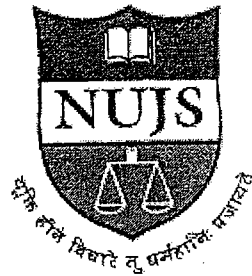


The West Bengal National University of Juridical Sciences



AGENDA NOTES FOR THE 33rd MEETING OF THE
FINANCE COMMITTEE

TO BE HELD ON 16th DECEMBER 2006 AT
4:00 P.M.

AT DR. AMBEDKAR BHAVAN, SALLAKE, KOLKATA

W.B National University of Juridical Sciences
Dr. Ambedkar Bhavan
Salt Lake, Kolkata

33rd MEETING OF THE FINANCE COMMITTEE

16TH DECEMBER , 2006 AT 4.00 P.M.

	Page No.
Agenda Item No.1	1
Confirmation of the Minutes of the 32 nd Meeting of the Finance Committee held on 28 th November 2006.	
Agenda Item No.2	7
United Nation Development Programme Agreement with the University	
Agenda Item No.3	10
Extension of contract period of Ms. Sudarsana Sarkar	
Agenda Item No.4	12
Payment of M/S IBIJI Lifts Pvt. Ltd.	

Any other matter with the permission of the Chair.

The W.B. National University of Juridical Sciences

Dr. Ambedkar Bhavan

Salt Lake, Kolkata

33rd Meeting of the Finance Committee

16th December, 2006

AGENDA NOTES

Agenda Item No. 1 Confirmation of the Minutes of the 32nd Meeting of the Finance Committee held on 28th November 2006.

Minutes of the 32nd Meeting of the Finance Committee of NUJS held on 28th November 2006 are enclosed as **Annexure I** for confirmation.

W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES
Dr. Ambedkar Bhavan

Salt lake, Kolkata

Minutes of the Thirty-second Meeting of the Finance
Committee of

W.B. National University of Juridical Sciences

Held on Tuesday 28th November 2006

At Dr. Ambedkar Bhavan, Salt lake, Kolkata.

The Thirty-second Meeting of the Finance Committee was held on Tuesday 28th November 2006 in DR. AMBEDKAR BHAVAN, Salt lake, Kolkata. The Following members were present :-

1. Hon'ble Mr. Justice Chittatosh Mookerjee, Chairman
Former Chief Justice of Calcutta & Bombay High Courts, Kolkata.
2. Prof. B.S. Chimni, Member
Vice Chancellor, The West Bengal National University of Juridical Sciences
3. Mr. S. K. Chakraborty, Member,
Secretary to the Govt. of West Bengal, Judicial Department

Mr. Chittadip Bandyopadhyay, Registrar, WBNUJS was also present as Ex-Officio Secretary to the Committee.

Mr. Balai Chandra Ray, Member, Advocate General, West Bengal and Mr. Samar Ghosh, Principal Secretary, Finance Department, Govt. of West Bengal, Member could not attend the meeting due to preoccupations.

The West Bengal National University of Juridical Sciences

**Minutes of the 32nd Meeting of the Finance Committee
of WBNUJS held on Tuesday, 28th November, 2006.**

<u>Sl. No.</u>	<u>Agenda Item</u>	<u>Resolution</u>	<u>Remarks/Action Taken</u>
1.	Confirmation of the minutes of the 31 st Meeting of the Finance Committee held on 23 rd October 2006.	The Minutes of the 31 st Meeting of the Finance Committee held on 23 rd October 2006 were duly confirmed.	
2.	Extraordinary Leave of Ms. Jasmine Joseph	<p>The University has recently received a leave application of Ms. Jasmine Joseph, Lecturer in Law requesting the University for a leave of one year from 1st December 2006 to 1st December 2007 (both days inclusive).</p> <p>Ms. Joseph has informed the University of a sudden contingency which has risen due to personal and medical reasons as a result of which she will have to avail of a one year leave from the University.</p> <p>In view of her request the University proposes to grant her Extraordinary leave without pay for a period of one year from 1st December 2006 to 1st December 2007 (both days inclusive).</p>	

<u>Sl. No.</u>	<u>Agenda Item</u>	<u>Resolution</u>	<u>Remarks/Action Taken</u>
3.	Furnishing of University Guest House.	<p><u>RESOLUTION</u></p> <p>The Finance Committee deliberated upon the matter and recommended the matter to be placed before the Standing Committee for approval.</p> <p>The matter arises out of the 13th Meeting of the Standing Committee on 23rd October 2006 (agenda item no. 9)</p> <p>The Standing Committee had approved the proposal of the University for accommodation three professors in the University Guest House. Subsequently the University has received intimation from Professor Kaufman that Professor Krishna Kumar will not be able to visit the University and in her place Professor Richard Klein, a very distinguished professor and scholar who holds Turo Law School's Bruce Gould chair will be visiting the University.</p> <p>Accordingly the proposal for furnishing the two guest houses of the University was drawn for Rs. 16, 115 (sixteen thousand one hundred and fifteen) for repairing Guest House 1 and Rs. 26400 (twenty six thousand four hundred) for repairing Guest House 2 which are well within the provision for expenditure in the current years budget.</p>	Complied with.

<u>Sl. No.</u>	<u>Agenda Item</u>	<u>Resolution</u>	<u>Remarks/Action Taken</u>
		<p><u>RESOLUTION</u></p> <p>The Finance Committee after a detailed discussion recommended the matter to be placed before the Standing Committee for its approval for the cost of repairing and furnishing the above two guest houses.</p>	Complied with.

<u>Sl. No.</u>	<u>Agenda Item</u>	<u>Resolution</u>	<u>Remarks/Action Taken</u>
1.	<p><u>MISCELLANEOUS AGENDA</u></p> <p>Proposal for releasing advertisement for souvenir of Bar Council of West Bengal.</p>	<p><u>RESOLUTION</u></p> <p>The Vice Chancellor informed the Committee that the University has been requested by the Bar Council of West Bengal to release an advertisement for their souvenir to be brought out on the eve of their Platinum Jubilee Celebration and suggested that a half page advertisement costing Rs. 10000/- (ten thousand) may be issued accordingly.</p> <p>The Finance Committee recommended the matter to be placed before the Standing Committee for its decision.</p>	Complied with.

Agenda Item No.2

United Nations Development Programme Agreement with the University

The University has recently received an offer from United Nations Development Programme, India for conducting training programmes to 140 prosecuting officers working in the state of West Bengal in order to empower them in combating human trafficking.

In this regard, the University has entered into a contract with the UNDP, India (Annexure 2A). The University had already conducted two of these programmes during the months of November-December 2006 and three other programmes are scheduled to be held during January-February 2007.

The cost, professional fees etc. for organising these training programmes are to be paid by UNDP, India.

Submitted for information.

Annexure - 2A

001

04/10/06 WED 13:46 FAX

Kind Attn: The Registrar, N.U.J.S /
Prof. D. Banerjee,

United Nations Development Programme



CONTRACT

Contract-2006/264

26 September 2006

MEMORANDUM OF CONTRACT made this 26th day of September 2006, between the United Nations Development Programme (hereinafter referred to as UNDP) and The Registrar, WB National University of Juridical Sciences (referred to as subscriber) whose address is : Aranya Bhawan, 10A LA Block, Salt Lake City, Kolkata (Tel: 23350534)

WHEREAS UNDP desires to engage the services of the Subscriber on the terms and conditions hereinafter set forth, and

WHEREAS the Subscriber is ready and willing to accept his engagement of service with UNDP on the said terms and conditions,

NOW, THEREFORE, the parties hereto agree as follows:

STATUS

The Subscriber shall be considered as having the status of an independent Subscriber.

2. NATURE OF SERVICES

To conduct training programme for the prosecuting officers numbering 140 persons, working in the State of West Bengal to empower them in combating human trafficking.

3. DURATION OF AGREEMENT

The contract will be from 3 October 2006 to 31 December 2006.

4. CONSIDERATION

The total professional fee will be Rs.6,69,181.00 (Rupees Six Lakhs Sixty Nine Thousand One Hundred Eighty One only). Out of which 50% i.e., Rs.3,34,590.00 (Rupees Three Lakhs Thirty Four Thousand Five Hundred Ninety only) to be paid on signing the contract; 35% i.e., Rs.2,34,213.00 (Rupees Two Lakhs Thirty Four Thousand Two Hundred Thirteen only) after completion of fourth batch of training; and the remaining 15% i.e., Rs.1,00,378.00 (Rupees One Lakh Three Hundred Seventy Eight only) on receipt of final statement of accounts and original bills/voucher.

5. RIGHTS AND OBLIGATIONS OF THE SUBSCRIBER

(a) The rights and obligations of the Subscriber are strictly limited to the terms and conditions of this Agreement. Accordingly, the Subscriber shall not be entitled to any benefit, payment, subsidy, or Compensation from UNDP, except as expressly provided in Article 4 of this Agreement.

(b) The Subscriber shall be solely liable for claims by third parties arising from the Subscriber's own negligent acts or omissions in the course of performing this Agreement, and under no circumstances shall UNDP be held liable for such claim(s) by third parties.

(c) The title rights, copyrights and all other rights of whatsoever nature in any material produced under the provisions of this Agreement shall be vested exclusively in UNDP.

6. UNPUBLISHED INFORMATION

The Subscriber shall not communicate to any person or other entity external to UNDP any unpublished information made known to the Subscriber in the course of performing the Contractor's obligations under the terms of this Agreement, except upon authorization by UNDP.

7. ARBITRATION

Any claim or dispute arising out of or in connection with this Agreement or any breach thereof, if not settled by direct negotiation, shall be settled by arbitration in accordance with the UNCITRAL Arbitration Rules as at present in force. The parties hereto agree to be bound by any arbitration award rendered in accordance with this section as the final adjudication of any dispute.

8. PRIVILEGES AND IMMUNITIES

Nothing in or relating to this Agreement shall be deemed a waiver of any of the privileges and immunities of the UN or UNDP.


IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Agreement.

UNITED NATIONS DEVELOPMENT PROGRAMME



Arundhati Das
Assistant Resident Representative (Operations)

26 September 2006


For: The Registrar, WB National University of Juridical Sciences

Charge: 72145 IND 13999 40609 IND10 00050347 ODC2_Training ODC31 00028

Agenda Item No.3

Extension of contract period of Ms. Sudarsana Sarkar

The matter arises out of 16th meeting of the Executive Council held on 28th February 2004 (Agenda Item No.7).

The Executive council had approved the Appointments of Teaching Assistants/Research Assistants and asked the University to re-designate them as in conformity with UGC approved pattern and enhance their consolidated adhoc remuneration to a minimum of Rupees ten thousand per month at the time of renewal of contract or w.e.f. 01-06-2004, whichever is earlier. Subsequently all Teaching Assistants/Research Assistants were re-designated as Junior Lecturers.

Ms. Sarkar joined the University on 01-01-2003 and has been teaching English language in the first Year and Law and Literature (I and II) in the fifth Year of the L.L.B Program of the University. Ms. Sarkar also helps in editing and coordinating publications of the University as and when required. She has been drawing an adhoc remuneration of Rupees ten thousand per month from 01-06-2004.

Her contract period was being extended on a six month basis and now she will be completing around four years of continuous service in the University and her contract is scheduled to end on 31/12/2006.

Ms. Sarkar has made a request to the University to extend her period of contract for a minimum of two years since she has already put in a service of four years (Annexure 3A).

Submitted for consideration.

~~Reg 303/11~~
~~21/11/06~~

Reg 303/11
21/11/06

Annexure - 3A

18/11/2006

The Vice Chancellor
NUJS

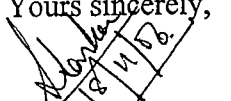
Dear Sir,

Kindly refer to the letter issued by the University in regard to my service in this University as a Junior Lecturer for a period of six months from 1/7/2006 to 31/12/2006.

I have been serving the University for around four years and would be grateful if my service contract is extended for a period of two years, w.e.f. 1/1/2007 since even the administrative staff of the University has got a minimum service contract of 2 years at the time of joining.

Thanking you,

Yours sincerely,


Sudarsana Sarkar

Agenda Item No.4

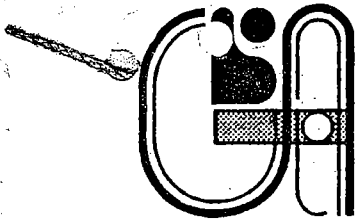
Payment of M/S IBIJI Lifts Pvt. Ltd.

The IBIJI lift in the Academic block of the University is running satisfactorily for the last three months. The IBIJI lift was installed and commissioned on 18-02-2005 and subsequently a recommendation letter of satisfactory work completion was issued by M/s Ghosh , Bose and Associates on 16-03-2005(Annexure 1A).

Balance payment of Rs. 1,88,100.00(Rupees one lakh eighty eight thousand and one hundred) to M/s IBIJI lifts Pvt. Ltd. may be made in view of the smooth running of the lift since September 2006.(Annexure 1B).

Provision for this expenditure exists in the Budget 2006-07.

Submitted for consideration.



GHOSH,
BOSE &
ASSOCIATES PVT. LTD.

ENGINEERS
TOWN PLANNERS
ENVIRONMENTAL TECHNOLOGISTS

Annexure-4A

8, HARRINGTON MANSION
8, HO CHI MINH SARANI
KOLKATA - 700 071
PHONE : 2282-7152, 2282-1866
2282-7036, 2282-6026
E-mail : ghoshbos@cal.vsnl.net.in
FAX : 91-33-2282-6538
GRAM : CITYSCAPE

Ref : GBPL/506E/Lift/ 635/2005

March 16, 2005

The Registrar
W B National University of Juridical Sciences
NUJS Bhavan
Salt Lake
Kolkata 700 098

Dear Sir,

Sub : Supply, Installation, testing & commissioning of 1 No. 13 Passenger lift at Academic Block for W B National University of Juridical Sciences at Salt Lake, Kolkata – Completion of work.

Ref : NUJS Work Order no. NUJS/541/2771/IBIJI/Academic/Lift/01/03 dated 09.09.2003.


We refer to M/s. IBIJI Lift Pvt. Ltd letter no. NUJS/541/2855 dated 25.02.2005 addressed to us with a copy to you in response to our letter no. GBPL/506E/Lift/506/2005 dated 22.02.2005 intimating that they have adjusted the leveling of lift on 21.02.2005 and the same is now working perfectly.

The matter was also discussed with NUJS's Technical Assistant Shri N Dum over telephone on 10.03.2005 when we were informed that the above deficiency has been attended to by IBIJI and the lift is functioning properly.

We also refer to the letter no. NUJS/541/3006 dated 12.03.2005 of M/s. IBIJI Lifts Pvt. Ltd addressed to you with a copy to us informing that the above lift installation work had been commissioned in the 3rd week of July, 2004 and the same was inspected by the Lift Inspector on 27.07.2004. The Lift Licence had been issued by Chief Electrical Inspector on 27.07.2004. The above lift installation was handed over to NUJS on 18.02.2005 and the original Inventory List duly signed by NUJS and GBPL was handed over to NUJS with a copy to us. Please refer to our letter no. GBPL/506E/Lift/506/2005 dated 22.02.2005. We would mention that as per the accepted terms of the tender NUJS would provide completion certificate to the contractor and on receipt of the same contractor will raise their final bill for the above work. We would, therefore, request you kindly to issue the completion certificate in favour of M/s. IUBIJI Lifts Pvt Ltd.

Thanking you,

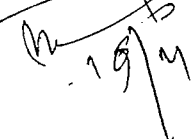
Yours faithfully,
For Ghosh, Bose & Associates Pvt. Ltd.

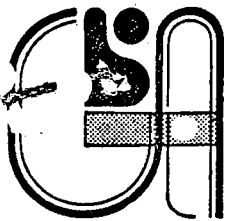

Managing Director.

THIS LETTER HAS BEEN FAXED
TO YOU AND IS NOT SENT FOR
CONFIRMATION / RECORDS



T.A.





GHOSH,
BOSE &
ASSOCIATES PVT. LTD.

ENGINEERS
TOWN PLANNERS
ENVIRONMENTAL TECHNOLOGISTS

Annexure-4B

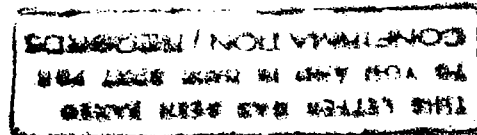
*Reg 44/10
12/10/06.*

8. HARRINGTON MANSION
8, HOCHI MINH SARANI
KOLKATA - 700071
PHONE : 2282-7152, 2282-1866
2282-7036, 2282-6026
E-mail : ghoshbos@cal.vsnl.net.in
FAX : 91-33-2282-6538
GRAM : CITYSCAPE

Ref : GBPL/506 E/Lift/ 339 /06

FAX : 2335 7422

September 20, 2006.



The Registrar
W B National University of Juridical Sciences
NUJS Bhavan
Salt Lake City
Kolkata 700 098.

Dear Sir,

Re : Installation of 1 lift in Academic Block by M/s. IBIJI Lifts Pvt Ltd for the W B National University of Juridical Sciences at Salt Lake, Kolkata.

We refer to your letter No. NUJS/GBPL/Institute block lift/2006 dated 28.08.2006 requesting us to inspect the lift and give our views for final settlement of the payment.

We confirm that our Shri S Sarkar, Senior Electrical Engineer along with Shri N Dum, Technical Assistant of NUJS and the representative of M/s. IBIJI jointly inspected the lift installation on 18.09.2006. During visit it was informed by M/s. IBIJI that they have replaced the microprocessor unit as the earlier one was not functioning properly as reported by NUJS. Performance of lift after above replacement was found in order during the above inspection. Accordingly, the final payment of M/s. IBIJI Pvt Ltd certified by us vide our letter No. GBPL/506E/Lift/030/2005 dated 12.05.2005 may be released.

Thanking you,

Yours faithfully,
for Ghosh, Bose & Associates Pvt Ltd,

Managing Director.

*ART/Annexure-4B
12/10/06.
12/10/06.
10/10*

Agenda Item No. AA1

Appointment of Prof. (Dr.) M.P. Singh as Vice Chancellor

On the basis of recommendation of Search Committee the Executive Council on its meeting dated 28.10.2006 appointed Prof. (Dr.) M.P. Singh, former Professor, Head & Dean Faculty of Law, University of Delhi as the Vice Chancellor. Prof. (Dr.) M.P. Singh has assumed charge of the office of the Vice Chancellor, WBNUJS on 1st December 2006 (forenoon).

It is proposed that Prof. (Dr.) M.P. Singh may be authorized to draw basic pay of Rs. 25000 (Rupees Twenty Five Thousand) per month. Following benefits may also be granted in addition.

- i) **Allowances-** Dearness Allowance and City Compensatory allowances: as admissible under the Central Government rules from time to time.
- ii) **Provident Fund-** May be permitted to opt for WBNUJS Contributory Provident Fund and Gratuity Scheme 2002.
- iii) **Accommodation-** Rent free furnished accommodation will be provided by the University.
NOTE: Value of residential furnishing shall not exceed Rs. 1.5 lakhs at any point of time.
- iv) **Car-** An official car with driver will be provided by the University.
- v) **Telephone-** One telephone at residence with ISD and STD facilities for official use.
- vi) **Computer-** One personal computer with Internet facility and printer shall be provided for use at residence.
- vii) The **Leave Rules** applicable to teachers of the University not enjoying vacation shall apply.
- viii) **Travelling Allowance on joining and demitting office-** As applicable to an officer of the rank of Secretary to the Government of India.
- ix) **Other Conditions and Privileges-** As may be decided by the Executive Council from time to time.

Submitted for approval

Agenda Item No. AA2.

Introduction of Electronic Tax Filing Software

As a part of automation of collection, compilation and processing of TDS/TCS returns Income Tax Department has notified an "Electronic Filing of Returns of Tax Deducted at Source Scheme, 2003". It is applicable to all deductors furnishing their TDS return in electronic form. It is also mandatory for Government and Corporate deductors to furnish their TDS returns in electronic form (e-TDS return).

In order to facilitate this, the Income Tax department recommended a software developed by M/s Fortune Informatics Limited (Annexure AA2A). Salient features of the software are as follows:

TDS Returns

The software facilitates filing of all required returns in electronic format. Some of its uses in this field are as follows:

- i. Enables electronic filing of TDS Returns
- ii. Generates Quarterly and Annual Returns
- iii. Maintenance of TDS Certificates & Returns for future references
- iv. While deducting tax for salaried employees, the software shows the approximate tax liability of employees, tax deducted for previous months and the balance payable
- v. Generation of form 16
- vi. Preparation of MIS report indicating TDS
- vii. Generation of MIS reports indicating list of employees with PAN number, Tax deducted details, etc.

Salary

The software provides help in salary calculation, viz.:

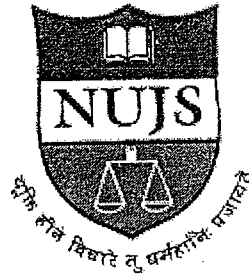
- i. Makes TDS calculation of salary
- ii. Helps in generation of annual spread sheet for payroll
- iii. Helps in calculation of perquisites, other allowances
- iv. Facilitates incorporation of other incomes of the employees.

The software is compatible with electronic database procedure devised by the IT Department which itself use this software for filing their returns. Other users include Reserve Bank of India, Kolkata, Ministry of Labour, Ministry of Rural Development, Ministry of Home Affairs, Ministry of Coal, Dr. Ambedkar Open University, FCI - Mysore, Bangalore, Chennai, Delhi among others.

The package, which includes Training and Installation as well, costs Rs. 15000 (Rupees Fifteen Thousand Only) plus CST. Its annual up gradation charge is Rs. 2500 (Rupees Two Thousand Five Hundred Only). The expenditure can be met out of current year's budget. It is proposed that the software may be introduced immediately to facilitate proper and timely submission of IT Returns.

Submitted for consideration.

The West Bengal National University of Juridical Sciences



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FINANCE COMMITTEE

TO BE HELD ON 16th DECEMBER 2006 AT
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AT DR.AMBEDKAR BHAVAN, SALT LAKE, KOLKATA

W.B National University of Juridical Sciences
Dr. Ambedkar Bhavan
Salt Lake, Kolkata.

33rd MEETING OF THE FINANCE COMMITTEE

16TH DECEMBER , 2006 AT 4.00 P.M.

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Any other matter with the permission of the Chair.

The W.B. National University of Juridical Sciences

Dr. Ambedkar Bhavan

Salt Lake, Kolkata

33rd Meeting of the Finance Committee

16th December, 2006

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W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

Dr. Ambedkar Bhavan

Salt lake, Kolkata

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Former Chief Justice of Calcutta & Bombay High Courts, Kolkata.
2. Prof. B.S. Chimni, Member
Vice Chancellor, The West Bengal National University of Juridical Sciences
3. Mr. S. K. Chakraborty, Member,
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Mr. Chittadip Bandyopadhyay, Registrar, WBNUJS was also present as Ex-Officio Secretary to the Committee.

Mr. Balai Chandra Ray, Member, Advocate General, West Bengal and Mr. Samar Ghosh, Principal Secretary, Finance Department, Govt. of West Bengal, Member could not attend the meeting due to preoccupations.

The West Bengal National University of Juridical Sciences

**Minutes of the 32nd Meeting of the Finance Committee
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<u>Sl. No.</u>	<u>Agenda Item</u>	<u>Resolution</u>	<u>Remarks/Action Taken</u>
		<p><u>RESOLUTION</u></p> <p>The Finance Committee after a detailed discussion recommended the matter to be placed before the Standing Committee for its approval for the cost of repairing and furnishing the above two guest houses.</p>	<p>Complied with.</p>

<u>Sl. No.</u>	<u>Agenda Item</u>	<u>Resolution</u>	<u>Remarks/Action Taken</u>
1.	<p><u>MISCELLENOUS AGENDA</u></p> <p>Proposal for releasing advertisement for souvenir of Bar Council of West Bengal.</p>	<p><u>RESOLUTION</u></p> <p>The Vice Chancellor informed the Committee that the University has been requested by the Bar Council of West Bengal to release an advertisement for their souvenir to be brought out on the eve of their Platinum Jubilee Celebration and suggested that a half page advertisement costing Rs. 10000/- (ten thousand) may be issued accordingly.</p> <p>The Finance Committee recommended the matter to be placed before the Standing Committee for its decision.</p>	Complied with.

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The cost, professional fees etc. for organising these training programmes are to be paid by UNDP, India.

Submitted for information.

Annexure - 2A

001

04-10 08 WED 13:00 FAX

Kind Attn: The Registrar, NUJS /
Prof. D. Banerjee, ~~Director~~

United Nations Development Programme



CONTRACT

Contract-2006/264

26 September 2006

India

MEMORANDUM OF CONTRACT made this 26th day of September 2006, between the United Nations Development Programme (hereinafter referred to as UNDP) and The Registrar, WB National University of Juridical Sciences (referred to as subscriber) whose address is : Aranya Bhawan, 10A LA Block, Salt Lake City, Kolkata (Tel: 23350534)

WHEREAS UNDP desires to engage the services of the Subscriber on the terms and conditions hereinafter set forth, and

WHEREAS the Subscriber is ready and willing to accept his engagement of service with UNDP on the said terms and conditions,

NOW, THEREFORE, the parties hereto agree as follows:

STATUS

The Subscriber shall be considered as having the status of an independent Subscriber.

2. NATURE OF SERVICES

To conduct training programme for the prosecuting officers numbering 140 persons, working in the State of West Bengal to empower them in combating human trafficking.

3. DURATION OF AGREEMENT

The contract will be from 3 October 2006 to 31 December 2006.

4. CONSIDERATION

The total professional fee will be Rs.6,69,181.00 (Rupees Six Lakhs Sixty Nine Thousand One Hundred Eighty One only). Out of which 50% i.e., Rs.3,34,590.00 (Rupees Three Lakhs Thirty Four Thousand Five Hundred Ninety only) to be paid on signing the contract; 35% i.e., Rs.2,34,213.00 (Rupees Two Lakhs Thirty Four Thousand Two Hundred Thirteen only) after completion of fourth batch of training; and the remaining 15% i.e., Rs.1,00,378.00 (Rupees One Lakh Three Hundred Seventy Eight only) on receipt of final statement of accounts and original bills/voucher.

5. RIGHTS AND OBLIGATIONS OF THE SUBSCRIBER

(a) The rights and obligations of the Subscriber are strictly limited to the terms and conditions of this Agreement. Accordingly, the Subscriber shall not be entitled to any benefit, payment, subsidy, or Compensation from UNDP, except as expressly provided in Article 4 of this Agreement.

(b) The Subscriber shall be solely liable for claims by third parties arising from the Subscriber's own negligent acts or omissions in the course of performing this Agreement, and under no circumstances shall UNDP be held liable for such claim(s) by third parties.

(c) The title rights, copyrights and all other rights of whatsoever nature in any material produced under the provisions of this Agreement shall be vested exclusively in UNDP.

6. UNPUBLISHED INFORMATION

The Subscriber shall not communicate to any person or other entity external to UNDP any unpublished information made known to the Subscriber in the course of performing the Contractor's obligations under the terms of this Agreement, except upon authorization by UNDP.

7. ARBITRATION

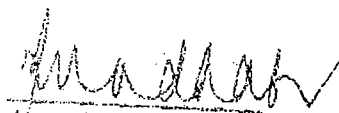
Any claim or dispute arising out of or in connection with this Agreement or any breach thereof, if not settled by direct negotiation, shall be settled by arbitration in accordance with the UNCITRAL Arbitration Rules as at present in force. The parties hereto agree to be bound by any arbitration award rendered in accordance with this section as the final adjudication of any dispute.

8. PRIVILEGES AND IMMUNITIES

Nothing in or relating to this Agreement shall be deemed a waiver of any of the privileges and immunities of the UN or UNDP.


IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Agreement.

UNITED NATIONS DEVELOPMENT PROGRAMME



Arundhati Das
Assistant Resident Representative (Operations)

26 September 2006


For: The Registrar, WB National University of Juridical Sciences

Charge: 72145 IND 13999 40609 IND10 00050347 ODC2_Training ODC31 00026

Agenda Item No.3

Extension of contract period of Ms. Sudarsana Sarkar

The matter arises out of 16th meeting of the Executive Council held on 28th February 2004 (Agenda Item No.7).

The Executive council had approved the Appointments of Teaching Assistants/Research Assistants and asked the University to re-designate them as in conformity with UGC approved pattern and enhance their consolidated adhoc remuneration to a minimum of Rupees ten thousand per month at the time of renewal of contract or w.e.f. 01-06-2004, whichever is earlier. Subsequently all Teaching Assistants/Research Assistants were re-designated as Junior Lecturers.

Ms. Sarkar joined the University on 01-01-2003 and has been teaching English language in the first Year and Law and Literature (I and II) in the fifth Year of the L.L.B Program of the University. Ms. Sarkar also helps in editing and coordinating publications of the University as and when required. She has been drawing an adhoc remuneration of Rupees ten thousand per month from 01-06-2004.

Her contract period was being extended on a six month basis and now she will be completing around four years of continuous service in the University and her contract is scheduled to end on 31/12/2006.

Ms. Sarkar has made a request to the University to extend her period of contract for a minimum of two years since she has already put in a service of four years (Annexure^{3A}).

Submitted for consideration.

~~Reg 1303/11~~
~~21/11/06~~

Reg 1303/11
21/11/06

Annexure - 3A

18/11/2006

The Vice Chancellor
NUJS

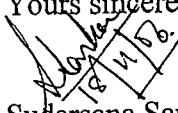
Dear Sir,

Kindly refer to the letter issued by the University in regard to my service in this University as a Junior Lecturer for a period of six months from 1/7/2006 to 31/12/2006.

I have been serving the University for around four years and would be grateful if my service contract is extended for a period of two years, w.e.f. 1/1/2007 since even the administrative staff of the University has got a minimum service contract of 2 years at the time of joining.

Thanking you,

Yours sincerely,


Sudarsana Sarkar

Agenda Item No.4

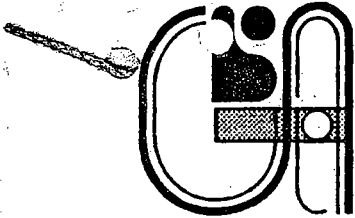
Payment of M/S IBIJI Lifts Pvt. Ltd.

The IBIJI lift in the Academic block of the University is running satisfactorily for the last three months. The IBIJI lift was installed and commissioned on 18-02-2005 and subsequently a recommendation letter of satisfactory work completion was issued by M/s Ghosh , Bose and Associates on 16-03-2005(Annexure^{4A}).

Balance payment of Rs. 1,88,100.00(Rupees one lakh eighty eight thousand and one hundred) to M/s IBIJI lifts Pvt. Ltd. may be made in view of the smooth running of the lift since September 2006.(Annexure^{4B}).

Provision for this expenditure exists in the Budget 2006-07.

Submitted for consideration.



GHOSH,
BOSE &
ASSOCIATES PVT. LTD.

ENGINEERS
TOWN PLANNERS
ENVIRONMENTAL TECHNOLOGISTS

Annexure-4A

8, HARRINGTON MANSION
8, HO CHI MINH SARANI
KOLKATA - 700 071
PHONE : 2282-7152, 2282-1866
2282-7036, 2282-6026
E-mail : ghoshbos@cal.vsnl.net.in
FAX : 91-33-2282-6538
GRAM : CITYSCAPE

Ref : GBPL/506E/Lift/ 635/2005

March 16, 2005

The Registrar
W B National University of Juridical Sciences
NUJS Bhavan
Salt Lake
Kolkata 700 098

Dear Sir,

**Sub : Supply, Installation, testing & commissioning of 1 No. 13
Passenger lift at Academic Block for W B National University of
Juridical Sciences at Salt Lake, Kolkata – Completion of work.**

**Ref : NUJS Work Order no. NUJS/541/2771/IBIJI/Academic/Lift/01/03
dated 09.09.2003.**

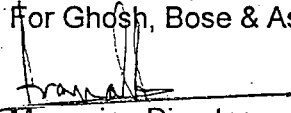
We refer to M/s. IBIJI Lift Pvt. Ltd letter no. NUJS/541/2855 dated 25.02.2005 addressed to us with a copy to you in response to our letter no. GBPL/506E/Lift/506/2005 dated 22.02.2005 intimating that they have adjusted the leveling of lift on 21.02.2005 and the same is now working perfectly.

The matter was also discussed with NUJS's Technical Assistant Shri N Dum over telephone on 10.03.2005 when we were informed that the above deficiency has been attended to by IBIJI and the lift is functioning properly.

We also refer to the letter no. NUJS/541/3006 dated 12.03.2005 of M/s. IBIJI Lifts Pvt. Ltd addressed to you with a copy to us informing that the above lift installation work had been commissioned in the 3rd week of July, 2004 and the same was inspected by the Lift Inspector on 27.07.2004. The Lift Licence had been issued by Chief Electrical Inspector on 27.07.2004. The above lift installation was handed over to NUJS on 18.02.2005 and the original Inventory List duly signed by NUJS and GBPL was handed over to NUJS with a copy to us. Please refer to our letter no. GBPL/506E/Lift/506/2005 dated 22.02.2005. We would mention that as per the accepted terms of the tender NUJS would provide completion certificate to the contractor and on receipt of the same contractor will raise their final bill for the above work. We would, therefore, request you kindly to issue the completion certificate in favour of M/s. IUBIJI Lifts Pvt Ltd.

Thanking you,


Yours faithfully,
For Ghosh, Bose & Associates Pvt. Ltd.

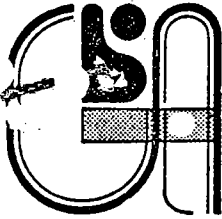

Managing Director.

THIS LETTER HAS BEEN FAXED
TO YOU AND IS NOW SENT FOR
CONFIRMATION / RECORDS



TA


19/4



GHOSH,
BOSE &
ASSOCIATES PVT. LTD.

ENGINEERS
TOWN PLANNERS
ENVIRONMENTAL TECHNOLOGISTS

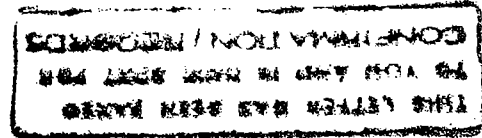
Annexure-4B
Reg 4A/10
12/10/06

8. HARRINGTON MANSION
8, HOCHI MINH SARANI
KOLKATA - 700071
PHONE : 2282-7152. 2282-1866
2282-7036. 2282-6026
E-mail : ghoshbos@cal.vsnl.net.in
FAX : 91-33-2282-6538
GRAM : CITYSCAPE

Ref : GBPL/506 E/Lift/ 339 /06

FAX : 2335 7422

September 20, 2006.



The Registrar
W B National University of Juridical Sciences
NUJS Bhavan
Salt Lake City
Kolkata 700 098.

Dear Sir,

**Re : Installation of 1 lift in Academic Block by M/s. IBIJI
Lifts Pvt Ltd for the W B National University of Juridical
Sciences at Salt Lake, Kolkata.**

We refer to your letter No. NUJS/GBPL/Institute block lift/2006 dated 28.08.2006 requesting us to inspect the lift and give our views for final settlement of the payment.

We confirm that our Shri S Sarkar, Senior Electrical Engineer along with Shri N Dum, Technical Assistant of NUJS and the representative of M/s. IBIJI jointly inspected the lift installation on 18.09.2006. During visit it was informed by M/s. IBIJI that they have replaced the microprocessor unit as the earlier one was not functioning properly as reported by NUJS. Performance of lift after above replacement was found in order during the above inspection. Accordingly, the final payment of M/s. IBIJI Pvt Ltd certified by us vide our letter No. GBPL/506E/Lift/030/2005 dated 12.05.2005 may be released.

Thanking you,

Yours faithfully,
for Ghosh, Bose & Associates Pvt Ltd,

Managing Director.

ART Admin
12/10/06
10/10
12/10/06

Agenda Item No. AA1

Appointment of Prof. (Dr.) M.P. Singh as Vice Chancellor

On the basis of recommendation of Search Committee the Executive Council on its meeting dated 28.10.2006 appointed Prof. (Dr.) M.P. Singh, former Professor, Head & Dean Faculty of Law, University of Delhi as the Vice Chancellor. Prof. (Dr.) M.P. Singh has assumed charge of the office of the Vice Chancellor, WBNUJS on 1st December 2006 (forenoon).

It is proposed that Prof. (Dr.) M.P. Singh may be authorized to draw basic pay of Rs. 25000 (Rupees Twenty Five Thousand) per month. Following benefits may also be granted in addition.

- i) **Allowances-** Dearness Allowance and City Compensatory allowances: as admissible under the Central Government rules from time to time.
- ii) **Provident Fund-** May be permitted to opt for WBNUJS Contributory Provident Fund and Gratuity Scheme 2002.
- iii) **Accommodation-** Rent free furnished accommodation will be provided by the University.
NOTE: Value of residential furnishing shall not exceed Rs. 1.5 lakhs at any point of time.
- iv) **Car-** An official car with driver will be provided by the University.
- v) **Telephone-** One telephone at residence with ISD and STD facilities for official use.
- vi) **Computer-** One personal computer with Internet facility and printer shall be provided for use at residence.
- vii) The **Leave Rules** applicable to teachers of the University not enjoying vacation shall apply.
- viii) **Travelling Allowance on joining and demitting office-** As applicable to an officer of the rank of Secretary to the Government of India.
- ix) **Other Conditions and Privileges-** As may be decided by the Executive Council from time to time.

Submitted for approval

Agenda Item No. AA2.

Introduction of Electronic Tax Filing Software

As a part of automation of collection, compilation and processing of TDS/TCS returns Income Tax Department has notified an "Electronic Filing of Returns of Tax Deducted at Source Scheme, 2003". It is applicable to all deductors furnishing their TDS return in electronic form. It is also mandatory for Government and Corporate deductors to furnish their TDS returns in electronic form (e-TDS return).

In order to facilitate this, the Income Tax department recommended a software developed by M/s Fortune Informatics Limited (Annexure AA2A). Salient features of the software are as follows:

TDS Returns

The software facilitates filing of all required returns in electronic format. Some of its uses in this field are as follows:

- i. Enables electronic filing of TDS Returns
- ii. Generates Quarterly and Annual Returns
- iii. Maintenance of TDS Certificates & Returns for future references
- iv. While deducting tax for salaried employees, the software shows the approximate tax liability of employees, tax deducted for previous months and the balance payable
- v. Generation of form 16
- vi. Preparation of MIS report indicating TDS
- vii. Generation of MIS reports indicating list of employees with PAN number, Tax deducted details, etc.

Salary

The software provides help in salary calculation, viz.:

- i. Makes TDS calculation of salary
- ii. Helps in generation of annual spread sheet for payroll
- iii. Helps in calculation of perquisites, other allowances
- iv. Facilitates incorporation of other incomes of the employees.

The software is compatible with electronic database procedure devised by the IT Department which itself use this software for filing their returns. Other users include Reserve Bank of India, Kolkata, Ministry of Labour, Ministry of Rural Development, Ministry of Home Affairs, Ministry of Coal, Dr. Ambedkar Open University, FCI – Mysore, Bangalore, Chennai, Delhi among others.

The package, which includes Training and Installation as well, costs Rs. 15000 (Rupees Fifteen Thousand Only) plus CST. Its annual up gradation charge is Rs. 2500 (Rupees Two Thousand Five Hundred Only). The expenditure can be met out of current year's budget. It is proposed that the software may be introduced immediately to facilitate proper and timely submission of IT Returns.

Submitted for consideration.

TECHNO-COMMERCIAL PROPOSAL

Doc No: FIL/KOL/WBNUJS , 2006-313 / e-TaxFile (2006-07)

Date: 14.10.2006



TECHNO COMMERCIAL PROPOSAL

k-Click™ e-TaxFile developed by Fortune

Submitted

TO

The Registrar
WBNUJS
12, A/B, Park
Sector - II
Kolkata - 98

Fortune Informatics Ltd.
162/A/105, Lake Gardens
Kolkata-700045

Brief Information about Fortune Informatics Limited

At Fortune Informatics Ltd., (Fortune) bottom line isn't about dollars and cents. It's all about people - our customers, coworkers and community members. Fortune has a long history of providing technology solutions and services and they welcome the chance to share our success story with you.

Fortune an ISO 9001-2000 company, is a developer and marketer of document management and Output Management solutions, which reduces the cost and complexity of document-driven processes while extending the value of existing technology investments.



Fortune has the distinction of being the only Indian Software Company whose suite of products for document & output management are certified by the National Software Testing Laboratory, an internationally acclaimed software accreditation agency from Philadelphia, USA.

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1. Executive Summary

Treading on the path of providing impeccable customer satisfaction for the past 15 years, Fortune has realized that "often progress is bogged down by process, and in response to the recent legislation passed by the IT department, which has

TECHNO-COMMERCIAL PROPOSAL

Doc No: FIL/KOL/

, 2006-313 / e-TaxFile (2006-07)

Date:

made it mandatory (w.e.f. June 1, 2003) for corporate deductors to furnish their TDS returns in electronic form (e-TDS return)", Fortune has developed a comprehensive e-TDS software that is designed to automate TDS provisions for accurate computation and deduction in order to prepare the Quarterly Returns, Tax Deduction Certificates, Tax Collection Certificates, generation of Challans and MIS reports for both Salaried and Non-Salaried deductees. It also enables to comply with the statutory requirement of filing tax returns & quarterly TDS statements in electronic format to the designated Tax Information Network centers.

eTDS no longer tedious with eTax File™

2. Proposed Solution -



Introduction

As a part of automation of collection, compilation and processing of TDS/TCS returns ITD has notified an "Electronic Filing of Returns of Tax Deducted at Source Scheme, 2003". It is applicable to all deductors furnishing their TDS return in electronic form.

- It is mandatory (w.e.f. June 1, 2003) for corporate deductors to furnish their TDS returns in electronic form (e-TDS return).
- From F.Y. 2004-2005 onwards furnishing TDS returns in electronic form is also mandatory for government deductors in addition to corporate deductors.
- Deductors (other than government and corporates) may file TDS return in electronic or physical form.
- National Securities Depository Ltd. (NSDL) as the e-TDS Intermediary (appointed by ITD) receives, on behalf of ITD, the e-TDS returns from the deductors.

To ensure proper checks and balances on these payments (TDS) and subsequent credit taken thereof by the deductees, the deductors are required to file TDS returns with the ITD.

Why e-TaxFile?

- ✓ e-Taxfile enables electronic filing of TDS Returns
- ✓ Simplifies calculation of monthly deductions of TDS on salary, for the Salaried and the Non-salaried deductees.
- ✓ Generate Quarterly and Annual Returns (Form 24Q, 26Q, 27Q, 27EQ, 27A, 16, 16A, 12BA, 12A)
- ✓ Calculation of perquisites, Gratuity, Commutation of pension, other allowances, accrued interest on NSC Certificates.
- ✓ Calculates relief U/s 89(1), deductions under sections (80C to 80U) and computes the tax deductible at source.

TECHNO-COMMERCIAL PROPOSAL

Doc No: FIL/KOL/

, 2006-313 / e-TaxFile (2006-07)

Date:

- ✓ Facility to incorporate other incomes reported by the employer.
- ✓ Generation of PF returns and PF Challans.
- ✓ Generation of ESI Returns and ESI Challans.
- ✓ While deducting tax for salaried employees, the software shows the approximate tax liability and tax deducted for previous months' and the balance payable.
- ✓ Generates MIS reports indicating list of employees with PAN number, Tax deducted details, tax remittance details etc.
- ✓ It can compute, publish, store and retrieve your TDS certificates & Returns as a comprehensive electronic repository for future access.
- ✓ It conforms to all statutory provisions and is easily upgraded through web downloads, to accommodate changes in Income Tax laws.
- ✓ Generation of TCS Certificates of Form 27D and generation of Half-Yearly Returns in Form 27E
- ✓ MIS Reports indicating Tax Deducted at Source

The benefits of using e-TaxFile?

- ✓ The tedious job of manually computing tax-deductible data is automated, thus eliminating the possibility of manual error in tax computation.
- ✓ Its intuitive and easy-to-use screens make e-TaxFile very easy to learn and implement.
- ✓ e-TaxFile automatically generates challans and TDS reports and provides options to electronically file TDS returns.
- ✓ Its "Tax Planner" feature enables you to advise your employees on their annual tax planning.
- ✓ All available provisions for TDS have been incorporated. Computation of TDS is automatic and requires no manual calculation.
- ✓ Prints consolidated TDS Certificates, Challans and Annual Returns for statutory and tax-audit purpose.
- ✓ **e-TaxFile 's 3-Tier architecture** enables to easily adapt to the frequent changes in tax laws. Any change can be integrated into the business logic of the software within a matter of few days.
- ✓ One of the core strengths of e-TaxFile is its **Data Migration Tool**, which has ability to integrate your payroll and accounting systems and can directly import dedicatee's details, thereby saving the need for **laborious data entry activity!**
- ✓ Vital summary information is at your fingertips for retrieval during consulting and audit engagements.

3. System Requirements

Processor	Intel Pentium II and above
RAM	128 MB or higher with 20 MB HDD

TECHNO-COMMERCIAL PROPOSAL

Doc No: FIL/KOL/

, 2006-313 / e-TaxFile (2006-07)

Date:

Operating Systems	Windows 95 and above
Internet Explorer	Internet Explorer 5.0 or higher

4. Investment Summary

S.No	Particulars	Amount (in Rs.)
1.	k-Click™ e-TaxFile (2006-07) Additional License	15,000/-

5. Terms and Conditions

Validity Of The Offer	:	30 days from the date of submission.
Order Placement On	:	Fortune Informatics Limited A-1, Vikrampuri, Secunderabad-500009
Payment Terms	:	50% Advance along with confirmed PO and balance 50% after successful installation.
Taxes & Other levies	:	Extra @ 10% cst.
Lead Time	:	FORTUNE INFORMATICS LIMITED will commence the assignment within 3-7 Days of receiving the commercial cleared purchase order.
Project Location	:	With regard to Implementation, Installation And Training will be carried out at Clients Site.
Project Deliverables	:	The project deliverables will be as per the scope of the purchase order with 1 CD of the product and a softcopy of User Manual.
IPR	:	The Intellectual Property rights will lie with Fortune Informatics Limited
Installation & Training	:	<i>Included</i>

TECHNO-COMMERCIAL PROPOSAL

Doc No: FIL/KOL/

, 2006-313 / e-TaxFile (2006-07)

Date:

AMC	:	In case the customer requires services of AMC for the subsequent years then annual maintenance charge would be at 15% of the total cost before discount, of installed software.
Warranty	:	90 days from the date of installation, includes bug fixes and web support.
Up gradation Charge	:	Rs. 2500/- yearly.

Few of Fortune Customers:

Govt. of Andhra Pradesh, Cooperative	Income Tax Department
Ministry of Labour	Ministry of Coal
Ministry of Rural Development	Central Warehousing Corporation
Commissionerate of Police	Directorate of Forensic Science
National Commission for Women	Press Information Bureau
Chief Commissioner of Land Admin	Commissioner of EDS (e seva)
Central Hindi Directorate	FCI, Mysore
Ground Water Department	FCI, Bangalore
Ministry of Rural Department	FCI, Chennai
NMDFC	FCI, Delhi
SBI	Dr. Ambedkar Open University
CGHS	Ministry of Home Affairs
Botanical Survey of India	Doordarshan Kendra, Kolkata
Reserve Bank of India, Kolkata	Prasar Bharati, Kolkata
Income Tax Ranchi	

GETTING STARTED

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Mobile: 9331055677