

The W.B. National University of Juridical Sciences  
Dr. Ambedkar Bhavan

Salt Lake, Kolkata

82<sup>nd</sup> Meeting of the Finance Committee

22<sup>nd</sup> September 2016 at 05.00 p.m.

AGENDA NOTES

Agenda Item No. 1 Confirmation of the Minutes of the 81<sup>st</sup> Meeting of the Finance Committee held on 9<sup>th</sup> August 2016.

Minutes of the 81<sup>st</sup> Meeting of the Finance Committee of NUJS held on 9<sup>th</sup> August 2016 are enclosed as **Annexure 1A** for confirmation.

**W. B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES**  
**Dr. Ambedkar Bhavan**  
**Salt lake, Kolkata**  
**Minutes of the 81<sup>st</sup> Meeting of the Finance Committee of**  
**W.B. National University of Juridical Sciences**  
**Held on 09<sup>th</sup> August 2016 at Dr. Ambedkar Bhavan, Salt lake, Kolkata.**

The Eighty-first Meeting of the Finance Committee was held on 9<sup>th</sup> August 2016 at Dr. Ambedkar Bhavan, Salt lake, Kolkata. Following Members were present :-

1. Prof. Sujay Basu  
Treasurer, WBNUJS
2. Prof. P. Ishwara Bhat  
Vice Chancellor and Chairman, Executive Council  
NUJS, Kolkata.
3. Dr. Amit Sanyal  
Spl. Secretary to the Government of West Bengal  
Higher Education Department (as a nominee of Mr. Vivek Kumar, (IAS), Pr.  
Secretary to the Govt. of West Bengal, Higher Education Dept., Government of West  
Bengal)

Mr. S. A. Khan, Registrar (Acting), Ex-Officio secretary was also present in the meeting.

Mr. Jayanta Mitra, Advocate General, West Bengal and Mr. Paban Kumar Mondal, Secretary, Judicial Department, Government of West Bengal could not attend the meeting due to preoccupations.

## The West Bengal National University of Juridical Sciences

Minutes of the 81<sup>st</sup> Meeting of the Finance Committee of  
WBNUJS held on 09<sup>th</sup> August 2016 at 05.00 p.m.

Sl. No.	Agenda Item	Resolution	Action taken
1.	Confirmation of the Minutes of the 80 <sup>th</sup> Meeting of the Finance Committee held on 9 <sup>th</sup> June 2016	The Minutes of the 80 <sup>th</sup> Meeting of the Finance Committee held on 9 <sup>th</sup> June 2016 were confirmed.	
2.	Sponsorship for Faculty Member for participating and presenting paper in International Conference	<p>The paper titled "A Probe into Ground Realities of Legal Aid in India" of Dr. Sandeepa Bhat, Associate Professor, WBNUJS has been accepted for presentation in the Asian Law &amp; Society Association Conference 2016 to be held on 22<sup>nd</sup> and 23<sup>rd</sup> September 2016 at National University of Singapore, Singapore. The total expenditure for Travel, registration and accommodation expenses in connection with the Conference would be approximately Rs. 70000/- (Rupees Seventy thousand only). The copy of the prayer and the acceptance letter were also enclosed. As the organizers are not meeting any expenses in connection with the participation, he has requested for granting the University Sponsorship towards meeting the above expenses. In regard to the granting of Sponsorship Money, the resolution of the Finance Committee approved in its meeting dated 30/01/2016 and further ratified in the 51<sup>st</sup> Meeting of the Executive Council held on 9<sup>th</sup> April 2016 were also enclosed for ready reference. The matter was submitted for directions.</p> <p><b><u>Resolution</u></b></p> <p>The Finance Committee discussed and decided to approve Rs. 40000 (Rupees Forty thousand only) to cover the expenses of Dr. Sandeepa Bhat for the international conference as mentioned and as per the Executive Council</p>	

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		directions.	
3.	Prayer for grade pay of Mr. Soumya Sahin, Assistant Professor in Economics (Adhoc)	<p>Mr. Soumya Sahin has been appointed in the University as Assistant Professor in Economics on Adhoc basis for a monthly salary of Rs. 30000/- per month from 06/01/2014 and performing the regular activities in the University.</p> <p>Now the faculty member has prayed for grade pay like few other faculty members of the University who are enjoying the grade pay on adhoc basis. But the faculty members who are enjoying the grade pay on adhoc basis has been selected after due advertisement in the website and newspapers.</p> <p>Now the matter is placed before the Finance Committee for directions.</p> <p><b><u>Resolution</u></b></p> <p>The Finance Committee discussed the matter at length and decided to enhance the salary to Rs. 35000/- per month (consolidated pay) on same terms and conditions without any precedence.</p>	
4.	Appointment of Mr. Sarfaraz Ahmed Khan, Assistant Professor and Coordinator, SPLCJ as Registrar (Acting)	<p>Dr. R. Parameswaran, vide University order no. 1/VC dated August 28, 2014, was nominated as Acting Registrar of the University but due his sudden serious illness was admitted to a hospital in Chennai where he has undergone a major surgical operation and there was no immediate chance of his resuming his duties presently.</p> <p>Therefore to meet up the emergency situation, the Vice Chancellor of the University has authorized Mr. Sarfaraz Ahmed Khan, Assistant Professor and Coordinator, SPLCJ as Registrar (Acting).</p> <p>Submitted for kind information and directions.</p>	

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		<p><b><u>Resolution</u></b></p> <p>The Finance Committee noted the same.</p>	
5.	Prayer for enhancement of Festival Advance of the Employees	<p>The non-teaching staff of the University has prayed for enhancement of Festival Advance to the maximum limit of Rs. 20000/- (Rupees twenty thousand) from the F.Y. 2016-17 which will be recovered in 10 equal monthly installments in a Financial Year from the salary of each employee.</p> <p>Submitted for directions of the Finance Committee as the University will not be burdened by such advance.</p> <p><b><u>Resolution</u></b></p> <p>The Finance Committee discussed and approved the Festival Advance to the maximum limit of Rs. 15000/- from Rs. 8000/- the F.Y. 2016-17 which is to be recovered in 10 monthly equal installments.</p>	
6.	Installation and commissioning of the CCTV in Registrar's Office	<p>The Registrar (Acting) felt the necessity of installation and commissioning of the CCTV Camera in the Registrar's Office primarily as Registrar as per the WBNUJS Act is the custodian of all records. Not only quite a few number of files are moved every day, apart from that the attendance register of the University including the staff who are on duty on rotation basis are kept in the Office of the Registrar.</p> <p>Therefore understanding the importance it was felt extremely necessary that CCTV Camera be installed in the Registrar's Office for the safety and security of the University. The estimated cost for such expenditure will be around Rs. 1.5 lakhs which can be met out of the University Fund under IT Infrastructure. It was also felt that if such procurement process can be done through taking quotations as per norms with a notice of 21 days instead of going through the tendering process which is time consuming.</p> <p>Submitted for directions.</p>	

20/8/16

		<p><b><u>Resolution</u></b></p> <p>The Finance Committee unanimously discussed and approved the proposal of such procurement process that can be done through taking quotations as per norms with a notice of 21 days.</p>	
7	<p><b><u>Any Other Matter with the permission of the Chair</u></b></p> <p>i) Reimbursement of land price paid to the Government</p> <p>ii) Sponsorship for Mr. Arun Krishnan, Faculty Member for participating and presenting paper in International Conference</p>	<p><b><u>Resolution</u></b></p> <p>The Vice Chancellor informed the Finance Committee that the government of West Bengal decided to reimburse Rs. 45 lakhs paid for the purpose of acquiring the adjacent land of the University.</p> <p>The Vice Chancellor also placed before the Finance Committee that this amount of Rs. 45 lakhs can be used for the purpose of preparation of DPR once the money is received from the government.</p> <p><b><u>Resolution</u></b></p> <p>Mr. Arun Krishnan, Faculty Member applied for such financial assistance from the University for a international conference to be held from 23<sup>rd</sup> August 2016 to 8<sup>th</sup> September 2016 in BELGRADE. However, the Finance Committee rejected the proposal as he is still on adhoc engagement with the University.</p> <p>The Finance Committee also directed that travel grant will be given only in the case of permanent faculty members.</p>	

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<p>iii) FAC Decision on Masters in Buisness Law Programme (MBL)</p>	<p><b><u>Resolution</u></b></p> <p>The Vice Chancellor informed the Finance Committee about the background in which MBL Programme is launched and MOU entered between NUJS and IP Leaders. The Vice Chancellor also informed that NLSIU has stopped the similar course as MBL is not a recognized degree.</p> <p>The Vice Chancellor informed the Finance Committee about the decision taken on Faculty Advisory Committee (FAC), an internal committee of WBNUJS on 09/08/2016 to suspend the MBL Programme till the time approval is obtained from UGC.</p> <p>The Finance Committee directed that the same shall be also informed to Academic Council in due course of time.</p>	
<p>iv) Purchase of Executive Tables, Faculty Chairs and Visitors Chairs</p>	<p><b><u>Resolution</u></b></p> <p>The Vice Chancellor informed that the Finance Committee that several executive table, faculty chairs and visitor chairs are going to be purchased by University immediately as per the tender sought and approved.</p> <p>The Vice Chancellor informed that seven more faculty members need aforesaid basic furniture. Accordingly the University need to purchase seven more executive tables, seven faculty chairs and fourteen visitor chairs.</p> <p>The Finance Committee approved the purchase of all the furniture by the same vendor who will be supplying the above furniture as per tender procedures.</p>	
<p>v) DPR – Matter regarding -</p>	<p>The Vice Chancellor informed to the Finance Committee that the University have advertised in Anandabazar Patrika, The Telegraph and The Hindu on 28/04/2016 and also in the Indian Trade Journal on 13/07/2016 and received 14 Quotations for the preparation of the DPR from the different vendors / construction firms in the form of technical and financial quotes.</p> <p>The quotes were opened on 27/07/2016 for technical and</p>	<p style="text-align: right;">21/8/16</p>

	<p>financial where the financial quotes were called out along with 3 vendors present during the opening of quotes in presence of the tender committee of NUJS and technical bids has been addressed to the technical sub-committee.</p>	
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