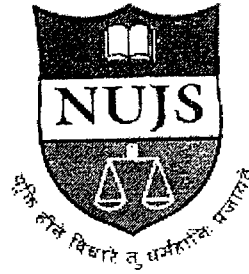


The West Bengal National University of Juridical Sciences



AGENDA NOTES FOR THE 41<sup>ST</sup> MEETING OF THE  
FINANCE COMMITTEE

TO BE HELD ON 12<sup>th</sup> APRIL 2008 AT 10.00 A.M.

AT DR.AMBEDKAR BHAVAN, SALLAKE, KOLKATA

**W.B National University of Juridical Sciences  
Dr. Ambedkar Bhavan  
Salt Lake, Kolkata**

**41<sup>ST</sup> MEETING OF THE FINANCE COMMITTEE**

**12<sup>th</sup> APRIL, 2008 AT 10.00 A.M.**

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**Any other matter with the permission of the Chair.**

The W.B. National University of Juridical Sciences

Dr. Ambedkar Bhavan

Salt Lake, Kolkata

41<sup>st</sup> Meeting of the Finance Committee

12<sup>th</sup> April , 2008

AGENDA NOTES

Agenda Item No. 1 Confirmation of the Minutes of the 40<sup>th</sup> Meeting of the Finance Committee held on 14<sup>th</sup> February , 2008.

Minutes of the 40<sup>th</sup> Meeting of the Finance Committee of NUJS held on 14<sup>th</sup> February, 2008 are enclosed as **Annexure 1A** for confirmation.

**THE W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES**

**Dr. Ambedkar Bhavan  
Salt lake, Kolkata**

**Minutes of the Fortieth Meeting of the  
Finance Committee**

**The W.B. National University of Juridical Sciences  
Held on Thursday, 14<sup>th</sup> February 2008  
At Dr. Ambedkar Bhavan, Salt lake, Kolkata.**

The Fortieth Meeting of the Finance Committee was held on Thursday, 14<sup>th</sup> February 2008 in DR. AMBEDKAR BHAVAN, Salt Lake, Kolkata. The Following members were present :-

1. Hon'ble Mr. Justice Chittatosh Mookerjee, Chairman  
Former Chief Justice of Calcutta & Bombay High Courts, Kolkata.
2. Prof. (Dr.) M. P. Singh, Member  
Vice Chancellor, The West Bengal National University of Juridical Sciences.
3. Mr.A.K.Roy, Member, Secretary, Judicial Department, Govt. of West Bengal.
4. Mr.Nisith Adhikary, Permanent Invitee, Additional Advocate General, West Bengal .

Mr. Chittadip Bandyopadhyay, Registrar. WBNUJS was also present as Ex-Officio Secretary to the Committee.

Mr. Balai Chandra Ray, Advocate General. West Bengal, Member, and Mr.Samar Ghosh, IAS, Secretary, Finance Department. Member could not attend the meeting due to preoccupations.

# The West Bengal National University of Juridical Sciences

**Minutes of the 40<sup>th</sup> Meeting of the Finance Committee of  
WBNUJS held on Thursday, 14<sup>th</sup> February, 2008.**

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
		<p>The Vice Chancellor informed the committee that three eminent persons, associated with the University are among those who have been nominated for the Padma awards for the year 2008. They are:</p> <ol style="list-style-type: none"> <li>1. Hon'ble Justice (Dr.) A.S. Anand – First Chancellor of the University – Padma Vibhushan.</li> <li>2. Prof. Kaushik Basu – A friend of NUJS who instituted the K.C. Basu Memorial Endowment on Law and Economics – Padma Bhushan</li> <li>3. Prof. T.K. Oomen, Member, General Council and Executive Council, WBNUJS; since its inception – Padma Bhushan.</li> </ol> <p>The Committee resolved to congratulate them on the honour bestowed on them. The Committee also welcomed Mr. Nisith Adhikary as a permanent invitee.</p>	
1.	Confirmation of the minutes of the 39 <sup>th</sup> Meeting of the Finance Committee held on 14 <sup>th</sup> December 2007.	The Minutes of the 39 <sup>th</sup> Meeting of the Finance Committee held on 14 <sup>th</sup> December 2007 were confirmed.	
2.	Memorandum of Agreement between the University and Legal Education and Research Society, New Delhi	<p>The matter arises out of the 21<sup>st</sup> meeting of the Standing Committee dated 14/12/2007 (Agenda Item No: 7). The University has recently received an offer from Legal Education and Research Society, New Delhi for entering into an agreement in order to promote Global Legal Education and Research among law schools of the world. The University had proposed to enter into an agreement with LEARS. The Standing Committee had approved the proposal in principle. It had further directed that the quantum of financial responsibilities to be borne by the University may be ascertained. Prof. Rajkumar, CEO, L.E.A.R.S may be requested to endorse a copy of letter of authorisation by the Yale Law School. Accordingly, the University now has received a letter from Yale Law School, USA.</p> <p><b>RESOLUTION</b></p> <p>The Finance Committee discussed the matter and recommended it to be placed before the Standing Committee. It also requested the Vice Chancellor to invite Prof. Rajkumar for delivering lectures at the University.</p>	As directed the matter was placed in the Standing Committee.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
3.	Proposal for appointing Dr. Gautam Ray as a Visiting Professor.	<p>Dr. Gautam Ray, Commissioner of Customs, Kolkata approached the University for teaching.</p> <p>The University proposes to appoint Dr. Gautam Ray for a period of one year on deputation as per the terms outlined in his proposal.</p> <p>Provision for this expenditure exists in the Budget Estimates 2008-09.</p> <p><b>RESOLUTION</b> The Finance Committee discussed the matter and requested the Vice Chancellor and Registrar to work out the terms of his appointment, etc and then place it before the Standing Committee for its consideration.</p>	As directed the matter was placed in the Standing Committee.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
4..	Proposal for seating arrangements in the Institute block and Lawn.	<p>The University wishes to provide seating arrangements in the open area of the Lawn and also within the corridors of the University building.</p> <p>Accordingly a tentative estimate has been worked out on the basis of estimates obtained from M/s. Godrej &amp; Boyce Mfg. Co. Ltd.: as per the details given below:</p> <ol style="list-style-type: none"> <li>1. Single Chairs - 30 pcs @ Rs. 2137.50p each</li> <li>2. Table (Local make) - 6 pcs @ Rs. 5000/- each</li> <li>3. Three seat chair with arm - 8 pcs @ Rs. 7734.38p each</li> <li>4. Sofa Set(One three seat and two single seat) - 1 set @ Rs.29106.29p each</li> </ol> <p>The mentioned rates have been obtained for the purpose of making financial estimates. Actual procurement will be done after getting the financial approval and by following regular purchase procedures.</p> <p>Adequate funds exist in the revised budgetary estimates for 2007-2008.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee discussed the matter at length and directed that a detailed report of type of chairs, etc to be procured be worked out and then placed before the Committee for consideration..</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
5	Request of the University Grants Commission for the Free Coaching for Schedule Castes and Other Backward Classes students for specified recruitment and entrance examinations.	<p>The University has recently received a circular no:F.1-16/2007(SCT) regarding the Free Coaching for Schedule Castes and Other Backward Classes students for specified recruitment and entrance examinations.</p> <p><b>RESOLUTION</b> The Finance Committee discussed the matter and directed that the matter be placed before the Standing Committee with the recommendation that the University may write to the University Grants Commission clarifying that this is a specialised University dedicated to the teaching of law and as such it may not be possible right now to arrange for coaching as suggested by UGC.</p>	As directed the matter was placed in the Standing Committee.
6	Invitation of International Association of Universities to the 13 <sup>th</sup> General Conference in Utrecht, Netherlands.	<p>The University has received an invitation to the IAU General Conference to be held on from 15/7/2008 to 18/7/2008 in Utrecht, Netherlands.</p> <p>Participation in the conference is self financing. Keeping in view the international exposure the University will receive, participation of the Vice Chancellor may be considered.</p> <p>The expenditure for travel, stay, etc may be met out of the proceeds of Academic Development.</p> <p><b>RESOLUTION</b> The Finance Committee discussed the matter and directed that the matter be placed in the Standing Committee with the recommendation that the Vice Chancellor may explore the possibility of securing institutional membership to the Association and to ascertain from the possibility of obtaining financial assistance for the trip to attend the conference.</p>	As directed the matter was placed in the Standing Committee



Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
7	<p>Proposal for payment of accommodation and travel expenses of Prof.Ilias Bantekas from London's Brunel Law School.</p>	<p>The University had hosted a workshop with the International Red Cross on 9/12/2007 and 10/12/2007 in which Prof.Bantekas was a resource person.</p> <p>The International Committee of the Red Cross has sponsored the whole work shop and had consented to pay Prof.Bantekas air fare of Rs.45000/-.</p> <p>However, they expect the University to bear his accommodation and travel expenses within Kolkata amounting to Rs.16000/-(Approximate).</p> <p>Prof.Bantekas has also taken classes in International Criminal Law in the University during his stay in Kolkata.</p> <p>The University proposes to pay for the accommodation and travel expenses of Prof.Bantekas within Kolkata amounting to Rs.16000/-(Approximate)</p> <p><b>RESOLUTION</b> The Finance Committee approved the matter and recommended that the matter be placed in the Standing Committee for consideration.</p>	<p>As directed the matter was placed in the Standing Committee</p>

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
8	Proposal for procurement of Inverter for Registrar's Chamber and Seminar Room No:107	<p>The University currently has three Inverter's one for the Vice Chancellor's Chamber, one for the Library and the third one for the Telephone/Intercom System.</p> <p>Now, the University wishes to procure two more inverter's for the Registrar's Chamber and Seminar Room No:107, respectively. Accordingly the University has received quotations .</p> <p>The University proposes to procure 600 V.A. Luminous Inverter from M/s.Roychowdhury &amp; Sons and 1400 V.A. Luminous Inverter from M/s. Super Battery Corporation at a total cost of Rs.44050/- (Approximate)</p> <p>Adequate funds exist for the expenditure in the revised budgetary estimates for 2007-2008.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee approved the matter and recommended that the matter be placed in the Standing Committee for consideration. It further directed that the best quality inverter be procured.</p>	As directed the matter was placed in the Standing Committee

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
9.	Proposal for repairing of the University Pillar.	<p>The granite tiles on the front Pillar of the University building are loosening and falling away. This is creating a lot of inconvenience and peril to the students and employees of the University.</p> <p>Accordingly, the University had approached Mr.U.C.Sheet, the Executive Engineer, Bidhannagar Div-II, PWD for his opinion.. Mr.Sheet has now recommended that the work may be done by M/s Deep Enterprise at a total cost of Rs.55440/-(Approximate).</p> <p>Mr.Sheet has proposed that the tiles are to be removed and plastering be done on the pillar and then glossy painting(Heritage finishing) will be done on the pillar .</p> <p>Adequate funds exist for the expenditure in the revised budgetary estimates for 2007-2008.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee discussed the matter and recommended the matter to the Standing Committee for its consideration .It further desired that the opinion of an architect may be taken in this regard.</p>	As directed the matter was placed in the Standing Committee

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
10.	Procurement of Mementos	<p>The matter arises out of the 16<sup>th</sup> meeting of the Standing Committee dated : 4/3/2007(Agenda Item No:20).In the meeting the Standing Committee had approved a proposal of procurement of mementos .</p> <p>Accordingly the University had procured 25 mementos in the month of June 2007 from M/s.Haridas Dutta and currently there are only 10 in stock with the University.</p> <p>The University now proposes to procure 100 mementos @ Rs.416/- each inclusive of all applicable taxes.</p> <p>Adequate funds exist for the expenditure in the revised budgetary estimates for 2007-2008.</p> <p><b>RESOLUTION</b></p> <p>The Finance Committee approved the matter and recommended it to the Standing Committee for its consideration.</p>	As directed the matter was placed in the Standing Committee

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
AA1	<p><u>Additional Agendas</u></p> <p>NUJS Journal Fund</p>	<p>Students of NUJS have ventured into an ambitious project of publishing two journals – the annual JURIDICAL REVIEW and the quarterly NUJS LAW REVIEW. It has already obtained approval of the Registrar of Newspaper in India (RNI). Maiden issue of the NLR (January – March 2008) is scheduled to come out in February next. It is student-oriented effort under the workmanship of an Editorial Board of which the Vice-Chancellor is the Editor-in-Chief. While a few copies (maximum 200) will be initially distributed as complementaries, it is going to be a priced publication, targeted for law libraries, legal practitioners and academia. Distribution and publication rights are vested with the NUJS.</p> <p>In order to maintain transparent accounts and appropriate financial control, it is proposed to create a separate fund, namely 'NUJS Journal Fund', which will account for the sale proceeds and be charged for the expenses. In other words, it will be a self-supportive venture. The University may initially grant from its Academic Development Fund a loan of rupees three lakhs, to be recouped within a maximum period of five years. All eventual surplus will revert to the University. The Fund may be operated jointly by the Registrar and the Vice-Chancellor. It will be subject to annual audit by the statutory auditors.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee discussed the matter with approval and recommended the matter to the Standing Committee for its consideration.</p>	<p>As directed the matter was placed in the Standing Committee</p>

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
AA2.	Quarterly Statement of Accounts	<p>The third quarterly statement of Accounts covering the period up to 31.12.07 is submitted for kind perusal and orders.</p> <p><b>RESOLUTION</b> The Finance Committee discussed the matter with approval and directed that the matter be placed before the Standing Committee for its information.</p>	As directed the matter was placed in the Standing Committee
AA3	Government Grant for the Financial Year 2007-2008	<p>Government of West Bengal has released a grant of Rs. 2,59,49,613 (Rupees Two crores Fifty Nine lakhs Forty Nine thousand Six hundred Thirteen) only for repayment of Loan taken from the corporation Bank. Out of this Rs 2,52,00,000 (Rupees Two crores Fifty Two lakhs) only being the amount taken as loan from Student Fee A/c has been recouped and the balance amount of Rupees 7,49,613 ( Seven lakhs Forty Nine and Six hundred and Thirteen) only has been paid to Corporation Bank as additional payment to the Campus Building Loan Account.</p> <p>Incidentally it may please be recalled that owing to increase in rate of interest the quarterly instalment was revised to Rs. 70,00,000 (Rupees Seventy Lakhs) only and the Government was requested to enhanced the grant amount of Rs. 2,80,00,000 (Rupees Two Crores Eighty Lakhs) only per annum. It was agreed to in the meeting taken by the Finance Secretary on 19-03-2007 that the State Government would provide entire fund to this University to a single annual allotment sometimes during the September every year.</p> <p>The government is being requested to release the balance amount of Rs. 20,50,387 (Rupees Twenty Lakhs Fifty thousand Three hundred Eighty Seven) only in the course of this financial year.</p>	

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken																				
AA4	Requirement of Staff in Accounts Department	<p><b>RESOLUTION</b> The Finance Committee approved the action proposed to be taken and directed that the matter be placed before the Standing Committee for its information.</p> <p>In terms of direction of the Standing Committee (Meeting dated 15<sup>th</sup> October 2007 Agenda No 19) Shri Avijit Ghosh was engaged as an "Accountant" on ad hoc basis w.e.f. 1-9-2007. In view of acute shortage of staff the services of Shri Ghosh has been retained till 04-05-2008. This is for kind information.</p> <p>Incidentally, Sri. Probal Chanda D.E.O. who has been working in the Accounts Department since his joining on 27 November 2003, has been selected for appointment in Central Secretariat Service. He is likely to leave NUJS soon. This will cause further depletion in the administrative staff strength.. Based on an internal study of workload and minimum number of staff needed to deal with it, it is submitted that following posts may be sanctioned in place of existing support staff in Accounts Department and persons recruited to fill them immediately. The requirement assessed is as under:</p> <table border="1" data-bbox="614 1556 1236 2004"> <thead> <tr> <th>Sl No.</th> <th>Post</th> <th>Scale</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Assistant Accounts Officer</td> <td>8000-13500</td> <td>1</td> </tr> <tr> <td>2.</td> <td>Senior Accountant (Including Post of Cashier)</td> <td>5500-9000</td> <td>3</td> </tr> <tr> <td>3.</td> <td>Junior Accountant (Including Post of Record Keeper)</td> <td>3050-4590</td> <td>3</td> </tr> <tr> <td>4.</td> <td>Attendant (Including Post of Cash Assistant)</td> <td>2550-3200</td> <td>2</td> </tr> </tbody> </table>	Sl No.	Post	Scale	Number	1.	Assistant Accounts Officer	8000-13500	1	2.	Senior Accountant (Including Post of Cashier)	5500-9000	3	3.	Junior Accountant (Including Post of Record Keeper)	3050-4590	3	4.	Attendant (Including Post of Cash Assistant)	2550-3200	2	As directed the matter was placed in the Standing Committee
Sl No.	Post	Scale	Number																				
1.	Assistant Accounts Officer	8000-13500	1																				
2.	Senior Accountant (Including Post of Cashier)	5500-9000	3																				
3.	Junior Accountant (Including Post of Record Keeper)	3050-4590	3																				
4.	Attendant (Including Post of Cash Assistant)	2550-3200	2																				

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
		<p style="text-align: center;"><u>RESOLUTION</u></p> <p>The Finance Committee discussed the matter and recommended the matter to the Standing Committee for its consideration. It directed that the University should take steps for filling up the vacancy likely to be caused due to the release of Mr. Probal Chanda. Mr. Abhijit Ghosh may be retained till then, if necessary. The Finance Committee further directed that the University may have necessary arrangements with the Corporation Bank, NUJS Branch to make necessary arrangements for "cash" transactions of the University in terms of receipt of fees, etc at the counters of the bank. It also directed that an assessment of personnel in regard to all existing sections of the University may be got done by a management consultancy firm and their report may be placed before the committee for its consideration before further recruitment.</p>	<p>As directed the matter was placed in the Standing Committee</p>



Sl. No.	Agenda Item	Resolution	Remarks/Action Taken												
AA5	Investment of University Fund	<p>The University has accumulated balances. in the following funds which are proposed to be invested during this financial year.</p> <table border="1" data-bbox="746 607 1230 1014"> <thead> <tr> <th></th> <th>Name of Funds</th> <th>Fixed Deposit</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>NUJS CAMPUS DEVELOPMENT FUND</td> <td>Rs. 10,00,000</td> </tr> <tr> <td>2.</td> <td>NUJS ACADEMIC DEVELOPMENT FUND</td> <td>Rs. 7,00,000</td> </tr> <tr> <td>3.</td> <td>NUJS DEPRECIATION FUND</td> <td>Rs. 2,30,00,000</td> </tr> </tbody> </table> <p>It is proposed that the Registrar may be authorized to make the investment in Nationalised Banks after ascertaining optimum rate of bank interest, the mode and periodicity etc.</p> <p>Accumulated interest in the Depreciation Fund Account has exceeded Rs. 1.25 Crores. As per direction of the Executive Council (13<sup>th</sup> meeting dated July 26, 2003 Item No 18) this amount is to be transferred for meeting expenditure on maintenance of assets. As some major maintenance work is being taken up, transfer of accumulated interest to the WBNUJS A/C is sought to be made.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee discussed and approved the matter and authorised the Registrar to take appropriate steps in this behalf before seeking approval of the Standing Committee.</p>		Name of Funds	Fixed Deposit	1.	NUJS CAMPUS DEVELOPMENT FUND	Rs. 10,00,000	2.	NUJS ACADEMIC DEVELOPMENT FUND	Rs. 7,00,000	3.	NUJS DEPRECIATION FUND	Rs. 2,30,00,000	
	Name of Funds	Fixed Deposit													
1.	NUJS CAMPUS DEVELOPMENT FUND	Rs. 10,00,000													
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3.	NUJS DEPRECIATION FUND	Rs. 2,30,00,000													

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken								
AA6	Transfer and Allocation of Fund	<p data-bbox="483 398 1230 589">During the academic year 2007-08 fees from the students where collected in two instalments, first at the beginning of the session i.e. April – June 2007 and the next at the beginning of the Winter Semester i.e. October 2007. The total fee collected from the student aggregate to Rs. 375.05 lakhs.</p> <p data-bbox="483 622 1230 689">Collection under the following heads is to be capitalized in terms of existing order of the Executive Council.</p> <p data-bbox="483 723 1230 925"> a. Entire amount of Development Fee is to be capitalized and appropriate to Campus Development Fund  b. Excess over Rs. 30,000 collected from NRI Sponsored students as Tuition Fee to be capitalized  c. 5% of the tuition fee to be transferred to Academic Development Fund </p> <p data-bbox="483 992 1230 1059">Amount of depreciation charged for the year 2006-2007 is to be transferred to the Depreciation Fund A/C</p> <p data-bbox="483 1081 1230 1149">Accordingly the following appropriate and inter-fund transfers are required to be made.</p> <table data-bbox="515 1193 1230 1395"> <tr> <td data-bbox="515 1193 1114 1238"><b>Campus Development Fund</b></td> <td data-bbox="1121 1193 1230 1227"><b>2535000</b></td> </tr> <tr> <td data-bbox="515 1249 1114 1283"><b>Academic Development Fund</b></td> <td data-bbox="1121 1249 1230 1283"><b>722750</b></td> </tr> <tr> <td data-bbox="515 1305 1114 1350"><b>Depreciation Fund</b></td> <td data-bbox="1121 1305 1230 1339"><b>18297820</b></td> </tr> <tr> <td data-bbox="515 1361 1114 1395"><b>Total</b></td> <td data-bbox="1121 1361 1230 1395"><b>21555570</b></td> </tr> </table> <p data-bbox="499 1462 691 1496"><b><u>RESOLUTION</u></b></p> <p data-bbox="499 1529 1230 1630">The Finance Committee noted the matter with approval and directed that the Standing Committee be informed of the action taken.</p>	<b>Campus Development Fund</b>	<b>2535000</b>	<b>Academic Development Fund</b>	<b>722750</b>	<b>Depreciation Fund</b>	<b>18297820</b>	<b>Total</b>	<b>21555570</b>	As directed the matter was placed in the Standing Committee
<b>Campus Development Fund</b>	<b>2535000</b>										
<b>Academic Development Fund</b>	<b>722750</b>										
<b>Depreciation Fund</b>	<b>18297820</b>										
<b>Total</b>	<b>21555570</b>										

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
AA7	Procurement of Laptops for Faculty Members	<p>The University has received requests from members of the Faculty for laptops in order to further their academic research/work related activities.</p> <p>Accordingly, it has been estimated that the University may now procure 26 laptops for use of the faculty .The University has received quotations .</p> <p>The total cost involved will be around Rs. 1221090/-inclusive of anti virus, operating system, etc and exclusive of applicable taxes.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee discussed the matter and directed that the matter be placed before the Standing Committee for its consideration. It further desired that the University should make explicitly clear to concerned teachers about the safe keeping and proper maintenance of the Laptops before distributing the laptops. Common internet connection and common printer is to be provided with the laptops.</p> <p>The Finance Committee also directed that the University should explore the possibility of getting a further discount on the quoted prices and the expenditure is to be made from the Academic Development Fund.</p>	<p>As directed the matter was placed in the Standing Committee</p>

AA8	Procurement of Furniture for Faculty Members	<p>The Matter arises out of the 19<sup>th</sup> meeting of the Standing Committee dated : 27/2/2008(Agenda Item No:4).</p> <p>The Standing Committee had directed that provision for procurement of furniture may be made in the Revised Budget Estimates 2007-2008.</p> <p>Accordingly, the University now proposes to procure furniture for the faculty members. The University has received quotations.</p> <p>The total cost involved will be around Rs.633328.43p inclusive of applicable taxes.</p> <p>Adequate funds exist for the expenditure in the revised budgetary estimates for 2007-2008.</p> <p><b><u>RESOLUTION</u></b></p> <p>The Finance Committee discussed the matter and recommended the matter to the Standing Committee for its consideration with the direction that the expenditure may be met out of the budgetary provision for Furniture A/C.</p>	As directed the matter was placed in the Standing Committee
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**Agenda Item No: 2**

**Appointment of Dr.Gautam Ray**

The matter arises out of the 22<sup>nd</sup> meeting of the Standing Committee dated 1/3/2008(Additional Agenda Item No: AA 1).

Dr. Gautam Ray, Commissioner of Customs, Kolkata approached the University for teaching in the University. Accordingly a proposal had been worked out and placed in the meeting of the Standing Committee dated 1/3/2008.

The Standing Committee approved the proposal with the direction that clarification may be sought from Dr. Gautam Ray regarding his accommodation arrangements during his service with the University.

As directed, Dr.Ray was approached and he has accordingly now submitted a letter clarifying his status of accommodation during his tenure with the University (Annexure2A).

Submitted for consideration.

From: gautamray79@hotmail.com  
 To: nujs@vsnl.com  
 Subject: RE: Dr. Gautam Ray  
 Date: Tuesday, March 18, 2008 6:09 pm

Dear Prof. Dr. Singh,  
 As already indicated in today's meeting, I have no objection to accepting HRA as admissible to a central government employee located in Kolkata in lieu of the type VI accommodation provided to me by the government of India.  
 With warm regards,  
 yours sincerely,  
 Gautam Ray

Date: Tue, 18 Mar 2008 14:13:05 +0500  
 From: nujs@vsnl.com  
 Subject: Dr. Gautam Ray  
 To: gautamray79@hotmail.com

Dear Dr. Ray,

Please find the concerned letter attached with this email. Hard copy of the letter has also been mailed by post.

With regards,  
 Yours sincerely,  
 Professor Dr. M.P. Singh

V.C. may like to see and place it in the next meeting of S.C. for their decision on this memo.

*[Signature]*  
 20/3/08

18/3/08  
 19/3/08

19  
 11

**Agenda Item No: 3**

**Dearness Allowance To Employees**

Central Government have announced enhancement of Dearness Allowance from 41% to 47% with effect from 01.01.2008. GIMF OM dated **17.03.08** is enclosed (**Annexure3A**).

The enhancement will involve additional payment of salaries to the extent of **Rs. 5.70 Lakhs (approx.)**, including arrears from January to March 2008, during the current year 2008-09. It is proposed to extend the benefit to the employees of NUJS.

Submitted for approval.

129136/3.  
29/3/08

F.No. 1(1)/2008-E-II (8)  
Government of India  
Ministry of Finance  
Department of Expenditure

Annexure 3A

New Delhi, the 17<sup>th</sup> March, 2008

**OFFICE MEMORANDUM**

**Subject: Payment of Dearness Allowance to Central Government employees - Revised Rates effective from 1.1.2008.**

The undersigned is directed to refer to this Ministry's Office Memorandum No. 1 (8)/2007-E-II (B)/212 dated 11<sup>th</sup> September, 2007 on the subject mentioned above and to state that the President is pleased to decide that the Dearness Allowance payable to Central Government employees shall be enhanced from the existing rate of 41% to 47% with effect from 1<sup>st</sup> January, 2008.

2 The provisions contained in paras 3, 4 and 5 of this Ministry's O.M. No. 1 (13)/97-E-II (B) dated 3.10.1997 shall continue to be applicable while regulating Dearness Allowance under these orders. However, with effect from 01.04.2004, Dearness Allowance is computed on the basis of Basic Pay, Dearness pay, Stagnation Increment and NPA. Provisions contained in para 3 of this Ministry's OM No.1 (13)/97-E-II (B) dated 3.10.1997, therefore, stand amended to this extent.

3 The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all Central Government employees.

4 The payment of arrears of Dearness Allowance for the months of January and February, 2008 shall not be made before the date of disbursement of salary of March, 2008.

5 These orders shall also apply to the civilian employees paid from the Defence Services Estimates and the expenditure will be chargeable to the relevant head of the Defence Services Estimates. In regard to Armed Forces personnel and Railway employees separate orders will be issued by the Ministry of Defence and Ministry of Railways, respectively.

6 In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor General of India.

*R. Prem Anand*  
(R. Prem Anand)

Under Secretary to the Government of India

To

All Ministries/Departments of the Government of India as per standard distribution list etc.

Copy (with usual number of spare copies) to C&AG, UPSC etc. as per standard list.

21



**Agenda Item No: 4**

**Constitution of an Advisory Committee**

It has been felt that the University requires to constitute an Advisory Committee comprising of persons drawn from different walks of life like the Corporate world, professionals, media personalities, Retd. Government Officials , academics and parents of the students whose experience and expertise may be of use to the University.

The number of members may not exceed ten at a time and the committee will tender advice on such matters as may be referred to them by the Vice Chancellor and the meetings of the committee will be presided over by the Vice Chancellor. The Vice Chancellor may be authorised to nominate such persons to this committee.

Submitted for consideration.

## **Agenda Item No:5**

### **Proposal for repairing of the University Pillar.**

The matter arises out of the 22<sup>nd</sup> meeting of the Standing Committee dated 1/3/2008.

The granite tiles on the front Pillar of the University building are loosening and falling away. This is creating a lot of inconvenience and peril to the students and employees of the University.

Accordingly, the University had approached Mr.U.C.Sheet, the Executive Engineer, Bidhannagar- Div-II, PWD for his opinion.. Mr.Sheet has now recommended that the work may be done by M/s Deep Enterprise at a total cost of Rs.55440/-(Approximate).

Mr.Sheet has proposed that the tiles are to be removed and plastering be done on the pillar and then glossy painting(Heritage finishing) will be done on the pillar .

The matter was placed in the 40<sup>th</sup> meeting of the Finance Committee .The Finance Committee recommended the matter to the Standing Committee for its consideration. It further desired that the opinion of an architect may be taken in this regard. The Standing Committee in its meeting dated 1/3/2008 had accepted the recommendation of the Finance Committee.

Accordingly, Ms.Manisha Rakshit ,Chief Govt. Architect visited the University on 19/3/2008 and inspected the front Pillar.

She observed that :

1. As the shape of the column is circular type, long size granite strip is not suitable for covering up the column.
2. "Little glass mosaic tiles" can be used for covering up the column but it will be quite expensive .
3. The best option is to have heritage finishing of the Column. Existing granite colour (Ruby) can be used for heritage finishing .Flex type heritage used for external use can be used for this purpose.

The University proposes to do heritage finishing of the column as recommended by Mr.U.C.Sheet, Executive Engineer,Div II, PWD and Ms.Manisha Rakshit, Chief Govt. Architect.

Submitted for consideration.

**Agenda Item No: 6**

**Report of the Committee formed for review of job content and career progression for the administrative staff working in the University.**

The matter arises out of the 18<sup>th</sup> meeting of the Standing Committee dated 16<sup>th</sup> June 2008(Additional Agenda Item No.4)

The Standing Committee had recommended that a review of the job content of the administrative staff including prospects of promotion be undertaken. In this regard the University had proposed to form a committee for reviewing the job content of the Administrative staff and also for proposing a career advancement scheme.

The Standing Committee had accepted the proposal and recommended that a Committee may be formed by the Vice Chancellor under the Chairmanship of Mr. Satrajit Chaudhuri, Ombudsman, Insurance Regulatory Commission.

Accordingly, a committee was formed by the University under the chairmanship of Mr. Satrajit Chaudhuri with the following members:

1. Mr.N.Konar, Member
2. Mr.A.Mazumder, Member
3. Mr.S.Guha, Member-Secretary

The Committee has now submitted an initial report(Annexure 6 A).

Submitted for consideration.

Reg I/13/4  
2/4/08

Annexure 6A

To  
The Vice Chancellor  
WBNUJS  
12 B LB Block, Sector-III  
Salt Lake City  
Kolkata-700098

**Sub: Review of job content and career progression for the  
administrative staff working in NUJS.**

Sir,

Kindly recall the discussion in the Standing Committee meeting on 1<sup>st</sup> March 2008 where I briefed the Members about the progress of work relating to review of job content and career progression of staff. I pointed out that the Committee dealing with the matter held a number of meetings but felt that it needed clarifications from the University on certain issues. As decided in the above Standing Committee meeting, I am making this reference on behalf of my Committee to seek comments and views of the University in respect of the following issues:-

2. On pursual of the Acts and Regulations of the University and also on examination of the advertisement for the recruitment of staff and the Memorandum of Agreement before appointment, we do not find any description of job and duties and responsibilities for the staff. In this connection we have gone through the Report of the Committee setup on 12th March 2005 to recommend scales of pay etc. for the administrative staff. The Report classified posts without classifying the job and recommended introduction of pay-scale for different category of staff. The further question of linking the pay to duties and responsibilities of a particular post was not considered. We are of the view that pay scale must relate to job content of a particular post and not to mere designation of the post. This is more so when we are also considering scheme for career progression in terms of pay scale for the staff.
3. We also notice that presently certain categories of staff are working in diverse position in the University. For instance, a Data Entry Operator is working in the office of the Registrar, in Front Office, in Accounts and other Schools and Centres etc. There is no similarity in the functions and duties for the Data Entry Operator, as the jobs and responsibilities in different offices are not comparable. Unless the core functions of a Data Entry Operator are defined, evaluation of his performance can not be made on objective basis leading to avoidable controversy for the administration. Similar is the position with Attendants who are engaged in offices/departments widely different in scope and responsibilities.
4. We are aware that in the initial years of the University some adhoc, informal and discretionary appointments and deployment of staff could not be avoided. But time has come (after nearly a decade of its existence) to formulate a well structured

manpower planning for effective utilisation of human resources. With this end in view we request the University to define contents of the jobs and duties and responsibilities of the following staff which are under our consideration for review:-

- i) Campus Supervisor
- ii) PA to Vice Chancellor
- iii) Data Entry Operator
- iv) Library Assistant
- v) Reception cum Telephone Operator
- vi) Driver cum Attendant
- vii) Office Attendant.

5 We also suggest that the task of defining the job may be assigned to a Professional Management Agency for an objective assessment in respect of the following aspects:-

- a) Total workload generated by various offices/Centres/Schools/Department etc. of the University;
- b) Analysis of the work and grouping and bunching of similar types of functions and work under broad heads;
- c) Requirement of supporting staff to dispose of the above volume of work on the basis of accepted standard work norm;
- d) Designing new designation for the staff, if called for, so that designation correctly reflects the type of work handled by them.

Once job identification and job content is ascertained we may proceed to formulate appropriate pay scale for each category of staff.

6. As regards scheme for career progression we have considered various options and one such option is to adopt the career progression scheme introduced for non-law teachers of the University [Part III/Chapter II/8(6) of the Regulations]. It has laid down Merit Promotion Scheme with four grades of pay. Following this scheme we may introduce revised pay scales in 4 grades for the supporting staff:-

- a) Initial pay scale for 8 years of continuous service;
- b) On renewal of contract after 8 years, a higher pay scale for another 8 years;
- c) A pay scale higher than (b) on completion of 16 years of service;
- d) A selection grade for staff continuing beyond © still superannuation.

7. While on the subject of career progression, we can't help observing a sense of uncertainty and insecurity among the staff about their future in the University. Such thoughts are demoralising and will lead them to leave the University at the earliest opportunity in search of a better prospect elsewhere. In order to discourage such tendency and to retain the efficient workers, the University may have to decide whether the existing system of contractual appointment for 5 years with one year probation is in the best interest of the administration. It may instead, decide to introduce a system of permanent employment with one or two years of probation before giving them regular scale.

8. Permanent cadre of employees secure in their job are likely to organise themselves into Unions and may fall prey to interference by political parties. They are likely to assert their Rights rather than Duties- with inevitable erosion of discipline and efficiency. But as against this likely scenario, we will continue to have the present uncertain and insecure staff – looking for better opportunities outside- never developing loyalty for the organisation. Pitfalls of Japanese “life-time-employment” and American “hire-and-fire” system have been widely discussed in Management Studies. But we have to make conscious choice and our vote is to choose a permanent cadre of staff with suitable safeguards to make the system work. There are well established mechanism both in the State and Central govt. to weed out non-performing and indisciplined staff. But perhaps the best safeguard against ills of “permanent settlement” will be an administration which by its conduct is seen to be independent, impartial, transparent, firm but fair and compassionate.

We shall be grateful if the University consider your suggestions and give the benefit of its views and comment at the <sup>an</sup> early date so that we may finalise our recommendations shortly.

With regards,

Yours faithfully

*sd/* Satrajit Chaudhuri 12/3/08  
( Permanent invitee to Standing Committee , WBNUJS  
& Chairman of Review Committee)

Copy to:

1. Mr. N .Konar , Principal Coordinator ,SLPD, Member
2. Mr. Anirban Mazumder, Lecturer in Law, WBNUJS, Member
3. Mr. S. Guha, Assistant Registrar(Administration & Finance),WBNUJS
- ✓ 4. Mr. C. Bandyopadhyay, Registrar, WBNUJS

**Agenda Item No:7**

**Appointment of Mr.Pritam Baruah**

The matter arises out of the 26<sup>th</sup> meeting of the Executive Council dated 15/3/2008.

The Executive Council had approved the proposal of appointing Mr.Pritam Baruah in the University as a faculty. However, it had also directed that before appointing Mr.Baruah appropriate inquiry may be made about his performance from the seniors with whom he has worked. Mr.Baruah's Cv is given in Annexure 7A1.

Accordingly, the University has now received certificates of his performance from his previous employer's.(Annexure 7A 2)

The University now proposes to appoint Mr.Baruah as a faculty member in view of the dearth of law teachers in the University.

Submitted for consideration.

Reg 1240/B.  
17/3/08.

Annexure 7A1

LAW LINKS, C-47  
(BASEMENT) NIZAMUDDIN  
EAST, NEW DELHI- 110013

PHONE +91 11 41622731.  
+910818805332  
FAX +91 11 24353798  
E-MAIL:  
pritam.baruah@gmail.com

## Pritam Baruah

---

- Objective** To be considered for the a teaching position in your esteemed University.
- Education** Masters: 2005 – 2006, Bachelor of Civil Laws, University of Oxford, Oxford, United Kingdom  
Felix Scholarship for the BCL Programme
- Undergraduate Degree: 2000-2005, B.A.,B.L. (Hons), NALSAR University of Law, Hyderabad with a CGPA of 7.09/8.
- Professional experience** Currently a practicing advocate in Delhi. Member of the Delhi Bar Association. Appeared before the Hon'ble Supreme Court of India, The High Court of Delhi, The National Consumer Disputes Redressal Commission, The Central Administrative Tribunal, Trial Courts in Delhi, The Delhi School Tribunal, The Central Information Commission and The Employees Provident Fund Tribunal. Appeared in matters pertaining to administrative law, constitutional law, service law, arbitration, criminal law, labour law and insurance law.
- June-August 2005:** Worked in the Chambers of Mr. L. Nageswara Rao, Senior Advocate, Supreme Court of India. I worked on matters relating to employment law, constitutional law, administrative law and criminal law. I drafted opinions for issues under the Right to Information Act and the Prevention of Food Adulteration Act. I assisted him in the Justice K.T. Thomas Commission set up by the Supreme Court of India. I also assisted him substantially in drafting an affidavit by him as an expert witness for issues relating to Indian law for purposes of a matter being heard by the Courts in the United Kingdom.
- August 2006-August 2007:** Joined the chambers of Mr. L. Nageswara Rao after completing my masters degree. I assisted him in court and researched on matters pertaining to employment law, constitutional law, administrative law, criminal law, labour law, law relating to arbitration, tenders and contracts, land acquisition, rent control, succession, electricity laws and various other legislations. I had the opportunity to assist him in cases before the Hon'ble Supreme Court of India, the High Courts of Delhi, Kerala and Hyderabad, The Electricity Appellate Tribunal and the Debt Recovery Appellate Tribunal.
- Central Vigilance Commission on the PDS:** While practicing in the Supreme Court I also worked as a member of the legal team of the Commission which was headed by Justice D.P. Wadhwa, retired judge of the Supreme Court of India. As a member of the team I worked closely with the Hon'ble Judge and



officials of the Ministry of Food and Supplies, The Delhi State Civil Supplies Corporation and the Food Corporation of India. The work involved research, documentation, public hearings, inspections, investigation and devising measures to control corruption in the Public Distribution System. I also assisted the commission in drafting its report, which was submitted to the Supreme Court of India.

## **Internships**

**November-December, 2004: Chambers of Mr. L.N. Rao, Senior Advocate, Supreme Court of India.**

During the internship I assisted the Ld. Senior Counsel in court and researched on matters pertaining to various fields of law. In particular my research was amply used in the proceedings before a constitution bench of the Supreme Court of India which was hearing important questions of law with regard to the Representation of People's Act, 1956.

**November-December, 2003: Chambers of Mr. S.R. Bhat, Advocate on Record, Supreme Court of India (Presently a sitting judge of the Hon'ble High Court of Delhi)**

During the internship I assisted Justice Bhat in matters before the Supreme Court of India and the High Court of Delhi. I researched on cases pertaining to constitutional law, administrative law and tender and contracts.

**November-December, 2003: Chambers of Mr. J.M. Chaudhuri, Senior Advocate, High Court of Gauhati**

During the internship I got an opportunity to observe criminal proceedings before the High Court of Gauhati and the trial courts in Guwahati. The internship provided me with an opportunity to research on issues in the field of criminal law.

**November-December, 2002: The Other Media, New Delhi**

The voluntary human rights group worked on issues relating to self determination, anti-terror laws, the Bhopal gas disaster and tribal rights. My work involved assisting in advocacy campaigns, research and documentation. I was involved in the preparation of a document on the Prevention of Terrorism Ordinance, 2001 which was used to brief members of parliament on the said Ordinance. I also helped in organizing a rally of those affected by the Bhopal gas disaster which culminated in a submission of a memorandum to the then Prime Minister of India.

## **Publications, Papers Presented and Seminars Attended**

1. Memorandum by Oxford Pro Bono Publico: Opinion evaluating the adequacy of UK law on human trafficking available at: <http://www.publications.parliament.uk/pa/jt200506/jtselect/jtrights/245/245we23.htm#note135>

I was a project member and contributor to the memorandum which was accepted as written evidence by the Joint Committee On Human Rights of the parliament of the United Kingdom.

2. "The Embarrassment of Poverty- A Critique of State Power and

Responsibility" 2005 (1) NSLR.1.

3. Presented a paper on "Student Governance and Identity Politics in North East India", in a Seminar on Student Governance organised by NALSAR University of Law in the year 2003.
4. Presented a paper on "Contextualising the Discourse on the Right to Privacy" in a seminar on The Right To Privacy organized by NALSAR University of Law.
5. Presented a paper on "Depoliticization, Rationality and Helplessness: Labour Law in Modern Industrial Society" for the seminar course on Law and Psychology.
6. Participated in a Workshop on Human Rights organized by the NALSAR University of Law in collaboration with the Human Rights Programme of Hyderabad Central University.

#### **Extracurricular activities**

##### **Moots:**

1. Won the 7<sup>th</sup> Raj Anand National Intellectual Property Moot, 2004.
2. Adjudged the Best Student Advocate in the All India Human Rights Moot Court Competition organized by School of Indian Legal Thought, Kottayam in the year 2004.

##### **Debates:**

1. Runners Up in the 57<sup>th</sup> National Mukherjee Memorial Debate organized by St. Stephens College in 2004.
2. Winner of the National Debate organized by IIT Hyderabad in the year 2005.

##### **Sports:**

1. Table Tennis Champion of NALSAR University of Law, 2001
2. Member of the Oxford Union Table Tennis Club.
3. Member of the runners up team of NALSAR University of law in the Inter University Volleyball Competition at Hyderabad.
4. Member of the University Cricket Team of NALSAR University of Law.

##### **Music**

I am a trained percussionist and have played for bands in Hyderabad as a tablist and a drummer. I have also performed in the Said Business School at Oxford for a Fusion Band as a Drummer.

#### **Awards Received**

1. Felix Scholarship to read for the BCL programme at the University of Oxford.
2. Gold Medal for the Best Student Orator in NALSAR University of Law in

2005.

**Positions Held**

1. Executive Member of the Moot Court Committee of the Student Bar Council (SBC) of NALSAR University of Law for the term 2001-2002
2. Executive Member of the Administrative Committee of the SBC for the term 2002-2003.



26/03/2008

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Pritam Baruah, worked in our chambers from August, 2007 to April, 2008.

Mr. Baruah has been associated with our office since his days as a student. He interned with Justice S. Ravindra Bhat who was at that time a practicing advocate. It is during his internship that we realized that Mr. Baruah had great potential to have a successful career at the bar and we encouraged him to do so. He got an opportunity to realize the same after he joined the bar, starting his practice at the chambers of a reputed senior advocate and then carrying on the same from our office.

His experience in both a senior advocate's chamber and in our office has given him good exposure to the practice of law. During his stint at our office, he not only drafted numerous matters for various forums, but also appeared in different forums ranging from tribunals like the Employee' Provident fund Appellate tribunal, to the Supreme Court of India. His skills in drafting and advocacy are commendable for a person of his age. He has successfully argued matters before different benches in the Supreme Court and the High Court of Delhi. At a young age he had also developed a practice of his own having matters coming to him directly from his own clients. The same made him not only financially sound but comfortable.

We wish him all success in his future endeavors. He would be a valuable asset to any institution that he works with.

Yours Sincerely,

[MS. LALIT MOHINI BHAT]


**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mr. Pritam Baruah worked in my chambers from June 2005-September 2005 and August 2006-August 2007.

Mr. Baruah first interned under me in November-December 2004 and subsequently joined my chambers after completing his first degree in law. After attending my chambers for a few months, he left for the United Kingdom to pursue his master's degree in the University Of Oxford. He joined my chambers again after completing his masters degree.

While in my chambers, Mr. Baruah assisted me in cases before the Supreme Court of India. As a practicing advocate he honed his research skills in a manner suitable for the purpose of court hearings, the potential for which he had demonstrated as a student. He proved himself to be a hardworking advocate with impressive analytical skills which was reflected in his contributions during conferences and in the drafting of opinions. Due to his professional abilities I involved him in important matters not only in the Supreme Court but also in various High Courts. He has assisted me with matters before the High Courts of Andhra Pradesh, Delhi and Kerala.

In my opinion Mr. Baruah has a very bright future as a practicing advocate. Having the asset of an analytical mind, the ability of articulation and advocacy, a sound understanding of various areas in law and the capacity for hard work I am confident that he has a bright future in any career that he chooses to pursue.

  
(L. Nageswara Rao)

26<sup>th</sup> March, 2008

**Agenda Item No:8**

**Appointment of Mr.Dulal Chandra De**

Mr.Dulal Chandra De, a retired District and Sessions Judge, South 24 –Parganas,Alipur has expressed his interest to teach in the University. Mr.De's Cv is given in Annexure 8A.

The University proposes to appoint Mr.De as a faculty member in view of the dearth of law teachers in the University.

Submitted for consideration.



**Agenda Item No:9**

**Resignation of Mr.Chittadip Bandyopadhyay,Registrar of the University.**

Mr.Chittadip Bandyopadhyay, Registrar of the University has resigned from his post and as per terms of his contract submitted a one month's notice period for release from the University w.e.f 30/4/2008.(Annexure 9 A).

Submitted for consideration.





*Chittadip Bandyopadhyay*  
I.A.S. (Retd.)  
Registrar

**The W.B. National University of Juridical Sciences**  
"Dr. Ambedkar Bhavan" 12, LB Block, Sector-III, Salt Lake City, Kolkata - 700098  
Phone: 23350534/7379/0765, Fax: 23357422/0511  
E-mail: nujs@cal3.vsnl.net.in, Gram: JURVARSITY  
Website: www.nujs.edu

*Amrendu A*

To  
The Vice Chancellor  
The West Bengal National University of Juridical Sciences  
Dr. Ambedkar Bhavan  
12 LB Block  
Sector – III  
Salt Lake City  
Kolkata – 700098.

Sir,

I am to inform you that on account of some personal reasons I have decided to resign from my present post under your University.

I would therefore request you to kindly treat this letter as requisite notice for tendering resignation and release me by 30.04.2008.

Thanking you,  
Yours sincerely,

*Chittadip Bandyopadhyay*  
(Chittadip Bandyopadhyay)

*To be posted up in the next 50 on 12/04/08.*

*Chittadip Bandyopadhyay*

**Agenda Item No:10**

**Resignation of Professor U.R.Rai**

Prof.U.R.Rai, Visiting Professor and Coordinator, School of Criminal Justice and Administration has gone on leave w.ef. 21/11/2007 due to an accident. He has since then not been able to join back the University

The University has now received his resignation letter dated 21/2/2008(Annexure 10 A).

Submitted for consideration.

Reg 121/3-  
4/3/08

The Registrar,  
The West Bengal National University  
of Juridical Sciences  
Salt Lake,  
KOLKATA

Annexure 10A

Dear Sir,

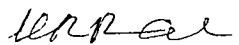
This is in continuation of my earlier applications sent to the Vice Chancellor. After giving full thought I have come to the firm conclusion that my health, age and personal circumstances do not permit me to continue in the job which I have in your University nor do they allow me to be in Kolkata for long durations. Therefore, by this letter I resign my job with immediate effect, though with this regret that I could not complete my contract because of the intervention of unforeseen circumstances. I am given to understand that I can join during the vacations. But that is totally unacceptable when I do not have any intention, nor did I have an intention earlier, to work during the next academic session.

At the end I <sup>thank</sup> ~~think~~ the NUJS family for having shown all possible consideration. I am personally thankful to Prof. M.P. Singh, the Vice-Chancellor, for having been exceptionally considerate to me.

With regards,

Yours sincerely,

February 21, 2008  
~~January 28, 2008~~

  
(Udai Raj Rai)  
C/o Salil Kumar Rai, Advocate  
A/29, HIG, 2 Circular Road,  
Allahabad - 211 001  
(0532) 2423587

**Agenda Item No:11**

**Formation of a Planning Board.**

The matter arises out of the 26<sup>th</sup> meeting of the Executive Council dated 15/3/2008.

The Executive Council in the meeting had authorised the Vice Chancellor to form a Planning Board for the preparation of a vision document/statement of the University.

Accordingly, the Vice Chancellor has formed a Planning Board with the following members:

1. Vice Chancellor, WBNUJS – Chairman
2. Hon'ble Mr. Justice Chittatosh Mookerjee, Chairman, Finance Committee – Member
3. Hon'ble Mrs. Justice Ruma Pal – Member
4. Secretary to the Government of West Bengal, Judicial Department – Member.
5. Mr. R.N. Dutta, Member, Executive Council – Member

Mr. N. Nawn, Lecturer in Economics, WBNUJS may act as a Secretary to the Board.

Submitted for information of the Committee.

**Agenda Item No:12**

**Excess billing of Campus Recruitment Committee Telephone /broadband connection.**

The University has given a telephone/broadband connection to the Campus Recruitment Committee for its use( Telephone No: 2335 2471) to facilitate final year campus recruitment of the University.

However, last year during the summer vacations this facility was used by the Basic Structure Group who were working in the University during the vacations.

It has resulted in an excessive billing amount of Rs.29524/- for the period June 2007 and Rs. 65365/- for the period July 2007.

The University has conducted an internal inquiry into the misuse of the telephone/broadband connection and found out that the broadband connection which is password based was used by the students of the Basic Structure Group arbitrarily to access the internet and they had also given the password of the broad band connection to a member of the Cyber Committee who in turn used it in the Hostel LAN. This resulted in heavy usage and excessive bills.

The University had proposed to recover at least 50% of the excess amount( Rs.47444/-) from the students of the Basic Structure Group and the member of the Cyber Committee who was responsible for using the password in the Hostel LAN.

The Cyber Committee had initially agreed to share the excessive bill amount with the Basic Structure Group and pay an amount of Rs.25000/-. The balance amount of Rs.22444/- is to be paid by the Basic Structure Group. However, the current Convenor of the Cyber Committee proposes to do this when the monsoon session starts and when they have a new convenor.

It is for consideration now as to whether the University should wait for the new Convenor of the Cyber Committee to pay the amount of Rs.25000/- as committed by the current Convenor of the Cyber Committee or recover the amount from the students who are using the internet facility through the Cyber Committee, arbitrarily.

Submitted for consideration.

**Agenda Item No:13**

**Contract with Mr.Gopal Pramanik**

The University has an arrangement of hiring a car on a daily/monthly basis for its use.

Mr.Gopal Pramanik's car is being currently used by the University on ad hoc basis for more than six years on a hiring basis at a monthly payment. However, Mr.Pramanik has been asking for a rate revision in view of market inflation.

The University recently invited quotations for hiring of cars from agencies within Salt Lake. Quotations were received from four car hiring agencies including Mr.Gopal Pramanik :

<b>Name of Vendor</b>	<b>Rate quoted for Use Of Car- 25 days a Month,10hrs a day &amp; 1500Kms a month (Rs.)</b>	<b>Extra Km (Rs.)</b>	<b>Extra Hour (Rs.)</b>	<b>Terms &amp; Conditions</b>
Bhashkar Travels	15000/-	Rs.4.00	Rs.18.00	Yes, extra parking/toll tax.
Mr.Gopal Pramanik	15000/-	Rs.4.00	Rs.18.00	None
New Horizon Travels	14950/-	Rs.5.80p	Rs.58.00	Yes, extra parking/toll tax.
Mrs.Shukla Dutta	17000/-	Rs.6.00	Rs.60.00	None.

However, on tabulation it has been found that Mr.Pramanik's offer is the best with no other terms and conditions. The University proposes to enter into a contract for one year with Mr.Pramanik.

Submitted for consideration.

**Agenda Item No:14**

**Mr. Premananda Mukherjee-Extension of Contract**

The matter arises out of the resolution of the 20<sup>th</sup> meeting of the Executive Council dated 18/09/2005.

The Executive Council in the aforesaid meeting while considering the report of the Pay Committee for the administrative staff decided that the administrative staff (i.e. the D.E.Os, Library Assistants and Attendants) might be placed in the regular scales of pay as recommended by the Pay Committee after completion of their initial contract of two year's subject of course to satisfactory performance report.

Reports were graded under five different categories, viz. outstanding, very good, good, satisfactory and poor. Each category was assigned a mark viz., for outstanding – 4 marks, very good – 3 marks, for good – 2 marks, for satisfactory – 1 mark and poor – 0 mark. As per standard procedure, those who scored average mark of 2 or more were recommended for regular pay scales.

Performance Report of Mr.Premananda Mukherjee ,Library Assistant whose term expired on 3/09/2007 was obtained from the respective head of Section.

Mr.Mukherjee's Assessment Report was placed before the Vice Chancellor and the Vice Chancellor graded his performance as " Good ".

Mr.Mukherjee has completed a contractual period of two years. The University now proposes that Mr.P.Mukherjee's contract may be renewed for a further period of five years in the pay scale of Rs.4000-100-6000.

However, Mr.Mukherjee has been claiming that he should get a basic pay fixation at Rs.4500/- since all his colleagues have got a basic pay fixation at Rs.4500/- when their contracts were renewed for five years.(Annexure 14 A)

Submitted for consideration.

Annexure 14A

To

The Registrar

W. B National University of Juridical Sciences

12, LB Block, Salt Lake City

Kolkata-700098

Dated: 21 / 02 / 2008

Sir,

With reference to your Letter No. NUJS/ADMIN/2007/4 dated 18/02/2008, I beg to state that I have joined this University Library as a Library Attendant on 02/07/2000 for one-year ad hoc basis. After that University continued renewal my contract up to 24/11/2003. I have worked in this University Library as a Library Attendant from 25/11/2003 to 03/09/2005 for two years on contract basis. My date of joining as a Library Assistant in this University is 04/09/2005 for two years on contract basis.

I have been working this University library diligently for over seven years but the University offered me the same consolidated salary. But those who joined after me on a consolidated pay they have been regularised after rendering service for two years on a consolidated pay and they have been allowed a regular pay scale.

I am receiving a consolidated pay of Rs 7160.00 (w.e.f. 04 September, 2005), which is less than the gross salary of my colleagues, whose initial basic pay is Rs 4500.00 serving the same post and designation.

My colleague working in the library having the same designation but less experience, less qualification rendering same service although joined later grating scale of pay while I have been denied the regular scale of pay although rendered continuous service for more than seven years.

My two years contract already expired on 03 September 2007 but I am receiving the same consolidated pay of Rs 7160.00. Kindly consider my pay scale and give me the pay protection of the pay scale due to me and the same initial basic pay of Rs 4500.00 as my colleagues receive.

I have been working in this University library for the last seven years without any break with the full satisfaction of the members of the authority.

I request the management to reconsider their offer keeping this disparity in mind and look into this matter of differentiation. I pray for taking suitable steps for granting me the arrears and same initial basic pay as my colleagues receive.

Assuring you of my best services.

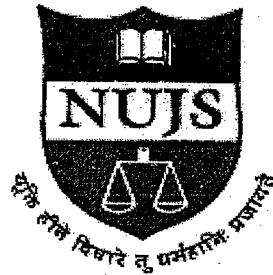
Yours faithfully

*Premananda Mukherjee*  
21/2/08

(PREMANANDA MUKHERJEE)



The West Bengal National University of Juridical Sciences



ADDITIONAL AGENDA NOTES FOR THE 41<sup>ST</sup> MEETING  
OF THE

FINANCE COMMITTEE

TO BE HELD ON 12 April 2008 AT 10:00 A.M.

AT DR.AMBEDKAR BHAVAN, SALT LAKE, KOLKATA

**W.B National University of Juridical Sciences**  
**Dr. Ambedkar Bhavan**  
**Salt Lake, Kolkata**

**41<sup>st</sup> MEETING OF THE FINANCE COMMITTEE**

**12 April , 2008 at 10:00 A.M.**

		<b><u>Page No.</u></b>
<b>Additional Agenda Item No.AA1</b>	Extension of service of Mr.Prabhash Ranjan	1
<b>Additional Agenda Item No.AA2</b>	Management Development Courses in Law	10
<b>Additional Agenda Item No.AA3</b>	Extension of Study Leave of Mr.Supriya Routh	12
<b>Additional Agenda Item No.AA4</b>	Appointment of Ms.Shannon Jhunjunwala	14

Any other matter with the permission of the Chair.

**Additional Agenda Item No: AA1**

**Extension of service of Mr.Prabhash Ranjan**

The matter arises out of the 20<sup>th</sup> meeting of the Standing Committee dated 15/10/2007.

The University had received an application from Mr.Prabhash Ranjan for appointment as a Lecturer. The Vice Chancellor had recommended that Mr.Ranjan be appointed on adhoc basis for six months as a lecturer in Law in the approved pay scale of a Lecturer of the University .The Standing Committee had accepted the recommendation and Mr.Prabhash Ranjan was appointed as a Lecturer in Law on adhoc basis for a period of six months. He accordingly joined his services on 1.11.2007 .

The University has now received a request from him for further extension and regularisation of his services.(Annexure AA1A)

Submitted for consideration.

Annexure AA/A

31 March 2008

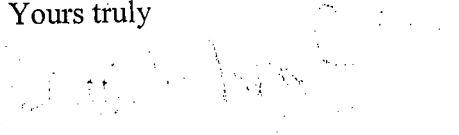
The Vice Chancellor  
WB National University of Juridical Sciences  
Kolkata  
India

29/3/08  
3/4/08  
Dear Sir

My present term as a Lecturer at WB NUJS will come to an end on 30 April 2008. I will be ever grateful if my case could be considered for regularization with some increments in the pay scale light of my previous research/ work experience, academic achievements, publications in referred foreign and Indian journals/books and numerous conference presentations in international and national seminars. I am attaching my updated Curriculum Vitae (CV) for your perusal.

I have thoroughly enjoyed working at WB NUJS and look forward to continuing with my contribution to the University in future as well.

Yours truly

  
Prabhash Ranjan  
Lecturer  
WB National University of Juridical Sciences  
Kolkata  
India.

## Curriculum Vitae

Prabhash Ranjan

WB National University of Juridical Sciences, 12 LB Block, Sector III, Salt Lake City, Kolkata – 700098, India. E mail: [pragmaticranjan@yahoo.com](mailto:pragmaticranjan@yahoo.com). Phone: 0091 9748186960.  
Date of Birth 1<sup>st</sup> December, 1977.

### Education

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- Pursuing M.Phil at the WB National University of Juridical Sciences.
- Master of Laws, (LL.M) in International Business Law with focus on International Trade and Investment law, School of Oriental and African Studies (SOAS), University of London, London, United Kingdom, 2006-07.
- Bachelor of Laws, (LL.B) Campus Law Centre, Faculty of Law, University of Delhi, Delhi, India 2003.
- Bachelor of Economics, [B.A. (Hons)], Ramjas College, University of Delhi, Delhi, India 1999.

### Academic Honours and Scholarships

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- Received a Distinction (highest grade) in LL.M at SOAS, University of London.
- British Council Chevening Scholar to the United Kingdom.
- I was offered to be nominated by SOAS for the William Ross Murray scholarship and was also offered scholarship to study at the World Trade Institute (WTI), Berne, Switzerland. I was also selected for the South Asia LLM Scholarship award given by Warwick University, United Kingdom. These were declined.

### Work Experience

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November 2007- to date

**Lecturer in Law** – WB National University of Juridical Sciences (NUJS), Salt Lake City, Kolkata, India.

*Key responsibilities include:*

- Teaching International Investment Law, Intellectual Property Rights and Development and co teaching International Trade Law.
- Conducting research on international trade and investment law and on linkages between intellectual property rights and development.
- Presenting papers in national and international conferences on international trade and investment.
- Organising national and international conferences.

November 2006- July 2007

**Research Assistant** – University College of London (UCL), University of London, London, UK. Provided research assistance to Professor Valentine Korah, Emeritus Professor of Competition Law at UCL, for a publication on EC Competition Law – Valentine Korah (2007) 'An Introductory Guide to EC Competition Law and Practice' (9<sup>th</sup> edition: Hart Publishing: Oxford).

## Curriculum Vitae – Prabhash Ranjan

### *Key responsibilities included:*

- Reviewing draft chapters and providing critical comments;
- Checking the citations of the cases and validating cross references; and
- Developing the table of cases and table of legislation.

### December 2004 - September 2006

**Research Officer** – Centre for Trade and Development (Centad), An Oxfam GB Initiative, 406, Bhikaiji Cama Bhawan, Bhikaiji Cama Place, New Delhi, India.

### *Key responsibilities included:*

- Developing the research agenda at Centad;
- Initiating new research outputs such as policy paper series, magazines and web portals;
- Coordinating research for Centad's South Asian Yearbook of Trade and Development;
- Conducting research on tariff-related dimensions of agriculture and industrial products from the South Asian and Indian perspective ahead of the WTO ministerial meeting at Hong Kong in December 2005;
- Undertaking research on Anti Dumping provisions in the WTO from a South Asian perspective;
- Coordinating Centad's newly initiated Annual South Asian Conference on trade and development; and
- Representing Centad at academic and policy-related conferences and seminars.

### *Key achievements:*

- Played a lead role in initiating the South Asian Yearbook on Trade and Development;
- Conceptualised and facilitated the launch of *Trading Up*, a quarterly magazine on trade;
- Published three working papers under the Centad Working Paper Series;
- Launched a special series of working papers to explore Indian negotiating options ahead of the Hong Kong Ministerial Meeting;
- Presented papers and made presentations at various ministerial, intergovernmental, academic and capacity building conferences;
- Published articles on international trade issues in journals, edited volumes and key financial dailies; and
- Served as the Member of the Editorial Board of *Trading Up*.

### August 2005 – August 2007

**Visiting Faculty** – Indian Law Institute (Deemed University), Bhagwan Das Road, New Delhi, India.

- Taught WTO and International trade in the Post Graduate Diploma course on International Trade Law; and
- Topics taught in WTO law - Trade Remedial Measures (Anti Dumping, Countervailing Duties, and Safeguard Measures), Standards (Sanitary and Phytosanitary measures), General Agreement on Trade in Services (GATS), Dispute Settlement.

## Curriculum Vitae – Prabhash Ranjan

May 2003 – November 2004

**Legal Researcher** – CUTS Centre for International Trade, Economics and Environment, D 217, Bhaskar Marg, Bani Park, Jaipur, India

*Key responsibilities included:*

- Developing the research agenda on international trade law;
- Providing research support to all the ongoing projects on WTO and international trade at CUTS;
- Drafting briefing papers, research reports and monographs on various themes of WTO and international trade;
- Researching and writing briefing papers aimed at analysing new bills introduced in the Parliament; and
- Coordinating and providing support for organising various national and international conferences on international trade.

*Key Achievements:*

- Launched a trade law briefing paper series aimed at analysing India's disputes in the WTO;
- Undertook research work on the Anti dumping provisions in the WTO in order to analyse their impact on developing countries under different projects;
- Analysed the disputes on Sanitary and Phytosanitary (SPS) measures in the WTO from a developing country perspective;
- Conducted research work on how globalisation and economic liberalisation affects the Indian informal sector;
- Published briefing papers and research reports for CUTS under different projects; and
- Presented papers on behalf of CUTS in national and international conferences on WTO and International Trade.

### **Publications**

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#### ***Contributions in Journals and Books***

- 'Industrial Tariff Reduction: Why the best may still turn out to be the worst?' 43 (5) Journal of World Trade (2008), Kluwer Law, Hague (Forthcoming – accepted for publication).
- 'International Investment Agreements and Regulatory Discretion: Case Study of India', Journal of World Investment and Trade (2008), Werner Publishing, Geneva (Forthcoming – accepted for publication).
- 'Applicable Law in the Disputes of the World Trade Organization' SOAS Journal of Graduate Research, 2008 (Forthcoming – accepted for publication).
- 'Bilateralism, MFN and TRIPS: Exploring the Possibilities of Alternative Interpretation', 13 (4) International Trade Law and Regulation, (2007).
- 'Anti Dumping and South Asia', in, BS Chimni, BL Das, Mustafizur Rahman and Saman Kelegama (eds) South Asian Yearbook of Trade and Development (Wiley India and Centad: New Delhi: 2006).
- 'Choosing the Appropriate Tariff Reduction Formula in NAMA', XLI (6), Economic and Political Weekly (2006).

## Curriculum Vitae – Prabhash Ranjan

- 'International Trade and Human Rights: Conflicting Obligations?', in Thomas Cottier, Joost Pauwelyn and Elisabeth Bürgi (eds.), *Human Rights and International Trade*, (Oxford University Press: New York: 2005).
- 'Regional/Bilateral Trade Agreements and Bio Diversity' (with Aparna Shivpuri) 45 (2), *Indian Journal of International Law* (2005).
- 'GATS Encroaches Sovereignty of Nations: Is the Fear Magnified?' (with Aparna Shivpuri) in Bibek Debroy and Mohammed Saqib (eds.), *WTO at Ten: Looking Back to Look Beyond*, (Rajiv Gandhi Foundation & Liberty Institute: Konark Publishers: 2005).
- 'WTO law on Standards – Put to a Test', IV (2), *ICFAI Journal of International Business Law* (2005).
- 'GSP – Still Open to Political Use' (with Aparna Shivpuri), XL (3), *Economic and Political Weekly* (2005).
- 'International Predation and Anti Dumping', XXXIX (45), *Economic and Political Weekly* (2004).
- 'Trade Facilitation and Dispute Settlement', in CUTS (eds.), *Trade Facilitation: Reducing the Transaction Costs or Burdening the Poor*, (CUTS: Jaipur: 2004).
- 'Anti Dumping – More Abuse Less Use', 4 (2), *Amity Law Review* (2003).

### *Contributions in Newspapers and Magazines*

- 'Doha Round: Has multilateral trade slipped over the edge?' (with Robin Koshy), *The Hindu Business Line*, 19 September 2006.
- 'The Death of the ABI Alliance', *The Financial Express*, 28 June 2006.
- 'Can we Afford to Sacrifice NAMA at the WTO Altar' (with Biplove Choudhary) *The Hindu Business Line*, 16 June 2006.
- 'Industrial Tariffs and South Asia: How to cut and how much to cut', 1(3), *Trade Insight, South Asia Watch on Trade Economics and Environment* (2005).
- 'Chasing the Agricultural Market Access Mirage' (with Robin Koshy), *Business Standard*, 23 July 2005.
- 'The Twisty Saga of Farm Talks', 1(2), *Trading Up, Centad*, an Oxfam GB initiative, (2005).
- 'In defence of Girard formula', *The Financial Express*, 18 May 2005.
- 'WTO and International Law', *The Hindu*, 8 June 2004.

### *Working Papers, Briefing Papers and Research Reports*

- 'Agriculture and NAMA Negotiations: Searching for the Landing Zone', Working Paper – 4, *Centad*, an Oxfam GB initiative, April 2006.
- 'Tariff Negotiations in NAMA and South Asia: July Agreement and Beyond', Working Paper – 3, *Centad*, an Oxfam GB initiative, April 2005.
- 'Pre Hong Kong Ministerial Consultation: GATS Negotiations', Rapporteur's Report (with UNCTAD India), organised by UNCTAD, Government of India and DFID, August 8-9, 2005.
- 'How Long Can the G20 hold itself together: A Power Analysis', Working Paper -1, *Centad*, an Oxfam GB initiative, February 2005.
- 'GSP – Winning the Battle, Losing the War', *Trade Law Briefing Paper*, CUTS (2004).
- 'Protectionism and Trade Remedial Measures' (with N L Mitra), *Research Report*, CUTS (2004).



- 'Dealing with Protectionist Standard Setting: Effectiveness of SPS and TBT Agreements' (with Ralf J Van de Beek), Research Report, CUTS (2003).

**Conference Presentations on Academic and Policy Issues**

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- Discussant on 'International Trade and Human Rights: Conflicting Obligations', at Trade and Human Rights conference organised by Georgetown University Law Centre, World Trade Institute and Max Planck Institute, at Washington, April 5-6, 2004.
- Discussant on 'TRIPS and Biodiversity', at a conference organised by South Asia Watch on Trade Economics and Environment (SAWTEE), Kathmandu, Nepal, October 8-9, 2004.
- Presentation on 'Regional/Bilateral Trade Agreements and Biodiversity', at a conference on 'Development Issues' sponsored by the University Grants Commission (UGC) of India at Presidency College, Kolkata, India, December 8-9, 2004.
- Discussant on 'Trade Facilitation and South Asia', at a conference on WTO negotiations and South Asia organised by the Institute of Policy Studies of Sri Lanka, Colombo, Sri Lanka, March 9-10, 2005.
- Presentation on 'Ten years of WTO and India', at a conference on Globalisation and Sustainable Good Governance organised by University of Leipzig and University of Delhi, Delhi, March 18-19, 2005.
- Presentation on 'Non Agricultural Market Access (NAMA): Options for India', at a National Consultation on India's negotiating option at the WTO organised by Centad, an Oxfam GB initiative, New Delhi, July 22, 2005.
- Presentation on 'WTO Rules', at International Civil Society Forum for Advancing Interests of LDCs in the Sixth WTO Ministerial Meeting, organised by the Centre for Policy Dialogue, Dhaka, October 3-5, 2005.
- Presentation on 'International Trade and Human Rights', at a conference 'Human Rights in the Global Economy' organised by Centre for Promotion of Human Rights Teaching and Research, School of International Studies, Jawahar Lal Nehru University (JNU) and Centre for International Legal Studies, School of International Studies, JNU, New Delhi, India, March 19-21, 2006.
- Presentation on 'NAMA component of the WTO Hong Kong Declaration and possibilities for India', at National Consultation on Strategising beyond Hong Kong: Options for India, organised by FICCI and Centad, New Delhi, March 22, 2006.
- Presentation on 'NAMA Negotiations: Options for South Asia', at South Asia Consultation on WTO: Strategising Beyond Hong Kong, organised by United Nations Development Programme (UNDP) and Centad, New Delhi, India, April 21-22, 2006.
- Discussant on 'India and the WTO', at a South Asia conference on 'South Asia and WTO', organised by Fredric Ebert Stiftung (FES) Sri Lanka and Institute of Policy Studies of Sri Lanka, Colombo, Sri Lanka, May 19-20, 2006.
- Presentation on 'Anti Dumping and South Asia' at a conference on 'Trade and Development: Multilateralism at Cross Roads: Reaffirming Development Priorities' organised by Centre for Trade and Development, New Delhi, India, December 19-20, 2006.
- Presentation on 'SAARC and ASEAN Bilateral Investment Treaties (BITS)' at 'UNDP conference on Trade' organised by UNDP and Third World Network, Penang, Malaysia, December 17-18, 2007.

## Curriculum Vitae – Prabhash Ranjan

- Presentation on 'MFN, Bilateralism and Regional Trade Agreements' at 'South Asia Conference on Trade and Development' organised by Centre for Trade and Development, New Delhi, India, December 19-20, 2007.
- Presentation on 'Indian Trade and Investment Treaties and Economic Pluralism – Case of Indo-EU FTA negotiations' at 'International Conference on Law and Cultural Diversity' organised by the WB National University of Juridical Sciences in collaboration with University of Leipzig, Kolkata, India, March 11-13, 2008.

### Presentations in Capacity Building Workshops/Conferences Attended

- Presentation on 'Demystifying Agreement on Agriculture in the WTO', at the Regional Consultation on Trade in Agriculture organised by Oxfam GB, Lucknow, India, December 16, 2004.
- Presentation on 'Demystifying Non Agricultural Market Access in the WTO', at a Regional Workshop on Understanding WTO instruments: Implications for SAARC countries organised by Federation of Indian Chambers of Commerce and Industry (FICCI) and SAARC Chamber of Commerce and Industry, at New Delhi, India, March 29-31, 2005.
- Presentation on 'Non Agricultural Market Access and South Asia' at a Training Seminar for South Asian Trade journalists organised by Centre for Trade and Development, an Oxfam GB initiative and South Asia Watch on Trade Economics and Environment, Pokhara, Nepal, July 11-13, 2005.
- Presentation on 'Basics of WTO and Non Agricultural Market Access' at the capacity building workshop organised by Centad and Infochange for undergraduate law students at Symbiosis Law School and Indian Law Society (ILS) College, Pune, India, December 8-9, 2005.
- Presentation on 'Non Agricultural Market Access in the WTO and India' at the capacity building workshop on WTO and India organised by FICCI and Government of Orissa, Bhubneshwar, India, January 9, 2008.
- Attended the 6<sup>th</sup> WTO Ministerial Meeting at Hong Kong, China, December 13-18, 2005.

### Consultancy Assignments

- Worked as a Consultant for Federation of Indian Chambers of Commerce and Industry (FICCI) for conducting capacity building workshops on WTO in India. Under this assignment delivered two lectures on 'WTO – An Introduction' and 'Basics of Non Agricultural Market Access' in a conference at Hubli, Karnataka, India, July 22, 2006;
- Worked as a Faculty for the Indian Law Institute for a training programme for University Law Teachers jointly organised by the Indian Law Institute and the University Grants Commission (UGC), India. Under this assignment delivered lectures on Basics of the WTO, An introduction to Trade Remedial Measures in the WTO (Anti Dumping), Introduction on NAMA and Agreement on Agriculture in the WTO; and
- Worked as a Consultant to Infochange for developing the Trade Disputes section of the website of Centad. The assignment included writing short summaries of the WTO disputes where India has been involved either as a claimant or a respondent.

**Completed/Ongoing Research Work**

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- Completed an Essay titled 'Recent Development in India's Plant Variety Protection, Seed Regulation and its linkages with UPOV'.
- Working on a paper titled 'World Trade Organization Law and Human Rights – A Perspective from the South';
- Working on a paper titled 'Remedies in WTO Disputes for Developing Countries: Is Monetary Compensation and Cross Retaliation a way out?'
- Working on a paper titled 'Treaty making in Trade and Investment in India and its relationship with Indian Constitution and National Laws'.

**Areas of Research and Academic Interest**

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- Law of the World Trade Organization with focus on Dispute Settlement, Anti Dumping, Trade Related Aspects of Intellectual Property Rights, Linkages between trade and investment and trade and human rights;
- Legal dimensions of the Bilateral and Regional Trade Agreements;
- International Investment law with focus on international investment agreements; and
- Trade Related Aspects of Intellectual Property Rights and its linkages with human rights, environment and development.

**Additional Information**

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- Language Skills – I can read, write and speak English and Hindi. I can understand Oriya.
- Computer Skills – Proficient in using computers and can work effectively with MS Office applications.
- Other Interests – Music and writing Hindi poetry.

**Additional Agenda Item No: AA2**

**Management Development Courses in Law**

The University has recently received a request from Mr.S.Bannerjee of M/s.Larsen & Toubro Limited ,Baroda for starting of a certificate course in law for working executives involved in formulating proposals and tenders for lump sum turnkey projects in Oil & Gas well platforms, Petrochemical complexes, etc.(Annexure AA2A)

Submitted for consideration.

Reg 16/4,  
3/4/08

MANAGEMENT DEVELOPMENT COURSES IN LAW

1. We want an initial proposal based on which we could take the matter forward. As has been mentioned, the **programme is for working executives who are involved in formulating proposals and tenders for lump sum turnkey projects** in Oil & Gas well platforms, Refineries, Petrochemical Complexes, Cement Plants, Chemical Plants and other similar projects from drawing board to execution and handing over to the owners and ensuring warranty cover during the life of the project. Therefore the course content must include laws, regulations, **international and national regulatory framework** pertaining to: -

- (a) Labour Laws, Child Labour, Equal Opportunities Laws
- (b) Contract laws
- (c) Arbitration including International Arbitration.
- (d) Taxation, Excise other duties and levies.
- (e) Insurance & Risk Mitigation.
- (f) Product and Process Warranty / Guarantee.
- (g) Intellectual Property Laws, process license ownership rights etc
- (h) Environmental laws pertaining to land, rivers and oceans.
- (j) Anti Discrimination Laws
- (k) Monopolies and anti trust laws
- (k) All other aspects that you feel would be helpful to us in our business activities in India & abroad, in particular in the Middle East and SE Asia.

2. We need to work out the following aspects: -

- (a) **Tentative Programme content** giving approx **duration** for each subject and the **content of each subject**.
- (b) **Mode of conduct** of the programme viz, distance learning / satellite linked instructions / Video Conference mode / intermittent contact classes.
- (c) **Likely duration** of the course.
- (d) Possibility of **Certification on successful completion** of the course.
- (e) **Likely cost** per student.
- (f) In the event of students having to undergo **contact sessions at your campus**, would you be able to provide suitable accommodation.
- (g) Possibility of the **course being conducted by your faculty in our premises**.

S Banerjee  
Larsen & Toubro Limited  
Energy Centre, Chhani Jakat Naka  
Baroda - 390 002  
Tele 0265-2453000, 2452600 (Board)  
2772390, 2776391(Board)  
0265-2453222 (Direct)  
9825127540

**Additional Agenda Item No: AA3**

**Extension of Study Leave of Mr. Supriya Routh**

The matter arises out of the 19<sup>th</sup> meeting of the Standing Committee dated 27/7/2007.

Mr Supriya Routh, Lecturer in Law had applied for a study leave of one year for pursuing an LL.M Course in Clinical Legal Studies at Vanderbilt University, USA from 1<sup>st</sup> August 2007 to 31<sup>st</sup> July 2008.

The Standing Committee granted Mr. Routh Study Leave from 01-08-2007 to 31-07-2008.

However, the University has now received an email from Mr. Routh requesting for extension of his leave for another one and a half months since he wishes to pursue an internship programme of three months from 16/6/2008 to 16/9/2008. He has confirmed that he will join back the University on 17/9/2008. (Annexure AA3A).

Submitted for consideration.

From:	supriyo_routh2005@yahoo.co.in
To:	najs@vsnl.com ; najs@cat3.vsnl.net.in
Cc:	supriya.routh@vanderbilt.edu
Subject:	Supriya Routh
Date:	Monday, March 31, 2008 5:26 am

Dear Urmi (I think the mail reaches you first).  
The following is very important for me. Can you please intimate it to Prof. Singh. Since I do not know Prof. Singh's mail-id. I cannot directly send it to him. Thank you in anticipation.

Dear Prof. Singh,  
I hope you are keeping fine. I am writing you to ask for a favour. I have been offered an internship by the International Labour Organisation (ILO) from 16th June to 16th September in Geneva. I think this is a very good opportunity, specially when I am considering doing my further research in the area. But sir, my study leave ends in July. Therefore, would it be possible for you to extend my leave for one and half month. I shall join the University on 17th of September 2008.  
Thank you very much.  
Best regards.

Yours' sincerely,  
Supriya Routh

29/3/08  
29/3/08

**Additional Agenda Item No: AA4**

**Appointment of Ms.Shannon Jhunhunwala.**

Ms.Shanon Jhunhunwala has expressed her interest to teach in the University. Ms. Jhunhunwala's Cv is given in Annexure AA 4A.

The University proposes to appoint Ms.Jhunhunwala as a faculty member in view of the dearth of law teachers in the University.

Submitted for consideration.



From:	shannonshah@gmail.com
To:	nujs@cal3.vsnl.net.in
Subject:	
Date:	Wednesday, March 12, 2008 12:57 am
Attachments:	NUJS Resume.doc(35K)

Dear Dr. Singh,

It was a pleasure meeting you and the other professors at NUJS. As you may remember, I am a corporate attorney from the US and was interested in teaching some courses at your university. Per your request, attached is my CV, please let me know if you need any additional information.

After giving it some consideration, I would be very interested in joining your program. I am currently in the US. I'll be returning at the end of March, and I would love to join as soon as I return, I hope we can speak soon and work out an agreeable schedule.

I look forward to speaking with you soon.

Thank you for your consideration,  
Shannon Jhunjhunwala

## EDUCATION

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### UNIVERSITY OF PENNSYLVANIA LAW SCHOOL, J.D. (May 2004)

- **Keedy Cup Finalist:** school-wide competition in oral argument and brief writing; selected as one of four finalists
- **Associate Editor:** Journal of International and Economic Law
- **Activities:** Jessup International Law Moot Court Competition; Student Legal Advisor with Small Business Clinic; Founding Member of International Law Organization; Prepared curriculum and taught high school students international human rights; Student Leader: 9/11 Relief Drive

### UNIVERSITY OF PENNSYLVANIA, B.A. (May 1998)

- Double Major: Economics and International Relations
- Co-Chairman of the Wharton India Economic Forum
- Senior Honors Thesis: Effect of Multinational Corporations on the Caste System in India

## EXPERIENCE

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### AKIN GUMP STRAUSS HAUER & FELD LLP, NEW YORK, NY

FALL 2004– WINTER 2006

#### Litigation Associate

- Experienced in complex commercial litigation including real estate litigation, securities and other shareholder lawsuits, bankruptcy litigation, and SEC enforcement proceedings
- Assisted drafting of Supreme Court brief arguing for application of Geneva Conventions to Guantanamo Bay detainees
- Represented pro bono clients in asylum, domestic abuse, and trafficking cases

### HUMAN RIGHTS FIRST, NEW YORK, NY

SUMMER 2002

#### Asylum Program Intern

- Drafted and presented to United Nations roundtable a white paper identifying issues encountered by refugees seeking asylum based on religious persecution
- Interviewed refugees and drafted reports on individual asylum claims

### ACCENTURE, NEW YORK, NY

WINTER 2000 – SUMMER 2001

#### Management Consultant

- Analyzed and participated in re-designing corporate structure for companies in securities and energy industries

## AWARDS AND AFFILIATIONS

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- Member of the **New York Bar**; admitted to practice before the United States District Court for the Southern District of New York and the State Courts of New York
- Exemplary Public Services. University of Pennsylvania Law School (2004)
- Best News Article. National Federation of Press Women (1994)
- National Honors Society; Who's Who Among American High School Students; National Merit Scholar Finalist

## SKILLS

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- Fluent in English, Proficient in Hindi, Conversant in French