

## The West Bengal National University of Juridical Sciences

### Minutes of the 99<sup>th</sup> Meeting of the Finance Committee of WBNUJS held on 27<sup>th</sup> November 2017

Sl. No.	Agenda Item	Resolution	Remarks
1.	Confirmation of the Minutes of the 98 <sup>th</sup> Meeting of the Finance Committee held on 16/11/2017	<p>The Minutes of the 98<sup>th</sup> Meeting of the Finance Committee held on 16/11/2017 were placed for confirmation.</p> <p><b><u>Resolution</u></b></p> <p>The Minutes of the 98<sup>th</sup> Meeting of the Finance Committee held on 16/11/2017 were confirmed.</p>	
2.	Proceedings of the Procurement Committee	<p>The Minutes of the 22<sup>nd</sup> Meeting of the ‘Procurement Committee’ are placed for kind perusal and direction. The matter was submitted for kind approval.</p> <p><b><u>Resolution</u></b></p> <p>The Members of the Finance Committee approved the Minutes of the 22<sup>nd</sup> Meeting of the ‘Procurement Committee’ with following directions :</p> <p>a) Item No. 1 is approved.</p> <p>b) For item no. 2 rate of M/s. WEBEL shall be verified and if the price is on the lower side we shall give the order. Quotations shall be obtained from well known companies for refilling cartridge and place before the Procurement Committee.</p> <p>c) The Members of the Finance Committee noted the matter.</p>	

3.	Refund of tuition fees for IDIA Sponsored Students	<p>The matter arises out of the 98<sup>th</sup> Meeting of the Finance Committee held on 16/11/2017.</p> <p>Every year the some students get admission through CLAT who are sponsored by IDIA across the country in all National Law Schools.</p> <p>WBNUJS also have some students who are sponsored by IDIA every year for their five year course in this University who have paid their tuition fees for their respective year and now claims for a refund of the respective amount as that will be sponsored by IDIA.</p> <p>The names of the students and the amount to be refunded are mentioned below :</p> <table border="1" data-bbox="370 802 1177 1360"> <thead> <tr> <th>Sr. No.</th> <th>Name of the Student</th> <th>ID</th> <th>Batch</th> <th>Amount to be refunded (Rs.)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Ms. Vinatoli Yeptho</td> <td>21313 9</td> <td>2013</td> <td>1,90,720/-</td> </tr> <tr> <td>2.</td> <td>Mr. Musharaf N. Malla</td> <td>21612 4</td> <td>2016</td> <td>1,46,400/-</td> </tr> <tr> <td>3</td> <td>Mr. Aritra Mondal</td> <td>21705 7</td> <td>2017</td> <td>73200/-</td> </tr> <tr> <td>4</td> <td>Mr. Lakesh Kumar</td> <td>21509 8</td> <td>2015</td> <td>90000/-</td> </tr> </tbody> </table> <p>The Members of the Finance Committee in the referred meeting directed to discuss the matter with deliberation in the next meeting.</p> <p>The matter is once again put up for directions.</p> <p><b><u>Resolution</u></b></p> <p>The members of the Finance Committee directed to defer the matter to the next meeting.</p>	Sr. No.	Name of the Student	ID	Batch	Amount to be refunded (Rs.)	1.	Ms. Vinatoli Yeptho	21313 9	2013	1,90,720/-	2.	Mr. Musharaf N. Malla	21612 4	2016	1,46,400/-	3	Mr. Aritra Mondal	21705 7	2017	73200/-	4	Mr. Lakesh Kumar	21509 8	2015	90000/-	
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<p>4.</p>	<p>Proposal for Procurement of Antivirus for Servers and Stand Alone PCs</p>	<p>The University needs to protect the 250 computers (Servers and Stand Alone PCs) as the existing antivirus (Trend Micro end point security 11.00) has expired on 19/08/2017.</p> <p>Accordingly, quotations has been collected from M/s. Webel Technology Limited regarding the same where they have submitted quotations Seqrite / Quick Heal EPS Enterprise for 1 year for Rs. 2,90,280/- and Seqrite / Quick Heal EPS Enterprise for 3 years for Rs. 5,80,855/- .</p> <p>The University felt that the EPS Enterprise Edition with 3 years would be much beneficial. The technical comparison of the said edition is also enclosed for ready reference. The matter was submitted for directions.</p> <p><b><u>Resolution</u></b></p> <p>The members of the Finance Committee unanimously resolved that the Seqrite / Quick Heal antivirus EPS Enterprise for 3 years shall be procured from M/s. WEBEL Technology Ltd.</p>	
<p>5.</p>	<p>Proposal for Supply and installation of Hard Disk including configuration of Server</p>	<p>The University is in need for procurement of 6 nos. of Hard Disks for the Servers of the University. Accordingly, M/s. Webel Technology Limited has been approached and they have submitted a quote for 67874/- (Rupees Sixty Seven eight hundred seventy four only) inclusive of GST and installation and configuration charge. The matter was submitted for directions.</p> <p><b><u>Resolution</u></b></p> <p>M/s. Webel Technology Limited being a Government Company its trust worthy. The Members unanimously approved the proposal to buy 6 nos. of Hard Disks for the Servers for Rs. 67874/- (Rupees Sixty Seven eight hundred seventy four only) inclusive of GST and installation and configuration charge from M/s. Webel Technology Limited.</p>	

<p>6.</p>	<p>Proposal for revision of fees of the Ph.D. Students</p>	<p>The Finance Committee in its 88<sup>th</sup> Meeting held on 12/07/2017 unanimously decided that Ph.D. &amp; M. Phil fees would be Rs. 50000/- annually (per year) for the whole period of duration of course in addition to registration fee of Rs. 15000/-.</p> <p>After reconsidering the course fee as fixed for both Ph.D. &amp; M. Phil., it is felt by the University that the present fee is in higher side and creating financial burden on the students registered for undertaking Ph.D. / M. Phil course under this course under this University.</p> <p>It is therefore proposed and placed before the Committee for reconsidering the above so that course fee of the above two may be reduced from the second year onwards and fixed to Rs. 30000/-. The other decisions of the 88<sup>th</sup> Meeting on revised fee for post masters students will stand unaltered. The matter was submitted for directions.</p> <p><b><u>Resolution</u></b></p> <p>The members of the Finance Committee approved the proposal and also directed that benefit may also be given to the students already enrolled in earlier batches who are now in their 2<sup>nd</sup> year or 3<sup>rd</sup> year.</p>	
<p>7.</p>	<p>Proposal for procurement of 7 almirahs and book shelves</p>	<p>The University is in need for procurement of 7 almirahs and book shelves urgently for the newly faculty members joined in the University and also to some other faculty members.</p> <p>Accordingly, it is proposed that the same may be purchased from M/s. Olefin who had earlier supplied such item on tender basis for Rs. 7650/- each (Steel Almirah with locking system) and Rs. 6641/- each (negotiated price) (Steel made glass door book shelves) and they have also agreed over telephone to supply the items with the same price. The price above mentioned are pre GST prices and the new prices will be inclusive of GST with the base price of the same.</p> <p>The comparative statement of the various items in the tendering process was also enclosed for ready reference. The matter was</p>	

		<p>submitted for directions.</p> <p><b><u>Resolution</u></b></p> <p>The Members of the Finance Committee directed that since we have procured the same materials in the recent past from M/s. Olefin, order may be placed to such supplier in the existing rate with same specification upon negotiation keeping in mind the GST rates.</p>									
<p><b>8</b></p>	<p>Proposal for procurement of car of the Vice Chancellor</p>	<p>The matter arises out of the 92<sup>nd</sup> Meeting of the Finance Committee held on 21/08/2017 towards procurement of the car of the Vice Chancellor. The 55<sup>th</sup> Meeting of the Executive Council held on 15/07/2017 has ratified the direction of the Finance Committee for procurement of the car of the Vice Chancellor within Rs. 15 lakhs.</p> <p>The Registrar and Accounts Officer as per the direction of the Finance Committee have tried to negotiate but eventually it was found that the rate of the approved car i.e. XUV 500 7str BSIV in GEM is much lower. But after much persuasion the GEM Gateway could not be accessed in this regard. Thereafter the same was reported to the members of the Finance Committee who directed to take quotations for the said model from the authorized vendors in Kolkata.</p> <p>Accordingly quotations have been received from the different authorized vendors of Mahindra &amp; Mahindra Ltd. as well as from the Government and Institutional Sales Division of Mahindra and Mahindra Ltd., which are stated below :</p> <table border="1" data-bbox="370 1539 1157 1892"> <thead> <tr> <th data-bbox="370 1539 448 1654">Sr. No.</th> <th data-bbox="448 1539 764 1654">Name of the Vendor</th> <th data-bbox="764 1539 963 1654">Model of the Car</th> <th data-bbox="963 1539 1157 1654">Amount (Rs.)</th> </tr> </thead> <tbody> <tr> <td data-bbox="370 1654 448 1892">1</td> <td data-bbox="448 1654 764 1892">Mahindra &amp; Mahindra Ltd. , Mumbai</td> <td data-bbox="764 1654 963 1892">XUV 500 W8 FWD BSIV</td> <td data-bbox="963 1654 1157 1892">Rs. 13,84,645/- (All inclusive) on road price</td> </tr> </tbody> </table>	Sr. No.	Name of the Vendor	Model of the Car	Amount (Rs.)	1	Mahindra & Mahindra Ltd. , Mumbai	XUV 500 W8 FWD BSIV	Rs. 13,84,645/- (All inclusive) on road price	
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1	Mahindra & Mahindra Ltd. , Mumbai	XUV 500 W8 FWD BSIV	Rs. 13,84,645/- (All inclusive) on road price								

2	Auto Carriage Pvt. Ltd. (Royal Motors)	XUV 500 W9 7STR BSIV	Rs. 16,74,812/- (All inclusive) on road price
3	Auto Carriage Pvt. Ltd. (Royal Motors)	XUV 500 W6 7STR BSIV	Rs. 15,14,487/- (All inclusive) on road price
4	Shree Automotive Pvt. Ltd.	XUV 500 W9 7STR BSIV	Rs. 16,53,621/- (All inclusive) on road price
5	Shree Automotive Pvt. Ltd.	XUV 500 W6 7STR BSIV	Rs. 14,88,965/- (All inclusive) on road price
6	Supreme & Co. Pvt. Ltd.	XUV 500 W9 7STR BSIV	Rs. 17,24,570/- (All inclusive) on road price
7	Supreme & Co. Pvt. Ltd.	XUV 500 W6 7STR BSIV	Rs. 15,61,890/- (All inclusive) on road price

Mahindra and Mahindra Ltd. agreed to sale the vehicle at GEM price with condition to sale it through their channel partner / representative. The matter was submitted for directions.

		<p><b><u>Resolution</u></b></p> <p>The Members of the Finance Committee directed the University to obtain proper explanation on the price and break-up of the various components of tax and transportation charges. Such details shall be placed in next Finance Committee meeting for deliberation and decision.</p>	
<p>9</p>	<p>Maintenance and upgradation of toilets of Academic Building</p>	<p>The matter arises out of the 97<sup>th</sup> Meeting of the Finance Committee held on 09/11/2017 where proposal for renovation of toilets was placed before the Committee due to repeated complaints from the Student community. In that regard, PWD, GOWB has been approached and they have submitted quotations for the same amounting to Rs. 66,15,861/- (Rs. 24,88,697 + Rs. 41,27,164). The Finance Committee directed that Rs. 66,15,891/- is much higher compared to the nature and extent the of work to be executed. It was resolved that PWD, GOWB shall be approached for negotiation to bring down the cost for the same.</p> <p>Accordingly PWD has been approached and thereafter they have been called before the meeting of the Finance Committee to be held on 07/09/2017 for negotiation. The matter was submitted for directions.</p> <p>PWD Officers thereafter held the negotiation meeting as directed and also apprised the University Officials in the Building Committee meeting held on 12/09/2017 that reduction of price would result in comprising quality. It was also stated that PWD would invite tenders with Rs. 66,15,891/- as the reserve price. They expect the prospective bidder to quote around 10-15% less than the reserve price.</p> <p>In that respect, the reduced amount would either be transferred by PWD to the Bank Account of WBNUJS or will be adjusted against future work to be carried out by PWD. The Finance Committee members approved the proposal to give work to PWD and take necessary steps.</p> <p>The matter was again ratified in the 56<sup>th</sup> Meeting of the Executive Council held on 28/10/2017. As it approved by the</p>	

Statutory body we had informed to PWD to go ahead with the proposal for execution.

Now while calculating their estimates for preparation of making the advanced payment, it was found that there are some anomalies in the bill / estimate raised by the PWD to the University. PWD submitted revised bill / estimate keeping the total amount exactly same. This revised estimate was placed before the Building Committee in its meeting held on 06/11/2017 where the Building Committee directed that all the similar civil work shall be clubbed together and tender shall be called by the PWD. The same was put up in the meeting for direction where the Finance Committee directed that the work related to Civil Construction would be clubbed together as decided in the earlier in Building Committee Meeting.

As the work order of the same was already given to PWD for the said work, PWD has floated tenders and the vendor selected were given much less amount than the estimate amount. Subsequent thereto they have given the work to M/s. Mukherjee Brothers of Kolkata and Sudipta Guha of Akra, Kolkata respectively with a total price of Rs. 47,99,775/-. The matter was submitted for directions.

**Resolution**

In the meeting of the 97<sup>th</sup> meeting of the Finance Committee held on 09/11/2017, it was decided that all the Civil Engineering work will be clubbed together so as to reduce the expenditure and involving separate contractor.

It appears that the PWD had issued the tender notices and selected the bidder in respect of the said work and issued a letter of acceptance and work order on 14/11/2017.

This Committee would leave it to the wisdom of Executive Council to take a decision whether the work will be distributed to M/s. Mukherjee Brothers of Kolkata and Sudipta Guha of Akra, Kolkata and the balance work to some other contractor or entire civil work to be clubbed together.