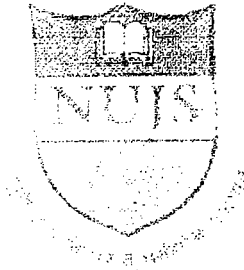


The West Bengal National University of Juridical Sciences



AGENDA NOTES FOR THE 21<sup>ST</sup> MEETING OF THE

FINANCE COMMITTEE

TO BE HELD ON 11<sup>TH</sup> DECEMBER 2004 AT 11.30 A.M.

AT NUJS BHAWAN, SALLAKE, KOLKATA

**W.B. National University of Juridical Sciences**  
**NUJS BHAVAN**  
**SALT LAKE, KOLKATA**

**21<sup>st</sup> MEETING OF THE FINANCE COMMITTEE**

**SATURDAY, 11<sup>TH</sup> DECEMBER 2004, AT 11.30 A.M.**

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Any other matter with the permission of the Chair.

**The W.B. National University of Juridical Sciences**

**NUJS Bhavan**

**SALTLAKE, KOLKATA**

**21<sup>st</sup> Meeting of the Finance Committee**

**Saturday, 11<sup>th</sup> December 2004**

**AGENDA NOTES**

**Agenda Item No. 1**

Confirmation of the Minutes of the 20<sup>th</sup> Meeting of the Finance Committee held on 16<sup>th</sup> October 2004.

Minutes of the Twentieth Meeting of the Finance Committee of NUJS held on 16<sup>th</sup> October, 2004 are enclosed as **Annexure 1** for confirmation.

**W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES**

**NUJS Bhavan  
Salt lake, Kolkata**

**Minutes of the Twentieth Meeting of the Finance Committee of  
W.B. National University of Juridical Sciences  
Held on Saturday, 16<sup>th</sup> October, 2004  
At NUJS Bhavan, Salt lake, Kolkata.**

The Twentieth Meeting of the Finance Committee was held on Saturday, 16<sup>th</sup> October, 2004 in the NUJS BHAVAN, Salt lake, Kolkata. The Following Members were present :-

1. Hon'ble Mr. Justice Chittatosh Mookerjee  
Former Chief Justice of Calcutta High Court, Kolkata.
2. Prof. B.S. Chimni  
Vice Chancellor,  
NUJS, Kolkata.
3. Mr. Balai Chandra Ray  
Advocate General,  
Government West Bengal
4. Mr. Samar Ray  
Principal Secretary,  
Finance Department,  
Govt. of West Bengal
5. Mr. S. Guha,  
Principal Secretary,  
Judicial Department,  
Government of West Bengal
6. Mr. Susil Kr. Pal,  
Registrar,  
NUJS, Kolkata.

Mr. Samar Ghosh, Principal Secretary, Finance Department, Govt. of West Bengal, could not attend the Meeting due to preoccupations.

# The West Bengal National University of Juridical Sciences

Minutes of the Twentieth Meeting of the Finance Committee  
of WBNUJS held on Saturday, 16<sup>th</sup> October, 2004.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken																								
1.	Confirmation of the minutes of the 19 <sup>th</sup> meeting of the Finance Committee held on 31 <sup>st</sup> July 2004.	The minutes of the 19 <sup>th</sup> Meeting of the Finance Committee held on 31 <sup>st</sup> July 2004 are confirmed.																									
2.	Admission Policy – 2005 : Financial Implication	<p><u>RESOLUTION</u></p> <p>This was regarding intake of students during the academic year 2005-06. The issue was discussed at the faculty meeting dated 24/9/04 and the following options emerged.</p> <table border="1"> <thead> <tr> <th>Particulars</th> <th>Option I</th> <th>Option II</th> <th>Option III (Existing)</th> </tr> </thead> <tbody> <tr> <td>Total Intake</td> <td>120</td> <td>110</td> <td>120</td> </tr> <tr> <td>NRI</td> <td>20</td> <td>20</td> <td>30</td> </tr> <tr> <td>SC / ST</td> <td>16</td> <td>12</td> <td>12</td> </tr> <tr> <td>Physically Handicapped</td> <td>02</td> <td>02</td> <td>00</td> </tr> <tr> <td>General</td> <td>82</td> <td>76</td> <td>78</td> </tr> </tbody> </table> <p>The Committee deliberated upon the issue elaborately and after taking into consideration all its aspects decided as follows :</p> <p>i) Total intake of students for the Academic Session '05-'06 - 120</p> <p>ii) General Category - 72</p> <p>iii) SC / ST - 21</p> <p>iv) Physically Challenged - 2</p> <p>v) NRI - 25</p> <p>Regarding increase in tuition fees, the Committee authorised the Vice Chancellor to take decision on it, observing that the tuition fee should not exceed Rs. 40,000/- per year. The proposal of the Vice Chancellor shall be placed in the next meeting for consideration.</p>	Particulars	Option I	Option II	Option III (Existing)	Total Intake	120	110	120	NRI	20	20	30	SC / ST	16	12	12	Physically Handicapped	02	02	00	General	82	76	78	<p>a) The proposal was placed before the Standing Committee and the Standing Committee approved the proposal and recommended for placing it before the Executive Council for ratification.</p> <p>b) Decision regarding increase in the tuition fees, was deferred by the Vice Chancellor to the next session.</p>
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken																																	
3.	Advertisement for Admission – 2005	<p><b>RESOLUTION</b></p> <p>Advertisement for the Admission Test for the Academic Session '04 – '05 to be held in the last week of January '05 was proposed to be published in the 1<sup>st</sup> week of November '04 in the following newspapers :</p> <table border="1" data-bbox="646 448 1228 1512"> <thead> <tr> <th rowspan="2">Name of the Daily</th> <th rowspan="2">Unit</th> <th colspan="3">Names of the Advertising with rates offered</th> </tr> <tr> <th>M/s. Sketch</th> <th>M/s. Panorama</th> <th>M/s. IPB</th> </tr> </thead> <tbody> <tr> <td>The Telegraph (All)</td> <td>cc</td> <td>Rs. 2216/- per cc</td> <td>Rs. 2251/- per cc</td> <td>Rs. 1985.50/- per cc</td> </tr> <tr> <td>The Hindu (All)</td> <td>Sq. cm.</td> <td>Rs. 748/- per sq. cm.</td> <td>Rs. 745.75 per sq. cm. (except Delhi)</td> <td>Rs. 688.75/- per sq. cm. (Chennai &amp; Delhi)</td> </tr> <tr> <td>TOI (All)</td> <td>Sq. cm</td> <td>Rs. 1817/- per sq. cm. (Delhi, Mumbai &amp; Kolkata)</td> <td>Rs. 960.45/- per sq. cm. (only Mumbai)</td> <td>Rs. 1862/- per sq. cm. (all regions) Rs. 1567.50/- per sq. cm. (Mumbai, Kolkata &amp; Delhi)</td> </tr> <tr> <td>The Employment News</td> <td>cc.</td> <td>Rs. 610/- per cc</td> <td></td> <td></td> </tr> <tr> <td>The Hindustan Times (Delhi &amp; Patna)</td> <td>Sq. cm.</td> <td></td> <td>Rs. 798/- (only HT Delhi) Rs. 869.25 (only Delhi &amp; Patna)</td> <td>Rs. 688.75/- per sq. cm. (Delhi only)</td> </tr> </tbody> </table>	Name of the Daily	Unit	Names of the Advertising with rates offered			M/s. Sketch	M/s. Panorama	M/s. IPB	The Telegraph (All)	cc	Rs. 2216/- per cc	Rs. 2251/- per cc	Rs. 1985.50/- per cc	The Hindu (All)	Sq. cm.	Rs. 748/- per sq. cm.	Rs. 745.75 per sq. cm. (except Delhi)	Rs. 688.75/- per sq. cm. (Chennai & Delhi)	TOI (All)	Sq. cm	Rs. 1817/- per sq. cm. (Delhi, Mumbai & Kolkata)	Rs. 960.45/- per sq. cm. (only Mumbai)	Rs. 1862/- per sq. cm. (all regions) Rs. 1567.50/- per sq. cm. (Mumbai, Kolkata & Delhi)	The Employment News	cc.	Rs. 610/- per cc			The Hindustan Times (Delhi & Patna)	Sq. cm.		Rs. 798/- (only HT Delhi) Rs. 869.25 (only Delhi & Patna)	Rs. 688.75/- per sq. cm. (Delhi only)	<p>As directed by the Finance Committee, the matter was negotiated with the lowest quotationer and a further commission of 1% was allowed. Total expenditure on this account was Rs. 2,87,012/-</p>
Name of the Daily	Unit	Names of the Advertising with rates offered																																		
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken								
4.	Programme for Collection of Fees 2005 –2006.	<p>The Committee recommended the proposal with the observation that negotiation with the advertising agency for availing of further concession should be made.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Committee discussed the issue and recommended the following dead line for collection of fees etc.</p> <p style="text-align: center;"><b>For New Batch</b></p> <p>Provisional deposit of fees &gt; From 01.04.2005 to 15.04.2005  Prescribed date of withdrawal &gt; 15.05.2005  Interview &gt; 27.05.2005 to 29.05.2005  Orientation &gt; 31.05.2005  Commencement of Classes &gt; 01.06.2005</p> <p style="text-align: center;"><b>Schedule of refund on withdrawal</b></p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Withdrawal by</u></th> <th style="text-align: left;"><u>Quantum of refund</u></th> </tr> </thead> <tbody> <tr> <td>15.05.2005</td> <td>&gt; Entire amount of deposit less Rs. 10,000</td> </tr> <tr> <td>26.05.2005</td> <td>&gt; Entire amount of deposit less Rs. 16,000</td> </tr> <tr> <td>On or after 27.05.2005</td> <td>&gt; No refund except refundable deposits, i.e. Rs. 11,000. For NRI sponsored/Foreign students, Tuition Fees in excess of Rs. 35,000 shall be refunded.</td> </tr> </tbody> </table> <p style="text-align: center;"><b>Present Students</b></p> <p>Payment of fees including hostel room &gt; 1.05.2005 to 15.05.2005</p> <p>Failure to settle the dues by 15.05.2005 will attract delay fine of Rs. 100 per week or part thereof .</p> <p>Vice-Chancellor may in consideration of expressed difficulty of parents of any student to pay fees on time, condone the delay and allow payment of annual dues in two instalments by such dates as may be prescribed. The fine in such cases will be payable only if the conditions so laid down are not followed. No fee will be realised after the due date without the expressed orders of the Vice-Chancellor, who may be empowered to condone or reduce the fine in appropriate cases.</p> <p>The Committee also recommended that the fee structures for New Admissions and for present students during 2005 be placed before the Standing Committee for approval.</p>	<u>Withdrawal by</u>	<u>Quantum of refund</u>	15.05.2005	> Entire amount of deposit less Rs. 10,000	26.05.2005	> Entire amount of deposit less Rs. 16,000	On or after 27.05.2005	> No refund except refundable deposits, i.e. Rs. 11,000. For NRI sponsored/Foreign students, Tuition Fees in excess of Rs. 35,000 shall be refunded.	<p>The matter was placed before the Standing Committee and the Standing Committee approved the proposal.</p>
<u>Withdrawal by</u>	<u>Quantum of refund</u>										
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken								
5.	Transfer of Funds to University Accounts	<p data-bbox="639 282 839 311"><b><u>RESOLUTION</u></b></p> <p data-bbox="639 344 1270 512">In terms of the decisions of the 13<sup>th</sup> Executive Council Meeting dated 26.07.2003 the following funds needed to be transferred from the WBNUJS Student Fee A/c to the following specified University A/cs.:</p> <table border="1" data-bbox="647 539 1267 781"> <thead> <tr> <th data-bbox="647 539 959 577">Name of the Fund</th> <th data-bbox="959 539 1267 577">Amount (Rs)</th> </tr> </thead> <tbody> <tr> <td data-bbox="647 577 959 645">WBNUJS Depreciation Fund</td> <td data-bbox="959 577 1267 645">2,13,44,349/-</td> </tr> <tr> <td data-bbox="647 645 959 712">Academic Development Fund</td> <td data-bbox="959 645 1267 712">7,77,000/-</td> </tr> <tr> <td data-bbox="647 712 959 781">Refundable Deposit Account</td> <td data-bbox="959 712 1267 781">10,66,910/-</td> </tr> </tbody> </table> <p data-bbox="647 819 1086 848">The Committee noted the matter.</p>	Name of the Fund	Amount (Rs)	WBNUJS Depreciation Fund	2,13,44,349/-	Academic Development Fund	7,77,000/-	Refundable Deposit Account	10,66,910/-	The Committee noted the matter.
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Refundable Deposit Account	10,66,910/-										



Sl. No.	Agenda Item	Resolution	Remarks/Action Taken																								
6.	Investment of University Funds	<p data-bbox="635 304 836 338"><b><u>RESOLUTION</u></b></p> <p data-bbox="635 371 1262 472">The Committee recommended the proposal for investment of following funds to Government of India Bonds carrying interest at the rate of 8%:</p> <table border="1" data-bbox="643 501 1265 842"> <thead> <tr> <th data-bbox="643 501 715 557">Sl. No.</th> <th data-bbox="715 501 1058 557">Name of the Fund</th> <th data-bbox="1058 501 1265 557">Amount (Rs.)</th> </tr> </thead> <tbody> <tr> <td data-bbox="643 557 715 584">1</td> <td data-bbox="715 557 1058 584">K.C. Basu Lecture Fund</td> <td data-bbox="1058 557 1265 584">300000.00</td> </tr> <tr> <td data-bbox="643 584 715 640">2</td> <td data-bbox="715 584 1058 640">N.R.M. Menon Endowment Fund</td> <td data-bbox="1058 584 1265 640">300000.00</td> </tr> <tr> <td data-bbox="643 640 715 696">3</td> <td data-bbox="715 640 1058 696">Gopal Subramaniam Endowment Fund</td> <td data-bbox="1058 640 1265 696">1160000.00</td> </tr> <tr> <td data-bbox="643 696 715 752">4</td> <td data-bbox="715 696 1058 752">D.D. Basu Memorial Lecture Fund</td> <td data-bbox="1058 696 1265 752">900000.00</td> </tr> <tr> <td data-bbox="643 752 715 779">5</td> <td data-bbox="715 752 1058 779">Contributory Provident Fund</td> <td data-bbox="1058 752 1265 779">1000000.00</td> </tr> <tr> <td data-bbox="643 779 715 806">6</td> <td data-bbox="715 779 1058 806">Scholarship Fund</td> <td data-bbox="1058 779 1265 806">1280000.00</td> </tr> <tr> <td data-bbox="643 806 715 842"></td> <td data-bbox="715 806 1058 842" style="text-align: center;">Total</td> <td data-bbox="1058 806 1265 842">4940000.00</td> </tr> </tbody> </table> <p data-bbox="643 875 1273 1043">The Committee also directed that the financial institutions with whom the investment would be made, should be persuaded so that the University might get maximum amount of commission from them.</p>	Sl. No.	Name of the Fund	Amount (Rs.)	1	K.C. Basu Lecture Fund	300000.00	2	N.R.M. Menon Endowment Fund	300000.00	3	Gopal Subramaniam Endowment Fund	1160000.00	4	D.D. Basu Memorial Lecture Fund	900000.00	5	Contributory Provident Fund	1000000.00	6	Scholarship Fund	1280000.00		Total	4940000.00	<p data-bbox="1286 360 1485 1111">SBI, PNB, UBI, UCO Bank and Corporation Bank were approached for releasing a part of the commission on investment in Government of India Bonds in favour of the University but response from none of them has been received. ICICI Bank has however agreed to offer special discount of 0.95% of the deposit as an additional incentive.</p>
Sl. No.	Name of the Fund	Amount (Rs.)																									
1	K.C. Basu Lecture Fund	300000.00																									
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
7.	Insurance of Assets	<p><b>RESOLUTION</b></p> <p>Aggregate value of assets presently covered by insurance upto 01.04.05 is Rs. 16.80 Crores. (Building + Electrical installations 16 Crores and Furniture and Fixture Rs. 0.80 Crores). The value of the assets has since increased to Rs. 18.7633 Crores &amp; Rs. 1.236 Crores respectively.</p> <p>The additional value of assets was proposed to be covered under insurance.</p> <p>The Committee agreed to and recommended that the proposal be placed before the Standing Committee for approval. The Committee also suggested that books of the library should also be covered by the insurance.</p>	<p>The insurance company has been approached for coverage of the additional values of the assets. They have also been requested to cover library books under insurance.</p> <p>Response of the insurance company is awaited.</p>
8.	Selection of Contractors	<p><b>RESOLUTION</b></p> <p>The Committee considered the proposals along with the rates offered by different Agencies. For Security Service, M/s. Indian Ex-Service League, W.B., quoted the lowest rate. This Agency was also engaged in this University previously.</p> <p>The Committee therefore recommended that M/s Indian Ex-Service League, W.B., be engaged in the Security Services of the University for a period of 3 months initially which might be extended further for one year on satisfactory performance of the job. The Committee directed it to be placed before the Standing Committee for approval.</p> <p>Regarding House Keeping, Hiring of Vehicles, Substation Maintenance &amp; Maintenance for Kitchen Equipments, the Committee observed that before offering the jobs to the lowest tenderers their credentials with respect to these jobs should be verified.</p> <p>The Committee requested the Vice Chancellor to look into it and authorised him to finalise the matter.</p>	<p>i) M/s. Indian Ex-Service league, West Bengal has been engaged for the Security Services of the University.</p> <p>ii) For Housekeeping and Pest Control, the first four firms who quoted the lowest rates were interviewed to ascertain their performance. After discussions, following firms were selected for engagements.</p> <p>i) For Housekeeping M/s. Interstate Security @ Rs. 1.86 per sq.m.</p> <p>ii) Pest Control - M/s. Royal Security Agency @ Rs. 4375/- per month.</p> <p>With regard to hiring of cars, maintenance of Kitchen Equipments and Substation Maintenance, decision are yet to be finalised.</p>

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
9.	Payment to Bar Council of India	<p><u>RESOLUTION</u></p> <p>The Committee considered the proposal for payment of a guarantee fee of Rs. 1 lakh to Bar Council of India for granting affiliation to the University and recommended that the proposal be placed before the Standing Committee for approval.</p>	<p>The Standing Committee approved the proposal of payment to Bar Council of India has been made.</p>
10.	Procurement of Furniture	<p><u>RESOLUTION</u></p> <p>The Committee considered the proposal for purchase of 13 nos. of table and 13 nos. of chairs for use of Faculty Members and authorised the Vice Chancellor to arrange for procuring them at the accepted rates and recommended that this be placed before the Standing Committee for approval.</p>	<p>The Standing Committee approved the proposal. Orders have been placed with the lowest tenderers : a) M/s. Suniti Steel Fabricators, for faculty tables – Total cost involvement would be Rs. 54,200/-. b) M/s. Olefin Office Systems, for faculty chairs – Total cost involvement would be Rs. 29,250/-.</p>

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
1.	<p><u>Miscellaneous</u></p> <p>Nomination of a Academician in the newly formed Standing Committee</p>	<p><u>RESOLUTION</u></p> <p>To be placed before the Standing Committee for consideration.</p>	<p>The matter was placed before the Standing Committee and action is taken as per direction.</p>
2.	<p>Printing of Bulletin</p>	<p><u>RESOLUTION</u></p> <p>The Vice Chancellor informed the meeting that the existing Bulletin of the University needs to be re-edited and updated to match it with the present day's requirement.</p> <p>Approx. cost of printing of 2500 nos. of Bulletin would be around Rs. 1.33 lakhs. This cost would be realised from the candidates seeking admission by way of sale of bulletin and University would not be required to bear this cost.</p> <p>The Committee authorised the Vice Chancellor to decide on the issue keeping in view the cost justifiability. The Committee also recommended that this be placed before the Standing Committee for approval.</p>	<p>The Standing Committee approved the proposal. The Bulletin has been printed and a copy of which will be placed in the next meeting of the Finance Committee and Standing Committee. Cost of printing was Rs. 1.28 lakhs which will be met out of the sale proceeds of the Bulletin.</p>

**Agenda Item No. 2**

**Appointment of Personal Assistant to the Vice Chancellor – case of Smt. M. Chatterjee**

Ms. Purnima Prabhakar, the existing PA to the Vice Chancellor has given notice requesting to release her from her present assignment w.e.f. 15.12.04 as she would be settled at Bangalore after her marriage. Existing other DEOs would not be suitable to perform the duties as PA to Vice Chancellor. In this circumstances, Mrs. M. Chatterjee, who served as PA to the earlier Vice Chancellor, was thought of for the post. The Vice Chancellor also agreed to the proposal. Mrs. Chatterjee served as PA to the Vice Chancellor for the period from 1.4.2000 to 15.12.2003. She was drawing a remuneration of Rs. 6500/- (consolidated). She resigned of her own accord and no reason for such resignation was mentioned in her resignation letter. During her tenure, her performance as PA was found to be satisfactory. Mrs. Chatterjee has agreed to join the post of PA to Vice Chancellor on the following terms :-

- a) She should be given a contract tenure for three years atleast. *bwo*
- b) She should be given Rs. 10000/- p.m. as salary. *7500/-*
- c) Bio-data of Mrs. Chatterjee is given in Annexure 2.

Submitted for consideration of the Finance Committee.

*make adhoc appointment.*

**BIO-DATA**

Name :

**MANJURI CHATTERJEE**

Date of birth

**19<sup>th</sup> March, 1940**

Address

**Flat No. 4A  
P-134 Kanungo Park  
Garia  
Kolkata 700 084  
Phone : 2430-2515**

**Academic Qualifications:**

- (a) Passed School Final in 1956
- (b) Passed B.A. in 1960 from Calcutta University.

**Professional Qualifications**

Knowledge of Shorthand and Typing. Proficiency in Computer operations including handling e-mail and other secretarial work, like operation of fax machine, etc.

**Experience**

- (1) Worked as P.A. to Registrar, Centre for Studies in Social Sciences, Calcutta from 1973 to March 2000. Was handling day to day correspondence, maintaining of all personal files of Faculty and Administrative Staff including leave records, maintenance of files relating to Board meetings, minutes of the Board.
- (2) Joined NUJS from 1<sup>st</sup> April 2000 as Secretary to the Vice-Chancellor, under Professor N.R. Madhava Menon. Work included among other secretarial work, maintenance of personal files of Faculty and Administrative Staff, maintaining all the work related to meetings of Finance Committee, Executive Council, Academic Council and General Council. Also handled work relating to recruitment, issue of appointment letters under the guidance of the Vice-Chancellor.
- (3) At present working as Office Secretary at Mahanirvan Calcutta Research Group, an Non-Governmental Organization (NGO). Handling independent correspondence, assisting the organizers of various programmes conducted by the institution.

**Agenda Item No 3**

**Procurement of All England Law Reports**

The Finance Committee in its Nineteenth Meeting dated 31/5/2004 advised that a review of the cost of the books proposed to be bought from Mrs. B. Mukherjee, be done from the second hand commercial dealer's market.

The University eventually received quotations from – M/s. Eastern Law House Pvt. Ltd. and M/s. S. C. Sarkar and Sons Pvt. Ltd. The rates quoted by M/s. Eastern Law House Pvt. Ltd. for the books were:

1558 – 1935 (AELR)	-	Rs. 45,000.00
1936 – 1980 (AELR)	-	<u>Rs. 1,00,000.00</u>
		<u>Rs. 1,45,000.00</u>

M/s. S. C. Sarkar & Sons Pvt. Ltd. quoted rates as per details given below :

1558 – 1935 (AELR)	-	Rs. 75,000.00
1936 – 2003 (AELR)	-	<u>Rs. 2,50,000.00</u>
		<u>Rs. 3,25,000.00</u>

They have agreed to offer both the sets at Rs. 3,00,000.00 (Three lakhs only).

It is for consideration if the University may buy the books from Mrs. Bani Mukherjee who has agreed to offer all the volumes from 1558 to 1980 at total price of Rs. 1,00,000/- (one lakh) only. The books have been inspected by the Library Committee of NUJS and were found to be in good condition.

Submitted to the Finance Committee for advice.

**Agenda Item No: 4**  
**Appointment of Assistant Librarian and Library Attendant**

Recently the following members of the Library have tendered their resignation:

- a. Mr. Narendra Bhattacharya, Assistant Librarian
- b. Mr. Sreekumar Nair, Library Attendant

It is proposed that the posts be filled up from the existing panel and accordingly the following candidates may be appointed to the posts:

- a. Mr. Himadri Bhattacharya as Assistant Librarian.
- b. Mr. Moloy Das Sarkar as Library Attendant.

Submitted for further advice of the Finance committee



Handwritten note: "Goods prices need to be procured."

**Agenda Item no: 5**  
**Purchase of Furniture**

The Library of the University has placed a requisition for the following nos of stack.

- a) Double faced main frame – 2 @ Rs.6088.30
- b) Double faced ad on - 5 @ Rs.4722.70 *tendered*
- c) Single faced main frame - 1 @Rs.4893.40
- d) Single framed ad on - 2 @Rs.3926.10

These stacks are urgently required to shelve the books of the library properly. This is not a tendered item and the above rates have been obtained by a market survey for making estimates.. However, fresh rates are to be obtained, if the proposal is approved.

The academic section of the university has given a requisition for the following items:

- a) Display Board(6" x 4") for showing different locations of rooms in different Floors. Rate - Rs.7600.00.
  - b) Nine Podiums for the twelve classrooms that the university has. Currently the university has three podiums. The rate for each podium is Rs. 4444.00.
- for price inspection*  
*— check the quality of the timber*

The above rates for the Display Board and the podiums have been obtained by tender process.

Approximate total expenditure would be Rs. 96132.00 which can be met out of our current year's budget provision of Rs. 20 Lakhs under the Furniture head.

Submitted for further advice of the Finance Committee.

**Agenda Item no:** 6

**Purchase of Computers**

The Library Committee of the University has placed a requisition for five computers and five UPS for the Library. To meet the full requirements of the library, some 30 – 35 computers would be necessary. We received 6 computers from Government. But these computers are of old version and not suitable to meet the requirements of students. It is felt absolutely necessary to procure at least 5 nos. of computers for the library to meet the immediate demand of the students.

Rates obtained through tender for the computers / UPS are as follows as per the following details :

- a) "HCL" brand computer(P-IV) @ Rs.36400.00
- b) "APC" brand UPS machine @ Rs. 2690.00

*(After sales service)*

The above rates have been obtained by tender process.

Approximate total expenditure would be Rs.195450.00 which can be met out of our current year's budget provision of Rs.25 Lakhs under the Infrastructure head.

Submitted for further advice of the Finance Committee.

**Agenda Item No. 7**

**Second K.C. Basu Memorial Lecture**

The second K.C. Basu Memorial Lecture will be delivered by Prof. Pranab Bardhan of the University of California at Berkeley, on 30/12/2004 at 4:00 PM. It has been decided that the lecture be organised at the Vidyut Bhawan auditorium, Salt Lake.

Available fund by way of Interest Income of the K.C. Basu Memorial Lecture Fund is Rs. 24048.00. A detailed budget for the event has been drawn up for Rs. 24000.00. (Copy enclosed)

Submitted for information and further direction of the Finance Committee.

## SECOND K.C. BASU MEMORIAL LECTURE

Speaker: Prof. Pranab Bardhan, University of California at Berkeley

Venue: Vidyut Bhawan Auditorium

Date: 30/12/2004

Time: 16:00 hrs

### Estimate of Expenditure

Particulars	Details	Amount (Rs)
Venue	I. Hall charge	3000
	ii. Banner	1200
	iii. Miscellaneous	1000
Refreshment		3500
Gift for Mrs. K.C. Basu		500
Honorarium to Prof. Bardhan		10000
Local Transport		2000
Invitation Cards	I. Printing	2000
	ii. Courier	300
Photography		500
<b>TOTAL</b>		<b>24000</b>

**Agenda Item No. 8**

*- Give a table  
- Give me full calculation*

**Property tax of the University Building**

The Bidhannagar Municipality raised a demand of Rs. 28295.20 per quarter as holding and service taxes of our University campus from the 2<sup>nd</sup> quarter 2002. The amount payable upto 4<sup>th</sup> Quarter 2004 was Rs. 3,11,247.20.

The matter was deliberated upon in the Finance Committee in its 14<sup>th</sup> Meeting dated 13.02.2004. The Committee directed that the matter be take up with the Bidhannagar Municipality for restricting the demand as applicable to other Government Buildings.

After prolonged discussion involving the Chairman, the Vice Chairman and the other functionaries of the Bidhannagar Municipality, the demand of the Municipality has been brought down substantially and at a reasonable stage. The municipality has now agreed to accept only service-charges @ Rs. 5500/- which they had originally assessed against our campus, for the period from 2<sup>nd</sup> quarter of 2002 to the 4<sup>th</sup> quarter of 2004. Total amount payable comes to Rs. 61,050/- which we may pay immediately, with the stipulation.

Submitted to the Finance Committee for direction.

**Agenda Item No: 9**

**PVC Flooring for Mezzanine floor in the Library**

The university Project Management Consultant - M/S Ghosh, Bose and Associates Pvt. Limited has given a total cost estimate of Rs.1.25 lakhs for completing the total PVC flooring of the Mezzanine floor in the Library. This requirement was assessed on the basis of the proposal for converting the mezzanine floor into a computer room. The firm M/s. Enkay Corporation who has been appointed by M/s. Ghosh, Bose and Associates Pvt. Limited has requested the University vide letter no: EC/04-05/060 dated 19/10/2004 that they will not undertake the PVC flooring work beyond November 2004. In view of this request the university may ask them for a further extension of their offer provided the university agrees to execute the work immediately. Otherwise the present offer will expire and we shall have to go for further tender in which case the expenditure may overshoot the budgetary allocation.

Total Area

The estimated amount of Rs.1.25 lakhs has also been provided in the university Budget of 2004-2005.

All papers and prior approvals are enclosed in Annexure .

Submitted for advice of the Finance Committee.

defer

**Agenda Item No. 10**

**Payment to M/s. GBPL**

M/s. GBPL submitted their outstanding claims towards Project Management Consultancy and Architectural Services for the captioned project "Construction of WB National University of Juridical Sciences, Kolkata" aggregating to Rs.1088626/- against 8<sup>th</sup> O.A. Bill, 2<sup>nd</sup> O.A. Bill (Bank Building) and 1<sup>st</sup> and Final Bill for supplementary work. The claims include a sum of Rs. 1,72,110.00 towards preliminary services rendered for the work eventually decided to be postponed or deferred by the Executive Council. The balance amount payable for the services pertaining to the work done was Rs. 9,16,516.

As per direction of the Executive Council, M/s. GBPL were paid Rs. 544313 as adhoc payment against their pending claims.

Finance Committee may kindly consider whether claim of Rs. 1,72,110 may be admitted for payment and decide releasing the balance on account payment of Rs.3,72,203.

**Agenda Item No. :** 11

**Settlement of claims of M/s. Bridge & Roof**

M/s. Bridge & Roof who were awarded the work "Construction of WB National University of Juridical Sciences, Kolkata", have completed the work and submitted their final claims aggregating to Rs. 1,48,15,706 on 27.03.2004. The claims have been verified by the Project Management Consultant, M/s. GBPL and the same have duly been scrutinised by Accounts Department, NUJS. The admissible amount payable was Rs. 1,47,26,215.

In pursuance of the direction of the Executive Council (17<sup>th</sup> E.C. dt. Aug. 7, 2004) M/s. Bridge & Roof have so far been paid Rs. 1,19,97,000 being adhoc payment against their claims. Further, M/s. Bridge & Roof were asked to rectify the defects listed out in the joint inspection of NUJS, GBPL and Bridge & Roof. The defects have since been rectified and certified by the PMC (copy enclosed).

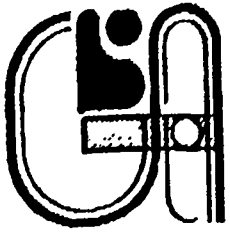
In this connection it may be mentioned that the Inspection Team of the P.W.D., Govt. of West Bengal had pointed out two defects namely (a) Crack in water fountain floor and (b) Crack in marble slab at the main entrance of the University as well as at the entrance of the Library. Though some work has been done on the above items, certificate of satisfactory completion of the job from the PMC is yet to be received.

M/s. Bridge & Roof is now pressing for final settlement of their claims, which have become due as per terms of contract. The balance amount now payable is Rs. 27,29,215.

Submitted for the further direction of the Finance Committee.



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**GHOSH,  
BOSE &  
ASSOCIATES PVT. LTD.**

ENGINEERS  
TOWN PLANNERS  
ENVIRONMENTAL TECHNOLOGISTS

B. HARRINGTON MANSION  
8, HO CHI MINH SAHANI  
KOLKATA 700071  
PHONE 2282 1157, 2282 1800  
2282-1038, 2282 6028  
E-mail: ghoshbus@cal.vent.net.in  
FAX 91 31 2282 6538  
GRAM . CITY SLAKE

Ref : GBPL/506/549 /04

FAX : 2217 2106

March 22, 2004.

M/s. Bridge & Roof Co. (I) Ltd.  
Kankaria Centre  
2/1, Russel Street (5<sup>th</sup> floor)  
Kolkata 700 071.

Dear Sirs,

**Re : Construction of the W B National University of Juridical  
Sciences at Salt Lake City, Kolkata – General Building Works –  
Rectification of defects & tit-bit works.**

With reference to your letter No. B&R/NUJS/5741/2/1157 dated 15.03.2004 informing that you have attended to all the balance check list points as mentioned in our letter No. GBPL/506/462/04 dated 08.03.2004 and also requested to release payment against the above work.

We would inform you that our Site Engineer Shri R Kabi along with your representatives inspected the balance check list points on 19<sup>th</sup> & 20<sup>th</sup> instant and found that you have attended to all the points as per the check list forwarded to you earlier. Accordingly you are advised to submit completion certificate obtaining from the NUJS as per the accepted tender terms vide Clause No. 45, Page No. 34 to enable us to forward your final bill early for the above work.

We would further advise you to attend to all the rectifications of defective works pointed by NUJS during the defect Liability Period on regular basis.

Thanking you,

Yours faithfully,  
for Ghosh, Bose & Associates Pvt. Ltd.

Managing Director.

cc : The Registrar  
W B National University of Juridical Sciences  
NUJS Bhavan  
Salt Lake City,  
Kolkata 700 098

FAX : 2335 7422

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Agenda Item No. 12

Investment of University Funds

This has reference to the decision of the Finance Committee taken in its 20<sup>th</sup> Meeting dated 16/10/2004, approving the proposal for investment of University Funds to Government of India Bonds. The Committee has stipulated that the Financial Institution willing to allow maximum commission to the University should be considered for such investment.

The State Bank of India, the Punjab National Bank, the United Bank of India, the United Commercial Bank and Corporation Bank were approached for releasing a part of the commission receivable on investment of the University Fund into Government of India Bonds, in favour of the University. Though response from none of them has been received in writing, from the discussions it was given to understand that they would not be able to entertain such proposal as it was not there in the original scheme of investment. The ICICI Bank however, has agreed in writing to offer special discount of 0.95% on the investment by cheque.

The fund is now deposited with Corporation Bank, NUJS Branch. This Bank Branch has been established with the object of catering to the needs of the University. We are also getting some privileged treatment from the Bank, namely, free locker, issue of bank drafts without banking charges, maintenance of University lawn and garden etc. To maintain good relation with the bank in the interest of the University, it is suggested that the proposed investment be made through our banker, namely, Corporation Bank.

Submitted for decision of the Finance Committee.

Commission 2.50mm  
Scholarship fund  
Scheme

**Agenda Item No.** 13

**Annual Accounts of the Ford Foundation grant received by the School of Criminal Justice and Administration of The West Bengal National University of Juridical Sciences for the year 2003-04.**

Annual Accounts 2003-2004 of the grant received from the Ford Foundation was audited by the statutory auditors, M/s. S.R.R.K. Sharma Associates. It has been certified that the accounts were maintained in the manner prescribed in Section 13 of the Foreign Contribution (Regulation) Act, 1976 read with rule 8 of the Foreign Contribution (Regulation) Rules, 1976.

The Agenda was put up in the 20<sup>th</sup> Finance Committee Meeting dated 16/10/2004 and was deferred. It is now put up with a copy of the accounts together with Audit Certificate is submitted (Annexure 3) for kind perusal of the Finance Committee.

**AUDIT CERTIFICATE**

**DATED: 23.08.2004.**

We have audited the accounts of The School of Criminal Justice & Administration, The West Bengal National University of Juridical Sciences, 12, LB Block, Sector - III, Salt Lake, Kolkata - 700098, for the year ending 31<sup>st</sup> March, 2004 and examined all relevant books and vouchers and certify that according to the audited accounts:

- (1) The brought forward foreign contribution at the beginning of the year 2002-2003 was Rs.43,07,082.00.
- (2) Foreign contribution worth Rs.13,61,321.00 were received during the year 2003-2004.
- (3) The balance of unutilized foreign contribution with the association at the end of the year 2003-2004 was Rs.39,17,880.00
- (4) Certified that the Association has maintained the accounts of foreign contribution and records relating thereto in the manner specified in Section 13 of the foreign contribution (Regulation) Act, 1976 read with Rule 8 of the Foreign Contribution (Regulation) Rules, 1976.

The information furnished above and in the Balance Sheet and Statement of the receipt and payment is correct as checked by us.

For S.R.R.K.SHARMA ASSOCIATES,  
Chartered Accountants,

(S.R.R.K.SHARMA)  
PARTNER.



THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES  
SCHOOL OF CRIMINAL JUSTICE AND ADMINISTRATION  
BALANCE SHEET AS AT MARCH 31, 2004

LIABILITIES	AMOUNT	ASSETS	AMOUNT
Grants Transferred from I/E Account.	9282061.96	Books	318596.75
Excess of Expenditure over Income.	-3177573.15	Equipment	206071.00
Audit Fees Payable.	10000.00	<b>CURRENT ASSETS:</b>	
Amount Payable (NUJS)	5016.67	Advance -Staff Support to States. (As per Annexure)	1640000.00
		Advance -Staff (Official work)	36958.00
		Cash at Bank	3917879.73
	6119505.48		6119505.48

For S.R.R.K.SHARMA ASSOCIATES  
Chartered Accountants



(S.R.R.K.SHARMA)  
PARTNER

**THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES  
SCHOOL OF CRIMINAL JUSTICE AND ADMINISTRATION  
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED MARCH 1,2004**

EXPENDITURE	AMOUNT	INCOME	AMOUNT
TO ADMINISTRATIVE EXPENSES:(As per schudule)	1541222.00	By Interest Received	385373.86
To Research and Project Expenses	743.00	By Grant received from Ford Foundation	1361321.00
To Seminar Expenses	1800.00		
To National Conference on criminal justice	97950.00		
To Staff Support	6375.00		
To Audit Fees	10000.00		
To Excess of Income over expenditure transferred for setoff against previous year excess of expenditure over income.	88604.86		
<b>TOTAL</b>	<b>1746694.86</b>	<b>TOTAL</b>	<b>1746694.86</b>

**For S.R.R.K.SHARMA ASSOCIATES  
Chartered Accountants**



THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES  
SCHOOL OF CRIMINAL JUSTICE AND ADMINISTRATION  
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED MARCH 31, 2004

RECEIPTS	AMOUNT	AMOUNT	PAYMENTS	AMOUNT	AMOUNT
TO Opening Balance		4307081.87	By Administrative Expenses:		
TO Interest Received		385373.86	Salary-Projects	1143426.00	
To Grant received from Ford Foundation		1361321.00	Health Care expenses	14000.00	
			Postage Expenses	3033.00	
			Bank Charges	1548.00	
			Travelling Expenses	238820.00	
			Festival Expenses	2000.00	
			Office Expenses	125845.00	
			Telephone Charges	12550.00	1541222.00
			By Staff support		6375.00
			By Seminar Expenses		1800.00
			By Advance-Staff Support		320000.00
			By Advance-Staff (official work)		36958.00
			By Research project expenses		743.00
			By National Conference on Criminal Justice		97950.00
			By Office Equipment		45000.00
			By Books		85849.00
			By Closing Balance:		3917879.73
<b>TOTAL</b>		<b>6053776.73</b>	<b>TOTAL</b>		<b>6053776.73</b>

For S.R.R.K.SHARMA ASSOCIATES  
Chartered Accountants





**The West Bengal National University of Juridical Sciences**

**MINUTES OF THE 21<sup>ST</sup> MEETING OF THE**

**FINANCE COMMITTEE**

**HELD ON 11<sup>TH</sup> DECEMBER 2004 AT 11.30 A.M.**



**W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES**  
**NUJS Bhavan**  
**Salt lake, Kolkata**

**Minutes of the Twenty-first Meeting of the Finance Committee of  
W.B. National University of Juridical Sciences  
Held on Saturday, 11<sup>th</sup> December, 2004  
At NUJS Bhavan, Salt lake, Kolkata.**

The Twenty-first Meeting of the Finance Committee was held on Saturday, 11<sup>th</sup> December, 2004 in the NUJS BHAVAN, Salt lake, Kolkata. The Following Members were present :-

1. Hon'ble Mr. Justice Chittatosh Mookerjee  
Former Chief Justice of Calcutta High Court, Kolkata.
  
2. Prof. B.S. Chimni  
Vice Chancellor,  
NUJS, Kolkata.
  
3. Mr. Balai Chandra Ray  
Advocate General,  
Government West Bengal
  
4. Mr. Samar Ray  
Principal Secretary,  
Finance Department,  
Govt. of West Bengal
  
5. Mr. S. Guha,  
Principal Secretary,  
Judicial Department,  
Government of West Bengal
  
6. Mr. Susil Kr. Pal,  
Registrar,  
NUJS, Kolkata.

Mr. Samar Ghosh, Principal Secretary, Finance Department, Govt. of West Bengal, could not attend the Meeting due to preoccupations.

# The West Bengal National University of Juridical Sciences

Minutes of the Twenty-first Meeting of the Finance  
Committee of WBNUJS held on Saturday, 11<sup>th</sup> December, 2004.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
1.	Confirmation of the minutes of the 20 <sup>th</sup> Meeting of the Finance Committee held on 16 <sup>th</sup> October 2004.	The minutes of the 20 <sup>th</sup> Meeting of the Finance Committee held on 31 <sup>st</sup> July 2004 are confirmed.	
2.	Appointment of P.A. to Vice Chancellor	<p>Appointment of P.A. to the Vice Chancellor became necessary due to resignation submitted by Ms. Purnima Prabhakar. Application of Mrs. M. Chatterjee who served as P.A. to the earlier Vice Chancellor was considered in the Meeting. After long deliberations the Finance Committee recommended as follows :</p> <p>a) Mrs. Chatterjee be appointed for a term of 2 years. b) She may be offered a monthly salary not exceeding Rs. 8000/- p.m.</p> <p><b><u>RESOLUTION</u></b></p> <p>The meeting also resolved that incase Mrs. Chatterjee was not agreeable to the above terms, steps should be taken to fill up the post of P.A. on regular basis.</p> <p>The matter was recommended to the Standing Committee for approval.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken						
3.	Procurement of All England Law Reports	<p>Mrs. Bani Mukherjee, wife of Late Justice Mukul Gopal Mukherjee agreed to offer all the volumes of All England Law Reports from 1558 to 1980 at a total price of Rs. 1 lakh only. The books were inspected by the Library Committee and were found to be in good condition.</p> <p><u>RESOLUTION</u></p> <p>Resolved that all the volumes of All England Law Reports from 1558 to 1980 at a total price of Rs. 1 lakh as offered by Mrs. Bani Mukherjee be purchased. The committee also directed that the matter be placed before the Standing Committee for approval.</p>							
4.	Filling up of the posts of Assistant Librarian and Library Attendant	<p>One post each of Assistant Librarian and Library Attendant fell vacant due to resignation of existing incumbents. As filling up of these posts was considered very urgent, it was proposed that these posts be filled up by the following incumbents from the existing panels.</p> <table border="1" data-bbox="659 1149 1222 1305"> <thead> <tr> <th data-bbox="659 1149 943 1211">Name of the Post</th> <th data-bbox="943 1149 1222 1211">Name of the Incumbents</th> </tr> </thead> <tbody> <tr> <td data-bbox="659 1211 943 1272">1. Assistant Librarian</td> <td data-bbox="943 1211 1222 1272">Mr. Himadri Bhattacharya</td> </tr> <tr> <td data-bbox="659 1272 943 1305">2. Library Attendant</td> <td data-bbox="943 1272 1222 1305">Mr. Moley Das Sarkar</td> </tr> </tbody> </table> <p><u>RESOLUTION</u></p> <p>The Committee considered the proposal and recommended that it be placed before the Standing Committee for approval.</p>	Name of the Post	Name of the Incumbents	1. Assistant Librarian	Mr. Himadri Bhattacharya	2. Library Attendant	Mr. Moley Das Sarkar	
Name of the Post	Name of the Incumbents								
1. Assistant Librarian	Mr. Himadri Bhattacharya								
2. Library Attendant	Mr. Moley Das Sarkar								

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken									
5.	Purchase of Furniture for Library and Classrooms.	<p>Procurement of following furniture was considered essential for administrative convenience and for the classrooms :-</p> <table border="1" data-bbox="636 495 1185 698"> <thead> <tr> <th>Item</th> <th>Units</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>1. Display Boards (6"x4")</td> <td>1 No.</td> <td>Rs. 7600</td> </tr> <tr> <td>2. Podiums</td> <td>9 Nos.</td> <td>Rs. 4444 each</td> </tr> </tbody> </table> <p><b>RESOLUTION</b>  The Finance Committee considered the proposal and recommended it to be placed before the Standing Committee for approval observing that quality of wood of the furniture should be ensured.  The Finance Committee also recommended to the Standing Committee for approval of the procurement of following furniture for the library from M/s. Godrej &amp; Boyce Co. at company fixed price.</p> <p>a) Double Faced Main Frame – 2 Nos.  b) Double Faced Add On - 5 Nos.  c) Single Faced Main Frame – 1 No.  d) Single Framed Add On - 2 Nos.</p>	Item	Units	Price	1. Display Boards (6"x4")	1 No.	Rs. 7600	2. Podiums	9 Nos.	Rs. 4444 each	
Item	Units	Price										
1. Display Boards (6"x4")	1 No.	Rs. 7600										
2. Podiums	9 Nos.	Rs. 4444 each										

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
6.	Purchase of Computer for Library	<p>The Finance Committee discussed about the proposal for purchase of 5 Nos of Computer for use in the Library along with U.P.S. as per details furnished below :</p> <p>a) "HCL" brand computer (P-IV) @ Rs. 36,400/-  b) "APC" brand UPS Machine @ Rs. 2690/-</p> <p><u>RESOLUTION</u>  The Committee recommended the purchase of 5 Nos. of Computers as detailed above and directed it to be placed before the Standing Committee for approval.</p>	
7.	Holding of the 2 <sup>nd</sup> K.C. Basu Endowment Lecture	<p>2<sup>nd</sup> K.C. Basu Memorial Lecture will be held on 30/12/2004 at 4 p.m. at the Vidyut Bhavan Auditorium at Salt Lake.  The Lecture would be delivered by Prof. Pranab Bardhan of the University of California, Berkeley. The tentative budget of the programme was placed before the Finance Committee for consideration &amp; approval.</p> <p><u>RESOLUTION</u>  The Committee discussed the matter and recommended the estimate of expenditure for holding the 2<sup>nd</sup> K.C. Basu Memorial Lecture to be placed before the Standing Committee for approval.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
8.	Property Tax of the University Building	<p>The Bidhannagar Municipality has agreed to accept the service charges only @ Rs. 5500 per quarter which they had originally assessed, for our University Campus. Total demand payable to Bidhannagar Municipality in settlement of its claim towards municipal taxes for our University Campus for the period from 2<sup>nd</sup> Quarter 2002 to 4<sup>th</sup> Quarter 2004 comes to Rs. 61,050. It was felt necessary to release payment of the municipal tax urgently in the interest of health &amp; sanitation of the students.</p> <p><b><u>RESOLUTION</u></b> The Finance Committee considered and recommended the matter to be placed before the Standing Committee for approval.</p>	
9.	PVC flooring of the Mezzanine floor of the Library	<p>The University's Project Management Consultant – M/s. Ghosh Bose and Associates Pvt. Ltd. has given a total cost estimate of Rs. 1.25 lakhs for completing the total PVC flooring of the Mezzanine floor in the Library.</p> <p><b><u>RESOLUTION</u></b> The Finance Committee recommended that the matter be deferred.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
10.	Payment to M/S. GHOSH BOSE AND ASSOCIATES PVT. LTD.	<p>M/S. GHOSH BOSE AND ASSOCIATES PVT. LTD. our Project Management Consultancy has prayed for release of the balance amount of claims for services rendered by them towards consultancy and architectural services. Total pending claim of the firm as per bills till now submitted, has been assessed at Rs. 1088626/-. Out of this amount, Rs. 172110/- pertains to claim for services, work in respect of which is yet to be implemented. Claim now payable to the Agency firm thus comes to Rs. 9,16,516/-. Against this claim Rs. 5,44,313/- has already been released as per direction of the Executive Council.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee discussed the matter at length and recommended to the Standing Committee for approval for releasing payment of Rs. 3,72,203/- to M/s. GBPL. (Rs. 9,16,516 – Rs. 5,44,313)</p>	
11.	Settlement of Claims to M/s. Bridge & Roof (I) Ltd.	<p>M/s. Bridge &amp; Roof (I) Ltd, prayed for releasing the balance payment of Rs. 27,29,215/- for the work relating to construction of the University Campus Buildings.</p> <p>In this connection the inspection team of PWD, Govt. of India pointed out defects namely (a) crack in the water fountain (b) crack in the marble slabs at the main entrance of the University building and of the verandah of the library. Though some rectification work for the repairing of the same has been done, certificate of satisfactory completion of the job from the PMC is yet to be received.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee discussed the matter and recommended that the balance amount due to M/s. Bridge &amp; Roof (I) Ltd. might be released after getting export of satisfactory completion of the work. The Committee also directed that the matter to be placed before the Standing Committee for approval.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
12.	Annual Accounts of the Ford Foundation grant received by School of Criminal Justice and Administration of The West Bengal National University of Juridical Sciences for the year 2003 – 2004.	<p>Annual Accounts of 2003-2004 for the grants received from the Ford Foundation was audited by the statutory auditors, M/s. S.R.R.K. Sharma Associates. This was placed in the 20<sup>th</sup> meeting of the Finance Committee and was deferred. This was placed again in the 21<sup>st</sup> Meeting of the Finance Committee.</p> <p><u>RESOLUTION</u></p> <p>The Committee considered the report and recommended the matter to be placed before the Executive Council for information.</p>	
13.	<p><u>Additional Agenda</u> Enhancement of Dearness Allowance</p>	<p>The Central Government ordered payment of another instalment of Dearness Allowance at the rate of 3% (enhanced from 11% to 14%) w.e.f. 01/07/2004 as per the memo no. F. No. 1(1)/2003-E.II(B)/625. dt. 22/09/2004.</p> <p>As the University follows the Central Government, rules/orders towards payment of D.A., the employees of the University borne in regular time scales of pay, are entitled to this enhancement of D.A.</p> <p><u>RESOLUTION</u></p> <p>The Finance Committee recommended the matter to be placed before the Standing Committee for approval.</p>	