

NUJS/FC/M-7/02

4 June , 2002

To
All Members of
Finance Committee

Sir,

The Seventh Meeting of the Finance Committee is scheduled to be held on **Friday, 14th June, 2002 at 10.00 A.M.** at the premises of the University in Salt Lake, Kolkata. You are requested to kindly make it convenient to attend the meeting. The tentative agenda for the said meeting is as follows :-

1. Confirmation of Minutes of the Sixth Meeting held on April 12, 2002
2. Financial involvement on the construction of bank building at NUJS campus
3. Supply of uniform to Kitchen staff
4. INPCO booths in the hostels
5. Installation of washing machines at the hostels
6. Payment of additional money to WBSEB for electrical connection
7. Refund of fees to candidates who seek withdrawal after due date.
8. Collection of charges for consumption of electricity by students at the Halls of Residence.

Agenda papers will be sent to you in due course.

With respectful regards,

Yours faithfully,

for Registrar

W.B. National University of Juridical Sciences

7th Meeting of the Finance Committee : 14.6.2002

AGENDA NOTES :

Agenda Note No. 1

Confirmation of Minutes of the Sixth Meeting held on April 12, 2002 : (Minutes of the Sixth Meeting of the Finance Committee held on April 12, 2002 are enclosed)

Agenda Note No. 2

Financial involvement on the Construction of bank building at NUJS campus

In persuasion of Executive Council direction for setting up a branch of Corporation Bank at NUJS Campus, the Vice Chancellor had a talk with the Chairman of the Bank. Consequently, action has been initiated by the bank for setting up the Branch, for which necessary permission of the RBI has already been obtained. The Bank has also agreed to start operating immediately. One room has been temporarily earmarked on the ground floor of the Gents' Hostel for the Bank till such time as the separate Bank building comes up.

M/S. Ghosh Bose and Associates Pvt. Ltd. had furnished a detailed estimate for the Bank building in the region of Rs. 24.77 lakhs, which was placed before the eighth Meeting of the Executive Council. The Council deliberated upon the matter and authorised the Vice Chancellor to negotiate with the Chairman of the Corporation Bank and settle upon terms and conditions in such a way that the University will be able to pay back the loan amount for construction with interest out of the rent payable by the Bank.

The estimate submitted by M/S. Ghosh Bose and Associates Pvt. Ltd. includes value of security items, electrical fittings, furnishing, etc. which the Bank normally arranged on their own. The items of work quantified by the architects have been independently evaluated by the Bank and M/S. Bridge and Roof (India) Ltd. An analysis of the three estimates is in enclosed statement. The cost is expected to be substantially reduced, because of deletion of items that will be taken care of by the Bank. M/S. Ghosh Bose and Associates Pvt. Ltd. may identify them and produce a revised estimate.

M/S. Bridge and Roof (India) Ltd., the building contractor of the academic and residential blocks have also offered an overall rebate of 5% on the estimated cost; considering that the work will be undertaken concurrently with the main building work.

The matter is placed for making necessary recommendation to the Executive Council.

Agenda Note No. 3

Supply of Uniform to Kitchen Staff

A modern kitchen system, having all state of the art gadgets has been commissioned in the boy's hostel, which will presently serve the requirement of all students. One kitchen supervisor and three helpers who are employed for running the kitchen are being adequately trained for the purpose.

In order to secure hygienic environment in the kitchen, it is proposed to supply uniforms to the kitchen staff. Two pairs of bush shirts (half sleeve) and trousers will be adequate. In addition, each of them may be given one apron. The uniforms will be issued once in two years. Wearing of Uniform will be made compulsory. Tentative cost of supplying the Uniform will be Rs. 12,000.00 approximately for every two years.

The Committee may like to consider the proposal for approval.

Agenda Note No. 4

Installation of Washing Machines at the Hostel

When the students shift in the new hostel they may face problems with cleaning of their linen and garments as there is no proper laundry service in the vicinity. To solve this, one medium capacity washing machine may be installed on each living floor. The initial cost of about Rs. 90,000.00 (Rs. 15,000.00 x 6) may be borne by the University; the maintenance and upkeep etc. to be looked after by the Students Committee. Charges on account of electric consumption will be borne by students themselves.

Submitted to the Finance Committee for approval.

Agenda Note No.: 5

Payment of additional money to WBSEB for electrical connection

WBSEB was paid Rs. 11,26,557.00 as connection charges in October 2001 and Rs. 5,66,500.00 as security deposit in February 2002 for supply of 11 KV power in the NUJS Campus. There was a commitment that the supply would be available from 15 May 2002. After prolonged persuasion, WBSEB informed on 30 May 2002 that one Ring Main Unit was in short supply and therefore installation of permanent supply unit had become uncertain. As an alternative they suggested that temporary arrangement could be made if the NUJS was prepared to pay an additional non-refundable sum of Rs. 1,67,511.00 for the purpose. The amount claimed was paid on 01.06.2002.

The matter is reported to the Finance Committee for information.

Agenda Note No.: 6

Refund of Fees to candidates who seek withdrawal after due date.

As per the schedule of Admission for 2002-03 session, the candidates who have been selected for admission but desire to withdraw subsequently shall be reimbursed the entire amount of fees paid after deduction of Rs. 10,000.00 provided, the intention is communicated on or before 20 May 2002. Thereafter only refundable deposits can be refunded in case of withdrawal.

It was noticed that a few students expressed their decision to withdraw on dates subsequent to 20 May 2002 for various reasons. These withdrawals would normally entail forfeiture of entire fees. However, keeping in view the fact that the University can still fill these vacancies from the waitlist, which is still operational, it is proposed to refund the fees to such students, who seek withdrawal between 21 May and 14 June 2002 after deducting Rs. 26,000.00 which constitutes:

Admission Fees	:	Rs. 1,000.00
Academic Support Service	:	Rs. 5,000.00
Campus Development Fee	:	Rs. 5,000.00
Cancellation Fee	:	Rs. 5,000.00
Tuition Fee	:	<u>Rs. 10,000.00</u>
Total	:	<u>Rs. 26,000.00</u>

Submitted to the Finance Committee for approval.

Agenda Note No. 7

Collection of charges for consumption of electricity by students at the Halls of Residence

The University has taken possession of ground plus three floors of the hostel buildings at the new campus where the students will start living from 17 June 2002 itself. Hostels are ready, with electricity, water supply, sewerage lines and a modern kitchen.

In addition to the room rent payable, it is proposed that students may also share the charges for electricity consumption. Separate sub-meters have been provided in each hostel and charges of electricity actually consumed will be shared by the students on pro-rata basis. Students will be required to pay the amount along with their monthly mess bills.

The Committee may consider the proposal for approval.

Agenda Note No. 8

Insurance of NUJS Assets

The NUJS possess movable assets worth more than a Crore in the shape of furniture, equipments, books and periodicals. With the new building partly under possession, and the remaining to be taken under possession in the course of the year, the value of tangible assets of the University will run into terms of Crores of Rupees. None of these assets has been covered by insurance of any kind.

Since the building property is under loan mortgage, it has to be mandatorily insured against natural calamities and fire. Insurance of other assets is also similarly desirable. Any of the four wings of GIC, viz., National Insurance, New India Assurance, Oriental Insurance and United India Assurance, who deal in non-life insurance can be contacted in this regard.

The Finance Committee may like to consider approving insurance of University assets and authorise the Registrar to take appropriate action in this behalf.

W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

"ARANYA BHAVAN"

SALT LAKE, KOLKATA

Minutes of the Sixth Meeting of the Finance Committee
held on 12th April, 2002

The Sixth Meeting of the Finance Committee was held at the premises of the University on 12th April, 2002.

The following members were present :-

1. Hon'ble Mr. Justice Chittatosh Mookerjee
Former Chief Justice of Calcutta High Court
2. Professor N. R. Madhava Menon
Vice-Chancellor, NUJS
3. Mr. Raghunath Ray
Joint Secretary,
Deputed by Judicial Department
Govt. of West Bengal
4. Mr. S. K. Dutta
Joint Secretary
Deputed by Finance Department
Govt. of West Bengal
5. Professor Gangotri Chakraborty
Registrar, NUJS

Mr. K. K. Venugopal, Senior Advocate, Supreme Court, requested leave of absence.

Minutes of the Sixth Meeting of the Finance Committee
held on 12th April, 2002

Sr. No.	Agenda Items	Resolution/Decision	Actions taken/ Remarks																								
1.	Confirmation of the Minutes of the 5 th Meeting of Finance Committee held on 13 th August, 2001	<p>The minutes of the Fifth Finance Committee was discussed and confirmed by the Committee.</p> <p>The Vice-Chancellor reported to the Committee that the following rules were approved by the Executive Council on 8.9.2001 :</p> <p>(1) Provident Fund-cum-Gratuity Rules</p> <p>(2) Rules relating to involvement of teachers in sponsored projects taken up by the University</p> <p>(3) Purchase Guidelines of the University</p> <p>(4) The Scholarship Scheme of the University</p> <p>The Vice-Chancellor also informed the Committee that HUDCO loan had been sanctioned and four instalments have been received. During the Financial year 2001-'02 Rs. 1.5 crores had been received from the Government of West Bengal towards construction grant. During the current financial year Rs. One crore had been allocated.</p>																									
2.	Progress in Campus Construction and finance position	<p>The Registrar informed the Committee that so far four instalments of loan have been drawn from HUDCO.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Instalments</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>1st & 2nd</td> <td style="text-align: right;">Rs 3,70,00,000.00</td> </tr> <tr> <td>3rd</td> <td style="text-align: right;">Rs. 2,30,00,000.00</td> </tr> <tr> <td>4th</td> <td style="text-align: right;">Rs. 2,67,50,000.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Rs. 8,67,50,000.00</td> </tr> </tbody> </table> <p>In addition, following sums were received for the Campus building :-</p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td colspan="2">1. Government of West Bengal :</td> </tr> <tr> <td style="padding-left: 20px;">2000-2001</td> <td style="text-align: right;">Rs. 2,00,00,000.00</td> </tr> <tr> <td style="padding-left: 20px;">2001-2002</td> <td style="text-align: right;">Rs. 1,50,00,000.00</td> </tr> <tr> <td colspan="2" style="text-align: right;">Rs. 3,50,00,000.00</td> </tr> <tr> <td>2. Interest on bank deposits</td> <td style="text-align: right;">Rs. 1,72,192.00</td> </tr> <tr> <td>3. Misc. receipts (sale of tender forms etc.)</td> <td style="text-align: right;">Rs. 59,000.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Rs. 3,52,31,192.00</td> </tr> </tbody> </table>	Instalments	Amount	1 st & 2 nd	Rs 3,70,00,000.00	3 rd	Rs. 2,30,00,000.00	4 th	Rs. 2,67,50,000.00		Rs. 8,67,50,000.00	1. Government of West Bengal :		2000-2001	Rs. 2,00,00,000.00	2001-2002	Rs. 1,50,00,000.00	Rs. 3,50,00,000.00		2. Interest on bank deposits	Rs. 1,72,192.00	3. Misc. receipts (sale of tender forms etc.)	Rs. 59,000.00		Rs. 3,52,31,192.00	
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Out of the total receipt of Rs. 12,19,81,192 expenditure incurred so far was Rs. 9,78,25,125 as detailed below :-

Expenses upto 11.4.2002

1. M/s. S. K. Mitra Associates	Rs.	63,063.00
2. M/S. Simplex Projects Ltd.	Rs.	3,56,44,298.00
3. M/S. Bridge and Roof	Rs.	4,55,47,359.00
4. M/S. Ghosh Bose and Associates	Rs.	40,49,078.00
5. <u>Bidhannagar Municipality</u>		
(a) Plan Processing Fee	Rs. 6,000.00	
(b) Plan Sanction Fee	Rs. 13,500.00	
	-----	Rs. 19,500.00
6. <u>M/s. Phoenix Advertisement Pvt. Ltd.</u> (Advertisement for empanchment of Contractors)		
	Rs.	2,67,174.00
7. Refund of Loan to NUJS Student's Fee Account		
	Rs.	60,00,000.00
8. <u>HUDCO</u>		
(a) Documentation Fee	Rs. 40,000.00	
(b) Front End Fee	Rs. 10,00,000.00	
(c) R & D Deposit	Rs. 5,00,000.00	
(d) Interest on Loan	Rs. 28,70,266.00	
	-----	Rs. 44,10,266.00
9. <u>WBSEB</u>		
(a) Application Fee for Bulk Power Supply	Rs. 10,000.00	
(b) Temporary Connection Charge	Rs. 1,21,320.00	
(c) Permanent Connection charges	Rs. 11,26,567.00	
(d) Security Deposit	Rs. 5,66,500.00	
	-----	Rs. 18,24,387.00
		Rs. 9,78,25,125.00

The balance in the fund is Rs. 2,41,56,067.

It was further pointed out that before availing the next loan instalment from HUDCO, following expenditures were due :

1. M/s. Bridge & Roof	Rs. 235.00 lakhs
2. M/s. Ghosh.Bose Associates	Rs. 25.00 lakhs
3. M/s. OTIS	Rs. 30.00 lakhs
4. M/s. New Electric Works	Rs. 25.00 lakhs

	Rs. 315.00 lakhs

In the circumstances, first instalment of Government grant of at least Rs. 50.00 lakhs out of the approved estimate of Rs. 412.00 lakhs for 2002-03 would be immediately necessary.

The Committee noted the matter and authorized the Vice-Chancellor to move for further Rs. 50 lakhs

Request for release of instalment of Rs. 50 lakhs, made on 13.5.02 has been

processed for sanction of Rs. 25 lakhs only. No sanction order has yet been issued. The matter is being pursued regularly

3. Award of contract on (a) Fire fighting system, (b) Bank Counter Construction (c) Outsourcing of maintenance

(a) Award of Contract for Fire-fighting System :

The Registrar placed the recommendations made by the Project Consultants:

Tender Papers Issued to :

1. M/s. Damask Systems
2. M/s. Allen Richards & Co.
3. Ms. Tata Honeywell
4. M/s. Mather and Plat
5. M/s. Fire Remedy Appliances
6. Ms. Pragati Engineering
7. Ms. Steelage Industries

Evaluated Firms :

(a) M/s. Pragati Engineering	- Rs.46,70,495.00	discount - 8 lakhs	- L1
(b) M/s. Damask Systems	-Rs. 49,93,123.00		- L2
(c) M/s. Fire Remedy Appliances	-Rs.53,39,921.00	" 15% 25%	- L3
(d) M/s. Allen Richards	-Rs.53,83,495.00	" 3%	- L4
(e) M/s. Steelage Industries	-Rs.61,72,909.00	" 2 lakhs.	- L5
(f) M/s. Tata Honeywell	-Rs.64,24,813.00		- L6

Recommendation - M/s. Damask Systems (L2) - Rs.49,93,123.00

Reasons for not Recommending L1

1. The firm offered a rebate of 8 lakhs. They were asked to resubmit a detailed price breakup after rebate which they did. On fresh calculation it was found that their cost is in fact one lakh higher than what is shown by them, so after the rebate of 1 lakh the price remains the same so the actual rebate is Rs. 7,13,535.00 and not Rs. 8,13,535.00 as claimed by them.
2. The actual costing arrived at after calculations, after taking the discount into effect are very low and unworkable.
3. They have suggested alternate makes/brands thus deviating from the tender procedure.
4. In view of this their offer is speculative and unworkable. Hence L2 is recommended.

The Committee discussed the matter and recommended the proposal for approval of the Executive Council.

(b) Bank Counter Construction :

The Registrar and Vice-Chancellor presented the general summary of the estimate for construction of Bank building of the University :

Description	Amount
1. General Building Works	Rs. 21,52,090.00
2. Sanitary & Plumbing Works	Rs. 1,04,366.00
3. Electrical Works	Rs. 2,20,626.00

Total	Rs. 24,77,082.00

Total Amount in Words:

Rupees twenty four lakhs seventy-seven thousand eighty-two only

The Committee noted the same and forwarded the same for consideration of the Executive Council.

(c) Award of Electrical maintenance contract

The Committee forwarded the recommendation of the University for approval by the Executive Council. The Committee also authorized the Vice-Chancellor to look into the matter of installing coin operated washing machine at the hostel and take decision thereto.

M/s. Vilas Automations and Systems (P) Ltd.

The firm has given a proposal for the following along with estimated cost. It is not necessary to accept any or all of them. However, in terms of utility value, attention of the Finance Committee members are drawn to the following :

Item 2 – Energy Saving Schemes:

(a) Automatic switching of lights, fans etc.	Rs. 8,000.00 (each room)
(b) Automatic switching of pump	Rs. 40,000.00
(c) Automatic operation of power generator	Rs. 11,00,000.00
(d) Coin operated washing machine	Rs. 26,000.00 (each)

The Committee noted the proposals made but deferred recommendation for the award of contract.

4.	Take over of HUDCO loan by the Corporation Bank	<p>The Registrar and Vice-Chancellor informed the Committee that while awarding the Banking Service Contract to the Corporation Bank, the Executive Council proposed as a condition that the bank take over the HUDCO loan at prime lending rate, which is 11.5% at present. The University is paying 13.5% to HUDCO. The bank has agreed to do the paper work in this regard. The Bank is yet to submit anything in writing.</p> <p>The Committee authorized the Vice-Chancellor to take decision in this regard in terms of the decision taken by the Executive Council in this regard. Further more the Committee forwarded the matter for consideration of the Executive Council.</p>
5.	Credit of Institutional Fee realized from the Ford Foundation Project	<p>The Vice-Chancellor informed the Committee that a sum of US \$ 2,50,000 was received from Ford Foundation, New Delhi towards School of Criminal Justice and Administration Project in November 2000. The fund is meant to be utilized for the project within two years.</p> <p>It was decided that the expenditure incurred by the University towards logistical and administrative support, that cannot be directly charged to the Project fund will be realized by the University in lump sum which shall not exceed 15% of the total cost. The Project has now completed one year and the Project is charged 7.5% (half of 15%) of the grant of 2,50,000 US Dollar towards use of space, library, electricity etc. Several students also contributed to the preparation of papers, holding of training sessions and collection of data for the Project. As such it was decided that 60% of the amount due to the University may go to the Campus Development Fund. The remaining 40% may be equally divided and deposited to the Staff Welfare Fund and Students Scholarship Fund. The deposits have been made accordingly.</p> <p>The Committee noted the matter</p>
6.	Furniture and Electrical Equipments for Hostels in the new Campus	<p>The Vice-Chancellor and Registrar informed the Committee that the construction of the NUJS Halls of Residence and Academic blocks are progressing satisfactorily. It is expected that the shifting of furniture will commence from 15th May 2002. It is proposed that the existing furniture in the hostel will first be distributed in the double rooms. New furniture will have to be acquired for the single rooms. It is proposed that each seat will be furnished with a cot, a table, a chair, a moulded stool, a wall shelf, an extendable wall clothes peg. The estimates and models were prepared and displayed for the decision of the Committee.</p>

Sl. No	Name of the firm	Description	Price
1.	M/s. Olefin Office Systems	Cot	Rs. 4590.00
2.	" "	Shelf	Rs. 1750.00
3.	" "	Chair	Rs. 1650.00
4.	M/s. D. H. Industries	Table	Rs. 1165.00
5.	" "	Plastic moulded Chairs	At rate already supplied may be procured

The shelf was done away with as it proved too heavy. Instead a cloth horse with box @ Rs. 700/ has been provided. The moulded stool has been done away with.

The Committee decided to recommend the above to the Executive Council for approval.

The Committee forwarded the recommendation of the Infrastructure Development Committee of the University to the Executive Council. Regarding electrical fittings the Committee noted that the cost involved was –

(a)	Lights and bulbs (Phillips)	-	Rs. 3,04,217.00
(b)	Ceiling fans (Crompton Greaves)		Rs. 2,30,580.00
(c)	Exhaust Fan	-	Rs. 35,500.00
			<u>Rs. 5,70,297.00</u>

The Committee recommended the same for approval of the Executive Council.

7. Scholarships awarded to students

The Registrar reported that the NUJS Scholarship Fund was instituted in the year 2001. A Scholarship Committee has been constituted to consider the eligibility of the applicant. The Committee awarded scholarship to the following three students for the session 2001-2002:

1. Shree Abhijeet Kumar Lala
2. Ms. Preety Pandey
3. Shri Souvik Bose.

The Scholarship is paid out of the interest earned out of Scholarship Endowment Fund which was created with generous contributions from the M. K. Nambyar Memorial Trust, New Delhi.

The Committee noted the matter.

<p>8. Publication of Criminal Justice Series through Allied Publishers - Agreement relating</p>	<p>The Vice-Chancellor explained to the Committee that in view of the increasing number of publications that the School of Criminal Justice and Administration is likely to bring out, during 2002 onwards, its production, storage and distribution will become a problem for the University. The School of Technology Law and Sustainable Development and The School of Economic Laws and Governance are likely to follow suit during this year itself with some publications in which case the problem is likely to multiply. Furthermore if the publication is given to some leading publisher, the University will not have to invest in printing and the University will get royalty regularly. M/S. Allied Publishers Ltd., a leading publisher in India, with worldwide network expressed an interest in doing the publishing work of the University. For this purpose they have offered the following:</p> <ol style="list-style-type: none"> (1) To supervise and monitor the pre-press and production of all publications. (2) To give professional expertise in book designing, cover designing, proof reading, etc. of high quality so that the University is able to capture the international market (3) Ensure that the production is at par with international standards. (4) Ensure that the publications are widely distributed. (5) Create awareness among the readers and users in the market. (6) To pay a royalty of 15% of the list price on each copy actually sold commercially, <p>and the University shall:</p> <ol style="list-style-type: none"> (a) Receive 12 authors copies without charge. (b) To arrange to purchase a minimum of 200 copies of each published book in the first instance and pay the publisher Rs. 26,000/= (Rupees Twenty six thousand) only. (c) Pay for all additional copies purchased, @ Rs. 140/- (Rupees One hundred and forty) only net per copy. (d) No royalty will be payable on copies received/purchased by the University. <p>The Committee noted the matter and forwarded to Executive Council for taking of decision</p>	
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9. Friends of NUJS Meeting and Mobilisation of Resources

The University has been seeking Income Tax exemptions for the donations received by the University on account of Scholarship, Professional Chairs and instituting medals and prizes. The exemption has just been granted on 31st January 2002. The University now proposes to invite prospective donors to the University in a Meeting for highlighting the achievements of the University to them and request them to donate generously.

The Meeting thus convened on the 13th of March 2002 has been named as "Meeting of the Friends of NUJS" where in about 100 dignitaries are expected to be present. Further, the Kalidas Mullick No. 1 Trust had already sent Rs. 15,000/- for the scholarship fund.

10. Developing electronic library services at the campus

The Vice-Chancellor presented to the Committee that information technology and computation science have revolutionized teaching/learning and research particularly in higher education. Legal education is slowly but steadily following the road map set by engineering and management education in adopting electronic library and information sciences. The availability of legal databases and on-line services has facilitated this process. Legal education in future will be heavily dependent on its capacity to access e-information systems.

Keeping the above prospects in view, NUJS, conceived as a centre for excellence is proposing to set up a state-of-the-art information system in its permanent campus in Salt Lake, now nearing completion. The type of services and systems contemplated in this regard include the following:

- (a) Adequate number of Computers for students and faculty both in academic and hostel blocks inter-connected through local area network. A Computer Laboratory with 50 to 60 computers is to be part of the Laboratory.
- (b) Internet access and connectivity at selected points in the hostel, academic and administrative blocks (Internet kiosks)
- (c) The server (hardware and accessories) developed or bought should be capable of being upgraded to enable NUJS to link up with other law teaching institutions in the country with a view to maximize learning opportunities and promote joint research activities.
- (d) The website of NUJS will have to develop sufficient space to accommodate what are called course portals (descriptions of subjects and courses) and basic reading materials to enable self-study and guided instruction through distance mode (virtual class room).

(e) Eventually a direct satellite link may have to be established to facilitate web-supported legal education between NUJS on the one hand and learners distributed in different places on the other. This will also provide facilities for multi-media learning and networking of institutions involved in social engineering through instrumentalities of law and policy.

With constant and continuing changes in IT and computer science, the law on the subject has started changing as well. We have Information Technology Act now supplemented by the Convergence Bill, which embraces radio broadcasting with telephony, television and internet. To be able to keep the application of information systems with developments in technology, NUJS need to plan comprehensively and pursue aggressively the goals of e-learning. Preparing the infrastructure towards this in terms of men and materials is the aim of this unique venture. In order to give technical inputs in this evolving enterprise, NUJS needs to have an MOU with engineering faculty capable in IT and Information Systems. The Engineering Faculty of Jadavpur and the IIT at Trivandrum are likely partners in this enterprise with whom negotiations are on.

The Committee endorsed the proposal in principle and forwarded the matter for approval of the Academic Council and Executive Council.

The expenses involved have to be worked out so that if necessary it will be phased in two or three years.

Additional Agenda Items

1. To Consider the Cost of proposed kitchen equipment

The Registrar stated that the Halls of residence of NUJS is expected to be ready for occupation by the end of May, 2002. In order to start functioning it is necessary to equip the kitchen with gadgets for bulk cooking, safe hygiene, cost effective and easily manageable. Keeping this in view on site inspection of the use of the equipments, market survey etc. were undertaken. A list of required gadgets/equipments was prepared for which the project management consultants have estimated a cost of about rupees 12 lakhs for each kitchen. Only one kitchen is proposed to be readied for the present. The second one may be built sometime in 2003-'04 for which fresh estimates will be made later. The matter is placed before the Finance Committee for consideration and recommendation to the Executive Council.

As this is urgent the Executive Council on approval may authorize the Vice-Chancellor to proceed with the installation early.

The Committee recommended the short list for award of tender to the Executive Council for approval.

2.	To report on the final settlement of payment and discharge of contract with M/s. Simplex Projects Ltd.	<p>The Registrar informed the Committee that the Executive Council had awarded the contract for sinking of piles to M/s. Simplex Projects Ltd., at an estimated cost of Rs. 334.29 lakhs. During the course of the work, due to the structural adjustment in the library building the number of piles increased from 737 to 824 and the cost of the project was enhanced by Rs. 22.15 lakhs. The approval of the Executive Council for this enhanced expenditure was obtained by circulation which was later confirmed in the Sixth Meeting of the Executive Council held on 8th September, 2001. The details were submitted by the Registrar :</p> <p>The Executive Council in its fourth Meeting held on 16th September 2000, had awarded the contract for sinking pile foundation of both the Residential blocks and Academic blocks to M/S. Simplex Projects Ltd. at the following rates:</p> <table border="0"> <tr> <td>(i) Residential block</td> <td>-</td> <td>Rs. 1,09,10,986.00</td> </tr> <tr> <td>(ii) Academic Block</td> <td>-</td> <td>Rs. 2,26,86,035.00</td> </tr> <tr> <td>Total</td> <td>-</td> <td>Rs. 3,35,97,021.00</td> </tr> </table> <p>The Work Order was given at the following rates:</p> <table border="0"> <tr> <td>(i) Residential block</td> <td>-</td> <td>Rs. 1,08,56,431.00</td> </tr> <tr> <td>(ii) Academic Block</td> <td>-</td> <td>Rs. 2,25,76,605.00</td> </tr> <tr> <td>Total</td> <td>-</td> <td>Rs. 3,34,33,036.00</td> </tr> </table> <p>The total executed value of Pile Foundation work as per final bill of M/S. Simplex Projects Ltd. comes to Rs. 3,56,44,298.00.</p> <table border="0"> <tr> <td>The excess amount involved is</td> <td>:</td> <td>Rs. 3,56,44,298.00 (-)</td> </tr> <tr> <td></td> <td></td> <td>Rs. 3,34,33,036.00</td> </tr> <tr> <td>Total</td> <td></td> <td>Rs. 22,11,262.00</td> </tr> </table> <p>The enhanced expenditure was due to the fact that after the drawings were presented to the Faculty, it was found that the classrooms were small and could not accommodate 80 students and the auditorium could not accommodate 500 students and the Architects were requested to make larger classrooms and auditorium which necessitated increase in quantity of piles by 61 numbers. As such an enhanced cost of Rs. 18.12 lakhs was approved by the Executive Council by circulation on 11.04.2001 and confirmed in the 6th Executive Council Meeting on 08.09.2001. There is, however, still an extra expenditure of:</p> <table border="0"> <tr> <td>Excess expenditure above the awarded value :</td> <td>Rs. 22,11,262.00</td> </tr> <tr> <td>Excess expenditure approved by the Executive Council</td> <td>(-) Rs. 18,12,000.00</td> </tr> <tr> <td>Total</td> <td>Rs. 3,99,262.00</td> </tr> </table>	(i) Residential block	-	Rs. 1,09,10,986.00	(ii) Academic Block	-	Rs. 2,26,86,035.00	Total	-	Rs. 3,35,97,021.00	(i) Residential block	-	Rs. 1,08,56,431.00	(ii) Academic Block	-	Rs. 2,25,76,605.00	Total	-	Rs. 3,34,33,036.00	The excess amount involved is	:	Rs. 3,56,44,298.00 (-)			Rs. 3,34,33,036.00	Total		Rs. 22,11,262.00	Excess expenditure above the awarded value :	Rs. 22,11,262.00	Excess expenditure approved by the Executive Council	(-) Rs. 18,12,000.00	Total	Rs. 3,99,262.00	
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It is noted that the number of piles tendered were 737 and actually sunk after enhancement of area is 824, the actual increase being 87. M/S. Ghosh, Bose and Associates Pvt. Ltd. were requested to justify the above excess expenditure. They have informed us that the total executed value increased due to dowel reinforced bars left by M/S. Simplex Projects Ltd. for columns which are required to extend the column beyond the pile cap for super structure work. The quantity of steel in the dowel reinforced bar has been considered in the steel reinforcement of the superstructure work of M/S. Bridge and Roof. Although this quantity of steel has been included within the scope of work of M/S. Bridge and Roof, the work has actually been executed by M/S. Simplex Projects Ltd. and the value thereof is paid to them and has not been paid to M/S. Bridge and Roof.

The amount has thus been paid to M/S. Simplex Projects Ltd. and is absorbed in the total cost of the project.

The University has now made the last and final payment of Rs. 37.55 lakhs to M/s. Simplex Projects Ltd. The total cost of piling has thus been contained at Rs. 356.44 lakhs and the contract with M/s. Simplex Projects stands discharged.

The Committee noted the matter.

Payment of
licence fee to
Technical
Teachers Training
Institute (TTTI)
for the leased
accommodation

The Committee was informed that the Executive Council in its Third Meeting on 15.7.2000 approved the leasing of 25 (twenty-five) flats of the TTTI residential complex for housing the students hostel at a monthly rent of Rs. 1,20,680/- only. At the time of the agreement it was communicated to us that a licence fee which is charged on all Central Govt. rentals as per Central Government Orders was under revision and would be communicated to us later. The Principal of TTTI has now communicated to us after nearly two years that a sum of Rs. 2,04,012/- only is being charged as licence fee as per the calculations under the enclosed documents.

The Executive Council may approve payment as it is part of the liability we have undertaken when we acquired the premises for running the hostels.

The Committee recommended the matter for approval of the Executive Council.

4.

Cost of Air Conditioning the New Campus

The Registrar informed the Committee that the cost for Air Conditioning had been received from M/s. Ghosh Bose Associates as given below :

(a) Equipment	- Rs.	3,689,600.00
(b) Piping	- Rs.	149,800.00
(c) Air Distribution	- Rs.	592,640.00
(d) Electrical Cabling	- Rs.	199,775.00
(e) Insulation	- Rs.	568,750.00
(f) Non Chemical Water Treatment Unit	Rs.	240,000.00
(g) Water Storage Tank for a. C.	- Rs.	60,000.00
(h) Civil work for A. C.	- Rs.	92,250.00

Total : Rs. 5,592,815.00

Only the following rooms were proposed to be air conditioned :

- Room of the Vice-Chancellor
- Library
- Auditorium
- Seminar Room – 1
- Computer Room – 1
- Moot Court Room – 1
- Interviewing and Counselling Room - 1

The Registrar pointed out that :

- Cost of A. C. in preliminary estimate dated 19.10.2000 for 19.17 crores = Rs. 70 lakhs
- Cost of A.C. in estimate dated 15.12.2000 for Rs. 19.78 crores = not included
Framed for the purpose of expenditure contrast only
- Cost of A.C. in estimate submitted to HUDCO for Rs. 27.02 crores dated 27.11.2000 = Rs. 64 lakhs
- Estimated cost of A. C. now proposed = Rs. 55.92 lakhs

The Committee forwarded the matter for reporting to the Executive Council.