The West Bengal National University of Juridical Sciences



AGENDA NOTES FOR THE 36th MEETING OF THE FINANCE COMMITTEE

TO BE HELD ON 16th JUNE 2007 AT 11.00 A.M.

AT DR. AMBEDKAR BHAVAN, SALTLAKE, KOLKATA

W.B National University of Juridical Sciences Dr. Ambedkar Bhavan Salt Lake, Kolkata

36th MEETING OF THE FINANCE COMMITTEE

16th June,2007 AT 11.00 A.M.

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Any other matter with the permission of the Chair.

The W.B. National University of Juridical Sciences

Dr. Ambedkar Bhavan

Salt Lake, Kolkata

36th Meeting of the Finance Committee

16th June . 2007

AGENDA NOTES

Agenda Item No. 1 Confirmation of the Minutes of the 35th Meeting of the Finance Committee held on 7th April, 2007.

Minutes of the 35th Meeting of the Finance Committee of NUJS held on 7th April. 2007 are enclosed as **Annexure 1A** for confirmation.

THE W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES Dr. Ambedkar Bhavan Salt lake, Kolkata

Minutes of the Thirty-fifth Meeting of the Finance Committee

The W.B. National University of Juridical Sciences Held on Saturday, 7th April 2007 At Dr.Ambedkar Bhavan, Salt lake, Kolkata.

The Thirty-fifth Meeting of the Finance Committee was held on Saturday, 7th April 2007 in DR. AMBEDKAR BHAVAN, Salt lake, Kołkata. The Following members were present:-

- 1. Hon'ble Mr. Justice Chittatosh Mookerjee, Chairman Former Chief Justice of Calcutta & Bombay High Courts, Kolkata.
- 2. Prof. (Dr.) M. P. Singh, Member Vice Chancellor. The West Bengal National University of Juridical Sciences.
- 3. Mr. B. Mukherjee, Joint Secretary to the Government of West Bengal, Judicial Department- represented Mr. S. K. Chakraborty, Secretary to the Govt. of West Bengal, Judicial Department, Member.
- 4. Mr. Moloy Das, OSD & Special Secretary, Finance Department, Government of West Bengal represented Mr. Samar Ghosh, Principal Secretary, Finance Department, Government of West Bengal, Member.

Mr. Chittadip Bandyopadhyay, Registrar, WBNUJS was also present as Ex-Officio Secretary to the Committee.

Mr. Balai Chandra Ray. Advocate General, West Bengal, Member, could not attend the meeting due to preoccupations.

The West Bengal National University of Juridical Sciences

Minutes of the $35^{\rm th}$ Meeting of the Finance Committee of WBNUJS held on Saturday, $7^{\rm th}$ April, 2007.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
1.	Confirmation of the Minutes of the 34th Meeting of the Finance Committee held on 4th March, 2007.	The Minutes of the 34th Meeting of the Finance Committee held on 4th March 2007 were confirmed.	
2.	Visiting Faculty to the University :A Report	Mr. Tapan Mohanty, Lecturer at NLIU Bhopal and currently Erasmus Fellow at Copenhagen, Denmark stayed in the University Guest house from 27th January 2007 to 28th January 2007 as a Guest of the University. The University did not charge him room rent for his stay in the Guest House. Professor Mohanty also took some classes, interacted with the faculty and VC and contributed an article for journal. During his stay at the University Guest house, the University incurred an amount of Rs.200.00 (Rupees two hundred only) on account of his food (breakfast, lunch and dinner) and this was paid by	
		Apart from Mr. Mohanty, the following experts/academicians visited the University in the recent past: a) Prof. Helmut Goerlich	
		a) Prof. Helmut Goerfich b) Dr. Rostam J. Neuwirth c) Prof. Maximilian Haedicke d) Dr. Solil Paul.	

Sl. No.	Agenda Item	Resolution	Remarks/Acti on Taken
		RESOLUTION The Finance Committee noted the matter.	
3.	Bidhannagar Municipality- Completion Certificate.	The University recently received a notice from the Bidhannagar Municipality vide Memo No. 3026/BM(P) dated 13·12·2006 regarding service charge and completion certificate in respect of permanent	
		occupancy/completion certificate of the University premises. Bidhannangar Municipality submitted a demand of Rs.1,76,485/- in regard to the service charges for issuing completion certificate.	
		Accordingly the University has made this statutory payment for obtaining the completion certificate.	
		RESOLUTION The Finance Committee noted the matter and recommended it to the Standing Committee for consideration.	i

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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
4.	Mr. M.V.Shiju, Lecturer in Law resignation and settlement of final dues.	Mr. M.V Shiju, Lecturer in Law in this University resigned from service initially w.e.f. 24th February,2007 and then subsequently wished to be released from 25th February,2007.	
		Mr. Shiju's five year contract with the University came to end on 30 September 2006 and w.e.f. 1 st October 2006 he was made a permanent employee by the University.	
		In this regard the following points were to be considered by the Committee:	
		 a) Whether Mr. M.V.Shiju is governed by clause 9 of his initial contract even after being made a permanent employee of the University. b) Whether Mr. Shiju is to be released from 25th February 2007 and his final dues settled as per his request. 	
		RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	1

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
5.	Microsoft Scholars Programme on Intellectual Property Rights.	The University has recently received an offer from M/s Amarchand & Mangaldas & Suresh A. Shroff & Company for implementing the "Microsoft Intellectual Property Scholars Programme" for undertaking research and authoring papers on topics related to Intellectual Property Rights.	
		The University proposes to implement this programme from the next academic year.	
		RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
6.	Bureau of Police Research and Development Memorandum of Understanding for research and development on topics related to Police and Correctional Administration:	The University has recently received an offer from Bureau of Police Research & Development, Government of India for providing sponsorship without exact financial commitment for undertaking research projects on Police and Correctional Administration.	
		The University also received a copy of draft MOU provided by Bureau of Police Research & Development, Government of India.	
		The University proposes to enter into this contract.	
		RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.
7.	Workshop on Copyright Law Practice sponsored by the Ministry of Human Resource Development-A Report.	The University has recently received a letter dated 16/01/2007 from the Ministry of Human Resource Development regarding the refund of unspent balance of grants given by the Ministry of Human Resource Development to the University.	
		The University was initially sanctioned a grant of Rs. 6,50,000.00 from Ministry of Human Resources Development, Government of India for organising three programmes on Copyright Law from 19th December 2001-24th December 2001. However the University organised a fourth programme on its own and spent an amount of Rs.1, 32,765.00 which had no sanction from the Government of India and	
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
		no prior approval was sought from the Government of India to hold the programme.	
,		Thereafter a series of reminders have come from Government of India for refund of the amount, the latest being letter dated 16/01/2007.	·
		In this regard the following points were to be considered by the Committee:	
		 Whether the amount of Rs.1,32,765.00 incurred by the University for holding the programme on its own without the prior sanction of the Government of India is to be regularised. Whether the amount of Rs 1021/- as claimed by the Government of India is to be refunded to the Government of India. 	
		RESOLUTION The Finance Committee discussed the matter and recommended that the amount of Rs. 1,32,765 be written off to the University and an amount of Rs. 1021.00 be refunded to the Government of India. It also directed that in future no programmes are to held without prior written approval of the sponsoring agency and recommended the matter to the Standing Committee for consideration.	India accordingly. But no reply has come so far, the University has issued office order making it mandatory to have prior written approval of the sponsoring authority before holding any programme in future.

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Sl. No.	Agenda Item	Resolution	Remarks/Action
Sl. No.	Video Conferencing facility for the University.	The matter arises out of the meeting of the Executive Council dated: 16/9/2006. The Executive Council had directed the University to explore the possibility of installing Video Conferencing facility in the University. Accordingly the University had approached National Informatics Centre, Government of India, West Bengal State Unit for exploring the possibility of installing video conferencing facility. The University has now received a letter from National Informatics Centre stating their inability to undertake the work due to their internal logistics problem. The University proposes either to request Electronics and Telecommunication Engineering Department of West Bengal University of Technology or Jadavpur University to identify the agency which may undertake this job or to float an open tender for undertaking this job.	Taken

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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
,		RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.
9.	Appointment of Finance Officer, Assistant Registrar(Finance) and PA to the Registrar.	The University proposes to fill up the existing vacant posts of Finance Officer and Assistant Registrar (Finance) and also create a post of PA to Registrar for recruitment. The University currently has an Accounts Officer in overall charge of the Accounts Department and it has been felt that with the increasing activities of the University and also the increase in financial obligations and management of funds the University needs to recruit a Finance Officer and an Assistant Registrar(Finance) for the proper functioning and maintenance of the Accounts Department and overall better fund management of the University in terms of investments and resource generation.	
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
		The Registrar's office is currently functioning without a PA and it has been felt that it is imperative to have a PA to the Registrar for quick and proper disposal of work in the section. The "Committee constituted to recommend pay scales, etc of the administrative staff of the University" in its report, which was placed in the 20th meeting of the Executive Council dated 18/9/2005 had recommended the creation of the post of "PA to Registrar" in the pay scale of Rs.5000 – 150-8000. The University proposes to create the post of PA to Registrar and also fill up the vacancy immediately. Provision for this expenditure may be provided in the Revised Budgetary Estimate of 2007-2008.	
		In this regard the following points were to be considered by the Committee: 1. To fill up the vacant posts of Finance Officer and Assistant Registrar(Finance) 2. To create and fill up the post of PA to Registrar.	
		RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
10.	Proposal for Contracting an enlisted Vendor for procurement of Bound back Volumes of Journals	Over the past one year the University has been committed to develop and enhance the library archives and bring it at par with other National Law Schools. It was felt that the Library should procure complete printed back volumes of journals. The Library till date has purchased from its enlisted vendor the complete sets of Fleet street Reports (supplied by M/s S C Sarkar & Sons): Anti Trust Law Journal & Public Law (supplied by M/s Eastern Law House). Orders had been placed and advance payment had been made to M/s International Book House to procure the volumes of Yale Law Journals, Harvard International Law Review and Journal of International Economic Laws. However after nearly a year the vendor has refunded the money stating that they are unable to deliver the volumes.	
		To overcome difficulty about procurement of back volumes and in view of past experiences of the University about procuring books from M/s.S.C.Sarkar & Sons, the University is now considering to enter into a contract with M/s Eastern Law House with the responsibility of procuring back volumes as and when sanctioned by the University. The firm is willing to accept the terms and conditions by mutual agreement. This will save a lot of time and the University can avoid the pitfall of placing an order with a vendor who eventually is unable to deliver. In this regard the University proposed to enter into an MOU with M/s. Eastern Law House.	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
		RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.
11.	Otis Lift of the Hostels: Annual Maintenance Contract	The University has an Annual Maintenance Contract with M/s. Otis Elevator Company (India)Limited for servicing and maintenance of four "Otis" lifts of the University and every year	
		the contract is renewed on the basis of proposal forwarded by them. This year they have forwarded a proposal for increase in the rate from the existing rate of Rs.18750.00 per month (exclusive of applicable service tax) to Rs.20248.00 per month (exclusive of applicable service tax.)	
		The University approached them to reconsider this hike in maintenance charges, they have now indicated that they can lower their rates to Rs.19500.00 per month (exclusive of applicable service tax.)	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
		RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.
12.	Payment of Dearness Allowance at revised rate	Government of India, Ministry of Finance vide its Office Memorandum dated 22/03/2007 have communicated that the Dearness Allowance payable to the employees should be enhanced	
		from the existing rate of 29 percent to 35 percent w.e.f. 01/01/2007. This enhancement will involve an additional outgo of Rs. 35000 (Rupees Thirty Five Thousand) per month in pay and allowances. Existing allocation in the salary budget can	
		absorb this. RESOLUTION The Finance Committee discussed the matter and recommended that dearness pay Allowance should be enhanced w. e. f. 01/01/2007 and referred it to the Standing Committee for consideration.	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
	ADDITIONAL AGENDA ITEM		
AA1.	Scheme for grant of Campus (duty) Allowance.	The University does not have separate post of Wardens. The task though onerous and highly responsible, is being managed by members of the faculty. No extra remuneration is provided to such teachers, who are allotted rent free accommodation at the campus. Similar arrangement prevails for other support staff who are called upon to stay at the campus. Since they occupy accommodation provided by the employer, they are not entitled to House Rent Allowance (HRA). In order to resolve the problem, the University proposed to introduce a scheme to grant Campus (Duty) Allowance (CDA in brief). The annual outgo for the scheme will be around Rs. 1.80 Lakhs which is proposed to be absorbed from the salary budget. RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.
		consideration.	

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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
100.	ADDITIONAL AGENDA ITEM		·
AA2.	Financial regulation of the University	In the interest of expeditious disposal of matters pertaining to the different kinds of expenditure it was felt necessary to review existing practices and to suggest corrective measures in regard to para 16(3) (b) of the Schedule U/s 18 of the Act, para 4(a) of aforesaid Schedule and para 27 of the Schedule under the Act.	
		RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
-	ADDITIONAL AGENDA ITEM		
AA3.	Request for information under RTI Act 2005	The University has recently received a letter requesting for information regarding the religious and sex ratio composition of the students and employees of the University.	
		The University has no Public Information Officer. However the University proposes to furnish information of this nature as asked for since it is now mandatory to furnish information under the RTI Act, 2005.	
		RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.

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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
	ADDITIONAL AGENDA ITEM		
AA4.	Memorandum of Agreement with S. R. Banerjee	The University has entered into a Memorandum of Agreement with Mr. S.R.Banerjee, a retired District and Sessions Judge, West Bengal for editing a Book entitled "Criminal Justice & Supreme Court". The contract was from 1st September 2006 to 30th November 2006. Mr. Banerjee has been working on the project and has submitted a draft of the proposed book which is now being examined and edited in the University. He has now claimed two instalments of the contractual amount due to him. However the MOA covered a period upto November 2006, hence it is now for consideration whether Mr.Banerjee is to be paid his dues even after the expiry of the aforesaid MOA. RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
	ADDITIONAL AGENDA ITEM		
AA5.	Landscaping of the Quadrangle: Filling of earth in the campus	The matter arises of the 14th meeting of Executive Council dated 20/9/2003(Agenda Item No.6). The Executive Council had deferred the filling of earth in the campus for landscaping and recommended that other alternatives of controlling water logging be explored.	
		However the problem of water logging within the campus persists because the ground level within the University campus is lower by 165 mm. from the adjacent road surface. As a result of this rain water is accumulating and the bottom of the external stone cladding of the building has become exposed. The University proposes to get the earth filling and landscaping of the campus done immediately.	
		It is proposed that in the first phase of earth filling we may develop and landscape the quadrangle of the University. In order to develop and landscape the quadrangle area (1855 sq.mtrs.) it will cost the University an approximate amount of Rs.5 lakhs.	
		Provision for this expenditure may be made in the revised budgetary estimate 2007-08.	
		RESOLUTION The Finance Committee discussed the matter and recommended that budgetary provision for the first phase be made in the revised budget estimates 2007-08 and	Complied with.
		referred the matter to the Standing Committee for consideration.	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
AA6.	ADDITIONAL AGENDA ITEM Appointment of Statutory Auditors	The Executive Council, in its 18th meeting dated 18/09/2005 appointed M/S D.P. Sen & Co. as statutory auditors of the university for the accounting years 2005-2006 to 2007-2008. The offer of appointment was to be made year to year. Accordingly, M/s D.P. Sen & Co has been appointed statutory auditors for the accounting year 2006-07 vide letter dated 22/03/2007. The offer has been accepted by the auditors. RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.
AA7.	Annual Accounts (unaudited) for the year 2006-2007	Annual Accounts comprising of Receipts & Payments A/Cs, Income and expenditure A/Cs for the year 2006-07 together with a Balance Sheet as at 31.03.2007 was placed for kind perusal. These accounts remain to be audited by the Statutory Auditors, M/s D.P. Sen & Co.	

Sl. No.	Agenda Item	Resolu	ıtion		Remarks/Action Taken
<u>-</u>	ADDITIONAL AGENDA ITEM	The F	LUTION Tinance Committeed the matter to ittee for considerate	to the Standing	Complied with.
AA8	Insurance of assets - a Report	Counc being Insura covera renew of one been mas F	il, the assets of the insured with unce Company. ge having been exal of insurance for year from 03.04.0 made. Premium parts. 91,280.00 (Ru	The insurance pired on 02.04.07, r a further period 07 to 02.04.08 has aid on this account pees Ninety One and Eighty Only)	
	,	SL	ASSET INSURED	VALUE OF INSURED ASSET	
		01 02	Building Library Books	(Rs.) 17,14,00,000 86,00,000	
		03 04 05	Furniture & Fixture Equipments Vehicle Toyota Qualis TOTAL	43,21,000 42,24,000 2,25,000 18,87,70,000	
		The referr		ee discussed and to the Standing ation.	Complied with.

Sl. No.	Agenda Item	Resolution	Remarks/Action
INU.	ADDITIONAL AGENDA		Taken
ŀ	ITEM AGENDA		
	TIEW		
	·	s.	
AA9.	Grants in aid of the Govt. Of West Bengal	Further to a grant of Rs. 63,00, released by the Government of W Bengal towards repayment of Cam	/est
		Building Loan taken from the Corpora	
		Bank (Reported to F.C./S.C. in meet:	
		dated 04/03/2007), following grants in	
		have been sanctioned:	
	·		
		Date of Amount Purpose G.O. Rs.	
		06.02.2007 75,00,000 Constructi	on
		of WBNU	
		Auditoriur	
		30.03.2007 1,89,00,000 Repaymen	1 1
1		of Camı Building	ous
ļ		Loan	
		Total 2,64,00,000	
		With this, total grant accorded by Government of West Bengal during year 2006-2007 aggregated to Rs. crores.	1
		It is further reported that the Standing	1
		Committee had authorized the University	sity
		to service campus building loan in	
		quarterly instalments by securing	
		temporary transfers from "THE WBN	JJS .
	·	STUDENTS' FEE A/C" so that the	
ı		incidence of interest could be minimize	ed.
		Accordingly Rs.252.00 lakhs was	
		temporarily transferred from "THE	
		WBNUJS STUDENTS' FEE A/C" for l	oan
		repayment purpose during the year.	
		Outstanding amount for adjustment is	3
- '		Rs.189.00 lakhs.	
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Sl. No.	Agenda Item	Resolution	Remarks/Actio n Taken
	ADDITIONAL AGENDA ITEM	On receipt of cheque from the Government, the amount is proposed to be returned to "THE WBNUJS STUDENTS FEE A/C". RESOLUTION The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.
AA10	Mandatory Allocation of fee receipt	It was reported in the 16th meeting of the Standing Committee dated 04·03·2007 (agenda item No. 26) that following statutory allocations of students fees could not be made due to inadequacy of fund owing to temporary transfer for repayment of the campus building loan: NUJS Depreciation Fund A/c: Rs. 201.07 Lakhs Academic Development Fund A/c: Rs. 8.59 Lakhs Campus Development Fund A/c: Rs. 24.60 Lakhs Total : Rs. 234.26 Lakhs Government of West Bengal have since sanctioned grants in aid of Rs. 189 lakhs for the year 2006-07 towards repayment of loans. It is now possible to recoup the balances in "THE STUDENTS' FEE A/C" and thereafter act upon transferring the amounts allocated for the respective funds.	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
	ADDITIONAL AGENDA ITEM	RESOLUTION The Finance Committee discussed and recommended that allocation should be made on the basis of actual outstanding loan amount and it referred the matter to the Standing Committee for consideration.	Complied with.
AA11	Repayment of Bank Loan position as on 31-03-2007.	The University is servicing two loans one for Campus building and the other for Bank building, taken from Corporation Bank. Status report of the loan as at 31 03-2007 together with the details of transaction during the Quarter January to March 2007 was submitted. Amounts remaining to be serviced was also submitted. RESOLUTION The Finance Committee noted arreferred the matter to the Standin Committee for consideration.	f c c c c c c c c c c c c c c c c c c c

Sl.	Agenda Item	Resolution	D 1 /
No.	rigenda item	Ttesorution	Remarks/
110.			Action
	ADDITIONAL		Taken
	AGENDA ITEM		
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AA12	Transport Allowance	The employees of the University are to receive pay and	
	for employees	allowances as per Central Government rates. Accordingly,	
		they are entitled to receive an allowances, namely,	
		Transport Allowance, which is being drawn in the Central	
		Government as part of monthly salary.	
		The allowance is intended to subsidise transportation cost	
		of employees for commuting between their place of work	j
		and residence. Employees of all institutions receiving	
		Central rates of pay and allowances receive this allowance.	
		Financial implication of extending this benefit to entitled	1
		existing employee is calculated at a total cost of Rs. 17,400	
		Provision for this expenditure may be made in the revised	
		budget estimates 2007-2008.Implementation of the scheme	
		will remove one of the disparities that exist vis à vis other	
		law schools and will serve as an incentive to attract	
		prospective recruits. It is, therefore, proposed to introduce this allowance w.e.f. 01-04-2007.	. [
		this anowance w.e.i. 01-04-2007.]
		RESOLUTION	
		The Finance Committee discussed and referred the matter	Complied
		to the Standing Committee for consideration.	with.
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
<u>-</u>	ADDITIONAL AGENDA		Taren
	ITEM		
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AA13.	WBNUJS Leave Travel Concession Scheme	In order to further improve the service conditions and employees' welfare, particularly for those whose home town is away from their place of duty and are required to visit their family and relatives during vacation and leave, the University proposes to introduce a scheme to be known as the WBNUJS LTC Scheme.	
			·
		Provision for this expenditure may be made in the revised budget estimates 2007-2008. The University proposes to introduce this scheme w.e.f. 01-04-2007.	
		DEGOT TAMES	
		RESOLUTION	
			Complied with.
		The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	
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Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
	MISSELANEOUS AGENDA ITEM		laken
MA1.	Honorary Professorship to Mr. D. Banerjea, former Principal Co-ordinator, SCJA.	The University proposes to appoint Mr. D.Banerjea. as Professor in terms of existing University Grants Commission Rules.	
		RESOLUTION	
		The Finance Committee discussed and referred the matter to the Standing Committee for consideration.	Complied with.
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Agenda Item No.2

Budget for Convocation 2007

The Second Convocation of the University is scheduled to be held on 23/06/2007 at the Convention Hall, Science City, Kolkata. The ceremony will also include the conferment medals to students with outstanding achievements and award degrees to all passed out students of 2006 and 2007 batch students. Enclosed is the proposed budget of the Convocation Ceremony.

Submitted for consideration of the Committee.

Convocation 2007

Budget

SI. No.	Heads of Expenses	Amo	ount (Rs.)	Amount (R
1.	Invitation	,		
	Printing of cards @ Rs Postage @ Rs	s. 7.50 x 2000 s. 6.00 X 2000	15000.00	
	+ oti		15000.00	
		·	·	30000.00
2.	Printing of certificates (incl. Col. of Jacke) Ceremonial Sheets Printing of Ceremonia	@ Rs. 32.50 x 200	6500.00	
	•	@ Rs. 20 x 300	6000.00	
	Speeches Printing of Speeches	@ Rs. 15 x 700 x 3	31500.00	44000.00
_				44000.00
3.	Travel Council Members Local Transport	@ Rs. 20000 x 10	200000.00	
				220000.00
4.	Boarding & Lodging Council Members	@ Rs. 6000 x 6	36000.00	36000.00
5.	Venue Arrangement			
	Hall Charges		26800.00	
	Hiring of Robes		35000.00	
	Cost of Caps	:	20000.00	
	Banners, Flowers, Bou	quet etc.	10000.00	
•	•		****	91800.00
6.	Medals			
	University Medals		10000.00	10000.00
7.	Food	•		
7.	Snacks	@ D- EF 1000	FF000 00	
	Lunch on 23.06.07	@ Rs. 55 x 1000	55000.00	
	· · · · · · · · · · · · · · · · · · ·	0.77	25000.00	
	VC's Dinner on 22.06.	07	40000.00	
	•			120000.00
8.	Photography			5000.00
9.	Media		·	3000.00
10.	Miscellaneous Expen	ses		20000.00
	•		Total	5,79,800.00

Agenda Item No.3

Resignation of Dr. Bindu .S. Ronald

Dr. Bindu S. Ronald, Lecturer in Law in this University resigned from her post vide letter dated: 2/4/2007(Annexure 3A).

Dr.Ronald is on a five year contract with the University which states that "this agreement can be terminated by giving three months' notice in writing from either side or by payment of an amount equal to three months salary in lieu thereof." (Annexure 3B).

Accordingly, the University proposes to release Dr.Ronald from service with effect from 2/7/2007.

Annexue 3A

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Pra 713/4,

To

The Vice Chancellor

WB National University of Juridical Sciences
Salt Lake, Kolkata

Sub: Resignation from services at NUJS

Sir,

I, Dr. Bindu Samuel Ronald, am a Lecturer at WB National University of Juridical Sciences (NUJS) and have been working at NUJS since November 2001.

It has been my privilege to work with this prestigious Law School. NUJS has given me immense opportunities to grow professionally. However for family reasons I would not be able to continue my services and hence submit this resignation letter.

I take this opportunity to sincerely thank you, the faculty and staff for their continued support and encouragement. I am sure you would appreciate that I am resigning for "family" reasons and hence request you kindly waive my notice period and relieve me at the earliest.

Thanking you and looking forward to a continued relationship with NUJS.

Sincerely

(Dr. Bindu Samuel Ronald)

2nd April 2007 Kolkata

THE WB NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

NUJS BHAVAN

12, L-B Block, Sector III, Salt Lake City, Kolkata 700098

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement made on the Fifth day of October, Two Thousand Four, between Mr./Ms./Dr. Bulu Samuel Lonal
(hereinafter called 'Teacher') of the First Part and the WB National University of
Juridical Sciences, being a body corporate constituted under the WB National
University of Juridical Sciences Act, 1999 (West Bengal Act No. IX of 1999), (hereinafter
called the 'University') of the Second Part.

It is hereby mutually agreed as follows:--

- 1. That the University hereby appoints Mr./Ms./Dr. Budu Samuel Ronal .

 as Lecturer in the University with effect from the date the said Teacher accepts the engagement and undertakes to take such part and perform such duties in the University as may be required by and in accordance with the Act, the Schedule and Regulations, for the time being in force, of the University, whether the same relate to organization or instruction or the examination of students or their discipline or their welfare and generally to act under the direction of the officers and authorities of the University;
- 2. That this appointment is temporary and subject to the approval by the Executive Council of the University;
- 3. That the Teacher shall be on a contract of service for a period of FIVE years including the period of probation and that the teacher shall not have any automatic claim for confirmation in this appointment. At the end of the five year period, the University may renew and continue the contract for another term of five years or for a further period till the age of superannuation, as decided by the Executive Council. The age of superannuation for teaching staff is 65 years at present which may be reduced or refixed by the University if found necessary;

- 4. That the said Teacher shall be a wholetime teacher of the University and is liable to be transferred or assigned other duties under the University if necessary;
- 5. That the University shall pay to the said Teacher a basic pay of Rs. 8000/- in the pay scale of Rs. 8000-275-13500 plus other admissible allowances at rates as determined by the Executive Council from time to time;
- 6. That the said Teacher agrees to be bound by the provisions of the Act, the Regulations and Rules in force from time to time in the University and in particular by those relating to the service conditions;
- 7. That the Teacher shall devote his/her whole time to the service of the University, and shall not without the permission of the University, engage, directly or indirectly, in any trade or business whatsoever, or in any private tuition or other work, not assigned by the University; but this prohibition shall not apply to work undertaken with prior permission of the Vice-Chancellor, in connection with the examinations of Universities, or Public Service Commissions or any other examination of literary and academic/research work and publications thereof;
- 8. That this Agreement can be terminated by giving three months' notice in writing from either side or by payment of an amount equal to three months' salary in lieu thereof.

(Sri S. K. Pal)

Registrar's Full Name, Signature and Date

(on behalf of the University)
(SEAL)

, visit

Teacher's Full Name, Signature and Date

Agenda Item No.4

Ms. Anindita Talapatra-Extension of Contract

The matter arises out of the resolution of the 20th meeting of the Executive Council dated 18/09/2005.

The Executive Council in the aforesaid meeting while considering the report of the Pay Committee for the administrative staff decided that the administrative staff (i.e. the D.E.Os, Library Assistants and Attendants) might be placed in the regular scales of pay as recommended by the Pay Committee after completion of their initial contract of two year's subject of course to satisfactory performance report.

Reports were graded under five different categories, viz. outstanding, very good, good, satisfactory and poor. Each category was assigned a mark viz., for outstanding -4 marks, very good -3 marks, for good -2 marks, for satisfactory -1 mark and poor -0 mark. As per standard procedure, those who scored average mark of 2 or more were recommended for regular pay scales.

Performance Report of Ms. Anindita Talapatra (Data Entry Operator), whose term expired on 2/5/2007 was obtained from the respective head of Section.

Ms. Talapatra's Assessment Report was placed before the Vice Chancellor and the Vice Chancellor graded her performance as "Very Good".

Ms.Anindita Talapatra has completed a contractual period of two years. The University now proposes that Ms.A.Talapatra's contract may be renewed for a further period of five years in the pay scale of Rs.4500-125-7000.

Agenda Item No.5

Ms. Urmi Majumdar, PA To Vice Chancellor: Extension of Contract.

The matter arises out of the resolution of the 20th meeting of the Executive Council dated 18/09/2005.

The Executive Council in the aforesaid meeting while considering the report of the Pay Committee for the administrative staff decided that the administrative staff (i.e. the D.E.Os, Library Assistants, PA to Vice Chancellor and Attendants) might be placed in the regular scales of pay as recommended by the Pay Committee after completion of their initial contract of two year's subject of course to satisfactory performance report.

Reports are graded under five different categories, viz. outstanding, very good, good, satisfactory and poor. Each category was assigned a mark viz., for outstanding -4 marks, very good -3 marks, for good -2 marks, for satisfactory -1 mark and poor -0 mark. As per standard procedure, those who scored average mark of 2 or more were recommended for regular pay scales.

Performance Report of Ms.Urmi Majumdar, PA to Vice Chancellor, whose term expired on 31/5/2007 was obtained from the respective head of Section.

Ms.Urmi Majumdar's Assessment Report was placed before the Vice Chancellor and the Vice Chancellor graded her performance as "Very Good".

Ms.Urmi Majumdar has completed a contractual period of two years. The University now proposes that Ms.U.Majumdar's contract may be renewed for a further period of five years in the pay scale of Rs.5000-150-8000.

Agenda Item No:6

Appointment of Professor Udai Raj Rai

There has been a dearth of law teaching faculty in the University for the various core and optional courses which are being offered to the students. The existing strength of law teachers in the University is currently less than the sanctioned strength.

The University proposes to appoint Professor Udai Raj Rai(Annexure 6A) as a Visiting faculty. Professor Rai is agreeable to accept this offer if suitable terms of appointment are offered to him.

Personal Profile of

Prof. Udai Raj Rai

Employment History:

- 1. Krishna Iyer Chair Professor of Public Law and Policy Choice, National Law School of India University, Bangalore (October 2000 to June 2006)
- 2. Professor of Law, D.D.U. Gorakhpur University, Gorakhpur.(January 1974 to 1997.
- 3. Reader in law D.D.U. Gorakhpur University, Goarkhpur (January 1971 to January 1974).
- 4. Lecturer in Law D.D.U. Gorakhpur University, Gorakhpur (September 1964 to 1970).
- 5. Lecturer Law College, Punjab University, Chandigarh (September 1962 to 1964).
- 6. Lecturer Law Department, Meerut College, Meerut. (November 1961 to September 1962).
- 7. Temporary Assistant Professor, Law Department University of Allahabad August &September 1959 and September 1961 to 31st October 1961

Research Experience and Research Related Activities:

- 1.Principal Investigator in research project sanctioned by the University Grants Commission (India) on Judicial Activism.
- 2. Director of All India Workshop sponsored by the University Grants Commission (India) on Fundamental Rights
- 3. Director of All India Seminar sponsored by the University Grants Commission (UGC)(India) in the area of Human Rights.
- 4 Co-ordinated a Round Table at the National Law School on Panchayati Raj System in the Year 2001-2002. It was financed by the Ministry of Rural Development, Government of India.
- 5. Commonwealth Scholar in the United Kingdom from September 1968 to December 1970.

6.Guided Ph.D. Scholars: (a). Prof. Anirudh Prasad, Judicial Review and Centre State Relations in India, Published by Deep and Deep as Centre State Relations in India, (Referred to in the Report of the Commission Appointed by the Government of India on Centre-State Relations in India (Sarkaria Commission).

- (b) Prof. C.L.Anand, Equality, Justice and Reverse Discrimination, Published by Mittal Publications (Delhi), India.
 - (c) Prof. S.D. Sharma, Concept of Justice in Hindu Law.
 - (d) Dr. Aparna Bharadwaj (Advocate, Supreme Court of India), A socio-Legal Critique of Divorce Decisions under Hindu Law.
 - (e) Dr. Omkar Nath Tewari, Senior Lecturer, St. Andrews College, Gorakhpur. Constitution and Land Reform Legislation.

Research Papers and Articles:

- 1. In defence of Judicial Activism (A Politico-Legal Analysis of the doctrine of basic structure) Paper presented before Seminar organised by the National Institute of Advanced Studies, Bangalore (January 2004); Published in Juridical Review of West Bengal National University of Juridical Sciences
- 2. The Respective Jurisdictions of the Planning Commission and Finance Commission in matters of recommending fiscal devolution -Paper written for the XIIth Finance Commission of India.
- 3. Certain Issues Relating to the Jurisdiction of the Finance Commission of India (2004). Published on the website of the Finance Commission of India
- 4. Reach of Fundamental Rights Published in 36 Journal of the Indian Law Institute 292 (1994).
- 5. Legal Education in Uttar Pradesh, Co-authored with M.C. Sinha Published in the 10 Indian Bar Review, 275 (1983)

- 6. The Relationship between the State and Religion under the Indian Constitution, Published in Constitutional Development Since Independence (Ed. Alice Jacob), N.M. Tripathi (Bombay) 1975.
- 7. The Doctrine of Pleasure in India, Published in Journal of Constitutional and Parliamentary Studies, 45 (1974).
- 8. Secretary of State Services and the End of their Special Privileges-A Historical Review, XIX The Indian Journal of Public Administration, 627 (1973)
- 9. Making of India's Constitution by H.R. Khanna, Book Review, X Indian Bar Review, 698 (1983).
- 10. Judicial Control of Labour Tribunals by Gyan Chand, Book Review, 27 Journal of the Indian Law Institute 340.
- 11 The Supreme Court of India: A Socio-legal Critique of its Juristic Techniques, By Rajeev Dhavan Book Review, 21 Journal of the Indian Law Institute, 103 (1979).
- 12. Secularism and the Constitution of India by P.B. Gajendragadkar, 17, Journal of the Indian Law Institute, 141 (1975).
- 13. Governance, Governing Institutions and the Fourth Estate' in K.N. Hari Kumar, Deccan herald Bangalore (ed.)Courts Legislatures and Media Freedom, National Book Trust of India, 2006.

Other Academic Experiences:

- Delivered Delhi University First Campus Law Centre Endowment Lectures in 1982on Freedom of Expression and Judicial Review.
- 2. Has been visiting professor under the UGC scheme and has delivered UGC sponsored lectures at several universities on Human Rights as embodied in the Constitution of India.

Area of Interest: Public Law in general; especially Constitutional Law and Administrative Law, Jurisprudence and the Human Rights Jurisprudence of the Supreme Court of India.

Administrative Experience in the Academic Field:

- 1. Head of the Department of law and Chairman of Board of Studies University of Gorakhpur from 1972 to July 1996.
- 2. Dean, Faculty of Law and Chairman, Faculty Board of Law, University of Gorakhpur from 1971 to July 1996.
- 3. Has been Member of various important bodies in the Gorkhpur University, e.g. Academic Council and Executive Council of the University.
- 4. Member, UGC Law Panel for two terms (i.e. four years)
- 5. Elected twice Member of the Governing Council, The Indian Law Institute, New Delhi.

Educational Qualifications:

Degree	Year	Institution	Distinction	
Ph.D.	1971	University of	Commonwealth	
		London	Scholar	
LL.M.	1961	Allahabad	First Class,	
		University	First(First Position)	
			Gold Medal	
LL.B.	1958	Allahabad	First Class First	
		University	(First Position) Got	
			three gold Medals	
			and Chancellor	
			Medal	
M.A. (History)	1956	Agra University	Second Division	
B.A.	1954	Agra University	Second Division	

Name: Professor Udai Raj Rai

Date of Birth: 9th July, 1936

Present Address: Udai Raj Rai

F/o Sheela Rai

West Bengal National University of Juridical Sciences,

Dr. Ambedkar Bhavan, 12 LB Block Sector III,

Salt Lake City, Kolkata-700098

Mobile: 9433766647

Agenda Item No. 7

Award of Gold Medals during Convocation 2007

Convocation of graduates of 2006 and 2007 batches will be held on June 23, 2007. During the ceremony, medals instituted for excellence in various fields of academic activities will be awarded.

The Award Committee constituted for the purpose has recommended names of the students who would be awarded those medals at the Convocation. Report of the Committee is enclosed (Annexure 7A).

The Committee also observed that the revaluation of some answer scripts of 2007 batches being still incomplete, selection of the recipients of the (a) University Gold Medal for securing first rank in B.A/B.Sc. LL.B (Hons.) programme, (b) Sir Ashutosh Mookerjee Memorial Gold Medal for the best student of B.A/B.Sc. LL.B (Hons.) programme and (c) University Gold Medal for securing second rank in B.A/B.Sc. LL.B (Hons.) programme for the 2007 batch could not be conclusively done. Recommendation as to the recipients of all other medals has been made.

<u>2006</u>

Sl.	Name of the Medal	Name of Recipient	Received
No.			
1	University Gold Medal for Securing first rank in B.A./B.Sc. LL.B (Hons.) programme	Mr. Avirup Bose	
2	Sir Ashutosh Mookerjee Memorial Gold Medal for Securing first rank in B.A./B.Sc. LL.B (Hons.) programme	Mr. Avirup Bose	
3	University Medal for Securing second rank in B.A./B.Sc. LL.B (Hons.) programme	Mr. Joydeep Narayan Choudhuri	·
4	Justice V.R. Krishna Iyer Gold Medal for Securing highest marks in Criminal Law	Ms. Reema Ray	
5	N.R. Madhava Menon Gold Medal for Securing highest marks in Media Law	Mr. C. Tulasi Krishna	
6	D.S. Chimni Gold Medal for Securing highest marks in Public International Law	Mr. Rishad Ahmed Chowdhury	
7	Shanbhogue Raghavendra Rao Subbalakshamamma Gold Medal for Securing highest marks in Jurisprudence	Mr. Avirup Bose	
8	R. Gopalaksrishnan Saroja Gopalakrishnan Gold Medal for Securing highest marks in Constitutional Law	Mr. Rishad Ahmed Chowdhury	

Sl. No.	Name of the Medal	Name of Recipient	Received
1	Nani A. Palkhivala Memorial Medal For Standing First in order of merit, at the LL.M examination	Mr. Anirban Chakraborty	

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007		Name of Recipient	Received
SI.	Name of the Medal	Name of Accipions	
No.	Justice V.R. Krishna Iyer Gold Medal for	Mr. Kushagra Priyadarshi	
2	Securing highest marks in Criminal Law N.R. Madhava Menon Gold Medal for	Mr. Kushagra Priyadarshi	
3	Securing highest marks in Media Law D.S. Chimni Gold Medal for Securing highest marks in Public International	Ms. Shruti S. Rajan	
4	Shanbhogue Raghavendra Rao Subbalakshamamma Gold Medal for Securing highest marks in Jurisprudence	Mr. Kushagra Priyadarshi	
5	R. Gopalaksrishnan Saroja Gopalakrishnan Gold Medal for Securing highest marks in Constitutional Law	Ms. Movita	
6	Securing highest marks in Constitutional Dharma Singh Memorial Medal for Indian Legal & Constitutional History	Ms. Movita	

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