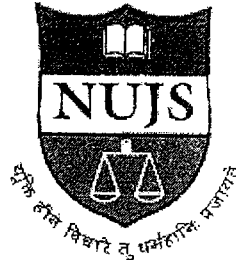


The West Bengal National University of Juridical Sciences



AGENDA NOTES FOR THE 32<sup>nd</sup> MEETING OF THE  
FINANCE COMMITTEE

TO BE HELD ON 28<sup>th</sup> NOVEMBER 2006 AT  
10.45 A.M.

AT DR. AMBEDKAR BHAVAN, SALLAKE, KOLKATA

**W.B National University of Juridical Sciences**  
**Dr. Ambedkar Bhavan**  
**Salt Lake, Kolkata**

**32<sup>nd</sup> MEETING OF THE FINANCE COMMITTEE**

**28<sup>TH</sup> NOVEMBER , 2006 AT 10.45 A.M.**

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Any other matter with the permission of the Chair.

The W.B. National University of Juridical Sciences

Dr. Ambedkar Bhavan

Salt Lake, Kolkata

32<sup>nd</sup> Meeting of the Finance Committee

28<sup>th</sup> November, 2006

AGENDA NOTES

Agenda Item No. 1

Confirmation of the Minutes of the 31<sup>st</sup> Meeting of the Finance Committee held on 23<sup>rd</sup> October 2006.

Minutes of the 31<sup>st</sup> Meeting of the Finance Committee of NUJS held on 23<sup>rd</sup> October 2006 are enclosed as Annexure 1 for confirmation.

**W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES**  
**Dr. Ambedkar Bhavan**  
**Salt lake, Kolkata**

**Minutes of the Thirty-first Meeting of the Finance Committee of**  
**W.B. National University of Juridical Sciences**  
**Held on Monday, 23<sup>rd</sup> October 2006**  
**At Dr. Ambedkar Bhavan, Salt lake, Kolkata.**

The Thirty-first Meeting of the Finance Committee was held on Monday, 23<sup>rd</sup> October 2006 in DR. AMBEDKAR BHAVAN, Salt lake, Kolkata. The Following members were present :-

1. Hon'ble Mr. Justice Chittatosh Mookerjee, Chairman  
Former Chief Justice of Calcutta & Bombay High Courts, Kolkata.
2. Prof. B.S. Chimni, Member  
Vice Chancellor, The West Bengal National University of Juridical Sciences
3. Mr. Balai Chandra Ray, Member  
Advocate General, West Bengal

Mr. Chittadip Bandyopadhyay, Registrar, WBNUJS was also present as Ex-Officio Secretary to the Committee.

Mr. Samar Ghosh, Principal Secretary, Finance Department, Govt. of West Bengal, Member and Mr. S. K. Chakraborty, Secretary to the Govt. of West Bengal, Judicial Department, Member could not attend the meeting due to preoccupations.

The West Bengal National University of Juridical Sciences

Minutes of the 31st Meeting of the Finance Committee of WBNUJS held on Monday,  
23<sup>rd</sup> October, 2006.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
1.	Confirmation of the minutes of the 30th Meeting of the Finance Committee held on 2 <sup>nd</sup> September 2006.	The Minutes of the 30 <sup>th</sup> Meeting of the Finance Committee held on 2 <sup>nd</sup> September 2006 were duly confirmed.	
2.	Grant of advance increment of teachers possessing higher qualification of Ph.D. and M.Phil.	<p>The matter arises out of the 30<sup>th</sup> meeting of the Finance Committee and the 12<sup>th</sup> meeting of the Standing Committee dated 2/9/2006.</p> <p>The Standing Committee had accepted in principle the proposal of the University to grant incentives/increments to members of the Faculty for acquiring Ph.D./ M.Phil qualifications. It had also directed that a comprehensive proposal in respect of all eligible members of faculty be placed before it in the next meeting. The claim of eligible teachers having same or higher qualifications has been examined in the light of the existing regulation of the University and the UGC directives in this behalf.</p> <p>Following facts emerged:</p> <p>i) The Schedule to the WBNUJS Act 1999 and regulations made there under do not specifically prescribe for incentives for Ph.D and M.Phil qualifications. However, it is provided that in respect of teachers, the grades of pay shall be determined by the Executive Council on the recommendations of the Academic Council in conforming with the UGC pay scales given from time to time,'(para 4 of regulation on Appointment-P/37).</p> <p>ii) Teachers who possessed higher qualification were allowed the minimum grade in the time scale, without any incentive at the time of their appointment. The following are the currently eligible teachers in the University who had higher qualifications like M.Phil/Phd either at the time of their recruitment or acquired them while serving the University.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
		<p>a. Dr. Bikramjit De, Ph.D  b. Dr. Bindu S. Ronald, Ph.D.  c. Dr. TVGNS Sudhakar, Ph.D.  (Acquired before joining as Lecturer)  d. Shri. Anirban Mazumder.  e. Shri. Shiju. M.V  (Both acquired M.Phil after joining NUJS as Lecturer)  f. Shri Nandan Nawn -&gt;  (Acquired M.Phil before joining NUJS as Lecturer.)</p> <p>None of them has received any incentive for acquiring the higher qualifications.  The WBNUJS was recognised under Clause (f) of Section 2 of the UGC Act 1956 on 05.08.2004.</p> <p>iv) In its circular letter No. F.3-1/94(PS) dated 24-12-1998 addressed to the Vice Chancellor of all Universities, the UGC prescribed minimum qualifications and other conditions for the appointment of teachers in Universities and Colleges.  Para 6 of the notification issued in this behalf which deals with the scheme of "Incentives for Ph. D./ M.Phil, is reproduced below:  "</p> <p>6.1.0 Four and two advance increments will be admissible to those who hold Ph. D. and M.Phil degrees, respectively, at the time of recruitment as Lecturers. Candidates with D.Litt/D.Sc. should be given benefit on par with Ph. D and M.Litt on par with M. Phil.</p> <p>6.2.0 One increment will be admissible to those with M.phil who acquire Ph. D within two years of recruitment.</p> <p>6.3.0 A lecturer with Ph.D will be eligible for two advance increments when she/he moves into Selection Grade/ Reader.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
		<p>6.4.0 A teacher will be eligible for two advance increments as and when she/he acquires a Ph. D. degree in her/ his service career.”</p> <p>(v) In terms of para 3.2 of the letter from UGC dated 24.12.1998, any relaxation by an affiliated University of the prescribed conditions can be made only with prior approval of the U.G.C.</p> <p>vi) Grant of these incentives has become a necessity now on the part of WBNUJS after its recognition by the U.G.C. u/s 2(f) of the UGC Act 1956 in terms of para 1.0 of the letter from UGC dated 24/12/1998. The benefit of the increment shall accrue from the date of adoption of the scheme by the Executive Council. Financial impact is estimated to be Rs. 1.37 lakhs per annum for the present six faculty members.</p> <p><b>RESOLUTION</b> The Finance Committee recommended the matter to be placed before the Standing Committee for its direction.</p>	Complied with.
3.	Payment of Dearness Allowance.	<p><b>RESOLUTION</b> The Finance Committee recommended the matter to be placed before the Standing Committee for granting dearness allowance at enhanced rates ordered by the Central Government w.e.f. 01.07.2006.</p>	Complied with.
4.	Statement of Accounts of the Certificate Course on Human Rights Law.	<p>The first Course on Human Rights Law was conducted in June-July 2006. Total Expenditure incurred on conducting the course was Rs. 54,074 out of Rs. 71,500 received as course fees, etc. There was thus saving of Rs. 17,426.</p> <p>The guest lecturers and five support staff who helped in conducting the course have been paid honorarium of Rs. 2825 and Rs. 1700 respectively. It is proposed that ten faculty members / employees who were associated with the course, may be given a memento, value not exceeding Rs. 500 each, in appreciation of their service.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
5.	Printing of University Brochure for the year 2007-2008.	<p><u>RESOLUTION</u> The Finance Committee recommended the matter to the Standing Committee with the views that the surplus amount may be retained separately for use as seed money for future courses on Human Rights Law.</p> <p><u>RESOLUTION</u> The Finance Committee recommended the matter to the Standing Committee for the printing of the University Brochure for the year 2007-2008. The job of printing was recommended for awarding to M/s. Giri Print Services at a total cost of Rs. 1,62,000/- ( Rs. 40.50p per book x 4000 copies. ). The Vice Chancellor also informed the Committee the cost of printing of brochure might go up marginally on account of some extra materials incorporated in the brochure. The Committee noted it.</p>	Complied with
6.	Recruitment of Teaching Assistants.	<p><u>RESOLUTION</u> The Finance Committee recommended the matter to the Standing Committee with the recommendations of the Selection Committee constituted by the Vice Chancellor consisting of:</p> <ul style="list-style-type: none"> <li>a) Prof. D. Banerjea, Head &amp; Co-ordinator, SCJA</li> <li>b) Mr. Chittadip Bandyopadhyay, Registrar, WBNUJS.</li> <li>c) Dr. Bindu S. Ronald, Lecturer, Co-ordinator, SEBL.</li> </ul> <p>for the recruitment of two final year LL.M. Students of the University to the post of Teaching Assistant a) Mr. Shameek Sen b) Ms. Tillotama Ray Chaudhuri, out of the six applicants who appeared at the Interview at a consolidated monthly salary of Rs. 7000/- after observing necessary formalities.</p>	Complied with.



Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
7.	Application for fitment in pay scale by Ms. Urmi Mazumdar.	<p>The matter arises out of the 30<sup>th</sup> meeting of the Finance Committee and the 12<sup>th</sup> meeting of the Standing Committee dated 02/09/2006 (Agenda Item No. 17.).</p> <p>Ms.Urmi Mazumdar was appointed on a consolidated salary of Rs.7500/- for a period of two years after the approval of the Standing Committee in its 4<sup>th</sup> meeting dated 21/5/2005.</p> <p>The University has recently received an application from Ms.U.Mazumdar requesting to be inducted in the pay scale of the P.A. to Vice Chancellor; Rs.5000-150-8000; as approved by the Executive Council in its meeting dated 18/9/2005 .</p> <p>In order to examine and review the pay of the administrative staff and also of the P.A. to Vice Chancellor, a pay committee was constituted consisting of Mr. Samar Ray, IA &amp; AS, Commissioner Internal Audit &amp; Ex-Officio Pr. Secretary to the Govt. of West Bengal, Mr. S. K. Pal.,Registrar of The West Bengal National University of Juridical Sciences and Mr. D. Kanunjna, Accounts Officer of The West Bengal National University of Juridical Sciences as members of the Committee.</p> <p>The Pay Committee submitted its report to the Standing Committee. The Standing Committee recommended the report to the Executive Council for approval on 11/9/2005. The report of the committee was then approved by the Executive Council on 18/09/2005.</p> <p>In this connection it appears to be relevant to reproduce the report of the Pay Committee on which the Standing Committee and Executive Council acted. The recommendation of the Pay Committee in paragraph 3.7 of the report reads as follows :</p> <p><u>“Personal Assistant to the Vice Chancellor, who has been offered appointment in June 2005, is on a contract of one year on consolidated salary of Rs. 7500/- per month. The recommended scale of pay of the post is Rs. 5000-150-8000, which may be considered in respect of the present incumbent on expiry of satisfactory completion of the present tenure of contract.”</u></p> <p>Ms.U.Mazumdar’s performance during the year has been found to be “Very Good” by the Vice Chancellor.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
		<p>It is for consideration whether Ms.U.Mazumdar is to be inducted into the pay scale proposed by the Pay Committee since she has completed one year's service in the University though she was appointed initially for two years on contractual basis.</p> <p>The Standing Committee had deferred the matter with the direction that the matter be put up along with the report of the pay committee. The matter was again put up to the Standing Committee through Finance Committee with the detailed report of the Pay Committee.</p> <p><u>RESOLUTION</u></p> <p>The Finance Committee recommended the matter to the Standing Committee for their direction.</p>	<p>Complied with.</p>

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
8.	Video Conferencing facility in the University.	<p>In the Executive Council Meeting dated 16/09/2006, Mr. K. K. Venugopal, Senior Advocate, Supreme Court of India graciously offered to donate an appropriate sum to the University to establish a video conferencing facility in order to help overcome the problem of dearth of senior faculty through linking up with other national law schools and the National Judicial Academy, Bhopal.</p> <p>The University also requires video conferencing facilities for its other academic programmes and also proposed to the Committee to establish a video conferencing facility after observing necessary formalities.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee recommended the matter to the Standing Committee for forwarding a detailed proposal along with financial estimates be prepared for the purpose of installation of the Video Conferencing facility in the University.</p>	<p>University is taking steps for preparing a proposal for Video Conferencing facility.</p>
9.	Visit of Professors to the University.	<p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee recommended to the Standing Committee the proposal to extend hospitality to Prof. Kaufman, Professor of Law and Co-Director of Summer Program in India, Touro Law School, New York, Prof. Louise Harmon, Touro Law School and Ms. Anita Krishna Kumar, Assistant Professor, St. John's Law School, New York who proposed to deliver lectures on various legal aspects and social topics from 11/12/2006 to 18/12/2006 during their visit here.</p> <p>Accommodation for the three professors is being arranged on campus in the University Guest House.</p>	<p>University is taking steps for furnishing the two Guest Houses.</p>

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
10.	Institution of Scholarship in memory of Ms. Saloni Sharma.	<p>Ms. Saloni Sharma a student of the first batch of WBNUJS, passed out in the year 2005. She was employed with /s. O.P. Khanna &amp; Co. a law firm based in Delhi. Saloni tragically died on 24/04/2006. She left behind her parents and a host of admirers and friends.</p> <p>In memory of Ms. Sharma, the WBNUJS Alumni Association proposed to institute a scholarship namely "The WBNUJS Saloni Sharma Memorial Scholarship" to one LL.B. student in accordance with the terms proposed by the Association.</p> <p>The matter was submitted to the Committee for consideration with an annual scholarship solely out of the proceeds of the corpus to be built with the contributions of members of the Alumni Association, family and employer of Ms. Sharma.</p> <p><b><u>RESOLUTION</u></b> The Finance Committee recommended the matter to the Standing Committee for instituting the Scholarship and also suggested that the Alumni Association may be requested to collect the donations and deposit the same with the University.</p>	Complied with.
11.	Quarterly Statement of Accounts for the 2 <sup>nd</sup> Quarter ended on 30/09/2006.	<p><b><u>RESOLUTION</u></b> The Finance Committee noted that the amounts of income tax, professional tax etc. as indicated as direct expenses may be explained with a foot note that these have been realised from the employees and do not constitute expenses of the University as such.</p>	Complied with.

**Agenda Item No.2**

**Extraordinary Leave of Ms. Jasmine Joseph.**

The University has recently received a leave application of Ms. Jasmine Joseph ,Lecturer in Law requesting the University for a leave of one year from 1<sup>st</sup> December 2006- 1<sup>st</sup> December 2007 (both days inclusive).

Ms. Joseph has informed the University of a sudden contingency which has risen due to personal and medical reasons as a result of which she will have to avail of a one year leave from the University (Annexure 2A).

In view of her request the University proposes to grant her Extraordinary leave without pay for a period of one year from 1<sup>st</sup> December 2006 to 1<sup>st</sup> December 2007(both days inclusive).

Submitted for consideration.

Annexure 2A.

Registrar  
B.S.C.  
28/10/06.

To  
The Vice Chancellor  
The West Bengal National University of Juridical Sciences  
Salt Lake, Kolkata

Respected Sir,

Sub: Application for leave for one year

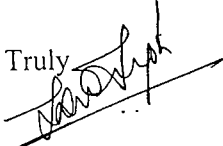
I would like to bring to your kind notice about a contingency that has arisen which puts me in such a position that I cannot be present in Kolkata for a considerably long period.

The reason is personal. I have been under treatment for infertility for a period of time and currently the medical advice is to undergo a treatment where I need to be admitted in hospital in my hometown in Kerala from early December. I am also advised to join my husband who is currently employed in Hong Kong. In the meanwhile I have plans to do M.Phil programme at the City University Hong Kong, the confirmation of the admission is expected in February 2007. However, I have not received any formal letter of acceptance from the University.

Considering all the above factors I would like to apply for a leave for one year from the University commencing from 1<sup>st</sup> of December 2006 to 1<sup>st</sup> of December 2007. Kindly consider my application favourably.

Thanking you,

Truly

  
27/10/06

Jasmine Joseph  
Lecturer  
NUJS

Copy to : The Registrar  
NUJS, Kolkata

### Agenda Item No.3

#### Furnishing of University Guest House

Matter arises out of the 13<sup>th</sup> meeting of the Standing Committee on 23<sup>rd</sup> October 2006 (Agenda Item No.9).

The Standing Committee had approved the proposal of the University for accommodating three Professors in the University Guest House. Subsequently the University has received intimation from Professor Kaufman that Professor Krishna Kumar will not be able to visit the University and in her place Professor Richard Klein, a very distinguished professor and scholar who holds Touro Law School's Bruce Gould chair will be visiting the University.

Accordingly the University has started the work of furnishing the two Guest House's and the estimated cost for furnishing them will be:

#### GUEST HOUSE 1

Sl.No.	Proposed Furnishing/Repair	Estimated Cost
1.	Repairing Charges of existing fridge (from M/S Godrej)	Rs. 3000.00
2.	Repairing of water Geyser	Rs. 1700.00
3.	Kitchen Utensils	Rs. 2000.00
4.	Repairing charges of Gas Oven	Rs. 600.00
5.	Cost of one Cylinder Gas	Rs. 315.00
6.	To provide Intercom facilities	Rs. 1500.00
7.	Cost of cane chairs(4 No.'s) and centre table(one)	Rs. 5000.00
8.	Bed sheets, pillow covers, towels etc.	Rs. 1500.00
9.	Miscellaneous	Rs. 500.00
<b>Total</b>		Rs. 16115.00

#### GUEST HOUSE 2

Sl.No.	Proposed Furnishing/Repair	Estimated Cost
1	Cost of fridge(Godrej make 170 litre)	Rs. 7400.00
2	Kitchen Utensils	Rs. 2000.00
3	Bed sheets, pillow covers, towels etc.	Rs. 1500.00
4	To provide intercom facilities	Rs. 500.00
5	New gas connection with oven and one cylinder	Rs. 3000.00
6	Cost of dining set (cane make) - 4 seater.	Rs. 9000.00
7	Wall patches repairing and repaint of one room	Rs. 2500.00
8	Miscellaneous	Rs. 500.00
9	Water Geyser(to be shifted from Prof. U. Baxi's allotted flat)	—
<b>Total</b>		Rs.26400.00

The total cost for furnishing etc. the two Guest Houses will be approximately around Rs.43000.00 provision for this expenditure exists in the University budget.

Submitted for consideration.