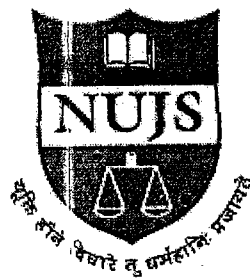


The West Bengal National University of Juridical Sciences



AGENDA NOTES FOR THE 63rd MEETING OF THE

FINANCE COMMITTEE

TO BE HELD ON 17th December 2011 AT 4:00 P.M.

AT DR.AMBEDKAR BHAVAN, SALT LAKE, KOLKATA

**W.B National University of Juridical Sciences
Dr. Ambedkar Bhavan
Salt Lake, Kolkata**

63rd MEETING OF THE FINANCE COMMITTEE
17th DECEMBER, 2011 AT 4:00 P.M

		Page No.
Agenda Item No.1	Confirmation of the Minutes of the 62 nd meeting of the Finance Committee held on 1 December , 2011.	1
Agenda Item No.2	Proposal for enhancement of fees for the forthcoming batch of 2012 of the University.	6
Agenda Item No.3	Procurement of Gowns	11

Any other matter with the permission of the Chair.

The W.B. National University of Juridical Sciences
Dr. Ambedkar Bhavan

Salt Lake, Kolkata

63rd Meeting of the Finance Committee

17 December, 2011

AGENDA NOTES

Agenda Item No. 1 Confirmation of the Minutes of the 62nd Meeting of the
Finance Committee held on 1st December, 2011.

Minutes of the 62nd Meeting of the Finance Committee of NUJS held on 1st December 2011 are
enclosed as **Annexure 1A** for confirmation.

THE W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

Dr. Ambedkar Bhavan

Salt lake, Kolkata

**Minutes of the Sixty second Meeting of the
Finance Committee**

The W.B. National University of Juridical Sciences

Held on 1 December 2011

At Dr. Ambedkar Bhavan, Salt lake, Kolkata.

The Sixty-second Meeting of the Finance Committee was held on 1 December 2011. The Following members were present:

1. Prof. (Dr.) M. P. Singh, Member
Vice Chancellor, West Bengal National University of Juridical Sciences.
2. Mr.A.K.Mitra, Member
Advocate General, West Bengal
3. Mr.R.N.Dutta, Member
Kolkata

Mr.Dipankar Gupta, Chairman, Sr. Advocate, Supreme Court of India, New Delhi, Pr. Secretary to the Govt. of West Bengal, Judicial Department, Member; could not attend the meeting due to preoccupations.

The West Bengal National University of Juridical Sciences

**Minutes of the 62nd Meeting of the Finance Committee of
WBNUJS held on 1st December 2011.**

Sl. No.	Agenda Item	Resolution	Remarks Taken
1.	Confirmation of the minutes of the 61 st Meeting of the Finance Committee held on 15 th November 2011.	The Minutes of the 61 st meeting of the Finance Committee held on 15 th November 2011 were confirmed.	
2.	Financial liability for recruitment of faculty in Law, Public Policy and Governance.	<p>The matter arises out of the 37th meeting of the Executive Council dated 19/11/2011.</p> <p>The Executive Council in its meeting dated 19-11-2011 directed that appointment letters in regard to the post of Professor, Associate Professor and Assistant Professor(Law, Public Policy and Governance);these may be issued subsequent to the confirmation of the University Finance Committee regarding the financial viability/position of the University consequent to these appointments. A copy of the minutes is appended hereto.</p> <p>The proposed posts for new recruitment are</p> <ol style="list-style-type: none"> 1. Professor(Law, Public Policy and Governance) – One 2. Associate Professor(Law, Public Policy and Governance) – One 3. Assistant Professor (Law, Public Policy and Governance) – Two <p>For the proposed new recruitments, University has to bear additional liability of Rs. 5.81 lakhs during the F.Y. from 1st April 2011 to 31st March 2012. The University will be able to afford the additional liability out of Budget of F.Y. 2011-2012 under the head "Salaries and Allowance"</p> <p><u>RESOLUTION</u></p> <p>The Finance Committee directed that the additional expenditure of Rs.5.81 Lakhs is covered by the Budget amount as explained by the note of the Accounts Officer.</p>	<p>AUTHORISED <i>M. D. J.</i> VICE CHANCELLOR 1.12.11</p>

~~XXXXXXXXXX~~ ~~XXXXXXXXXX~~ ~~XXXXXXXXXX~~ ~~XXXXXXXXXX~~

Annexure-2A

NOTE

As directed by the hon'ble Vice-chancellor, the financial consequence related to the proposed recruitment for the new Faculty of Law of Public Policy and Governance (1 Prof., 1 Asso. Prof., 2 Asst. Prof.) is given below-

i) Budget for F.Y. 2011-2012 under the head "Salaries and Allowances"		Rs. 449.00 Lacs
ii) Budget for F.Y. 2011-2012 as extraordinary item (Arrear salary)		<u>Rs. 101.00 Lacs</u>
	(A)	<u>Rs. 550.00 Lacs</u>
i) Salary paid till 30 th November 2011 for the F.Y. 2011-2012		Rs. 325.07 Lacs
ii) Arrear salary paid as extraordinary item met out of General Fund		<u>Rs. 101.00 Lacs</u>
Net salary paid till 30 th November 2011	(B)	Rs. 426.07 Lacs
iii) Further expenditure under this head for the remaining F.Y. 2011-2012		<u>Rs. 96.72 Lacs</u>
	(C)	<u>Rs. 522.79 Lacs</u>
Surplus of the Budgeted amount (A-C)	(D)	Rs. 27.21 Lacs
Extra Liability for the proposed new recruitment for Jan '11 to Feb '11		
(1 Prof., 1 Asso. Prof., 2 Asst. Prof.) in Law for the F.Y. 2011-2012		Rs. 5.81 Lacs

A.O. Pl.

As proposed and stated above. G
01/12/11

Hon'ble V.C. Pl.

1.12.11

Adarsh
11/12/11

The West Bengal National University of Juridical Sciences

Minutes of the 7th Meeting of the Faculty Advisory Committee of WBNUJS held on 30 November 2011.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
1.	Confirmation of the minutes of the 6 th meeting of the Faculty Advisory Committee meeting held on 12/9/2011.	The Minutes of the 6 th Meeting of the Faculty Advisory Committee dated 12/9/2011 were confirmed	
2.	Research Assistants	<p>The University has the following Research Assistants:</p> <p>Mr.Faisal Fasih Ms.Jwala Thapa Ms.Shubhashree Manna</p> <p>All of them are drawing Rs.10000/- per month.</p> <p>The University also proposes to appoint as Research Assistants :</p> <p>Ms.Mahasweta Sengupta Mr.Navjoti Samanta Mr.Shouvik Guha</p> <p><u>RESOLUTION.</u></p> <p>The Faculty Advisory Committee directed that the University may consider enhancing the pay of the Research Assistants based on the pay being given to UGC Research Associates/Fellows/Assistants.</p> <p>In regard to fresh appointments of Research Assistants the Committee directed that the University may consider appointing Mr.Navjoti Samanta immediately .Mr.Samanta may also be assigned to take Corporate Law classes. In regard to appointment of Mr.Shouvik Guha and Ms.Mahasweta Sengupta the committee may take a review of appointing them after reports on them are received from Dr. A.Mazumdar. The review for appointing Mr.Shouvik Guha and Ms.Sengupta may be done around middle of January 2012.</p>	Accordingly, matter is being processed.

TOTAL NUMBER AND ALLOCATION OF SEATS ACROSS CATEGORIES

Vis-à-vis

Existing and Proposed in the University

LL.M. (2 years Programme)

Category	Existing	Proposed
General	14	30
Scheduled Caste	03	06
Scheduled Tribe	01	03
Person With Disability (PWD)	-	01
Foreign Nationals	02	02

In Case of non-availability of students of reserved Foreign Nationals category, the seats are treated as unreserved

B.A./B.Sc. LL.B. (5 years Programme)

Category	Existing	Proposed
General	78	78
Scheduled Caste	15	20
Scheduled Tribe	8	10
Person With Disability (PWD)	2	04
Foreign Nationals	4	04
Sponsored by Non-Resident Indians	18	18

In Case of non-availability of students of reserved Foreign Nationals category, the seats are treated as unreserved

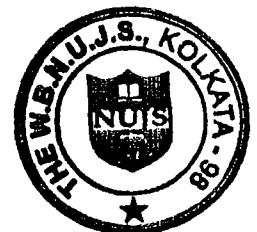
The West Bengal National University of Juridical Sciences

Minutes of the 7th Meeting of the Faculty Advisory Committee of WBNUJS held on 30 November 2011.

Sl. No.	Agenda Item	Resolution	Remarks/Action Taken
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BUDGET

THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES				
REVENUE EXPENDITURE	In Lakhs of Rupees		Budget	Provisional
Particulars	Revised Budgeted Estimates 2010-11	Actual Expenses 2010-11	2011-12	Estimates 2012-13
	(1)	(2)	(3)	(4)
A. ADMINISTRATIVE EXPENSES				
Salaries and Allowances	600.00	315.79	449.00	700.00
Travelling	6.00	5.85	7.00	7.00
Telephone and Fax	12.00	12.41	16.00	19.00
Postage and Courier	2.50	1.06	2.50	3.00
Stationery and Printing	9.50	6.60	7.50	12.00
Electricity	22.00	23.36	30.00	40.00
Advertisement & Publicity	7.00	2.85	5.00	8.00
Meetings & Miscellaneous	6.00	11.13	6.00	9.00
Rent, Rates & Taxes	22.00	7.99	12.00	22.00
Hospitality	5.00	3.83	4.85	7.00
Healthcare	5.00	2.26	5.50	5.00
Convocation	6.00	4.21	6.50	7.00
Insurance	3.00	0.72	2.00	4.00
Audit Fees	0.30	0.27	0.40	0.40
Internal Audit	1.50	0.00	0.70	0.70
Physical verification of Fixed Assets	0.50	0.00	0.60	0.60
Total (A)	708.30	398.33	555.55	844.70
B. EDUCATIONAL EXPENSES				
Academic	31.50	24.85	37.18	13.50
Admission & CLAT	200.00	0.04	0.00	
Students Activities	12.00	6.81	12.00	12.00
Seminar & Workshop	2.00	3.50	3.50	2.50
Scholarship & Economic Support	26.00	0.00	0.00	27.00
Legal Services Clinic	4.34	3.28	4.28	5.00
Expenses for Moot Court	0.00	12.33	0.00	0.00
Periodicals	0.00	11.33	15.00	
Total (B)	275.84	62.14	71.96	60.00
C. MAINTENANCE EXPENSES				
Campus	97.00	28.13	57.00	108.4
Vehicles and Equipments	6.50	3.44	6.00	13.0
IT Infrastructure	6.50	1.51	7.00	8.0
Total (C)	110.00	33.08	70.00	129.40
D. FINANCIAL EXPENSES				
Interest on Loan	148.00	155.55	160.00	160.00
Payment to other Law Schools	125.00	0.00	0.00	
Total (D)	273.00	155.55	160.00	160.00
GRAND TOTAL (A) + (B) + (C) + (D)	1367.14	649.10	857.51	1194.10
Surplus / Deficit (Revenue Receipt - Revenue Expn.)	210.00	378.48	352.99	20.00
E. NON CASH EXPENSES				
Depreciation	210.00	78.11	90.00	400.00
Total (E)	210.00	78.11	90.00	400.00
Surplus / Deficit After Non Cash Expenses	0.00	300.37	262.99	-380.00
F. EXORDINARY ITEMS				
Arrears salary	0.00	65.00	101.00	0.00
Stand Stone	0.00	9.80	32.00	0.00
Total (F)	0.00	74.80	133.00	0.00
Surplus/ Deficit After Exordinary Items	0.00	225.57	129.99	-380.00



Agenda Item No: 2

Proposal for enhancement of fees for the forthcoming batch of 2012 of the University.

The University proposes to enhance its tuition fees for the forthcoming batch of 2012 of the University. Accordingly a detailed statement of the proposed enhancement vis a vis the existing fees structure for LLB is given in annexure 2 A. A comparative statement with other law schools has also been given in annexure 2B. The University proposes to increase the fees structure of the LL.B. course due to increase in the Library, Information & Technology, and hostel amenities expenditure and also to meet other inflationary costs. In this connection the University proposes a new fees structure with a hike of 6%(Approx).The Executive Council in its meeting dated 19-11-2011 accepted in principle the restructuring of the fees and referred it to the Finance Committee for its report and recommendations.

Fees from students are the only major source of revenue to meet the expenses, both for capital and revenue expenditure of the University.

The Government grants are available only for payment of installments in terms of the bank loan taken for building the University Campus.

The University has also received a Capital grant from the UGC but it has to meet its revenue expenses from the revenue generated from its own resources i.e the student fees etc.

There has been a steady increase in maintenance expenditure over the years due to modern facilities being provided to the students, the earnings at the optimal level can barely meet future expenditure demands. Additionally, due to inflationary pressure as well as increase in expenditure on various activities, the income may not be able to sustain the anticipated demands in future years. It is, therefore, imperative that steps are immediately taken to augment fee-income of the University so that academic activities are not hampered due to paucity of funds.

Whereas attempts are on to secure revenue grants from UGC and other Government sources for specific developmental needs for the next five year plan, the authorities may like to consider a revision of existing fees for the purpose of sustainability and to properly facilitate growth of academic activities in the University. This will also ensure better financial health to facilitate drawing up perspective and forward-looking plans. Moreover, the scheme for grant of need-based freships out of University's own resources, sponsoring extra circular activities of the student, sponsoring student for moot court participation etc are been implemented.

Hence, there has been no substantial increase in fees payable by students for the LL.M. programme during the past decade. The fees for the LL.M. programme at NUJS is also the least among the contemporary NLUs (Annexure 2C). Proposed revision of fees structure is given in Annexure-2D.The University proposes for a 50 % hike(Approx) in the LLM fees for the new batch of students. The University also is going to introduce a Compensatory teaching or orientation course for 3 weeks as part of the LLM course. The LLM programme will also offer two branches of specialization: 1. Commercial Law 2. International Law. Hence the hike is justified.

Submitted for directions.

LLB
NUJS Proposed Fee Structure for 2012-2013

	NRI 1st Year Present	Indian 1st Year Present	NRI 1st Year Proposed	Indian 1st Year Proposed	NRI + Foreign National	Non NRI	NRI + Foreign National	Non NRI
	(Rs)	(Rs)	(Rs)	(Rs)	Increased	Increased	Increased	Increased
Tuition Fee	\$6,250 x 40=2,50,000	100,000	\$6,750 x 40=2,70,000	107,500	20,000	7,500	8.00	10.00
Internet Fee	3,000	3,000	3,000	3,000	0	0	0.00	0.00
Infrastructural (Development) Fee	10,000	10,000	10,000	10,000	0	0	0.00	0.00
Hostel Fee	16,000	16,000	16,000	16,000	0	0	0.00	0.00
Students Welfare Fee	3,000	3,000	3,000	3,000	0	0	0.00	0.00
Examination Fee	1,000	1,000	1,000	1,000	0	0	0.00	0.00
Library Fee	15,000	15,000	15,000	15,000	0	0	0.00	0.00
Total (A)	2,98,000	1,48,000	3,18,000	1,55,500	20,000	7,500	6.71	5.07
No. of Students (B)	22	103	22	112	22	112		
Total Fees Collection (A) x (B) = (C)	65,56,000	1,52,44,000	69,96,000	1,74,16,000	4,40,000	8,40,000	6.71	5.51
Refundable Deposits	10000	10000	10000	10000	0	0	0.00	0.00

L.L.B. Programme																		
Comparative Fee Structure																		
Particulars of fees																		
One time	NLSIU			NALSAR			NLIU, Bhopal			NLU, Jodhpur			GNLU			NLUJS		
	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.
Admission Fee(One time)		6000	INR 1000	6000			6000	USD 400	10000			5000	INR 2000	2000	1000			1000
Tuition Fee/Semester Fee		80000	USD 5000/10000	90000			90000	USD 3600	85000			50000	USD 6000	60000		USD 6250		100000
Internet Charges		10000	INR 8000	9000			9000	USD 300	8000			5000			3000			3000
Infrastructure fee and Support Service fee		12000	INR 5000	6000			6000	USD 600	12000			1000	INR 5000	5000		10000		10000
Rent for halls of residence		12000	INR 12000	12000			12000	INR 12000	12000			12000	INR 8000	8000		16000		16000
Basic Services (Hostel)		8500		3000			3000											
Laboratory Fee								INR 4000	4000									
Journal Fee								INR 100	100									
Placement Fee								INR 1000	1000									
Library Fee		8000	INR 3000	6000			6000	INR 6000	6000			5000			15000			15000
Medical Fee		1000																
Student Welfare Fund			INR 1000	6000			6000	INR 1000	1000			1000	INR 1000	1000		3000		3000
Examination fee			INR 2000	6000			6000	INR 2000	2000				INR 2000	2000		1000		1000
Reading Material Fee			INR 1000	6000			6000	INR 2000	2000									
Electricity Charges			INR 5000	5000														
Transportation Charges													INR 4000	4000				
Mess Basic & GWC		16000																
Hostel Application Fee		100		100			100											
Smart Card Fee		100																
Amenities & Others		8000	INR 3000	3000			7500	INR 3000	3000			1000	INR 14000	14000				
TOTAL		USD 7600	USD 5000/10000 + INR 43000	USD 10000 + INR 67700	128000	128000	157600	USD 4900 + INR 31100	146100	34000	84000	30000	USD 6000 + INR 95000	49000	149000			
Refundable Deposits																		
Library		5000	INR 5000	5000			8000	INR 5000	5000			25000			10000			10000
Hostel		5000	INR 10000	10000			5000		3000									
Hostel (For SC / ST)		2500																
Mess		1000	INR 5000	5000			5000	INR 2000	3000									

Comparative Fee Structure Particulars of fees		NLSIU			NALSAR			NLIU, Bhopal			NLU, Jodhpur			HNLU			GNLU			NUJS		
		FS/NRI	Others	Rs.	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.	FS/NRI	Others	Rs.
One time	Annual																					
Admission Fee(One time)			6000		INR 1000	1000			6000		USD 400	10000				INR 2000	2000					
	Tuition Fee/Semester Fee		30000		USD 2000	65000			60000		USD 3600	85000				USD 2000	25000					
	Internet Charges		10000		INR 8000	8000			9000		USD 300	8000										
	Infrastructure fee and Support Service fee		12000		INR 3000	3000			6000		USD 600	12000				INR 10000	10000					
	Rent for halls of residence		12000		INR 12000	12000			12000		INR 12000	12000				INR 8000	8000					
	Basic Services (Hostel)		8500						3000			4000										
	Laboratory Fee				INR 2000	2000					INR 100	100										
	Journal Fee										INR 1000	1000										
	Placement Fee		8000		INR 3000	3000			6000		INR 6000	6000										
	Library Fee		1000																			
	Medical Fee																					
	Student Welfare Fund								6000		INR 1000	1000				INR 1000	1000					
	Examination fee				INR 1400	1400			6000		INR 2000	2000				INR 2000	2000					
	Reading Material Fee								6000		INR 2000	2000										
	Electricity Charges				INR 5000	5000																
	Transportation Charges																					
	Mess Basic & GWC		16000																			
	Hostel Application Fee		100						100													
	Smart Card Fee		100																			
	Amenities & Others		8000		INR 4000	4000			4500		INR 3000	3000				INR 1000	1000					
	TOTAL	USD 4100	111700		USD 2000 +39400	104400			124600		USD 4900 + INR 31100	146100				USD 2000 + INR 27000	52000			USD 1000+ INR 31500	41500	
Refundable	Deposits																					
	Library		5000		INR 5000	5000			8000		INR 5000	5000										
	Hostel		5000		INR 10000	10000			5000		INR 3000	3000										
	Hostel (For SC / ST)		2500																			
	Mess		1000		INR 5000	5000			5000		INR 3000	3000										

The West Bengal National University of Juridical Sciences
12 L.B. Block, Sector - III, Kolkata - 700 098

Revision of LL.M. Fees Structure

Particulars of fees		Existing		Proposed		% of Increase
One time	Annual	FS/NRI	Others	FS/NRI	Others	
		Rs.	Rs.	Rs.	Rs.	
Admission Fee(One time)		INR 1000	1000	INR 1000	1000	0.00
	Tuition Fee/Semester Fee	USD 1000 x 40 = 40000	10000	USD 1500 x 40 = 60000	14000	40.00
	Internet Charges	INR 3000	3000	INR 8000	8000	166.67
	Infrastructure fee and Support Service fee	INR 5000	5000	INR 10000	10000	100.00
	Rent for halls of residence(Not a first choice of preference)	INR 12000	12000	INR 12000	12000	0.00
	Library Fee	INR 5000	5000	INR 7000	7000	40.00
	Student Welfare Fund	INR 3000	3000	INR 5000	5000	66.67
	Examination fee	INR 1000	1000	INR 2000	2000	100.00
	Amenities & Others	INR 1500	1500	INR 3000	3000	100.00
	TOTAL	71500	41500	108000	62000	49.40
	No. of Students (B)	2	18	2	38	
	Total Fees Collection (A) x (B) = (C)	143000	747000	216000	2356000	159.50
Refundable Deposits		10000	10000	10000	10000	

Agenda Item No:4

Pay of Research Assistants

The University has the following Research Assistants:

Mr.Faisal Fasih
Ms.Jwala Thapa
Ms.Shubhashree Manna

All of them are drawing Rs.10000/- per month.

The University proposes to enhance the pay of the Research Assistants to around Rs.15000/- per month prospectively .

Submitted for directions.

Agenda Item No:3

Procurement of Gowns

The matter arises out of the 35th meeting of the Executive Council dated 30/4/2011.

The Executive Council directed that the University may continue the practice of using gowns and hats and also directed that the registration money for the Convocation may be increased in order to ensure repair/replacement of damaged gowns and hats.

The University generally hires convocation gowns from M/s Murari Mohan Dutta, Costume supplier . Currently the University while providing the gowns and other amenities to the student's charges per student in-person Rs. 300/- and in-absentia Rs. 150/-.

The University proposes to increase the convocation fees from Rs. 300/- to Rs. 1000/- in-person and Rs. 150/- to Rs. 500/- in absentia.

Submitted for directions.