consumer(s) shall be liable to pay such charge irrespective of any interruption of the supply of electrical energy for any cause or causes whatsoever. It is further agreed that the consumer(s) has/have entered into this agreement with full acceptance of such liabilities.

18. (1) If the consumer(s) fails / fail to pay the amount of any bill under this Agreement within the due date of the bill referred to the Board shall give the Consumer(s) seven day's notice of its intention to discontinue the supply of electrical energy and at the expiry of such period, if payment has not been received in the meantime, may forthwith disconnect the supply until full payment for all obligations pending including charge for the work of disconnection add reconnection has been made.
- (2) For Non-Payment of any bill within the due date the consumer(s) shall pay Non-Payment Surcharge at the rate specified in the Schedule - II hereto and the Board reserves the right to alter the aforesaid rates of Non-Payment Surcharge by a notification and such altered rate shall be treated as if the same was Part of this Agreement in supersession of the rate of Non-Payment surcharge mentioned above from the date fixed in the notification.

19. (1) The Consumer(s) shall on being so required by the Board, provide a Security Deposit equivalent to the sum of Rs 5,66,500/- in the shape of Bank guaranteed in the manner prescribed by the Board. The Board shall

Jangtin Chakraborty
Registrar
W.B. National University
of Juridical Sciences

Jangtin Chakraborty
Registrar
W.B. National University
of Juridical Sciences

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 and or diminished or

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 Board.

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 9 hereof, or so much
 satisfaction of its claim

under this Agreement shall be forthwith applied in satisfaction, protanto, of any claim then outstanding and the same or balance thereof as the case may be, shall not be returnable to the Consumer(s) until all accounts between the Board and the Consumer(s) have been finally settled and all balances (if any) due to the Board by the Consumer(s) have been finally paid and discharged.

21. (1) In the event of the Consumer(s) desiring to increase his / its / their contract demand in any year during the continuance of the Agreement, the Board may require the Consumer(s) to give the Board one year's notice in writing stating the quantity of the power required whereupon the Board shall take steps as may be reasonably required in the context subject to compliance of necessary formalities including those specified herein below by the consumer.
- (2) The Consumer(s) shall pay to the Board any expense incurred by reason of alteration and/ or extension in respect of any Service Line, Switchgear, Meters and other equipment necessitated to meet such altered Contract Demand.
- (3) The minimum charge and security deposit may be increased to take into account the altered Contract Demand.
22. The Consumer(s) shall be responsible for and will make good to the Board all damages or injuries to the electric lines and / or apparatus of the Board due to accident or negligence on the part of the Consumer(s) or his / its / their employees or due to fire or other accident on the premises not beyond his / its / their control.
23. During the currency of this Agreement the whole of the energy required by the consumer(s) shall be taken from the Board. In case of emergency, when there is a failure of supply from Board's mains due to any cause whatsoever, the consumer(s) shall be at liberty to use power from his / its/their standby Generating Set(s), if any, duly sanctioned by the Board for the purpose for which the consumer(s) has / have arranged for supply with the Board.
24. In the event of the consumer(s) failing to comply with any of the provisions of the Board's General Conditions of Supply which is part of this Agreement, or failing to observe and fulfil the terms and conditions of this Agreement on his / its / their part contained, it shall be lawful for the Board, after giving seven days' notice in writing to the consumer(s), to discontinue the supply of energy notwithstanding that the Board may have at any time previously omitted to exercise such power on a similar failure by the consumer(s). The Board shall however, on the cessation of such breach or non-observation or non-fulfilment of the terms and conditions of this Agreement and on payment by the consumer(s) of the expenses incurred by the Board in cutting off and reconnecting the supply, reconnect the supply with all reasonable speed.
25. (1) The Board shall have the right to disconnect supply of electrical energy to a consumer forthwith without any notice if and when the competent officer of the Board is of the opinion that the Metering Installations including Meters, C.Ts, P.Ts and associated Circuitry or such of them is / are found to have been handled and / or tampered with wrongfully and in that event a First Information Report shall be filed with the Local Police Station not later than 24 hours from such disconnection. The supply since disconnected may be restored by the competent authority of the Board upon payment of all charges and compliance of all the formalities as per provision of Board's General Conditions of Supply.
- (2) The Board shall have the right to disconnect the supply of electrical energy to the consumer pursuant to clause 22 of the Board's General Conditions of Supply and restoration of supply after such disconnection shall be in accordance with relevant provisions of Board's General Conditions of Supply.

Angoti Chakraborty
 Registrar
 W.B. National University
 of Juridical Sciences

(9)

SCHEDULE - I

Year of Operation	Contract Demand
1st year	400 KVA
2nd year	400 KVA
3rd year	400 KVA
4th year	400 KVA
5th year	400 KVA

Yangoti Chakraborty
Registrar
W.B. National University
of Juridical Sciences

The consumer(s) during the continuance of this Agreement shall be entitled to consume electrical power upto but not exceeding the contract demand.

Where the actual Maximum Demand in any month of a year of operation will exceed the corresponding contract demand, such maximum demand will deemed to be the contract demand for that particular year based on which Minimum amount payable by the Consumer(s) per annum will be charged.

The Consumer(s) during the continuance of the Agreement guarantees/guarantee to pay for such amount of electrical energy as will aggregate (excluding Fuel surcharge and 30% of the energy charge) at the current rates produce annually the minumum guaranteed amounts.

SCHEDULE - II

As per prevailing applicable Tariff, schedule whereof is attached herewith.

UG/DH/2000/3,000

Yangoti Chakraborty
Registrar
W.B. National University
of Juridical Sciences

Agenda Item No. 13

Appointments of Data Entry Operators and Attendants

The matter arises from the 15th, 16th and 18th Meeting of the Finance Committee held on 8th May, 2004, 22nd May, 2004 and 21st July 2004, respectively. The University is facing problems in managing its day to day work because of shortage of staff.

The University proposes to create and fill up the following posts; as recommended by the Finance Committee :

1. D.E.O. – 2 posts
2. Attendants – 4 posts

The Finance Committee also recommended to fill up these posts from the existing panel.

Further, Mr. Amiya Prasad Garai, Library assistant and Mr. Bikash Kr. Singh, Data Entry Operator resigned from the services of the University. Their replacements were considered essential. The Finance Committee recommended filling up of these two posts also from the existing panel.

Since the services of the Library Assistant and two attendants, one for the hostel, where there was no attendants at all and one for the Recruitment Cell – were considered urgent, these three posts were filled up by the following personnel from the existing panel, with the approval of the Vice Chancellor :

- 1) Ms. Shampa Kaur, Library Assistant
- 2) Mr. Sukhen Biswas, Attendant
- 3) Mr. Manick Mallick, Attendant

Approval of the Executive Council is solicited for -

- 1) the creation of the posts of two Data Entry Operators and four attendants and filling up of the same and
- 2) filling up of the vacancy caused by the resignation of Shri B. K. Singh

Post facto approval is also sought for filling up of one post of Library Assistant and two posts of Attendants by the candidates from the existing panel mentioned above.

Agenda Item No. 14

Inauguration of the Centre for Human Rights & Citizenship Studies and creation of an Endowment Chair of Centre for Human Rights & Citizenship Studies at NUJS.

The Centre for Human Rights & Citizenship Studies was established with the approval of the Executive Council at its meeting held on 28.02.04.

The Centre was inaugurated by the Chairperson of the National Human Rights Commission, Hon'ble Dr. Justice A.S. Anand on 26/6/2004.

The University approached the Ford Foundation, India for an endowment to create a chair on Human Rights and Citizenship Studies in its letter dated 21/5/2004. (copy of the letter is enclosed – **Annexure XIII**).

The Ford Foundation, in its letter of July 5th 2004 has informed that its New Delhi office is recommending a grant of \$ 250,000 to NUJS to provide tie-off support for the purpose. The grant will be received or obtained with prior permission from the Ministry of Home Affairs under the Foreign Contribution (Regulation) Act, 1976. The Ministry of Home Affairs has already been approached for granting such permission. The Finance Committee has recommended the proposal for accepting the grant.

Submitted for consideration of the Executive Council.



Annexure XIII

The WB National University of Juridical Sciences
'NUJS' Bhavan' 12, LB Block, Sector III, Salt Lake City, Kolkata 700 098
Phones : 23350534/7379/0765. Fax : 23357422
Email : nujs@cal3.vsnl.net.in Gram : JURVARSITY
Website : www.nujs.edu

B. S. Chinnai
Vice Chancellor

21st May, 2004.

Dr. Bishnu Mohapatra
Programme Officer
Ford Foundation
55 Lodhi Estate
New Delhi – 110003.

Dear Dr. Mohapatra,

You are perhaps aware that the West Bengal National University of Juridical Sciences (NUJS) was established in the year 1999 by an Act of State Legislature, viz. West Bengal Act XIX of 1999. In this context, it may not be irrelevant to quote below the vision and mission of this University:

(A) Vision:

"To maximize justice through enlarging the scope of individual liberties consistent with the liberty of others in society. Integrate all disciplines of learning to achieve Justice. Recognize Science as an instrument for delivery of Justice".

(B) Mission:

"Legal Education should aim at promoting 'Justice', rather than just resolving disputes and ordering relationships".

2. This University has organized itself into six Schools of Study, each independent in conception and operation, yet integrated through programs of teaching, research and extension activities. They are (i) School of Criminal Justice and Administration, (ii) The School of Technology, Law and Development, (iii) The School of Economic and Business Laws, (iv) The School of Legal Practice and Development, (v) The School of Public Law and Governance and (vi) The School of Private Laws and Comparative Jurisprudence.

3. Within five years of it being established, and even before its first batch has passed out, NUJS has taken its place among the leading law universities of the country. The students of the University have won laurels the world over. In 2003, for instance, the NUJS moot court team won the 10th Willem C Vis International Commercial Arbitration Moot held in Vienna. The students of NUJS have, needless



to add, won or excelled in a large number of other national and international moot court and debating competitions.

4. In recent years several new National Law Schools offering a five year integrated LLB programme have been established in the country. NUJS is seeking in this light to not only develop an all round excellence in legal education but also carve out a niche by specializing in certain areas of law. It has identified the following as its thrust areas : Criminal Law and Justice, Human Rights Law and International Trade Law.

5. The School of Criminal Justice Administration (SCJA) of the University has been earlier the recipient of a Ford Foundation grant. It has led to criminal justice studies becoming a core and thrust area of the University. The grant allowed the SCJA to carry out teaching, research and field studies, training workshops, legal awareness camps, free legal aid service etc. The research work done as a part of the grant activities, along with other research carried out in the University, has yielded concrete recommendations to improve the criminal justice system in the country. Most recently, the SCJA faculty has been involved in framing an Economic Offences Code that would offer a unified legal framework for enforcement of criminal justice in India so far as serious economic offences are concerned.

6. The activities of SCJA will be sustained despite the Ford Foundation grant coming to an end. Its teaching, research, and training activities would continue as before. Where extensive support is needed for any particular project other donor agencies will be approached.

7. The Executive Council of this University at its meeting held on 28.2.2004 approved of the setting up of a "Centre for Human Rights and Citizenship Studies". In Pursuance of the Resolution of the Executive Council, an administrative order was passed on 29.2.2004 to give effect thereto, a copy of which is enclosed herewith as Annexure A. A meeting of the members of the Centre was held on 1.3.2004 under the Chairmanship of the Vice-Chancellor, NUJS, where the objectives of the Centre were spelt out, vide Annexure - B

8. The Centre for Human Rights and Citizenship Studies is a specialized unit of this University, exclusively devoted to teaching, training, research, dissemination, documentation and extension activities pertaining to human rights. The Centre is committed to the cause of human rights and it shall constantly endeavor in its own way to protect human rights and thereby to promote good governance. The Centre will in particular play a crucial role and function in fostering the interest of students in human rights law and policy.

9. Human rights discourse is today central to national and international life. The promotion and protection of human rights is a commitment undertaken not only in national constitutions but also under international conventions. Therefore both



national institutions (the judiciary, the national and state human rights commissions) and international treaty bodies (for example, Human Rights Committee, Committee for the Elimination of Discrimination against Women, the Committee for the Rights of Child) are engaged, albeit in diverse ways, in the interpretation and enforcement of human rights. The Centre hopes to follow and analyze national and international developments in terms of implications for the rights of citizens and aliens, as also the corporate sector, in this country and elsewhere.

10. The Centre also has dissemination of, and sensitization to, human rights law as a principal task. Towards this end it will conduct workshops and hold seminars and conferences. For example, in June this year NUJS is holding a workshop to sensitize judicial officers of West Bengal in human rights Law. This workshop is being supported by the National Human Rights Commission. The University also proposes to develop a Manual on Human Rights for Public Prosecutors.

11. The Centre will also launch diploma / certificate courses on human rights law and policy. The impression is that if such a diploma course were to be started by the Centre it would get an enthusiastic response from ordinary citizens, NGOs, as well as from the legal and corporate world.

12. The Centre will, finally, seek to network with other Universities in the Eastern region in order to promote the cause of human rights and good governance in the entire region. It will do so through an outreach program. It will attempt to conduct courses and workshops on human rights law in different Universities. Once it is able to establish a documentation centre, researchers from other Universities would be allowed to associate with the Centre and use its resources. In short, the objective would be to create a human rights culture in the entire Eastern region.

13. It may be mentioned that at the level of the city, students of NUJS Legal Aid Society have undertaken in the past legal educational programmes for the public that would impart legal awareness and citizenship education. Such programmes have already been initiated in reputed colleges in Kolkata, like St. Xaviers. Issues addressed in these programmes are rights and duties of citizens, personal laws, constitutional values, institutions and procedures of law etc. In Jogmaya Devi College, 'Human Rights and Citizenship Education Certificate Course' was initiated on 26th September, 2002. As the students were young women ranging from 19 to 22 years of age, the focus of the course was on women's rights. Empowerment through knowledge was the motto.

14. For the fulfillment of the objectives of the Centre for Human Rights and Citizenship Studies, it seems expedient and desirable that a Chair be created to provide guidance, inspiration and leadership. It may be offered to be occupied by an eminent personality who is not only well-versed in human rights jurisprudence, but who has actually practiced human rights in real life situations. He/she may be



designated as Professor and appointed for a term not exceeding two years. It is, therefore, essential to have financial resources at a time for the purpose.

15. It is in this context that I am taking the liberty to approach the Ford Foundation for favor of an endowment being sanctioned. We are aware that endowments may be set up for various purposes. The endowment we are contemplating and applying for is an endowment to support a chair at the Centre for Human Rights and Citizenship Studies, a crucial component of NUJS. The idea, among other things, is to bring financial stability to the Centre so that it may discharge its functions effectively in the service of humanity.

16. It is important to emphasize here that the Centre in many ways provides continuity to the work done by SCJA. Clearly the rights of citizens are directly implicated in any debate on the reform of the criminal justice system. In other words, the omnibus character of the concept of human rights allows it to address a range of issues and concerns that are raised by research done by SCJA. Indeed, it is hoped that the Centre would interface with and help bridge the activities of all the different schools of the University.

17. The occupant of the Ford Chair will be expected to take part in the activities of the Centre. The nature and extent of the involvement will of course depend on the term of appointment. The Ford Chair holder will in particular be expected to be involved in teaching, guiding research, and dissemination of human rights law. He/she will also be called upon to use his/her specialization / expertise / experiences to generate greater interest and debate in different areas of human rights law. Schematically speaking, it is envisaged that the holder of the Ford Chair on Human Rights and Citizenship Studies would:

- a) offer courses to students of LLB(Honours) and / or LLM in human rights law or any particular field thereof;
- b) interface with students and faculty to further research in human rights law;
- c) help the Centre in designing and conducting certificate / diploma courses and workshops on human rights law or any area thereof;
- d) deliver talks in other Universities and research institutions in the city of Kolkata;
- e) Visit other Universities in the Eastern region to deliver lectures on human rights law.

In short, the occupant of the Ford Chair on Human Rights and Citizenship Studies is expected to generate and sustain interest in human rights law, or any aspect thereof, in the students and faculty of not only NUJS but in other institutions of Kolkata city and the Eastern region. Since the overall vision of the University is to promote social justice it is envisaged that the occupant of the Ford Chair will take particular interest in the rights of marginal and oppressed groups, thereby promoting good governance.



18. The fund for the Ford Chair on Human Rights and Citizenship Studies, if granted under the proposed endowment, shall be invested in income yielding assets, such as RBI Bonds or Bank Fixed Deposits. The financial implications of this proposal have been worked out, the details of which are shown in Annexure - C. It appears that a sum of US\$ 2,50,000 (two hundred fifty thousand only) will be required to meet the probable expenditure. I may add that the corpus will not be permitted to be utilized. What is more, a part (25 per cent) of the income that may arise out of the corpus will be ploughed back into the endowment in furtherance of the objectives for which it has been created. An investment committee constituted of the Vice-Chancellor and two other members of the Finance Committee of the University will be established to ensure proper investment and use. The University would contribute to the resources of the Centre by undertaking a commitment to provide housing to the occupant of the Ford Chair. It would also provide office space etc. to the Ford Chair holder.

19. So far as the selection of an incumbent for the proposed Ford Chair is concerned a Selection Committee will be set up to identify / invite an appropriate candidate to hold the Ford Chair. It is proposed that the selection committee consist of five persons viz. the Vice-Chancellor, three established experts in the field of human rights and one other person nominated by the Executive Council. The selection process would involve either open advertisement for the post or the identification of a suitable candidate who could be invited to hold the post. He or she could be an academic or a highly regarded activist scholar. The criteria in short would be flexible and would allow occupants to come from different disciplines as well as from the field.

I look forward to hearing from you with request to our revised proposal.

With warm regards,

Yours sincerely,

B. S. Chimni

(Professor B.S.Chimni)



Enclosures:

1. Annexure A- List of Board Members
2. Annexure B-Objectives of Centre for Human Rights And Citizenship Studies
3. Annexure C-Estimates of Annual Expenditure for Establishing the Ford Chair on Human Rights.
4. Annexure D - Member List of Centre for Human Rights
5. Annexure E -Annual Income - Report and Accounts of NUJS 2003 - 2004
6. Annexure F-Total number of Teaching Faculty
7. Annexure G-Total number of Administrative Staff

THE FORD FOUNDATION

Annexure - A

REQUIRED ORGANIZATIONAL INFORMATION

THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

Name of grantee: SCIENCES

Name of officer in charge: VICE-CHANCELLOR

There is no Chief Financial Officer. The ACCOUNTS

Name of chief financial officer: OFFICER of the university deals with financial matters
(person responsible for financial decisions)

Date: 21 May 2004

Please list your organization's Board members

Prefix (Mr., Mrs. Ms., Dr.)	First and Middle Names (full expanded names, no initials please)	Last Name (family name)	Board Member's Occupation (Please include position and name of employer or other primary affiliation)	Country of Residence
Professor (Dr.)	Bhupinder Singh	Chimni	Vice-Chancellor, NUJS, Kolkata.	India
Hon'ble Mr. Justice	Altamas	Kabir	Judge, Calcutta High Court	India
Mr.	Kottayan Kattankot Venugopal		Senior Advocate Supreme Court of India	India
Mr.	Balai Chandra	Ray	Advocate General of West Bengal	India
Professor	Tharailath Koshy	Oommen	Retiered Professor, Jawaharlal Nehru University New Delhi.	India
Hon'ble Mr.	Nisith Nandan	Adhikary	Minister-in-Charge Judicial Department Govt. of West Bengal. Write's Building	India

Prefix (Mr., Mrs. Ms., Dr.)	First and Middle Names (full expanded names, no initials please)	Last Name (family name)	Board Member's Occupation (Please include position and name of employer or other primary affiliation)	Country of Residence
Mr.	Shyamal Kanti	Chakraborty	Secretary Judicial Department Govt. of West Bengal Writers Building	India
Mr.	Jawahar	Sircar	Principal Secretary Higher Education Department Bikash Bhavan, Salt Lake Kolkata.	India
Mr.	Samar	Ghosh	Principal Secretary, Finance Department Govt. of West Bengal Writers Building Kolkata - 700 001.	India
Hon'ble Mr. Justice	Chittatosh	Mookerjee	Former Chief Justice of Calcutta & Bombay High Court	India
Professor (Dr.)	Gangotri	Chakraborty	Professor, NUJS Kolkata.	India
Mr.	Anirban	Mazumder	Lecturer in Law, NUJS Kolkata	India
Ms.	Meena	Panicker	Lecturer in Law, NUJS Kolkata	

Note : The post of one member is vacant at present. This member is to be a judge nominated by the Chancellor (the Honourable Chief Justice of India) from among the members of the General Council.



Annexure – B

Objectives of Centre for Human Rights and Citizenship Studies

1. To spread human rights literacy amongst the people.
2. To promote awareness of the safeguards available under the law for protection of human rights.
3. To help create human rights culture in the society.
4. To sensitize public servants to human rights issues.
5. To give free legal aid and assistance in support of human rights.
6. To collaborate with the NGOs and other institutions working in the field of human rights, for protection of human rights.
7. To conduct study and research in specific areas pertaining to human rights.
8. To prepare source books on human rights for different categories of functionaries engaged in activities involving human rights.
9. To compile and collect Rulings, of the National, Foreign and International Courts bearing on human rights in a systematic sequence and easy-to-understand style.
10. To prepare case-studies and teaching material in Human Rights.
11. To design modules for training in Human Rights.
12. To organize extension activities in association of the students in furtherance of human rights.
13. To conduct short-term certificate and distance education diploma courses on Human Rights.
14. To document information related to human rights and to build database about the same.



Annexure 'C'

Estimates of Annual Expenditure for Establishing the Ford Chair on Human Rights
(Centre for Human Rights and Citizenship Studies)

Estimates of Annual Expenditure

a. Remuneration to Professors (consolidated) Rs 35000 x 12	:	Rs. 4,20,000	\$ 9545.45
b. Travelling Expenses and other incidental expenses	:	<u>Rs. 2,40,000</u> Rs. 6,60,000	<u>\$ 5454.55</u> \$ 10000.00
Plough back to corpus (25%) to allow for inflation etc.	:	<u>Rs. 2,20,000</u>	<u>\$ 5000.00</u>
Estimated Annual requirement		<u>Rs. 8,80,000</u>	<u>\$ 15000.00</u>

Corpus: \$250000 i.e. Rs 1,10,00,000

Investment return (Projected at 8% p.a.) Rs. 8,80,000

Conversion rate 1 US\$ = INR 44



Annexure – D

Member List of Centre for Human Rights

W.B. National University of Juridical Sciences

Office Order

29.02.2004

In compliance with the decision of the Executive Council in its meeting dated 28.02.2004 a Centre for Human Rights has been established in this University with the following members :-

<u>Sr.No.</u>	<u>Name</u>	<u>University Designation</u>	<u>Centre for Human Rights Designation</u>
1	Prof. B.S.Chimni	Vice-Chancellor	Chairman
2	Prof. D.Banerjea	Project Co-ordinator	Vice-Chairman
3	Ms. Ruchira Goswami	Lecturer	Co-ordinator
4	Ms.Jasmine Joseph	Teaching Assistant	Associate Co-ordinator
5	Shri N. Konar	Senior Research Fellow	Member
6	Shri.D.Chatterjee	Senior Research Fellow	Member
7	Ms. Meena Panickar	Lecturer	Member
8	Shri Joy Dasgupta	Senior Research Fellow	Member
9	Shri D. Kanunjna	Accounts Officer	Member
10	Shri Souvik Chatterjee	Assistant Lecturer	Member
11	Ms.Sangita Laha	Assistant Lecturer	Member
12	Dr. D.Saha	Assistant Registrar (Academic)	Member
13	Ms.Rukmini Sen	Teaching Assistant	Member
14	Ms. Sudarshana Sarkar	Teaching Assistant	Member
15	Ms. Lovely Dasgupta	Research Assistant	Member

S.K.Pal
Registrar



Annexure 'E'

Annual Income - Report and Accounts of NUJS 2003 - 2004

PARTICULARS	2000-2001	2001-2002	2002-2003
	Rs.	Rs.	Rs.
GRANTS FROM GOVERNMENT OF WEST BENGAL			
a) RECURRING	9470000	10500000	13000000
b) NON RECURRING (A)	15000000	20000000	10000000
FEEs FROM STUDENTS	6057681	10785398	13515772
INTEREST & OTHER MISCELLANEOUS INCOME	5475	94844	3850886
TOTAL	30533156	41380242	40366658

(A) Capital Grant for Construction of NUJS Campus.



Annexure 'F'

Total Number of Teaching Faculty

	Male	Female
Regular Faculties	17	11
Adjunct Professors	4	Nil
Guest Faculties	4	Nil



Annexure 'G'

Total Number of Administrative Staff

Male	Female
32	5

Agenda Item No. 15

Inspection by The Bar Council of India – A Report

The matter arises from the 16th Meeting of the Executive Council dated 28/2/2004 (Miscellaneous items) wherein the Council approved the proposal for applying to the Bar Council of India for its affiliation under Sec. 7 (i) of the Advocates Act, 1961.

The University applied to the Bar Council on 26th April, 2004. The Bar Council team came to the University for inspection on 3rd July 2004. Further correspondence from the Bar Council is awaited.

Submitted for information of the Executive Council.

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provided.

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be treated to

whether it relates to stacking
of books, ?

Agenda Item No. 16

Clarification regarding evaluation of LL.M dissertation

In its 6th meeting, the Academic Council considered the following changes in the rules of LL.M dissertation:

A. Submission of dissertation

In addition to the existing rules, following rules have been proposed to be included :

- (i) A certificate from Faculty Co-ordinator stating that the requirements of the LL.M programme has laid down in the University Examination Rules have been satisfactorily fulfilled.
- (ii) A declaration by the student and duly attested by the Faculty Co-ordinator to the effect that the research work is of original nature and not published or submitted elsewhere.
- (iii) A pre-submission seminar by the students without which he/she shall not be allowed to submit his/her dissertation.

B. Evaluation of dissertation

For evaluation the dissertation there shall be one internal examiner and one external examiner. The pass marks shall be 'B' grade or 50% marks. If any one of the examiners gives less than 50% marks to a candidate, a third external examiner will be appointed whose decision shall be final. Weightage shall be given to identification of research topic, organization of materials, research methodology and conclusions arrived at. The marks obtained shall be the average of both the examiners.

The Academic Council recommended the proposal for approval of the Executive Council.

Agenda Item No. 17

Marking system after re-evaluation

Recently it has been observed that the trend of asking for re-evaluation of answer scripts has increased in order to get more marks over and above the secured marks. In order to make the re-evaluation system a need based one, it is proposed that :

(A) For LL.B

- (i) If the increment in marks after re-evaluation is 5 % or more over the original marks then alone a student will be getting the benefit of the increment. However, if the increment is less than 5 % of the original marks obtained and the increment is becoming a deciding factor to declare the student pass in that subject, then the student will be getting the benefit of increased marks even though it is less than 5 % of the original marks obtained. But if there be any decrease in the marks after re-evaluation the students will not be made to suffer for that and his/her marks will be the marks he/she obtained originally.
- (ii) If the difference in marks of original evaluation and re-evaluation is 25% and above, the answer script will be sent to a third evaluator whose assessment will be the final.

(B) For LL.M

- (i) The same principle of (i) & (ii) of (A) above will be followed.

*to be implemented
by W-41/21
date to be
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The Academic Council recommended the above mentioned norms for re-valuation to be submitted for approval of the Executive Council.

Agenda Item No. 18.

Increase of seats in LL.M Course

To facilitate the scope for higher learning in law, it is proposed that the total number LL.M seats may be increased to 10 (Ten) from the existing 5 (five) of which 2 (two) seats may be reserved for Foreign Nationals. If the required number of suitable Foreign National are not found, the seats will be offered to general category students.

The Academic Council recommended the proposal for approval of the Executive Council.

Agenda Item No. 9

Reallocation of marks for presentation of subjects taught in LL.M. degree.

Each of the subjects in 1st, 2nd & 3rd Semester of LL.M has 100 marks, out of which 70 is for written examination and 30 is for three seminar presentations. So for each seminar presentation there are 10 marks of which, 5 marks each, are for written submission & presentation respectively. As per the existing procedure students have less scope to go for in-depth studies and hence the purpose is defeated. So, it is proposed that instead of three seminar presentations, there may be two seminar presentations per subject of 15 marks of which 5 marks will be for written submission & 10 marks for presentation.

The Academic Council recommended the proposal for approval of the Executive Council.

Agenda Item No. 20

Construction of NUJS Campus - Settlement of claims

The following bills at SL.No 1, 2, 3 & 4 have been received by the University for settlement :

A.

Sl. No	Name of the Firm	Brief description of work	Sl.No. of Bills	Amount (Rs. in lakhs)	Remarks
1.	M/s. Bridge & Roof (I) Ltd.	Construction of Campus building	19 th RA & Final, 3 rd , 4 th & Final PVA (including Bank Building)	149.43	Work certified by PMC as completed on 30.06.2003. As directed by the E.C (15 th meeting, agenda item No.6), formal take over will be made on rectification of defects identified by independent Technical Experts.
		Less : Adhoc payment made		50.00	
		Outstanding Liability		99.43	
2.	M/s. Damask Systems	Fire Fighting	8 th & Final	3.88	Works completed. Prevention Fitness certificate obtained.
3.	M/s. New Electric Works	2 nd Transformer	2 nd & Final	4.18	Work completed. Final Bill received on 29.06.2004 is under scrutiny.
4.	M/s. GBPL	Normal Architectural Services & PMC	2 nd , 8 th & Final O.A. Bills and 1 st & Final bill of supplementary work.	10.96	On account bills due for settlement.
5	M/s. IBJEE	Lift for Institute Building	Bill expected	9.90	Work in progress

Total value of Bills received for payment = (Rs.99.43 + 3.88 + 10.96 + 4.18) = Rs.118.45

Settlement of claim of M/s. Damask Systems (Sl.No. 2) may be made as all formalities are completed.

However, payment to M/s. Bridge & Roof (I) Ltd. & M/s. GBPL can be made only after E.C's direction regarding rectification, if any, is complied with. M/s. Bridge & Roof have requested for on account payment (Rs.90 lakhs) in case final payment is delayed (copy of the letter No. B&R/5741/NUJS/2/1184 dt. 10.06.2004 from M/s. Bridge & Roof is enclosed). Similar request has also been made by M/s. GBPL (letter dt. 10.6.04 & 08.04.2004 enclosed).

Meanwhile we have received the Inspection Report of the P.W.D., copy of which placed below for perusal (Annexure -~~XIV~~ Most of the defects, as per the Committee's report are not structural but are of cosmetic nature, and would not endanger the structure, if attended to immediately. The two locations which the Committee mentioned as of concern (vide 'x' of the report) from the point of the view of safety of respective structure, have been attended to by the executing agency. A report from the executing agency that these defects have been properly rectified and also an undertaking that in future if any problem in these areas appear again, they would rectify it promptly without any cost, may be obtained.

The Finance Committee considered the report submitted by the team of experts and directed as follows:-

- i) M/s. Bridge & Roof be asked to take appropriate steps to rectify the defects pointed out by the team of experts. Meanwhile, they may be paid 75% of their claim on adhoc basis, subject to approval of the Executive Council.
- ii) The final claims of M/s. Damask Systems and M/s. New Electric Works may be settled after imparting training to concerned staff of NUJS on operation & maintenance, subject to approval of the Executive Council.
- iii) The Chairman of M/s. GBPL may be requested to come for a discussion with the Finance Committee on post-construction problems particularly with regard to acoustics of the rooms. Meanwhile 50% of their on account claims may be released on adhoc basis, subject to approval of the Executive Council.

The matter is placed before the Executive Council for approval.

Sub 1- Inspection of W. B. N. University of Juridical Sciences (W.B.J.U.N.S) Building at Salt Lake, Kolkata - INSPECTION REPORT

As per instruction of Chief Engineer, P.W.D., a team of Engineers of P.W.D. comprising of Sri Subir Das, Superintending Engineer, P.W.D., Bidhan Nagar Circle, P.W.D., Sri Partha Sarathi Gupta, Superintending Engineer, Survey & Design Circle, P.W.D. Sri Partha Gangopadhyay, Executive Engineer, Design Division - III, P.W.D., have been entrusted to examine the cause of distress, as noticed by the University authority. Accordingly, the team visited the site on 23.04.2004, where they were accompanied by, Mr. Susil Kr. Pal, Registrar and the representatives of M/s Ghosh, Bose & Associates, and of M/s Bridge & Roof India Ltd.

A few of the apparent distresses were shown to the committee members at different locations. During the inspection, the team requested the Registrar to prepare a comprehensive list of distresses and to send it to the team at the earliest convenience, so that a detailed investigation could be organized at a subsequent date. On receipt of the list of distresses on 1st week of May, the team examined the probable cause of distresses on the basis of the reports received and subsequent inspection by the departmental Engineers.

On analysing the nature of distress, the committee came to the conclusion that majority of the distresses were not structural but were cosmetic in nature, and if attended immediately, would not endanger the structure in future.

However, the committee felt that distresses observed at the following two locations were of concern from the safety of respective structure. The locations are listed below :-

1) Cracks in the floor of fountain pool - The reason of cracks developed appears to be that one portion of the base was cast on pile caps, whereas the remaining portion was cast on ground, resulting in differential settlement and formation of cracks.

2) Marble Cracks at the main entrance of the Institute Block - The probable cause may attributed to differential settlement in this case as well.

The Juridical University authority may be requested to take appropriate action as depicted in the report above.

Sri Partha Gangopadhyay
Sri Partha Gangopadhyay
Executive Engineer, P.W.D. Superintending Engineer, P.W.D.
Design Division - III

Sri Partha Sarathi Gupta
Sri Partha Sarathi Gupta
Superintending Engineer, P.W.D.
Survey & Design Circle

Sri Subir Das
Sri Subir Das
Superintending Engineer, P.W.D.
Bidhan Nagar Circle

Agenda Item No. 21

Status of admission for the Academic Session 2004-2005

The University has reached its full strength with the admission of fifth batch of LLB students this year. The number of students in each batch is:

<u>Number of students</u>			
BATCH	NRI	NON-NRI	TOTAL
2000		93	93
2001	7	59	66
2002	9	70	79
2003	23	70	93
2004	28*	67**	95

* 26 NRI + 2 Foreign National = 28

** 59 General + 4 SC + 4 ST = 67

This year there were 120 seats in the first year as per details given below:

General Category	78
Reserve Category	12
NRI/ Foreign National Category	30

A list of candidates, strictly according to merit, was published for all the different categories, i.e. General Candidates, Reserve Candidates and NRI/Foreign Candidates. Besides, we also prepared waiting lists of candidates for those different categories in order of merit. When candidates from the first waiting list did not take admission within the stipulated period (14/04/2004), candidates from the waiting list were offered admission. Till 31/05/2004 (the last date of admission), 120 numbers of students were admitted in the first year class. Currently there are 95 students in the 1st year LLB course. It may be mentioned here that out of 120 students who took admission to the 1st year LLB Course, 25 students opted to leave for various reasons. As per the decision of the 16th Executive Council Meeting dated 28/02/2004, 31/05/2004 was fixed as the last date of admission.

Following are the details of fees etc. received from students this year:

Position as on 19/07/2004

	Amount (Rs)	
Admission Fee	1,26,000	
Tuition Fee	2,12,80,720	
Academic Support Service	21,85,000	
Campus Development Fee	21,85,000	
Basic Service (Hostel)	18,37,816	
Room Rent	12,14,000	2,88,28,536
<u>Refundable Deposits</u>		
Library	5,75,000	
Hostel	5,75,300	
Mess	1,16,860	12,67,160
		<u>3,00,95,696</u>

Submitted for information of the Executive Council.