

8 July, 2002

Subject: Ninth Meeting of the Executive Council - 27<sup>th</sup> July, 2002

Sir,

It is proposed to hold the next meeting of the Executive Council on **Saturday, the 27<sup>th</sup> July 2002 at 10.30 AM** at the NUJS Seminar Hall. You are requested to kindly make it convenient to attend the meeting. The Agenda for the meeting is as follows. The Agenda Papers along with the minutes of the last meeting (Eighth Meeting held on April 13, 2002) are enclosed which you may kindly bring with you to the meeting.

1. Confirmation of Minutes of the Eighth Meeting. — *Page 1*
2. Composition of the Executive Council, Academic Council and General Council after amendment of Schedule. — *27*
- ✓ 3. Bank building contract — *29*
- ✓ 4. Lease terms of Bank building and MOU thereon — *3 AA6, A11* — *31*
5. ✓ Proposal to insure NUJS Assets — *36*
6. Additional ~~Transfer~~ for Campus *Transformer* — *37*
7. Demand from Contractors for increased payment on account of increase in prices — *44*
8. Revised budget Estimates and Financial Position — *49*
9. Streamlined norms for Accounting of Sponsored Projects — *58*
10. MOU with IIITM(K) for consultancy on Information System Development — *61*
11. Extra-ordinary study leave for Mr. G. Ajay, Lecturer in Political Science — *64*
12. Extra-ordinary study leave for Ms Ruchira Goswami, Lecturer in Sociology — *65*
13. Inaugural Function Programme — *65*
14. Recruitment of Regular Staff-Announcement — *68*
15. Determination of Probation of newly recruited Teachers — *71*
16. Occupation of three floors of Hostel — Inadequacies in Construction — *72*
17. Report on Admission 2002-'03 — *75*
18. Any other item

Yours faithfully

*Gangotri Chakraborty*  
(Gangotri Chakraborty)  
REGISTRAR

Enclosures

**WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES**

Ninth Meeting of the Executive Council  
27<sup>th</sup> July, 2002

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**Welcoming New Members under the Amended Regulations**

Agenda Note on Item No. 1.

**Confirmation of Minutes of the Eighth Meeting  
Of the Executive Council held on April 13, 2002.**

Minutes of the Eighth Meeting of the Executive Council held on April 13, 2002 are enclosed. (Annexure )

*The council deliberated upon <sup>the minutes and</sup> Confirmed the same.*

**W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES**  
Salt Lake, Kolkata

Minutes of the Eighth Meeting of the Executive Council of the  
**W. B. National University of Juridical Sciences**  
held on Saturday, 13<sup>th</sup> April, 2002  
in the Conference Hall of Gorkha Bhawan, Salt Lake, Kolkata

The Eighth Meeting of the Executive Council was held on Saturday, 13<sup>th</sup> April, 2002. The following members were present :-

1. Hon'ble Mr. Justice B. N. Kirpal  
Judge, Supreme Court
2. Hon'ble Mr. Justice Chittatosh Mookerjee  
Former Chief Justice of Calcutta High Court
3. Mr. K. K. Venugopal  
Senior Advocate
4. Hon'ble Mr. Nisith Nandan Adhikary  
Minister for Law and Justice  
Government of West Bengal  
(as a special invitee)
5. Professor T. K. Oommen  
School of Social Systems  
Jawaharlal Nehru University, New Delhi.
6. Professor N. R Madhava Menon  
Vice-Chancellor, NUJS
7. Mr. U. Ganguly  
Joint Secretary  
Deputed by Judicial Department  
Government of West Bengal
8. Mr. Sunil Dutta  
Joint Secretary  
Deputed by Finance Department  
Government of West Bengal.
9. Professor Gangotri Chakraborty  
Registrar and Professor  
NUJS.

Mr. S. N. Ghosh, Principal Secretary, Higher Education, Govt. of West Bengal, could not attend the meeting.

Minutes of the Eighth Meeting of the Executive Council of the  
W.B. National University of Juridical Sciences  
Held on 13<sup>th</sup> April, 2002 at the Conference Hall  
Of Gorkha Bhawan, Salt Lake, Kolkata

Item No.	Agenda Description	Resolution/Decision	Actions Taken
1.	Confirmation of the minutes of the 7 <sup>th</sup> Meeting of the Executive Council held on 2 <sup>nd</sup> February 2002.	<p>The minutes of the 7<sup>th</sup> meeting of the Executive Council was discussed at length and was confirmed.</p> <p>The Vice-Chancellor reported that in the post of the Assistant Registrar created by the Executive Council under agenda item No. 2. Ms. Putul Ghosh had joined on a consolidated pay of Rs. 10,000/- per month.</p> <p>The Council desired that eventually regular selection may be made through advertisement and open selection.</p> <p>Further development regarding the award of contract for security service was reported by the Vice-Chancellor. The Executive Council reiterated its earlier decision.</p> <p>After the Executive Council awarded the contract for elevators to M/s. OTIS Elevators, M/s. KONE Elevators have made several representations seeking the reason for not awarding them the contract. The Executive Council considered the matter and felt that no further action in the matter is required and action will follow as earlier decided.</p> <p>In matter arising, The Executive Council suggested that –</p> <p>(a) The post of the Assistant Registrar should be advertised and a regular employee on scale should be appointed preferably within one year.</p> <p>(b) No reply need be given to M/s. KONE Elevators as the matter is self-evident and the decision is communicated already.</p> <p>(c) If the Corporation bank did not give a favourable indication about HUDCO loan by 30<sup>th</sup> May, 2002, the matter would then become open for reconsideration.</p> <p>The Council recorded its appreciation for contribution of Mr. S. P. Talukdar who has now been elevated to the High Court of Kolkata as a Judge.</p>	<p>Advertisement for regular selection prepared and put up separately.</p> <p>Corporation Bank now has responded which is an agenda item.</p>

*Minutes were considered by the Council and the council approved the same.*

2.	<p>Amendments to the Schedule, the West Bengal National University of Juridical Sciences Act, 1999 (Act IX of 1999 published in Calcutta Gazette of 3<sup>rd</sup> August, 1999)</p>	<p>According to Sec. 20 of the Act, power to amend Schedule is given to the General Council of the University with the prior approval of the Chancellor and the State Government.</p> <p>On the basis of the experience of the past two years the Executive Council felt that the Council should have a larger representation of experts from the legal profession, the judiciary and the academia for which the Council desired to amend Clause 7 of the Schedule relating to Membership of the Executive Council. The proposed amendments are as follows :</p> <ul style="list-style-type: none"> <li>(a) A Judge of Calcutta High Court to be nominated by the Chancellor</li> <li>(b) The Advocate General of West Bengal</li> <li>(c) Two Lecturers or Assistant Professors of the University by rotation</li> </ul> <p>It was further desired by the Executive Council that the Hon'ble Law Minister of the Government of West Bengal under whose administrative control the University is dealt with in the Government and who is a member of the General Council be included as a member of the Executive Council and the Judicial Secretary be the member of the Finance Committee also.</p> <p>Further, a technical amendment is required in sub-clause (e) of Clause 7 in order to clarify that the Judicial Secretary as he is known in the Government of West Bengal is intended under the provision (instead of Law Secretary).</p> <p>The necessary approval has been received from the Government of West Bengal for the amendment. The Executive Council may recommend the amendment for approval of the General Council.</p> <p>The Executive Council recommended the amendment for approval of General Council.</p>	<p>General Council approved the amendments.</p> <p>Nominations against the new membership have now been received which takes effect from the Ninth Meeting of the Executive Council</p>
3.	<p>Regulations on Procedure for Appointment of Vice-Chancellor</p>	<p>The Vice-Chancellor presented the Regulation to the Council :</p> <p>(i) At least six months before the expiry of the term, the Vice Chancellor/Registrar shall report to the Executive Council which will constitute a Search Committee consisting of the following members:</p> <ul style="list-style-type: none"> <li>(a) A nominee of the Chancellor who shall be the Chairman of the Search Committee.</li> <li>(b) A nominee of the Executive Council from among its members, excluding the employees, of the University.</li> <li>(c) A nominee of the Government of West Bengal proposed by the Judicial Department.</li> </ul>	<p>Regulations reported to General Council</p>

		<p>(d) A nominee of the General Council excluding the employees of the University;</p> <p>(ii) The Search Committee will evolve its own procedures, meet as often as needed and propose within a period of six months a panel of three names eligible for the position (not necessarily in any priority) along with their detailed bio-data. The Search Committee should ascertain the availability of the nominees for the position.</p> <p>(iii) The Executive Council will consider the names, select one person and send the recommendation for consideration of the Chancellor on whose approval, the Council would offer the job of Vice Chancellor to the person concerned.</p> <p>(iv) If for any reason, the person selected does not join the position in reasonable time, the Council will consider another name from the panel and repeat the procedure as outlined above.</p> <p>(v) The Search Committee can make recommendations for the consideration of the Executive Council such terms as found appropriate while offering the position to the candidates identified.</p> <p>The Executive Council approved the Regulation. The Executive Council also recommended that Sec. 18 of Act be amended to include "<b>jurists</b>" along with "<b>professors</b>" of law as a qualification for the post of the Vice-Chancellor for which a prior permission of the government and the Chancellor may be sought following the usual procedure.</p>	
4.	Regulations on Procedure for Appointment of the Registrar.	<p>The Vice-Chancellor presented the regulation to the Council :</p> <p>Section 20 of the Schedule stipulates that the Registrar shall be appointed by the Executive Council and the terms and conditions of service shall be such as may be prescribed by Regulations.</p> <p>Presently one of the Senior Professors is acting as Registrar on ad-hoc basis. Being a statutory position and a whole time job, it may be necessary to seek a full time official for the post of Registrar for which Regulations are necessary to be evolved. Hence the Regulations.</p> <p>(1) The Registrar should be selected through advertisement and open selection by a Selection Committee constituted by the Vice Chancellor with himself as the Chairman, a nominee of the Executive Council as member and an expert in educational administration nominated from a panel of names approved by the Executive Council as member. The Selection Committee thus constituted should recommend a panel of at least two names to the Executive Council from whom the Council may choose one for appointment.</p> <p>(2) The qualifications of being appointed Registrar –</p>	Regulations reported to the General Council

		<p>Essential :</p> <ul style="list-style-type: none"> <li>(i) A graduate with good academic record.</li> <li>(ii) Experience in administration in Higher Educational or Research institutions or in civil and military services for not less than 10 years.</li> <li>(iii) Age below 50 years and good health.</li> </ul> <p>Desirable :</p> <ul style="list-style-type: none"> <li>(i) Post Graduate/research qualifications.</li> <li>(ii) Familiarity with systems of legal education.</li> <li>(iii) Knowledge of Bengali and other Indian languages.</li> </ul> <p>(3) The Scale of pay of the Registrar shall be Rs. 16,100-150-20,900/- basic with other allowances permissible under the Rules of the University.</p> <p>(4) The Registrar will be under probation for a two year period and will be confirmed only if the service during probation is found satisfactory by the Vice Chancellor and the Executive Council.</p> <p>(5) The age of retirement of the Registrar shall be 60 years.</p> <p>(6) Other conditions of service will be as applicable to other employees of the University unless modified by the Executive council.</p> <p>The Council approved the Regulations.</p> <p>Two amendments were proposed by the Vice-Chancellor. These are intended to enlarge the membership so as to have two representatives from the Science and Technology areas and to comprehend non-specified categories of teachers in clause (f) and (g) of Section 13.</p> <p>The amendments are as follows:-</p> <p>I. Clause (dd) to be added after clause (d) to the effect that</p> <ul style="list-style-type: none"> <li>(i) The Vice Chancellor of one of the Technological Universities or Director of Technological Institutes in the Union, State or State recognized Institutes in the State of West Bengal to be nominated by the Vice Chancellor; and</li> <li>(ii) The Vice Chancellor of the West Bengal Health University or the Director of the Central Forensic Science Laboratory in Kolkata to be nominated by the Vice Chancellor.</li> </ul> <p>II. (i) Clause (f) which includes all Professors in the membership of the Academic Council may be expanded to mean all Additional Professors as well.</p>	<p>Amendments approved by General Council.</p> <p>Nominations have been effected.</p>
5.	Amendment to Section 13 of Schedule - Membership of the Academic Council		

		<p>(ii) Clause (g) which specifies membership of one representative each from the categories of Associate Professors and Assistant Professors may include Lecturers or Assistant Teachers as well - one from Law and one from Social Sciences.</p> <p>The University has now over a dozen Lecturers in position of whom three are in Social sciences.</p> <p>The amendments were approved by the Executive Council.</p>	
6.	Induction of a distinguished educationist with a science background into Executive Council as a member to assist the University in its endeavour to teach science related law courses.	<p>The Vice-Chancellor explained that the University is developing a curriculum which is increasingly science related. Apart from contribution in framing syllabi of science related law courses, their participation in Executive Council and General Council will help in developing the science related activity and programmes of the University.</p> <p>The Council approved the proposal and felt that this could be done under existing Regulations while exercising the power to nominate.</p>	
7.	Estimated cost for construction of NUJS Branch of Bank	<p>The Vice-Chancellor presented to the council that initially it was planned that the Bank will be inside the main academic building and the estimates and plans were approved accordingly. Subsequently on discussion with various Banks proposing to set up extension counters, it emerged that they would allow outsiders also to have access to the Bank and the ATM. It was not desirable that strangers and outsiders should gain access into the academic block, which would inter-alia cause security problems. In order to avoid this, it was decided that the bank should be at the boundary wall having its access on the outside and no access from inside. This would apply for ATM as well. Presently the proposed location is at NUJS boundary about 10 feet away from the access road to the hostel having openings on the road with no access from inside.</p> <p>The Architects and Project Management Consultants of NUJS in consultation with Bank has worked out the necessary designs and estimated cost of the separate Bank building which due to its separation from the main Academic Block, is not included in the HUDCO loan. The estimated cost of construction is being prepared by the Project Management Consultants, which will be tabled at the Meeting.</p> <p>This amount may be taken as loan from the bank itself adjustable against the rent payable by the bank to NUJS. The Bank has agreed to pay a rent of Rs. 18/= (Rupees Eighteen) only per square feet along with the landscaping and maintenance of the central courtyard of NUJS. The annual rent from the Bank at above rate is likely to be Rs. 18 x 1500 sq.ft. x 12 = Rs. 3,24,000/= (Rupees Three lakhs and twenty four thousand) only.</p> <p>The Council deliberated upon the matter and authorized the Vice-Chancellor to negotiate with the Chairman of the Corporation Bank and settle upon terms and conditions in such a way that the University will be able to pay back the loan amount for construction with interest out of the rent payable by the Bank.</p>	Report on negotiations put up separately.



8.	Security Service of the new campus - arrangement in the light of incidents at the office of Registrar on the day of the last Executive Council meeting on 02.02.2002.	<p>The Registrar reported that on 2<sup>nd</sup> February 2002, on the day of the last Executive Council meeting, at about 2:00 p.m. some persons allegedly from M/S. Panther Security Services met the Registrar and alleged that the University had wrongly rejected their valid bid on 31.01.2002 and as such the University should re-tender on Security Services. The Registrar tried to explain to them that their tender bid did not meet the requirements set forth by the University that the firms should indicate cost for :</p> <p>(a) Shift 'A' 8 a.m. to 8 p.m. for one person and (b) Shift 'B' 8 p.m. to 8 a.m. for two persons</p> <p>Instead they have given a quotation per person for three shifts. Even while agreeing that it was as pointed out by the Registrar, they insisted that their fresh bid should be accepted. They were very rude during this period.</p> <p>The Registrar, under advise of the Vice Chancellor, told those persons that they may send their papers by post and Vice Chancellor deferred the award of the contract.</p> <p>The matter was placed before the Executive Council for necessary decisions in this regard.</p> <p>The Council discussed the matter and initial award to M/s. Indian Ex-Services League was upheld for implementation.</p>	Contract awarded and security is now in place.
9.	Report on the progress of fitting of ceramic non-skid tiles on the floor of the toilet block and cost thereof.	<p>As mentioned in Item No. 6 of the 7<sup>th</sup> Executive Council Meeting held on 2<sup>nd</sup> February 2002 minutes, Hon'ble Mr. Justice B. N. Kirpal and Mr. K. K. Venugopal had desired that the Project Management Consultants should work out the additional cost of flooring of the toilet blocks of the hostel, should Kota stone flooring or Ceramic tiles flooring is opted for instead of the existing mosaic floor which gave a very shabby appearance. The Project Management Consultants have now submitted the expenditure as follows:</p> <p>(a) Kota stone flooring      Rs. 2.50 lakhs (b) Ceramic tiles flooring      Rs. 2.75 lakhs</p> <p>The Project Management Consultants have further recommended Ceramic tiles flooring for quick work and better finish. The increase of cost being so marginal, the Vice Chancellor permitted the fitting of non-skid ceramic tiles for the floor of the hostel toilet blocks.</p> <p>The Council approved the ceramic tiles flooring as proposed and action taken by Vice-Chancellor in this regard.</p>	Actions taken accordingly.

10. Outsourcing of Civil and Electrical Maintenance Services.

The 7<sup>th</sup> Executive Council deferred the award of the contract for Civil and Electrical Maintenance as no visits were made to these firms and their clientele. The Registrar, along with the Accounts Officer and Executive Assistants have now visited these firms and their clientele and recommend as follows:

Electrical Maintenance

Name of the firms	Rate with regard to PWD Schedule 2001	Rates regarding regular maintenance	Remarks
(1) M/S. Chanda's Light & Co.	10% below Schedule	Skilled Labour- Rs. 2,000/= per month and a helper Rs. 1,000/= per month.	L1
(2) M/S. B. D. Consultants	5.5% below schedule	Rs. 5,500/= per month	L2
(3) M/S. Vilas Industrial Automation and Services Pvt. Ltd.	At par schedule	Rs. 6,000/= per month	L3

M/S. Vilas Industrial Automation and Services Pvt. Ltd. . was recommended.

Civil Maintenance

Name of the firms	Rate with regard to PWD Schedule 1999-2000	Regular maintenance	Remark
(1) M/S. Power Engineering Works	16% below Schedule	Rs. 2,200/= per month	L1
(2) M/S. Raj Enterprises	12.01% below schedule	x	L2
(3) M/S. Con's Engineers Cooperative Society Ltd.	9.41% below schedule	x	L3

None of the above firms was recommended.

The Council awarded the contract for electrical maintenance to M/s. Vilas Industrial Automaton and Services Pvt. Ltd.

11. Introduction of B. J. Sc. Course

There has been an increasing demand almost from the inception of NUJS to introduce courses suitable for persons in the legal field who do not want to practice in court. For example, Advocate's Clerks, Judge's Researchers, NGO workers, Legal officers, Para legals et al. With a view to satisfy this increasing market force, the idea of B. J. Sc. Course was mooted at the 3<sup>rd</sup> meeting of the Executive Council, held on 15<sup>th</sup> July 2000. The Executive Council had noted and approved the course and

		<p>desired that a detailed syllabi be formulated by the Academic Council along with Regulations for consideration of the Executive Council. In the 3<sup>rd</sup> meeting of the Academic Council held on 19<sup>th</sup> August 2000, the Regulations were framed and syllabi approved and recommended for approval of the Executive Council. The Regulations and syllabi were again placed before the 4<sup>th</sup> meeting of the Executive Council on 16<sup>th</sup> September 2000 for introduction in 2001-2002 session the Council deferred the matter on the ground that adequate number of teachers and required space was not there. With more number of teachers now available and space being available since initially the course will be in the evening shift after 04.30 p.m. and since the new academic block was expected to be ready for use in November-December 2002, the matter was again placed before the 7<sup>th</sup> meeting of the Executive Council held on 2<sup>nd</sup> February 2002. During this intervening period the demand for such a course is further increased.</p>	No action warranted.
12.	Report on division of Institutional fee received from Ford Foundation Project	<p>The matter was deferred as recommended by the Academic Council.</p> <p>A sum of 2,50,000 US \$ was received from Ford Foundation, New Delhi towards School of Criminal Justice and Administration Project in November 2000. The fund is meant to be utilised for the project within two years.</p> <p>It was decided that the expenditure incurred by the University towards logistical and administrative support, that cannot be directly charged to the Project fund will be realised by the University in lump sum which shall not exceed 15% of the total cost. The Project has now completed one year and the Project is charged 7.5% (half of 15%) of the grant of 2,50,000 US \$ towards use of space, library, electricity etc. Several students also contributed to the preparation of papers, holding of training sessions and collection of data for the Project. As such it was decided that 60% of the amount due to the University may go to the Campus Development Fund. The remaining 40% may be equally divided and deposited to the Staff Welfare Fund and Students Scholarship Fund. The deposits have been made accordingly.</p> <p>The matter was noted by the Council</p>	
13.	Hostel and Classroom furniture and acquisition	<p>The construction of the NUJS Halls of Residence and Academic blocks are progressing satisfactorily. It is expected that the shifting of furniture will commence from 15<sup>th</sup> May 2002. It is proposed that the existing furniture in the hostel will first be distributed in the double rooms. New furniture will have to be acquired for the single rooms. It is proposed that each seat will be furnished with a cot, a table, a chair, a moulded stool, a wall shelf (preferably folding and made of steel), and an extendable wall clothes peg. The Finance Committee had forwarded the following for consideration of the Executive Council with a suggestion for possible negotiation and reduction in cost.</p>	

#### FURNITURE

Sl. No	Item Description	Name of Firms	Price Quoted
1.	Cot 3 x 6 ft.	M/s.Olfin Office System	Rs. 4590.00
2	Folding Shelf	-do-	Rs. 1750.00
3.	Chair	-do-	Rs. 1650.00
4.	Table	M/s.Ashish Co.	Rs. 1165.00
5.	Chairs already supplied at Hostel	-do-	At the rate already supplied

The folding Shelf was done away with and now cloth horses with box was being provided @ Rs. 700/- each. Also moulded stool is done away with..

#### ELECTRICAL FITTINGS

Items	Quantity	Rate	Total
(1) Fluorescent light with Lamp 1x40W TMC 55/136	554	Rs. 430.25	Rs. 2,38,358.50
(2) Fluorescent light with Lamp 2x40W TMC 55/236	45	Rs. 651.70	Rs. 29,326.50
(3) Bracket Type with Lamp 2x1 1W FCS 31/211	2	Rs. 828.80	Rs. 1,657.60
(4) Fancy Bracket with Lamp SL Fancy	158	Rs. 170.00	Rs. 26,860.00
(5) Bulk Head Fitting with Lamp	26	Rs. 308.40	Rs. 8,014.40
(6) Ceiling Fan	252	Rs. 915.00	Rs. 2,30,580.00
(7) Exhaust fans	29		Rs. 35,590.00
		TOTAL ;	Rs. 5,70,297.00

The Executive Council talked to the supplier on reduction of cost. The manufacturer made out before the council that he had already given the furniture at minimal whole sale rate and he was unable to reduce any further.

The Council then looked at the position in other Institutes like the Indian Institute of Management Calcutta (IIMC). It was found that in IIMC wooden furniture (plywood) was given. The items were cot, table, chair, bookshelf, cupboard and a bin for Rs. 9050/- per seat. In comparison the cost at NUJS was about Rs 8500/- per seat for cot, table, chair, and a bookcase. Among these the cot, bookcase (folding) was of twenty years' guarantee and powder coated. The table was of steel with drawers and wooden top and chair was plastic moulded. The Council felt due to the above reasons, contract for supply of furniture

Items purchased as per decision.

		<p>could be given to M/s. Olefin Systems. The Council further suggested that arrangements for hanging mosquito-nets should as far as practicable be made with the cot. The Council awarded the contract for tables and chairs to M/s. Ashisco and cot to M/s. Olefin Systems only for those furniture needed immediately. The contract for cloth horses @ Rs. 700/- per piece was awarded to M/s D. H. Industries. This is in lieu of folding self costing more than double the cost of cloth horse</p> <p>Regarding supply of electrical fittings the Council approved the recommendations made by the University Infrastructure Development Committee and authorized the Registrar to proceed as per the usual procedures.</p>	Instead of folding shelf cloth-stand was substituted making substantial savings.
14.	Kitchen and Laundry equipments	<p>A list of Kitchen equipments have been prepared in consultation with students, staff and manufacturers. A report was put up at the meeting. It is also decided that coin operated washing machine will be provided at the common utility space on the ground floor for which the suppliers are being contacted. The cost estimates etc. was placed before the Council for its decision.</p> <p>The kitchen equipment had been estimated at Rs. 12 lakhs approximately. Due to paucity of time tender already was invited details of which are given below: -</p> <p><u>Kitchen Equipment :</u></p> <p>(A) <u>Tender issued to -</u></p> <ol style="list-style-type: none"> <li>1. M/s. Congas Food Service Equipment Pvt. Ltd.</li> <li>2. M/s. Mukund Gas Service</li> <li>3. M/s. Canteen Equipment and Trading Co.</li> <li>4. M/s. Metal Fabricator</li> </ol> <p>(B) <u>Evaluation</u></p> <ol style="list-style-type: none"> <li>1. M/s. Congas food Service Equipment Pvt. Ltd. ... Rs. 10,64,530.00 &gt; L1</li> <li>2. M/s. Mukund Gas Service ... Rs. 12,52,105.00 &gt; L2</li> <li>3. M/s. Canteen Equipment and Trading Co. ... Rs. 14,22,410.00 &gt; L3</li> <li>4. M/s. Metal Fabricator - Rejected for incomplete submission</li> </ol> <p>(C) <u>Recommendation :</u> M/s. Congas Food Service Equipment Pvt. Ltd &gt; L1</p> <p>The Project Management Consultants (PMC) has recommended M/s. Congas Service Equipment Pvt. Ltd. The matter was placed before the Finance Committee who forwarded the recommendation of the PMC to the Executive Council for taking decision.</p>	

15.	Award of the Fire Fighting System Contract.	<p>The Council discussed the matter at length and awarded the contract to M/S CONGAS FOOD SERVICE EQUIPMENT PVT. LTD. at Rs. 10,64,530/-.</p> <p>The pre-qualification of fire fighting contract was held on November 15<sup>th</sup> 2001. After the approval of enhanced cost by the Executive Council in its 7<sup>th</sup> Meeting, Notice Inviting Tender for Supply, Erection, Testing, Commissioning of fire fighting system, Fire alarm and detection system and P.A. system was published. The following firms were issued tenders :</p> <p><u>Award of Contract for Firefighting System :</u></p> <p>Tender Papers Issued to :</p> <ol style="list-style-type: none"> <li>1. M/s. Damask Systems</li> <li>2. M/s. Allen Richards &amp; Co. (Pvt) Ltd.</li> <li>3. Tata Honeywell</li> <li>4. M/s. Mather And Plat (I) Ltd.</li> <li>5. M/s. Pragati Engineering Pvt. Ltd.</li> <li>6. M/s. Steelage Industries Ltd.</li> <li>7. M/s. Fire Remedy Appliances</li> </ol> <p><u>Evaluated Firms :</u></p> <table border="0"> <tr> <td>1. M/s. Pragati Engineering</td> <td>Rs. 46,70,495.00 discount 8 lakhs</td> <td>&gt; L1</td> </tr> <tr> <td>2. M/s. Damask Systems</td> <td>Rs. 49,93,123.00</td> <td>... .. &gt; L2</td> </tr> <tr> <td>3. M/s. Fire Remedy Appliances</td> <td>Rs. 53,39,921.00</td> <td>... .. &gt; L3</td> </tr> <tr> <td>4. Ms. Allen Richards</td> <td>Rs. 53,83,495.00</td> <td>... .. &gt; L4</td> </tr> <tr> <td>5. Ms. Steelage Industries</td> <td>Rs. 61,72,909.00</td> <td>... .. &gt; L5</td> </tr> <tr> <td>6. M/s. Tata Honeywell</td> <td>Rs. 64,24,813.00</td> <td>... .. &gt; L6</td> </tr> </table> <p>After completing the tendering process, the Project Management Consultants (PMC) recommended M/s. Damask Systems who is at L2 for award of contract. The reason assigned by the PMC is as follows :-</p> <p><u>Recommendation – M/s. Damask Systems (L2) – Rs. 49,93,123.00</u></p> <p>The Finance Committee recommended the proposal to Executive Council for awarding contract.</p> <p>The Executive Council met representatives of PMC, Mr. N. C. Kundu and discussed the matter at length with them. Mr. Kundu explained why the contract could not be awarded to M/s. Pragati Engineering who was at L1. The reasons given by him are -</p> <p><u>Reasons for not Recommending L1</u></p> <p>(a) The firm offered a rebate of Rs. 8 lakh. They were asked to resubmit a detailed price breakup after rebate which they did. On fresh calculation it was found that their cost is in fact one lakh higher than what is shown by them. So after the rebate of 1 lakh the price remains the same so the actual rebate is Rs. 7,13,535.00 and not Rs. 8,13,535.00 as claimed by them.</p>	1. M/s. Pragati Engineering	Rs. 46,70,495.00 discount 8 lakhs	> L1	2. M/s. Damask Systems	Rs. 49,93,123.00	... .. > L2	3. M/s. Fire Remedy Appliances	Rs. 53,39,921.00	... .. > L3	4. Ms. Allen Richards	Rs. 53,83,495.00	... .. > L4	5. Ms. Steelage Industries	Rs. 61,72,909.00	... .. > L5	6. M/s. Tata Honeywell	Rs. 64,24,813.00	... .. > L6	Kitchen got ready and is now in use.
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		<p>(b) The actual costing arrived at after calculations taking the discount into effect, are very low and unworkable.</p> <p>(c) They have suggested alternate makes/brands thus deviating from the tender procedure.</p> <p>(d) In view of this their offer is speculative and unworkable.</p> <p>Being satisfied with the above, the Council awarded the contract for firefighting system to M/s. Damask Systems at Rs 49,93,123/- only.</p>	Orders issued accordingly.
16.	Award of contract of chlorination and de-ironing plant for water supply.	<p>The tenders for the award of contract of chlorination and de-ironing plant for water supply in the new campus was finalized. The Executive Council discussed the matter with the representative of the Project Management Consultants. The Council was informed that the water was sent for testing of bacteria, virus, microbes and chemical test. If the iron content was more than 0.3% installation of chlorination and de-ironing plant would be necessary. The report of the water testing is still awaited.</p> <p>The Council authorized the Vice-Chancellor to award the contract should the installation of chlorination and de-ironing plant be necessary after the receipt of water testing report.</p>	The plants were installed and are working satisfactorily.
17.	Report on the Agreement with M/S. Allied Publishers Ltd. for undertaking publishing work of the University.	<p>In view of the increasing number of publications that the School of Criminal Justice and Administration is likely to bring out during 2002 onwards, its production, storage and distribution will become a problem for the University. The School of Technology Law and Sustainable Development and The School of Economic Laws and Governance are likely to follow suit during this year itself with some publications in which case the problem is likely to multiply. Furthermore if the publication is given to some leading publisher, the University will not have to invest in printing and the University will get royalty regularly. M/S. Allied Publishers Ltd., a leading publisher in India, with world wide network expressed an interest in doing the publishing work of the University. For this purpose they have offered the following:</p> <ol style="list-style-type: none"> <li>(1) To supervise and monitor the pre-press and production of all publications.</li> <li>(2) To give professional expertise in book designing, cover designing, proof reading, etc. of high quality so that the University is able to capture the international market.</li> <li>(3) Ensure that the production is at par with international standards.</li> <li>(4) Ensure that the publications are widely distributed.</li> <li>(5) Create awareness among the readers and users in the market.</li> </ol>	

		<p>(6) To pay a royalty of 15% of the list price on each copy actually sold commercially,</p> <p>and the University shall:</p> <p>(a) Receive 12 authors copies without charge.</p> <p>(b) To arrange to purchase a minimum of 200 copies of each published book in the first instance and pay the publisher Rs. 26,000/= (Rupees Twenty six thousand) only.</p> <p>(c) Pay for all additional copies purchased, @ Rs. 140/= (Rupees One hundred and forty) only net per copy.</p> <p>(d) No royalty will be payable on copies received/purchased by the University.</p> <p>The Council noted the matter and desired that a separate arrangement be made with regard to the publication of Vol. I (West Bengal) with the publishers as the University had put the money for printing the volume.</p>	<p>Separate arrangement is being worked out for W.B. reports printed by the University.</p>
18.	Consider the Academic Regulations	<p>The University has completed two academic sessions. Based on the experience of these two years, the Academic Regulations of the University has been revised. The Academic Council has recommended them for the approval of the Executive Council.</p> <p>The Executive Council approved the same.</p>	
19.	Information Systems for e-learning in Law and for its application in legal and professional development	<p>Information technology and computation science have revolutionized teaching/learning and research particularly in higher education. Legal education is slowly but steadily following the road map set by engineering and management education in adopting electronic library and information sciences. The availability of legal databases and on-line services have facilitated this process. Legal education in future will be heavily dependent on its capacity to access e-Information systems.</p> <p>Keeping the above prospects in view, NUJS, conceived as a centre for excellence is proposing to set up a state-of-the-art information system in its permanent campus in Salt Lake, now nearing completion. The type of services and systems contemplated in this regard include the following :-</p> <p>(a) Adequate number of Computers for students and faculty both in academic and hostel blocks inter-connected through local area net-work. A Computer Laboratory with 50 to 60 computers is to be part of the Laboratory.</p> <p>(b) Internet access and connectivity at selected points in the hostel, academic and administrative blocks (Internet kiosks)</p> <p>(c) The server (hardware and accessories) developed or bought should be capable of being upgraded to enable NUJS to link up with other law teaching institutions in the country with a</p>	



		<p>view to maximize learning opportunities and promote joint research activities.</p> <p>(d) The website of NUJS will have to develop sufficient space to accommodate what are called course portals (descriptions of subjects and courses) and basic reading materials to enable self-study and guided instruction through distance mode (virtual class room).</p> <p>(e) Eventually a direct satellite link may have to be established to facilitate web-supported legal education between NUJS on the one hand and learners distributed in different places on the other. This will also provide facilities for multi-media learning and networking of institutions involved in social engineering through instrumentalities of law and policy.</p> <p>With constant and continuing changes in IT and computer science, the law on the subject has started changing as well. We have Information Technology Act now supplemented by the Convergence Bill which embraces radio broadcasting with telephony, television and internet. To be able to keep the application of information systems with developments in technology, NUJS needs to plan comprehensively and pursue aggressively the goals of e-learning. Preparing the infrastructure towards this in terms of men and materials is the aim of this unique venture. In order to give technical inputs in this evolving enterprise, NUJS needs to have an MOU with engineering faculty capable in IT and Information Systems. The Engineering Faculty of Jadavpur and the IIT at Trivandrum are likely partners in this enterprise with whom negotiations are on.</p> <p>The Academic Council approved this proposal and forwarded to the Executive Council for its approval.</p> <p>The Executive Council approved the project in principle and authorized the Vice-Chancellor to formulate clear proposals towards achieving the objects. The proposals when finalized with costing will be placed for further consideration. Meanwhile, consultancy arrangement for formulating plans may be made by the Vice-Chancellor for which the IIT at Trivandrum may be engaged.</p>	
20.	Consider the proposal made by Tata Iron and Steel Company.	<p>The Tata Iron and Steel Co. approached the University asking for assistance regarding the export and import of steel and matters relating to anti-dumping and subsidies. It is difficult for them to understand the law and the legal system prevalent in United States and the European Union. They are also to understand the Indian Laws and policies regarding export and import of steel and issues relating to anti-dumping and subsidies etc. in the context of WTO regulations. They have sought the help of the University in understanding how litigation can be avoided whenever possible without losing their just rights and/or the preference of appeal wherever necessary.</p> <p>The Company have also referred a case to the University for the University's comments on legal issues involved. NUJS is in the process of developing its capacity (library, curriculum, research etc.) on trade related laws while teaching on Business Laws in the LL.B curriculum is being organised. The School of Economic Law and Governance (SELG)</p>	<p>IITK has entered into an MOU with NUJS - copy put up separately.</p>

		<p>of the University with a small team of teachers and researchers, putting together its plan of work in this regard. Consultancy work on practical aspects of international trade will help in building professional capacity to teach, train and research on emerging issues of vital importance to the country. However, SELG will have to hire special research staff and assemble materials to be able to do it at a professional level. Possibly Tata Steel is willing to help us build that capacity while getting our research support for their immediate problems. Thus it can turn out to be a mutually helpful arrangement.</p> <p>The matter was placed before the Academic Council which approved it and recommended for consideration of the Executive Council.</p> <p>The Executive Council approved the proposal.</p>	An MOU is being negotiated
21.	Appointment of a person experienced in Information Technology networking for development of the e-library of NUJS.	<p>Information technology and computation science have revolutionized teaching/learning and research particularly in higher education. Legal education is slowly but steadily following the road map set by engineering and management education in adopting electronic library and information sciences. The availability of legal databases and on-line services has facilitated this process. Legal education in future will be heavily dependent on its capacity to access e-information systems.</p> <p>Keeping the above prospects in view, NUJS, conceived as a centre for excellence is proposing to set up a state-of-the-art information system in its permanent campus in Salt Lake, now nearing completion. The type of services and systems contemplated in this regard include the following:</p> <ul style="list-style-type: none"> <li>(a) Adequate number of Computers for students and faculty both in academic and hostel blocks inter-connected through local area network. A Computer Laboratory with 50 to 60 computers is to be part of the Laboratory.</li> <li>(b) Internet access and connectivity at selected points in the hostel, academic and administrative blocks (Internet kiosks)</li> <li>(c) The server (hardware and accessories) developed or bought should be capable of being upgraded to enable NUJS to link up with other law teaching institutions in the country with a view to maximize learning opportunities and promote joint research activities.</li> <li>(d) The website of NUJS will have to develop sufficient space to accommodate what are called course portals (descriptions of subjects and courses) and basic reading materials to enable self-study and guided instruction through distance mode (virtual class room).</li> <li>(e) Eventually a direct satellite link may have to be established to facilitate web-supported legal education between NUJS on the one hand and learners distributed in different places on the other. This will also provide facilities for multi-media learning and networking of institutions involved in social engineering through instrumentalities of law and policy.</li> </ul>	

		<p>With constant and continuing changes in IT and computer science, the law on the subject has started changing as well. We have Information Technology Act now supplemented by the Convergence Bill, which embraces radio broadcasting with telephony, television and internet. To be able to keep the application of information systems with developments in technology, NUJS need to plan comprehensively and pursue aggressively the goals of e-learning. Preparing the infrastructure towards this in terms of men and materials is the aim of this unique venture.</p> <p>In order to give technical inputs in this evolving enterprise, NUJS needs to have an MOU with engineering faculty capable in IT and Information Systems. The Engineering Faculty of Jadavpur and the IIIT at Trivandrum are likely partners in this enterprise with whom negotiations are on.</p> <p>In view of the development of the above, a person experienced in Information Technology networking may be appointed for a period of six months only to supervise and develop the e-library of NUJS.</p> <p>He may be paid an honorarium not exceeding Rs. 12,000.00 per month. IIIT has promised to send a couple of their post graduate students as internees for a few months to help us design the system to fulfill information needs for the future.</p> <p>The proposal was approved by the Executive Council.</p>	<p>Two P. G. students of IIITK are expected to spend few weeks interacting with faculty and Librarian from August.</p> <p>Report is expected before end of the year identifying needs, estimating cost and planning phased implementation</p>
1.	<p><b><u>Additional Agenda Items</u></b></p> <p>To consider the second phase strategies for achieving excellence</p>	<p>The Vice-Chancellor mentioned that the University is into its third year now. During the preceding two years, the University was setting itself up to be fully functional and commence teaching, research, placement etc. During this period the University has already made a place for itself as a <i>potential centre for excellence</i>. Its balance-sheet of achievements at this stage looks very bright.</p> <p>He said that time has come now when we have to start planning the strategies for the second phase. A note laying down some possible strategies was circulated among the members of the Executive Council to facilitate discussion of an action plan in this regard.</p> <p>He put forward the following plan before the Council :</p> <p><b>I. <u>Infra-structure and Finances</u></b></p> <p>To be able to think creatively and implement plans aggressively, it is necessary to have proper infra-structural facilities and adequate funds which at present NUJS does not have. If plans are deferred till it acquires proper infra-structure, then the quest for excellence will be indefinitely delayed. Therefore a plan needs to be evolved for implementation in phases.</p>	

NUJS will soon have a permanent building designed to serve the needs for the immediate future. It is a building constructed in less than 5 acres of land which obviously is insufficient for all its planned programmes. There is no faculty housing available; nor does it have a guest house for visiting professors or scholars. There is need for at least another 10 acres of land to be acquired nearby and construction for faculty/staff residences, has to be undertaken early. Student amenities like playing fields have to be organized.

The new building requires an e-library, a state-of-the-art information system accessible to every student, teacher and staff as well as number of educational aids and equipments all of which will require heavy investment.

To be able to give suitable support services for pursuing education and scholarship at a level comparable to the best of institutions of its kind, an annual budget of Rupees ten crores may have to be mobilized. Today the budget is less than three crores of which nearly half the amount is raised by way of fees and the other half as grant from government. Unless the University is assured of steady flow of funds, it may not be able to implement academic programmes designed to achieve a degree of excellence in the near future. The system prevailing with private Universities like Harvard and Oxford for raising resources need to be considered if comparable excellence is to be aimed at.

## **II. Faculty Development**

There are five Law Universities in the country today including NUJS, Kolkata. There are some hundred other Universities which also teach law through their Law Departments or affiliated law colleges. All these law teaching institutions have, of late started attracting bright students. At the same time, none of them is able to attract competent teachers who can contribute towards achieving excellence. The fact is that there are not good law teachers produced under the existing system or that they prefer to take other jobs including legal practice rather than join full-time teaching. It is sad to find talented and motivated students unable to get a matching faculty to delve into the challenging world of modern jurisprudence beyond the horizons of compartmentalized knowledge and conventional frame of analysis. NUJS will soon have to find a strategy to overcome this predicament lest all its plans towards excellence should flounder on this count alone.

He made some suggestions for consideration. They are not given in any order of priority nor are to be taken as mutually exclusive :

- (a) A large pool of young eligible teachers may be appointed as Temporary Lecturers for a trial period of not exceeding two years during which time they may be trained, guided and evaluated for regular selection.
- (b) An LL. M. programme with fairly attractive scholarship may be announced to induce talented persons to take teaching as a career at least for five years with NUJS.
- (c) Increase the salary and perquisites of regular teachers substantially and provide fast-track promotional avenues to the really brilliant and hard working teachers.

- (d) Make a determined effort to invite reputed scholars from India or abroad either on contract for one or two years, or for short-term teaching on negotiated terms which should be flexible, attractive and competitive. This would require separate assured finances either through endowments or otherwise. A search in other countries particularly of Asian scholars who may be inclined to come may have to be made.

*Distinguished advocates, retired judges and even senior civil servants can be associated if they are disposed favourably to scholarship and are available for full-time teaching even if it is for a semester or two.*

- (e) Retired law teachers who have a reputation for scholarship may also be invited as emeritus professors if they are willing to come for an year or two.
- (f) Twinning with reputed foreign law schools may have to be explored to avail of academic exchanges and for faculty development. Some assured funding by organizations like Ford Foundation or NRIs has to be sought for supporting faculty development and academic exchange programmes.
- (g) Through multi-media mode, efforts may be made to link with scholars outside for the benefit of improved instruction in specialized subjects.
- (h) Finally, a liberal programme of letting students study abroad for a semester or two for such subjects in which expert faculty is not available in India can also be explored, if the students can pay themselves for the costs involved.

### III. **Organization and Management**

Autonomy and freedom with accountability are essential for academic excellence. NUJS does enjoy a certain measure of autonomy not available to conventional Universities. However, autonomy is linked with adequacy and availability of funds both of which are uncertain at the present moment.

For the present what needs to be discussed is how the University can bring in a much wider spectrum of scholars and experts in its decision-making bodies like the Academic Council and Executive Council. Perhaps representation for influential interest groups in the Executive and General Councils may help in mobilizing resources and establishing twinning arrangements with reputed institutions. Re-structuring of the University bodies needs to be considered in this regard.

### IV. **Goals-setting and Accountability**

Another related issue warranting attention is setting achievable goals from time to time and extracting accountability from those in charge of different functions in the University. Being a small University at present it is possible for the Vice-Chancellor and the Registrar to oversee every aspect of life and activity in the Campus. With increase and diversification of activities, a system which can adapt and grow needs to be conceived and put in place gradually.

		<p>The Executive Council unanimously admitted that the quest for excellence cannot be pursued in vacuum and the suggestions made are the minimum needs to be adopted at the earliest if the University is to develop into an Institution of Excellence. The Council also approved the proposal recommended by the Academic Council towards realizing the goals set out and the strategies prescribed.</p>	<p>Vigorous search is under way to locate competent faculty who can take the plans ahead.</p>																		
2.	<p>Belter finishes in the academic block of the permanent campus of NUJS and air-conditioning</p>	<p>The proposal of the Architects for stone cladding and better finish of the building and air-conditioning the Vice-Chancellor's chamber, library, conference room, auditorium etc. was approved by the Council.</p>	<p>Separate report on progress put up.</p>																		
3.	<p>Payment of licence fee to Technical Teachers Training Institute (TTTI) for the leased accommodation</p>	<p>The Executive Council in its Third Meeting on 15.7.2000 approved the leasing of 25 (twenty-five ) flats of the TTTI residential complex for housing the students hostel at a monthly rent of Rs. 1.20,680/- only. At the time of the agreement it was communicated to us that a licence fee which is charged on all Central Govt. rentals as per Central Government Orders was under revision and would be communicated to us later. The Principal of TTTI has now communicated to us after nearly two years that a sum of Rs. 2,04,012/- only is being charged as licence fee as per the calculations. (details were circulated along with agenda).</p> <p>The Executive Council approved the payment as it is a part of the liability the University has undertaken when it acquired the premises for running the hostels.</p>	<p>Action taken accordingly.</p>																		
4.	<p>To report the Final Payment and discharge of contract with M/S. Simplex Projects Ltd.</p>	<p>The Executive Council in its fourth Meeting held on 16<sup>th</sup> September 2000, had awarded the contract for sinking pile foundation of both the Residential blocks and Academic blocks to M/S. Simplex Projects Ltd. at the following rates:</p> <table><tr><td>(i) Residential block</td><td>-</td><td>Rs. 1,09,10,986.00</td></tr><tr><td>(ii) Academic Block</td><td>-</td><td><u>Rs. 2,26,86,035.00</u></td></tr><tr><td><b>Total</b></td><td>-</td><td><b>Rs. 3,35,97,021.00</b></td></tr></table> <p>The Work Order was given at the following rates:</p> <table><tr><td>(i) Residential block</td><td>-</td><td>Rs. 1,08,56,431.00</td></tr><tr><td>(ii) Academic Block</td><td>-</td><td><u>Rs. 2,25,76,605.00</u></td></tr><tr><td><b>Total</b></td><td>-</td><td><b>Rs. 3,34,33,036.00</b></td></tr></table> <p>The total executed value of Pile Foundation work as per final bill of M/S. Simplex Projects Ltd. comes to Rs. 3,56,44,298.00.</p>	(i) Residential block	-	Rs. 1,09,10,986.00	(ii) Academic Block	-	<u>Rs. 2,26,86,035.00</u>	<b>Total</b>	-	<b>Rs. 3,35,97,021.00</b>	(i) Residential block	-	Rs. 1,08,56,431.00	(ii) Academic Block	-	<u>Rs. 2,25,76,605.00</u>	<b>Total</b>	-	<b>Rs. 3,34,33,036.00</b>	
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		<p>The excess amount involved is : Rs. 3,56,44,298.00 (-) Rs. 3,34,33,036.00</p> <p><b>Total</b> Rs. 22,11,262.00</p> <p>The enhanced expenditure was due to the fact that after the drawings were presented to the Faculty, it was found that the classrooms were small and could not accommodate 80 students and the auditorium could not accommodate 500 students and the Architects were requested to make larger classrooms and auditorium which necessitated increase in quantity of piles by 61 numbers. As such an enhanced cost of Rs. 18.12 lakhs was approved by the Executive Council by circulation on 11.04.2001 and confirmed in the 6<sup>th</sup> Executive Council Meeting on 08.09.2001. There is, however, still an extra expenditure of:</p> <p>Excess expenditure above the awarded value : Rs. 22,11,262.00 Excess expenditure approved by the Executive Council : (-)Rs. 18,12,000.00 <b>Total</b> : Rs. 3,99,262.00</p> <p>It is noted that the number of piles tendered were 737 and actually sunk after enhancement of area is 824, the actual increase being 87. M/S. Ghosh Bose and Associates Pvt. Ltd. were requested to justify the above excess expenditure. They have informed us that the total executed value increased due to dowel reinforced bars left by M/S. Simplex Projects Ltd. for columns which are required to extend the column beyond the pile cap for super structure work. The quantity of steel in the dowel reinforced bar has been considered in the steel reinforcement of the superstructure work of M/S. Bridge and Roof. Although this quantity of steel has been included within the scope of work of M/S. Bridge and Roof, the work has actually been executed by M/S. Simplex Projects Ltd. and the value thereof is paid to them and <b>has not been</b> paid to M/S. Bridge and Roof.</p> <p>The amount has thus been paid to M/S. Simplex Projects Ltd. and is absorbed in the total cost of the project.</p> <p>The Executive Council noted the details with approval.</p>
5.	Continuing Legal Education Programmes – Proposal to have joint activity with NUJS pending the establishment of M. K. Nambyar SAARC School of Legal Sciences	<p>The Vice-Chancellor informed the Council that M. K. Nambyar SAARC School for Legal Sciences is sponsored by the SAARC LAW Association and financed by the M. K. Nambyar Trust, New Delhi. It is yet to establish its infra-structure and is unlikely to get it ready before 2005. Meanwhile, the Steering Committee of the MKN School of Legal Sciences desired to have few continuing education programmes for the legal profession in the SAARC region, organized in association with NUJS, Kolkata for which it is seeking to have an MOU valid for a period of two years. The expenses involved in executing the programmes will be entirely met by the MKN School and the NUJS responsibility will be to lend its name, premises and faculty resources for which an institutional fee will be paid by the MKN School to NUJS. Being an international activity of advanced professional education, NUJS will be greatly benefited by this collaboration in building its own academic capacities and promoting scholarships in areas which will remain undeveloped otherwise. The arrangement being limited to a two-year</p>

		<p>period, it will provide an occasion to review the advantages for both sides and decide accordingly.</p> <p>The joint academic programmes contemplated during the two-year period are : -</p> <ol style="list-style-type: none"> <li>1. Post-graduate programme on subjects such as International Trade Law and Advocacy, Information Technology and Media Law etc.</li> <li>2. Joint Seminars and Workshops once or twice a year in any SAARC country on topics of professional importance.</li> </ol> <p>Once the proposal is approved in principle the details will be worked out and administered by the Vice-Chancellor, NUJS under the guidance of the Executive Council, NUJS. The programmes will run on an experimental basis for two academic years, namely 2002-'03 and 2003-'04 by which time hopefully the M. K. Nambyar SAARC School of Legal Sciences will have established itself to continue the programmes under its own auspices.</p> <p>The Executive Council approved the proposal in principle and authorized the Vice-Chancellor to respond suitably as and when the Trust or SAARCLAW seeks collaboration of the University in this regard.</p>	
6.	Inauguration of the new Campus of NUJS, Salt Lake, Kolkata	<p>The Vice-Chancellor informed that though the building will not be ready for occupation till March, 2003, it is expected that the physical structure will be more or less completed by October/November 2002. The proposal is to formally organize the inauguration of the new campus in November 2002 so that the remaining works may be completed quickly in the next couple of months and shifting schedule may be prepared conveniently in order to commence academic work there for the year 2003-'04. In this connection some tentative decisions need to be made now for initiating early appropriate action.</p> <p>The Council suggested dates for inaugural programme on <b>October 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup>, 2002.</b></p> <div style="display: flex; align-items: center;"> <div style="margin-right: 20px;"> <p><b><u>Dates</u></b> <b>25,26 &amp; 27</b> <b>October,2002</b></p> </div> <div style="border-left: 1px solid black; padding-left: 10px;"> <p><b>Inaugural function on Sunday 27<sup>th</sup> October, 2002</b> to be preceded by a two-day International Conference on 25-26 October to mark the historic occasion</p> </div> </div> <p>Chief Guest</p> <ul style="list-style-type: none"> <li>- President of India to inaugurate the Campus</li> <li>- Chancellor (CJI) to inaugurate the Conference and preside over the Campus inauguration function</li> <li>- Chief Minister, West Bengal to be Guest of Honour</li> </ul>	Negotiations are on with SAARCLAW in this regard.



Invitees  
For  
The Conference  
& Inauguration

100

All Judges of the Supreme Court  
Chief Justices of all High Courts  
All Judges of Kolkata High Court  
Chief Justices of SAARC Countries

70

Attorney General and Advocate Generals of all  
States; Chairman of Central & State Bar Councils  
Office-bearers of Supreme Court Bar Association  
Bar Association of India & High Courts Bar  
Association; Attorney Generals of SAARC Countries

90

Directors of all Law Universities and  
Vice-Chancellors of leading Universities in India  
Select Deans and Senior Professors of Law of India  
and SAARC Countries  
Distinguished experts from India and abroad  
on the topic of the Conference

The total number of participants in the Conference is expected to be in the range of 150 to 200 of whom at least 100 will be from outside Kolkata. Participants have to be provided hotel accommodation for three days and air fare for travel at least to some of them. The estimated cost is around Rupees Fifteen to Twenty lakhs. There can be some sponsors to the event to meet part of the costs.

To mark the occasion a scholarly volume containing papers to be presented at the two-day Conference may be published for commercial circulation. Allied Publishers, a leading publisher with world wide network may undertake the job at their costs giving royalty on sales to the University.

The Vice-Chancellor mentioned that on consultation with some scholars, the theme of the proposed Conference suggested is :

#### **"INDIAN LEGAL THOUGHT AND THE QUEST FOR JUSTICE"**

The idea in proposing this topic is to re-visit the principles of Indian Jurisprudence long forgotten in modern legal discourses but still living in the customs and traditions of the people. The object is to explore the relationship between law and culture, law and philosophy, law and literature, law and history etc. in the context of the values of the social reform movements in different parts of India culminating in the Constitution of India. The assumption is that law and justice in the final analysis have to keep its rapport with the culture and ethos of the people if they are to fulfil their goals in society.

24

The theme will be explored by jurists, philosophers, and historians with available evidence and will try to relate them to the emerging globalization process in which a Unified System is tending to dominate legal culture irrespective of the perceptions and experiences of the people.

The academic advantage arising out of this exercise is to produce select teaching materials not available in conventional books to provide support to the "Justice education" agenda of NUJS. An Academic Chair on Indian Legal Thought may also be the product of this Conference.

There can be one more topic also on -

### **"TECHNOLOGY, GLOBALIZATION AND THE LEGAL SYSTEM"**

Simultaneously there will be a Judicial Colloquium on "Judicial Education and Training in the context of Globalization" and another Seminar for lawyers on "Continuing Education and the Prospects for Trans-national Legal Practice"

A tentative Programme for the occasion was also placed before the Council as follows :

#### **TENTATIVE PROGRAMME FOR THE INAUGURAL CEREMONY**

Friday-Saturday Conference on  
25-26 October "Indian Legal Thought and Quest for Justice"  
2002

#### **"Technology, Globalization and the Legal System"**

Invitees to include 20-25 foreign delegates mainly from SAARC Countries from among jurists, judges, advocates and law teachers.

70-80 Indian invitees from among lawyers, judges, and scholars from various disciplines related to jurisprudence.

Inauguration by the Chancellor (the Chief Justice of India)

Cultural Programme : 6.00 PM – 8.00 PM

		<p><b>Saturday 26<sup>th</sup> October Context of 2002</b></p> <p style="text-align: center;">Judicial Colloquium on <b>"Judicial Education and Training in the Globalisation"</b></p> <p>Invitees to include jurists and judges from the SAARC Countries including faculty from judicial training academies</p> <p>Inauguration by the Chief Justice of one of the SAARC Countries</p> <p>Cultural Programme : 6.00 PM – 8.00 PM</p> <p style="text-align: center;">Seminar on <b>Continuing Education and the Prospects for Trans-National Legal Practice</b></p> <p>60-70 members of the Bar including Bar Councillors, Advocate Generals and President of Supreme Court and High Court Bar Associations. Few select members of Bar from SAARC countries.</p> <p><b>Sunday 27<sup>th</sup> October 10.00 AM – 12.00 NOON</b></p> <p style="text-align: center;"><b>Inauguration of the NUJS Campus</b></p> <p style="text-align: center;"><b>Presiding : Chancellor ( Chief Justice of India)</b></p> <p style="text-align: center;"><b>Inauguration: President of India</b></p> <p>On approval of the proposal by the Academic Council, the matter was placed before the Executive Council which approved the theme and programme and authorized the Vice-Chancellor to constitute a high-power National Advisory Committee to help in identifying the scholars and invitees, setting the agenda and organizing the event appropriately for this historic occasion. The Council forwarded the proposal with its strong recommendation to the General Council for approval.</p>	<p>Invitation to President will be sent as soon as he is elected.</p> <p>Meanwhile preparations are under way. Hyatt Regency gave concessional charges for stay of Guests and Seminars.</p> <p>Bridge &amp; Roof promised to finish up the main structure and do the front sides for inauguration purpose.</p> <p>Ford Foundation in principle agreed to provide funds for the Hotel and Seminars.</p>
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Agenda Note on Item No. 2.

Nominations to General Council, Executive Council and  
Academic Council under Amended Regulations

Several vacancies arose in the General Council of the University consequent upon the retirement of Hon'ble Mr. Justice A. S. Anand as the Chief Justice of India and later Hon'ble Mr. Justice S. P. Bharucha as the Chief Justice of India. Hon'ble Mr Justice B. N. Kirpal, Chief Justice of India, has now accepted to be the chancellor of NUJS. There were vacancies of judges to be nominated by the Chief Justice of India to the Executive Council and General Council

After the amendment to the Schedule to W.B.NUJS Act, two more positions for membership in the Executive Council was created.

The Chief Justice of India as Chancellor of the University has now been pleased to make the following nominations :

Under Section 2(m) to General Council → Hon'ble Mr. Justice G. B. Pattanaik  
Hon'ble Mr. Justice S. Rajendra Babu

Under Section 7(b) to Executive Council → Hon'ble Mr. Justice S. Rajendra Babu

Under Section 7(bb) to Executive Council → Hon'ble Mr. Justice Tarun Chatterjee

The Schedule to the Act, under Section 13, was amended and the Advocate General of the State of West Bengal and the Law Minister of the Govt. of West Bengal are now members of the Executive Council under Section 7(cc) and Section 7(dd) of the Schedule respectively.

Ms. Meena Panicker and Mr. Anirban Mazumder are representing the Lecturers category in the Executive Council.

The Schedule of the Act, under Section 13 was also amended to enlarge membership of the Academic council. After the amendment, the present composition of the Academic Council is as follows :-

- |      |   |    |   |
|------|---|----|---|
| (a)  | the Vice-Chancellor (Chairman)  | »» | Prof. N. R. Madhava Menon   |
| (b)  | a nominee of the Chairman of the Bar Council of India from among the members of its Legal Education Committee   | »» | Mr. Asok Deb  |
| (c)  | a nominee of the chairman of the University Grants Commission from among the members of its Law Panel   | »» | Prof. Amit Sen  |
| (d)  | two distinguished law teachers nominated by the Vice-Chancellor   | »» | Prof. V. S. Rekhi<br>Prof. K. N. Chandrasekhara Pillai                                    |
| (dd) | (i) The Vice Chancellor of one of the Technological Universities or Director of Technological Institutes in the State of West Bengal to be nominated by the Vice Chancellor | »» | Prof. Mrittunjay Bhattacharyya<br>Vice-Chancellor<br>West Bengal University of Technology |
|      | (ii) The Vice Chancellor of the West Bengal Health University or the Director of the Central Forensic Science Laboratory in Kolkata to be nominated by the Vice-Chancellor. | »» | Dr. V. K. Kashyap ,<br>Director,<br>Central Forensic Science Laboratory                   |
| (e)  | a nominee of the Government of West Bengal  | »» | Mr. Balai Chandra Ray   |
| (f)  | All Professors and Additional Professors Of the University  | »» | Prof. Gangotri Chakraborty  |
| (g)  | a representative each of the Associate Professors, Assistant Professors and Lecturers of the University (one from Law- one from Social Sciences)                            | »» | ① Mr. Nandan Nawn<br>② Mr. M. V. Shiju  |

Agenda Note on Item No. 3 Read with items AA 6 2 A 11

**Construction of bank building at NUJS Campus :  
Finances and Procedure for Award of contract**

In compliance of Executive Council direction for setting up a branch of Corporation Bank at NUJS Campus, the Vice Chancellor had a talk with the Chairman of the Bank. Consequently, action has been initiated by the bank for setting up the Branch, for which necessary permission of the RBI has already been obtained. The Bank has also agreed to start operating immediately. One room has been temporarily earmarked on the ground floor of the Gents' Hostel for the Bank till such time as the separate Bank building comes up.

The Corporation Bank has agreed to advance a loan of Rs. 20 lakhs at 11.75% interest towards construction of the building of about 2000 sq.ft. floor area. One hall in the first floor measuring 500 ft. will be available for University and rest of the building will be in bank's use. The rent payable by the Bank will fully meet the repayment burden by way of loan instalment and interest.

*Separate loan but not a premises loan. Premises loan cannot be given to the land.*

M/S. Ghosh Bose and Associates Pvt. Ltd. had furnished a detailed estimate for the Bank building in the region of Rs. 24.77 lakhs, which was placed before the eighth Meeting of the Executive Council. The Council deliberated upon the matter and authorised the Vice Chancellor to negotiate with the Chairman of the Corporation Bank and settle upon such terms and conditions that the University will be able to pay back the loan amount for construction with interest out of the rent payable by the Bank.

The estimate submitted by M/S. Ghosh Bose and Associates Pvt. Ltd. includes value of security items, electrical fittings, furnishing, etc. which the Bank normally arranged on their own. The items of work quantified by the architects have been independently evaluated by the Bank and M/S. Bridge and Roof (India) Ltd. on their existing rate of work. An analysis of the three estimates is in enclosed statement. The cost is expected to be substantially reduced, because of deletion of items that will be taken care of by the Bank. M/S. Ghosh Bose and Associates Pvt. Ltd. have been requested to work on it and their revised estimates will be placed on the table. M/S. Bridge and Roof (India) Ltd., the building contractors of the academic and residential block had offered an overall rebate of 5% on the estimated cost of the work is undertaken concurrently with the main building work. *actual?*

*→ may be raised to 10%*

The matter was placed before the Finance Committee, which referred the matter to the Executive Council for consideration.

The matter is placed before the Executive Council for deciding whether the contract for construction of the Bank Building can be awarded to the existing Building Contractors namely M/S. Bridge and Roof (India) Ltd.

*main architects. We have a comfortable break even at 20 lakhs, 21 lakhs is the outside limit*

## Corporation Bank Building at NUJS Campus

### Estimates of Architects, Bank and Construction Contractors

<u>Particulars</u>	<u>M/S. Ghosh Bose and Associates Pvt. Ltd.</u>	<u>Corporation Bank</u>	<u>M/S. Bridge and Roof (India) Ltd.</u>
<u>1. General Building Works</u>			
A. Earth work	36,336	37,955	36,335
B. Concrete Work	59,654	53,380	59,654
C. R. C. C. Work	8,29,604	4,59,720	5,67,965
D. Waterproof treatment	55,984	17,845	52,114
E. Brick Work	1,90,128	2,11,530	1,97,549
F. Flooring work	1,28,601	1,08,725	1,29,021
G. Plastering and Finishing etc.	4,13,470	5,33,273	6,26,820
H. Joinery Work	66,488	79,288	66,668
I. Aluminium Work	51,094	40,200	51,094
J. Steel Work	1,77,006	2,04,812	1,77,414
K. Painting and Finishing	79,416	1,08,228	79,416
L. Miscellaneous Work	32,535	50,515	32,535
M. Security equipments	1,00,000	1,29,000	
	22,20,315	20,34,411	20,76,585
<u>2. Sanitary and Plumbing Works</u>			
A. Sanitary Fittings and Fixtures	20,795	19,805	21,216
B. Soil Waste and Fittings	28,792	21,350	28,792
C. Water Supply/Distribution	19,133	23,035	21,611
D. External Sewerage etc.	38,999	45,100	38,999
	1,07,719	1,09,290	1,10,618
<u>3. Electrical Works</u>			
A. Electrical Installation	1,37,134	-	1,91,234
B. Fan and Light Fittings	90,653	-	1,38,799
	2,27,787		3,30,033
	24,77,082	21,43,701	25,17,236

Agenda Note on Item No. 4

**Lease of premises for proposed Corporation Bank  
NUJS Campus Branch and MOU thereon**

The Corporation Bank have requested the University to reconsider the following:

- (a) To accept Rs. 18.00 per sq. ft. of carpet area as against the proposed claim of (Rs. 20.00) per Sq. ft. of carpet area made by the University. *Already agreed for Rs 20.00*
- (b) To accept 25% increase in rent after a period of 5 years instead of the proposed 20% increase after a period of 3 years made by the University. *- upto E.C.*
- (c) To provide a total space of 2,000 sq. ft. instead of 1,500 sq. ft. as proposed by the University. *(Leave to E.C. but xerox, P.C.O.)*
- (d) Request for providing generator facility to the bank the cost of which will be shared by the Bank with the University. *- yes*
- (e) To provide collapsible gates and grilled windows (this has already been included in the estimate).

Takeover of HUDCO Loan

It may be recalled that the Corporation Bank has agreed in principle to take over HUDCO loan of Rs. 20 crores at a flexible interest rate based on Bank's prime lending rate, which is 11.5% p.a. at present, against HUDCO's 13%. Bank had been given al documentary support in this regard and was requested to furnish a 'Status report' to be placed on the table.

*11.75%*

This also is a pre-condition to the construction of Corporation Bank and the Corporation Bank given the status of being the official banker of NUJS.

Mr C. Laxman Shenoy, General Manager, Headquarters, with the Zonal Manager met the Vice-Chancellor on 6<sup>th</sup> July and reported that action for the HUDCO loan takeover is being taken by the Bank and an intimation will be sent to the University well before the Executive Council Meeting on 27<sup>th</sup> July. Reply will be put up at the meeting.

The matter is placed before the Executive Council for consideration.

*Mou approved.  
HUDCO loan approved.*



## Memorandum of Understanding proposed to be signed with the Corporation Bank

The following Memorandum of Understanding is proposed to be signed with the Corporation Bank subject to approval of the Executive Council and forms a part of this agenda note.

### MEMORANDUM OF UNDERSTANDING

This Memorandum of understanding is executed on the       day of       2002 by and between THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES established under West Bengal Act IX of 1999 as a University for legal studies and research with permanent campus at Salt Lake, Kolkata – 700 098, hereinafter referred to as the University which expression shall mean and include, unless repugnant to context hereof, its successors-in-interest, administrators, nominees and assigns of the one side

AND

The CORPORATION BANK a leading Public Sector Bank having its headquarters at Mangaladari Temple Road, Mangalore – 575 001, hereinafter referred to as the Bank, which expression, unless repugnant to context hereof, shall mean and include its successors-in-interest, administrators and assigns, of the other side.

WHEREAS the University is desirous of having regular banking services extended to its campus at 12 LB Block, Salt Lake City, Kolkata and the Bank has agreed to provide the same as the principal banker of the University, this memorandum of agreement is executed, whereby it is mutually agreed as follows:

1. The Bank will set up a fully computerised branch, namely, the CORPORATION BANK, NUJS BRANCH at the space provided by the University.
2. There shall be provided nationally interconnected ATM facility at the proposed branch.
3. The University will provide building space of about       sq/ft, of which 1000 sqft. on the ground floor and       sqft. on the first floor. The location of the space will be in a separate building near the entrance gate of the university. The Bank will furnish the space according to their convenience and requirement. It shall take care of the maintenance of the building and bear charges on consumption of electricity. The security aspect of the building will be taken care of by the Bank.
4. The Bank will pay monthly rent of Rs. 20 per sq/ft. which will be increased       by % after every       years. The Bank will pay advance rent for 12 months. The terms for payment etc. will be decided in a separate agreement.

5. The branch will be open for University transactions between 10.00 A.M. to 5.00 P.M. and enjoy weekly holiday on
6. The Bank will extend facilities including flexible deposits, at par remittance and collection facilities, educational loan for students and personal loans for staff etc. The salary account of the employees will be in a separate package with zero balance facility.
7. The bank will carry out the networking arrangement necessary for providing restricted on line access to university account
8. The Bank will take over at their prime lending rate the loan of rupees twenty crores the University has been sanctioned by the Housing and Urban Development Corporation (HUDCO), repayment of which has been guaranteed by the Government of West Bengal. The Bank agrees to work out the terms etc. on priority basis for acceptance by the University.
9. The Bank will undertake landscaping of the NUJS campus and maintain its gardens and lawns.
10. Modification of any of the clauses of this agreement will require notice of a period of three months from either side.
11. Any difference or dispute arising out of or in connection with interpretation and applicability of this agreement shall be settled by arbitration in Kolkata and will be subject thereafter, if warranted, to the jurisdiction of the courts in Kolkata

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For and on behalf of the Bank

-----  
For and on behalf of the University

Witnesses

1.

2.

आंग्लिक कार्यालय, पूर्वी अंगल,  
2 वीं दूरशी गंजिल, पार्क रोड,  
24, पार्क स्ट्रीट, आ. पे. सं 9421,  
कोलकता - 700 016  
पश्चिम बंगाल राज्य



Zonal Office, Eastern Zone,  
2B, IInd Floor, Park Centre,  
24, Park Street. P.B. No. 9421,  
KOLKATA - 700 016  
West Bengal State

June 12, 2002

Kind attn.: Mr. D. Kanunjna,  
Accounts Officer.

Your offer of Premises on lease for our  
Proposed Branch at your new campus

As already explained, we would request your reconsideration on the following points of your proposal:

4. We are given to understand that you are going for your own arrangement of generator in the new campus. We shall be glad, if kindly provide the said facility to our proposed branch.

In case that is not possible, we may be permitted to install our generator at the roof top.

- contd. - - - - 2

☎ Phone : 2454653(အမျိုး/AGM), 2290103(အမျိုး/SM),  
2298056(အမျိုး/Gen), 4115908(အမျိုး/အမျိုး/AGM-R),  
2293265(အမျိုး/အမျိုး/AGM-R), 4730750(အမျိုး/အမျိုး/AGM-R),  
4648795(အမျိုး/အမျိုး/AGM-R)

# कापोरेशना बेंक

(भारत सरकार का उपक्रम)

आंचलिक कार्यालय, पूर्वी अंचल,

2 वीं दूरारी मंजिल, पार्क सेंटर,

24, पार्क स्ट्रीट, डा. पे. सं 9421,

कोलकाता - 700 016

पश्चिम बंगाल राज्य



# Corporation Bank

(A Government of India Undertaking)

Zonal Office, Eastern Zone,

2B, 11nd Floor, Park Centre,

24, Park Street. P.B. No. 9421,

KOLKATA - 700 016

West Bengal State

(2)

5. It is mentioned in your offer letter that no collapsible gate at the entrance as well as grill in the windows will be provided. We request you to provided the same.

6. Pending construction of Bank Building, you have agreed to provide us space at your hostel building to run the proposed branch. We shall be glad, if you kindly provide us at least 400 sq. ft and see that about 5 kva power is available for the purpose.

We shall be glad to have your early favourable reply in the matter.

Yours faithfully,

  
Asst. General Manager

for  
23

Agenda Note on Item No. 5

### **Proposal to Insure NUJS Assets**

The NUJS possess movable assets worth more than a Crore in the shape of furniture, equipments, books and periodicals. With the new building partly under possession, and the remaining to be taken under possession in the course of the year, the value of tangible assets of the University will run into Crores of Rupees. None of these assets has been covered by insurance of any kind.

Since the building property is under loan mortgage, it has to be mandatorily insured against natural calamities and fire. Insurance of other assets is also similarly desirable. Any of the four wings of GIC, viz., National Insurance, New India Assurance, Oriental Insurance and United India Assurance, who deal in non-life insurance can be contacted in this regard.

The matter was put up before the Finance Committee which approved in principle the insurance of NUJS assets including the building but recommended that the matter be reported to the Executive Council.

All four subsidiary companies of the LIC were requested to offer their terms and conditions along with the premium structure. The comparative position will be placed on the table.

*Approved. Burglary, 20 crores, rebati in case  
of no-claim*



Agenda Note on Item No. 6

**Installation of an additional transformer of 500 KVA  
along with an additional 11KV switch gear**

In the initial stages of planning of the University building, it was decided that air conditioning work will be kept at minimum. Accordingly the WBSEB indicated a power requirement of 400 KVA.

Subsequently, when Executive Council members Mr. K. K. Venugopal, and Hon'ble Mr. Justice B. N. Kirpal, who is now the Chancellor of the University, visited the site it was decided that air conditioning of library, computer libraries and few Seminar Halls will also have to be done. Moreover, the University is now planning to install a state of the art information system. On appraisal of these developments, the WBSEB have now suggested installation of another 500 KVA transformer along with switch gear etc.

The matter was put up before the Finance Committee which has forwarded it for consideration of the Executive Council.

Keeping in view the developmental programmes of the University the Executive Council may like to approve the installation of another transformer.

*Approved.*

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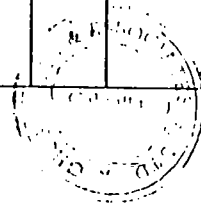
**SCHEDULE OF ITEMS FOR ENHANCEMENT OF EXISTING SUB-STATION CAPACITY  
THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES, SALT LAKE, KOLKATA**

Sl.No	Description	Unit	Quantity	Rate	Per	Amount
1	<p>Supply, delivery and erection of the following switch board panel(s) including making/supplying necessary CC foundation, mounting channels (100 x 50 mm) etc and fixing the panel(s) on the foundation and mounting channel after proper alignment with foundation bolts, nuts, levelling, testing and commissioning including cutting necessary chases on floor and mending good damages, earthing painting etc as required as per specification.</p> <p>One set of one-panel (as outgoing) indoor, floor mounted metal clad totally enclosed extensible type horizontal draw-out 11 KV bulk oil circuit breaker having rupturing capacity of 250 MVA for <del>Outgoing</del> and to be connected to the existing two panel 11 KV BOCB panel of BICCO LAWRIE make to form a complete 3 panel 11 KV BOC Board (1 no. incoming &amp; 2 nos outgoing) with all accessories busbars, sheet steel connecting chamber, earthing, painting all complete conforming to the enclosed specification and as following preferably BICCO LAWRIE make.</p> <p>One set of CTS (30/5A CL1, 15VA with IDMTL type O/C and E/F protection with Alsham make CDG-61 relays, auxiliary relays continuous trip circuit supervision with relays push buttons and lamp, ON/OFF/TRIP lamps shunt trip, relay, aux relay (VAA-21), Master trip relay (VAJH 13) etc as required to provide complete protection of the system as per requirement of NUJS and comprising the following :</p> <p>i) Outgoing 400A, 11 KV, 250 MVA breaker with</p> <p>a) Resin cast 30/5A, 15VA CL-1 CTS with 144 mm sq ammeter and selector switch.</p>	Set	1	225,000.00	set	225,000.00
2	<p>Supply, delivery and installation including placing in position at site, testing and commissioning of 500 KVA 11 KV/433 volts 3 phase, 4 wire 50 HZ Delta Star connection, with vector group Dyn11 indoor Oil cooled transformer in IP54 enclosure with copper winding and having HT Cable box suitable for 1 No. 3/C 95 sq mm (AL) XLPE cable and LT cable box with cable gland plate suitable for terminating 4 nos 300 sq.mm (Al) PVC insulated and sheathed, armoured cable with supply of all installation materials like mounting channels (100 x 50 mm - 2000 m long - 2 nos)</p>					





Sl.No	Description	Unit	Quantity	Rate	Per	Amount
2	(contd) bolts, nuts, washers, screw, clamps, painting, earthing etc dial type Oil and winding temperature indicators with alarm and trip contacts (250V, 1A AC) with sensors completely wired upto marshalling boxas required conforming to enclosed specification. (Preferably of Automatic Electric Gear make)	No.	1	280,000.00	each	280,000.00
3	Supply and installation of 1100 V grade heavy duty 3.5C 300 sq.mm Aluminium conductor PVC insulated and sheathed armoured cables on cable trays/trenches including supply of all installation accessories for installation of the cable between transformer secondary and the incomer of LT switch board including painting and earthing as required (8 lengths in total)	Mtrs	160	1,170.00	mtr	187,200.00
4	Supplying and making end termination of 1100 V grade heavy duty 3.5 core sq.mm Aluminium conductor PVC insulated and sheathed, armoured cable including supply of all termination material like brass compression type cable glands, AL sockets, cadmium plated bolts, nuts, washers, insulating tape, painting, earthing etc as required.					
a)	3.5 C 300 sq.mm (AL) PVC A Cable	Nos	8	600.00	each	4,800.00
5	Supply, delivery, installation including placing in position at site, testing and commissioning of 415 volts (31 MVA) TPN floor mounting, free standing totally enclosed tropicalised dust and vermin proof compartmentalised cubicle multiter type extensible on either side, LT switch board fabricated with 14 SWG CRCA sheet metal work, complete with all wirings and instruments, continuous earthbar, label for inscription, danger board, etc generally conforming to the attached technical specification and comprising of the following :  1 - Incoming 415V, 1000A TPN 4 pole drawout type motorised spring charged manual closing air circuit breaker with O/L and S/C release with 1000/5A CTS, 3 nos phase indication lamps, 0-500V, AC 144 mm.sq voltmeter with selector switch and volt-meter (HRC) fuses, 0-1000A, AC ammeter with 1000/5A, Class-I CTS & selector switch, IDMTL type two nos O/C and one E/F relay (residually connected) (Alsthom make CDG-61) with 1000/5A CTS, continuous trip circuit supervision with relay, (VAA-21) Master trip relay (VAJH 13) push button and indication lamps etc, wired complete with cradles, ON/OFF push button and indication lamps, TRIP indication main and auxiliary fixed/moving contacts shunt trip, painting, earthing etc complete.					



Sl.No	Description	Unit	Quantity	Rate	Per	Amount
5	(contd)  1 - 1000 Amp 415 V 31 MVA, TPN, 4 wire continuous rated busbar made of 1no.100 mm x 10 mm HDHC copper for 3 phases and 1 no. 60 x 10 mm HDHC copper for Neutral mounted on suitable hylam/DMC/SMC insulators/ supports with colour coded PVC insulating sleeves etc. This section of the busbar shall supply power to Airconditioning and other loads of building.  3 - Outgoing 415V, 250A, TPN fuse switch unit with 200A HRC fuses. 3 sets of 3 nos 250/5A CTS, ammeter and selector switch.  1 - Outgoing 415V, 400A, TPN fuse switch unit with 315A HRC fuses 3 sets of 3 nos 400/5A CTS, Ammeter and selector switch  3 - Outgoing 415V, 125A, TPN switch fuse/fuse switch unit with 100A HRC fuses 3 sets of 3 nos 100/5A CTS, Ammeter and selector switch  2 - Outgoing, 415V, 63A, TPN switch fuse/fuse switch unit with 50A HRC fuses, 7 sets of 3 nos 60/5A CTS with ammeter and selector switches  2 - Outgoing, 415V,32A, TPN fuse switch unit with 32A HRC fuses with 2 sets of 3 nos 30/15A CTS with ammeter and selector switches	Set	1	375,000.00	set	375,000.00
6	Supplying and laying 11 KV (UE) grade 3 core 95 sqmm XLPE Aluminium armoured HT cable in cable tray/trench including taking out and replacing trench cover, installing the cable in position and clamping, earthing etc including supplying of all installation accessories like bolts, nuts, washers,wires etc as necessary as per enclosed specification from CESC's HT switchboard to consumer's HT switchboard & to transformer No. 1.	Mtrs	25	1,200.00	mtr	30,000.00
7	Supply and making 11 KV (UE) Class epoxy resin cast type HT joints for 95 sq.mm XLPE aluminium cable including supplying all jointing and plumbing materials, compound, sockets, etc as per specification (For HIT switchboard)	Sets	2	8,000.00	set	16,000.00
8	Supply and making neutral earth station with 600 x 600 x 3 15 mm electrolytic copper plate buried to an average depth of 2.25 mtr from ground level with salt and charcoal GI pipe funnel etc excavation and back filling etc as necessary and all other provisions as per IS 3043 (as amended upto date) and as per enclosed specification (For transformer neutral)	Sets	2	3,500.00	set	7,000.00

Sl.No.	Description	Unit	Quantity	Rate	Per	Amount
9	Supply and making Transformer & HT/Switch board body earth station with 600 mm x 600 mm x 6.3 mm G.I plate electrode to be installed to a depth of 1.5 metre below ground with salt and charcoal G.I pipe, funnel etc excavation and back filling etc as necessary and all other provisions as per IS 3043 (as amended upto date) and as per enclosed specification (2 nos III panel and 2 nos transforer & 2 nos L.T. switch board).	Sets	2	2,500.00	set	5,000.00
10	Supplying and fixing earth bus/tape of 50 x 6 mm galvanised steel flat to be fitted on wall with 25 mm clearance from wall with GI bar saddles and GI screws round the HT rooms transformer Rooms and LT rooms as indicated in drawing and as per approved drawing and advice of the Engineer including recess fixing of the earth tape in floor by cutting chase in floor where necessary mending good the damages to match with surrounding finish including supply of all installation accessories like bolts, nuts, washers etc and painting as per specification.	Mtrs	120	120.00	mtr	14,400.00
11	Supplying and fixing equipments body earthing by providing connection between the frames of different the frames of different equipments and the earth tape round the room with 50 x 6 mm galvanised steel flat including supply of installation accessories like galvanised/passivated bolts, nuts, washers etc, painting, earthing, necessary chases on wall/floor and mending good the damages etc as per specification, including painting.	Mtrs	20	120.00	mtr	2,400.00
12	Supplying and fixing 50 x 6 mm copper tape earth lead between Transformer neutral and neutral earth station, partly on wall/floor and partly underground and making connection at ends with passivated bolts, nuts, washers as per enclosed specification as follows :					
a)	Inside Transformer Room insulated with PVC insulation tape/sleeve (minimum 1.1 KV grade) and anchored as per direction of the Engineer.	Mtrs	20	650.00	mtr	13,000.00
b)	Outside Transformer Room painted with 1 coat of anticorrosive bituminous tape of thickness not less than 12 mm thick including excavation 600 mm deep trench for laying earth lead and back filling the trench.	Mtrs	15	650.00	mtr	9,750.00

Sl.No.	Description	Unit	Quantity	Rate	Per	Amount
13	Supplying and fixing 50 x 6 mm galvanised steel flat, duly painted with 2 coats of anticorrosive bituminous paint from earth tape inside room to equipment earth stations including making connection at ends with GI bolts, nuts etc partly above ground on wall/floor anchored as per direction of the Engineer and partly below ground, excavating 600 mm deep trench and back filling of the same as per enclosed specification.	Mtrs	30	120.00	mtr	3,600.00
14	Providing masonry inspection pit 600 mm x 600 mm outside dimensions and 450 mm deep with 125 mm thick brick side walls, inside and outside plastering with cement including supplying and fixing of RCC cover and restoring the surface duly rammed as per specification.	Sets	4	500.00	set	2,000.00
15	Supplying & fixing 5.0 kgs capacity fire extinguishers ISI marked (Dry chemical type) to be fitted on wall with suitable brackets including supply of all installation accessories like MS brackets, cutting necessary chases in wall and mending good the damages, painting etc.	No.	1	2,600.00	each	2,600.00
16	Supply and fixing of 2.0 kg BCF type Fire Extinguisher (ISI marked) to be fitted on wall with suitable brackets including supply of all installation accessories like M.S.brackets cutting necessary chases in wall and mending good damages as per specification (TR2 + LT3)	No.	1	4,500.00	each	4,500.00
17	Supplying & fixing of 2 gallons capacity fire bucket, round bottom type, painted white inside and red outside, the word 'Fire' written in black outside and fixing the same on iron hook and mending good the damages as per specification. (TR-2 + LI-2).	Nos	2	200.00	each	400.00
18	Supplying & fixing shock treatment chart on wall with necessary screws.	Set	1	250.00	set	250.00
19	Supplying & fixing First Aid Box complete with all items as required.	Set	1	500.00	set	500.00
20	Supplying & fixing Danger Board 250 mm x 250 mm (TR-2).	Nos	2	150.00	each	300.00
21	Supplying & providing 1800 x 1000 x 12 mm thick rubber insulating mat, tested upto 11 KV of approved make	Nos	2	1,200.00	each	2,400.00

Sl.No	Description	Unit	Quantity	Rate	Per	Amount
22	Supply and installation of composite type M.S cable rack made of angles, flats as per specification enclosed, by suspension from ceiling or on wall brackets including supply and installation of all tray supporting members, necessary cutting of wall/ceiling, grouting, welding, mending good all damages and painting.					
a)	300 mm wide	Mtrs	20	580.00	mtr	11,600.00
b)	600 mm wide	Mtrs	15	850.00	mtr	12,750.00
Total						Rs. 1,210,450.00
Contingencies @ 5%						Rs. 60,522.00
						Rs. 1,270,972.00
Add Architects Fees @ 3%						Rs. 38,129.00
PMC @ 1.6% on Rs 1,270,972.00						Rs. 20,335.00
Grand Total						Rs. 1,329,436.00
S a y						Rs. 13.30 lacs

Agenda Note on Item No. 7

**Increase in quantities of steel reinforcements  
and enhanced cost thereof**

The Project Management Consultants and Architects of the University, M/S. Ghosh Bose and Associates Pvt. Ltd. have informed the University in writing that there has been an increase in steel reinforcement, RCC work, and shuttering work of the residential and academic blocks. They have explained the increase as follows:

**A. Steel Reinforcement**

<u>Item</u>	<u>Tender Quantity</u>	<u>Expected executed quantity</u>	<u>Increase by</u>
Residential Block	430 mt.	530mt.	100 mt.
Academic Block	790 mt.	1,040 mt.	250 mt.
Total Increase in Steel Reinforcement			350 mt.

**B. RCC Work**

<u>Item</u>	<u>Tender Quantity</u>	<u>Expected executed quantity</u>	<u>Increase by</u>
Academic Block	4,971 cum.	5,625 cum.	654 cum.

**C. Shuttering Work**

<u>Item</u>	<u>Tender Quantity</u>	<u>Expected executed quantity</u>	<u>Increase by</u>
Academic Block	36,865 sq.m.	39,465 sq.m.	2,600 sq.m.

The reason assigned for such increase was:-

1. Due to an increase in the area of the auditorium and Library blocks. It may be recalled the Executive Council had approved by circulation a sum of Rs, 18.12 lacs for such increased areas of construction. The increase had resulted because in the original drawings and plans, the size of the auditorium and library were too small to accommodate a large student body of about 500+.

2. Due to the Gujarat Earthquake of 26 January 2001, emphasis was given by renowned structural engineers that in RCC structure ductile detailing should be strictly followed. The adoption of this method has led to an increased requirement of steel quantity.

3. The Project Management Consultants/ Architects have accepted a variation of  $\pm 5\%$ .

The total cost of the increased amount is estimated to be Rs. 93.32 lacs.  
The up to date project expenditure is as follows:-

<u>Sl. No.</u>	<u>Details</u>	<u>Amount</u> <u>(in Rs. lacs)</u>
A.	i) Approved preliminary estimated value	1978.00
	ii) Additional approval for fire fighting work	<u>31.24</u>
		2009.24

<u>Sl. No.</u>	<u>Details</u>	<u>Amount</u> <u>(in Rs. lacs)</u>
B.	Executed Value	
	i) Soil Investigation work	0.64
	ii) Pile foundation work	<u>356.44</u>
		357.08

<u>Sl. No.</u>	<u>Details</u>	<u>Amount</u> <u>(in Rs. lacs)</u>
C.	Accepted tender value	
	i) General Building Works	1419.13
	ii) Fire fighting work	49.93
	iii) Substation Equipment	18.55
	iv) Lift installation	32.40
	v) De-ironing plant	<u>4.68</u>
		1524.69

The matter is placed before the Executive Council for taking necessary approvals.

*deferred.*

PAPERS RELATING TO AGENDA ITEM  
NO: 7



Ref: GBPPL/506/ 818 /2001

March 06, 2001.

The Registrar  
W B National University of  
Juridical Sciences  
Aranya Bhavan (1<sup>st</sup> & 2<sup>nd</sup> floor)  
10A Block-LA, Sector-III  
Salt Lake City  
Kolkata 700 098.

Dear Madam,

Re : Pile Foundation work for the W B National University of Juridical Sciences  
at Salt Lake City, Kolkata 700 098 – Addl. Financial involvement

Enclosed please find statements showing the increase the area of the Academic & Auditorium/Library blocks at different floors vide Annexure-I. It would be seen from the statements that we have indicated the locations where areas has increased, which are mainly due to revised requirements of NUJS. We would further inform you that due to increase in area of the said blocks, number of piles, pile caps & tie beam lengths have increased beyond the quantities of the accepted tender. For the above increase and savings in the Residential Blocks there will be an additional financial involvement of Rs. 18,12,000.00. Considering above total value of pile foundation work comes to Rs. 3,52,41,036.00 vide Annexure-II.

We would request you to kindly convey your approval/comments if any, on the above additional financial involvement for our necessary action.

Thanking you,

Yours faithfully,  
For Ghosh, Bose & Associates Pvt. Ltd.

Managing Director.

Encls : As above.

/na.

*Anaipayan*  
*E.E. Guard file for reference.*  
*Keep it loose.*

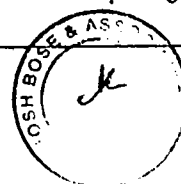
*28/6/2002*

**CONSTRUCTION OF  
THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES  
AT SALT LAKE, CALCUTTA**

**ACADEMIC BLOCK**

Floors	Built-up Area (Sqm)		Increase of Area (Sqm)	Location & Area of Increase (Sqm)
	Present	Previous		
Ground Floor	3,311	3,079	232	<ul style="list-style-type: none"> <li>• Addition of Electrical Substation with the Main Block - 232</li> </ul>
First Floor	2,744	2,573	171	<ul style="list-style-type: none"> <li>• Corridor in the Entrance Hall modified - 23</li> <li>• Lift &amp; Stair Block at 4 corners modified - 120</li> <li>• Courtyard side balconies (2 Nos) added - 28</li> </ul>
Second Floor	2,857	2,747	110	<ul style="list-style-type: none"> <li>• Lobby over Entrance Hall modified - 22</li> <li>• Lift &amp; Stair Blocks at 4 corners modified - 60</li> <li>• Courtyard side balconies (2 Nos) added - 28</li> </ul>
Third Floor	3,030	2,933	97	<ul style="list-style-type: none"> <li>• Corridor in front of Lift &amp; Stairs modified at 4 corners - 69</li> <li>• Courtyard side balconies (2 Nos) added - 28</li> </ul>
Roof	192	192	-	-
Total	12,134	11,524	610	610

- |  |           |
|--|-----------|
| 1. Total number of piles of 500 mm dia as per tender                               | : 643 Nos |
| 2. Revised number of piles for increase in area on the basis of proportionate area | : 677 Nos |
| 3. Actual number of piles as per construction drawing                              | : 671 Nos |

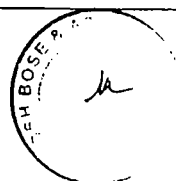


**CONSTRUCTION OF  
THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES  
AT SALT LAKE, CALCUTTA**

**LIBRARY/AUDITORIUM BLOCK**

Floors	Built-up Area (Sqm)		Increase of Area (Sqm)	Location & Area of Increase (Sqm)
	Present	Previous		
Ground Floor	896	762	134	<ul style="list-style-type: none"> <li>Impact of increase in the area of Auditorium to accommodate 277 additional seats - 134</li> </ul>
First Floor	371	762	- 391	<ul style="list-style-type: none"> <li>The floor area of 391 sqm deleted from the previous scheme and added in the second floor level in the present scheme - -391</li> </ul>
Second Floor	848	-	848	<ul style="list-style-type: none"> <li>Main Auditorium Floor from previous First Floor - 391</li> <li>Accommodation of additional 185 seats - 370</li> <li>Lobby area modified - 87</li> </ul>
Third Floor	435	-	435	<ul style="list-style-type: none"> <li>Balcony of Auditorium added to accommodate additional 92 seats - 196</li> <li>New floor added for Projection Room and lobby for Auditorium balcony - 150</li> <li>RCC roof slab added over Store &amp; Green Room - 89</li> </ul>
Roof	50	50		
Total	2,600	1,574	1,026	1,026

1. Total number of piles of 450 mm dia as per tender	: 94 Nos
2. Revised number of piles for increase in area on the basis of proportionate area	: 155 Nos
3. Actual number of piles as per construction drawing	: 153 Nos



**CONSTRUCTION OF  
THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES  
AT SALT LAKE, CALCUTTA**

**PILE FOUNDATION WORK**

**Additional financial involvement for increase of number of piles in  
Academic and Library/Auditorium Block**

Excess in Academic and Library/Auditorium Blocks	:	Rs.	24,80,000.00
Savings in Residential Blocks	:	(-) Rs.	6,68,000.00
Net Amount of Additional Financial Involvement	:	Rs.	18,12,000.00

**TOTAL COST OF PILE FOUNDATION**

As per accepted tender value of M/s. Simplex Projects Ltd	:	Rs.	3,34,29,036.00
Add : Additional Financial Involvement	:	Rs.	18,12,000.00
Total Cost	:	Rs.	3,52,41,036.00



BY SPEED POST

NUJS/EC/Res/2/P/01

6 April 2001

Subject : Resolution by circulation authorizing an extra-  
expenditure of Rs. 18.12 lakhs on pile work  
for academic block construction of the campus.

---

Sir,

I am directed by Chairman of the Executive Council to seek approval of the Executive Council by circulation on the above subject which requires immediate action as the said work is now in progress. The enclosed resolution is self explanatory. May I request you to kindly give your earnest attention to the subject and convey your decision early for appropriate action at this end.

Yours faithfully,

*Gangotri Chakraborty*

( Gangotri Chakraborty )  
REGISTRAR

Encl: Resolution

To  
All members of  
Executive Council



**W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES**  
**KOLKATA**

**EXECUTIVE COUNCIL AGENDA**

**Resolution for approval by circulation**

Members would kindly re-call the decision of the Executive Council in its Fourth meeting on 16 September, 2000 assigning the pile foundation work of the campus construction for a total amount of Rs. 3,34,29,036/- (Rupees three crores, thirty-four lakhs twenty-nine thousand and thirty-six only) to M/s. Simplex Projects Ltd. This was based on the general construction plan of the campus as was then presented by the Architects M/s. Ghosh, Bose and Associates. The piling work started immediately thereafter and is fast nearing completion.

The plan and drawings for the super structure of the academic and residential blocks were thereafter presented in the Fifth Executive Council meeting dated 27 January, 2001. Based on tenders received and after negotiations, the Executive Council in its meeting on 27<sup>th</sup> January, 2001 decided to award the contract to M/s. Bridge and Roof Co. India Ltd., for a total amount of Rs. 14,19,13,761/- (Rupees Fourteen crores nineteen lakhs thirteen thousand and seven hundred sixty one only). The Work Order approved by the Works/Finance Committee on 3 April, 2001 is accordingly being issued.

Meanwhile on 6<sup>th</sup> March, 2001, the Project Management Consultants wrote to the University stating that the super structure of the Academic block would require some additional piles to strengthen the foundation in view of the increase envisaged in the space in the auditorium and some minor adjustments to be effected in corridors, classrooms and lift space. They calculated that what was needed was an increase of 500 mm diameter piles by 34 nos. and 450 mm diameter piles by 61 nos. for which the University must authorize an additional expenditure of Rs. 18.12 lakhs only. It was pointed out by the Faculty that some class rooms planned have only 50-60 seats whereas the strength of students in a class is 80. Similarly while the minimum number of students to be accommodated in the auditorium is 500 (the total strength as at present) the auditorium as planned had 370 seats only. The Architects were of the view that while the changes could be effected within the Executive Council approved cost of super structure construction, it would need some more piles in the foundation as explained earlier.



As it is a matter of authorizing expenditure of Rs. 18.12 lakhs, the Vice-Chancellor called a meeting of the Finance/Works Committee on 3<sup>rd</sup> April to consider the issue and make recommendations to the Executive Council. The Finance/Works Committee in its meeting on 3<sup>rd</sup> April, 2001, desired that the matter should be placed before the Executive Council for appropriate decision. Meanwhile the piling work is continuing. As such, there is great urgency to decide the matter. Hence this Resolution by circulation.

### RESOLUTION

Resolved that in view of the circumstances stated above, the Executive Council accepts the proposal to increase the number of piles as stipulated in the Managing Consultants' letter No. GBPL/506/818/2001 dated 6.3.2001 and authorize the University for the additional expenditure of Rs. 18.12 lakhs only towards the pile work foundation works of the University.

Date : -----

-----  
Signature

**N.B.** Please indicate your consent by signing this resolution above and returning the same to the University as early as possible. A self-addressed stamped envelope is enclosed for sending the reply.

SOURCES & APPLICATION OF  
PROJECT FINANCE  
(UPDATE POSITION)

SOURCES.

Gout. of West Bengal:	Rs 3, 50, 00, 000
HUDCO (loan)	Rs 11, 35, 00, 000
Donation	Rs 5, 001
Misc. receipt	Rs 2, 62, 192

Rs 148,767,193

APPLICATION. (Rupees Fourteen crores, eighty seven lakhs, sixty seven thousand, one hundred ninety three) only

Municipal Fees	Rs 79, 688
WBSEB	Rs 19, 81, 888
GBPL (Architect/PMC)	Rs 61, 97, 379
HUDCO	Rs 72, 99, 170
Simplex	Rs 3, 57, 19, 902
Bridge & Roof	Rs 7, 92, 78, 514
New Electrical Works	Rs 14, 42, 419
Damask	Rs 6, 60, 778
Miscellaneous	Rs 3, 47, 615.

Rs 33,07,353

(Rupees thirteen crores, thirty lakhs, seven thousand, three hundred fifty three.) Only

Balance: Rs 15,75,98,40 (Rupees One crore, fifty seven lakhs, fifty nine thousand, eight hundred fifty three) only





GHOSH,  
BOSE &  
ASSOCIATES PVT. LTD

ARCHITECTS  
ENGINEERS  
INTERIORS  
ENVIRONMENTALISTS

Enclosure to Item No. 7

8, HARRINGTON MANSION  
8, HO CHI MINH SARANI  
KOLKATA - 700071  
PHONE : 282-7152, 282-1866  
282-7036, 282-6026  
E-mail : ghoshbos@cal.vsnl.net.in  
FAX : 91-33-282-6538  
GRAM : GIEVEDAPE

Ref : GBPL/506/ 780 /02

FAX : 335 7422

June 19, 2002.

The Registrar  
W B National University of Juridical Sciences  
Aranya Bhavan (1st & 2nd floor)  
10A, Block-LA, Sector-III  
Salt Lake City  
Kolkata 700 098.

Dear Madam,

**Re : Construction of the W B National University of Juridical Sciences  
at Salt Lake City, Kolkata – General Building Works – Increase in  
quantities of steel reinforcements.**

We would like to draw your kind attention that quantities of steel reinforcements of both Residential & Academic block and RCC quantity of Academic block have increased considerably than the quantities mentioned in the accepted tender of M/s. B&R, details are as under :

**A. Steel Reinforcement**

1. Residential Block : Tender quantity 430 MT. Expected executed quantity 530 MT (approx).
2. Academic Block : Tender quantity 790 MT. Expected executed quantity 1040 MT (approx).

**B. RCC Work**

1. Academic Block : Tender quantity 4971 cum. Expected executed quantity 5625 cum (approx).

**C. Shuttering work**

1. Academic Block : Tender quantity 36,865 sqm. Expected executed quantity 39,465 sqm (approx).

Total increase in quantity of steel reinforcements, RCC and Shuttering work of total project would be 350 MT (approx), 654 cum (approx) and 2600 sqm (approx) respectively. Additional financial involvement for the above increase at the quoted rates of M/s. B&R would be Rs.93.32 lacs (approximately).

We would inform you that increase in the quantities of steel reinforcements, RCC & shuttering work of the above project are as under :

**a) Increase in Built-up area**

Increase in total built-up area of Institute, Library & Auditorium Blocks as was mentioned in our letter No. GBPL/506/818/2001 dated 06.03.2001, copy enclosed.

Built-up areas of Institute, Library & Auditorium blocks have increased subsequently from 13,098 sqm to 14,734 sqm i.e. 12.50% (approx) than the areas on which Bill of Quantities was prepared.

**b) Severe earthquake in Gujarat on 26.01.2001**

While designing structural component of high rise building provisions laid down in IS 1893-1984 (criteria for earthquake resistance design of structure) was followed. After the severe earthquake in Gujarat on 26th January, 2001, emphasis has been given by renowned structural engineers that in RCC structure **ductile** detailing should be adopted strictly. Accordingly while preparation of construction drawings for structure, we have adopted the **ductile** detailing and for which quantities of steel has increased.

**c) Variation in quantities**

Normally there is always variation in quantities put to tender and executed quantities which is kept within a limit of  $\pm 5\%$ .

We would further inform you that out of the above additional expenditure of Rs.93.32 lacs, Rs.57.32 lacs can be met from the savings of total project cost of Rs.2009.24 lacs i.e. Rs.1978.00 lacs preliminary estimate as approved by NUJS and subsequent approval given by NUJS Rs.31.24 lacs for elaborate fire fighting work, details are as under :

	Amount (in Rs. lacs)	Amount (in Rs. lacs)	Amount (in Rs. lacs)
A. i) Approved preliminary estimated value			1978.00
ii) Additional approval for fire fighting work			31.24
			<u>2009.24</u>
B. Executed Value			
i) Soil Investigation work	0.64		
ii) Pile foundation work	356.44		
			<u>357.08</u>
C. Accepted tender value			
i) General Building Works	1419.13		
ii) Fire Fighting work	49.93		
iii) Substation Equipment	18.55		
iv) Lift installation	32.40		
v) De-ironing plant	4.68		
			<u>1524.69</u>
D. Tender yet to be invited			
i) Landscaping	5.00		
ii) Genrator	24.77		
			<u>29.77</u>
E. Cost of fans & light fittings (to be procured by NUJS)			40.38
Modified project cost (except increase of steel & concrete items)			<u>1951.92</u>

Savings from the approved estimated cost {Rs.(2009.24 – 1951.92)} = Rs.57.32 lacs.

Considering above, we would request you to kindly approve the additional fund of Rs.36.00 lacs {Rs.(93.32 - 57.32)} to meet the expenditure towards increase in quantities of steel and concrete items.

We shall be glad to furnish you with any other information as may be required in this regard.

Thanking you,

Yours faithfully,  
for Ghosh, Bose & Associates Pvt. Ltd.



Managing Director.

Enclo : As above.

/s/

Agenda Note On Item No. 8

**Revised Budget Estimates and Financial Position**

The revised budget estimates of the University and the present financial position of the University have been prepared. It was presented before the Finance Committee. After discussion the Committee recommended budget for consideration before the Executive Council.

A summary of budget estimates and of the financial status of the University is placed for discussion and appropriate direction from the Executive Council.

*Approved.*

PAPER RELATING TO  
AGENDA ITEM NO: 8

## **Revised Estimates 2002-2003 & Budget Estimates 2003-2004**

### **EXPLANATORY MEMORANDUM**

#### **• Current trend**

##### **• • Revenue**

• • • *Receipts:* Main source of revenue receipts was Govt. grants and fees collected from students. The aim is to minimize the dependence on Govt.

• • • *Expenditure:* Total revenue expenditure during the year 2001-2002 was Rs. 85.41 lakhs, which was only Rs. 1.05 lakhs (1.24%) more than the previous fiscal. This is despite increase in the number of students and augmentation of faculty strength to a considerable extent. The University is committed to contain its running expenses to the barest minimum.

##### **• • Capital**

• • • *Receipts:* Main source of fund was HUDCO Loan (Rs.600 lakhs) followed by the grants received from the Govt. of West Bengal (Rs. 260 lakhs).

• • • *Expenditure:* Major capital expenditure on 2001-02 was on construction of building (Rs.867.65 lakhs) which was about 95% of the total expenditure. Other capital expenditure on procurement of assets etc. (Rs. 27.51 lakhs) showed a declining trend as compared to the previous year (Rs. 64.76 Lakhs). Investments have increased from Rs.11.32 lakhs to Rs.28.15 lakhs.

- **The years ahead**

In the revenue front, the University is progressively moving towards becoming self-supportive. While the main contribution will be from fees collected, sufficient fund is expected to be generated by expanding the extension activities and undertaking the research based projects.

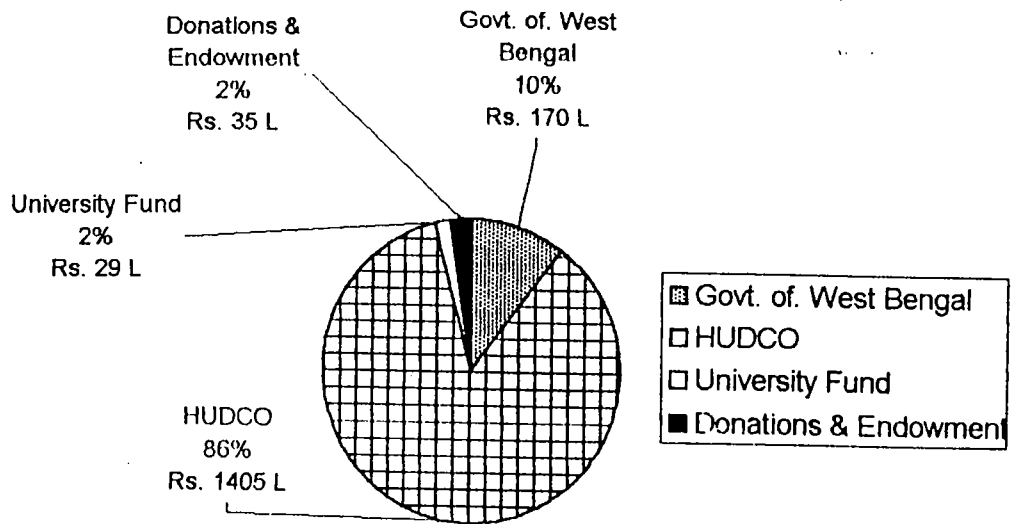
Non plan recurring grant for 2003-2004 has been proposed for Rs 100 lakhs against current year's allocation of Rs. 130 lakhs. There will be gradual decline and by 2005-2006, recurring grant from the Government may not be necessary. The University will, however, depend upon the Government to repay the loan taken for construction of the building. The liability on this account, as projected by HUDCO over the period of years, is as under:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003-04	76.92	261.78	338.70
2004-05	153.84	256.49	410.33
2005-06	153.84	222.50	376.34
2006-07	153.84	214.19	368.03
2007-08	153.84	193.03	346.87
2008-09	153.84	162.50	316.34
2009-10	153.84	142.50	296.34
2010-11	153.84	122.25	276.09
2011-12	153.84	102.51	256.35
2012-13	153.84	82.50	236.34
2013-14	153.84	62.51	216.35
2014-15	153.84	42.50	196.34
2015-16	<u>230.84</u>	<u>26.26</u>	<u>257.10</u>
	<u>2000.00</u>	<u>1891.52</u>	<u>3891.52</u>

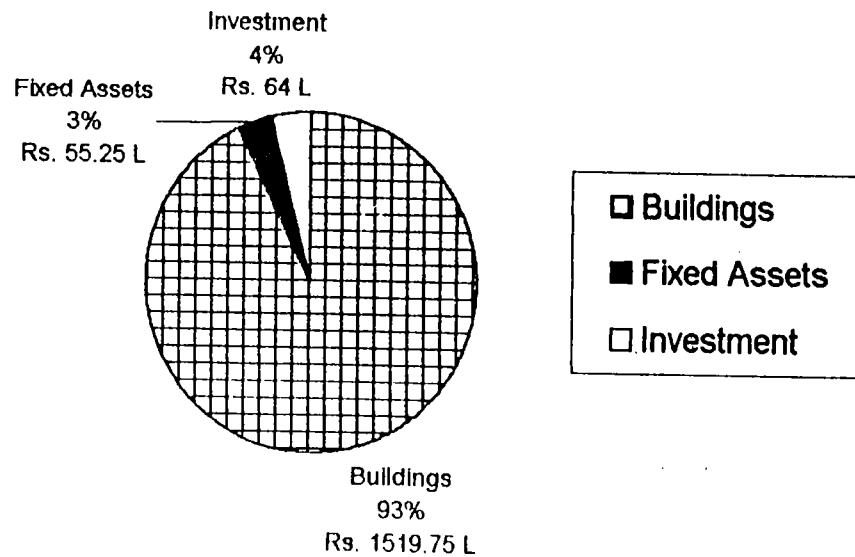
In addition to repayment of loans with interest, the University will be required to mobilize at least Rs. 3 crores for infrastructural set up, like computerisation of academic and functional facilities, acoustics and video arrangements etc. in the new campus, to be commissioned in phases over the next two years.

V. Imp.

### Capital Receipts 2002-03

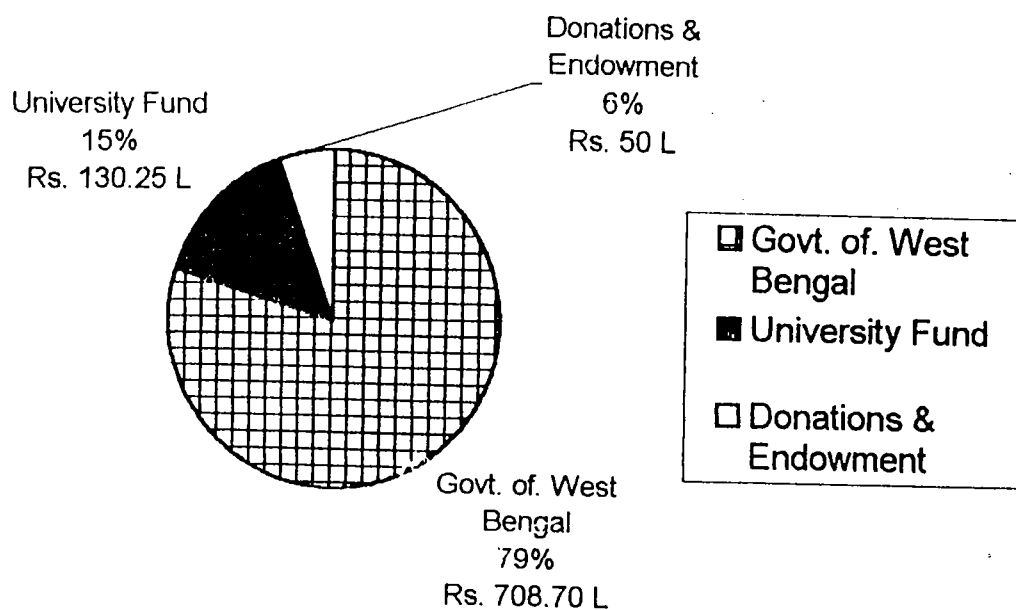


### Capital Expenditure 2002-03

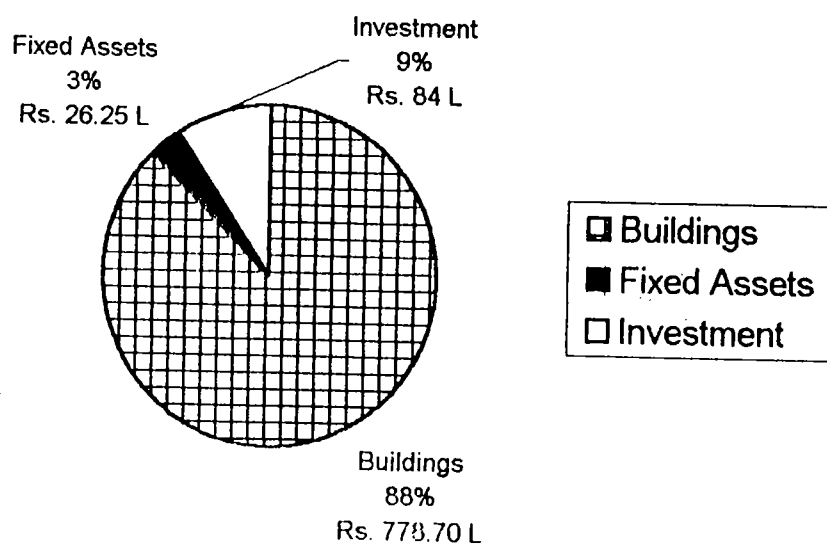




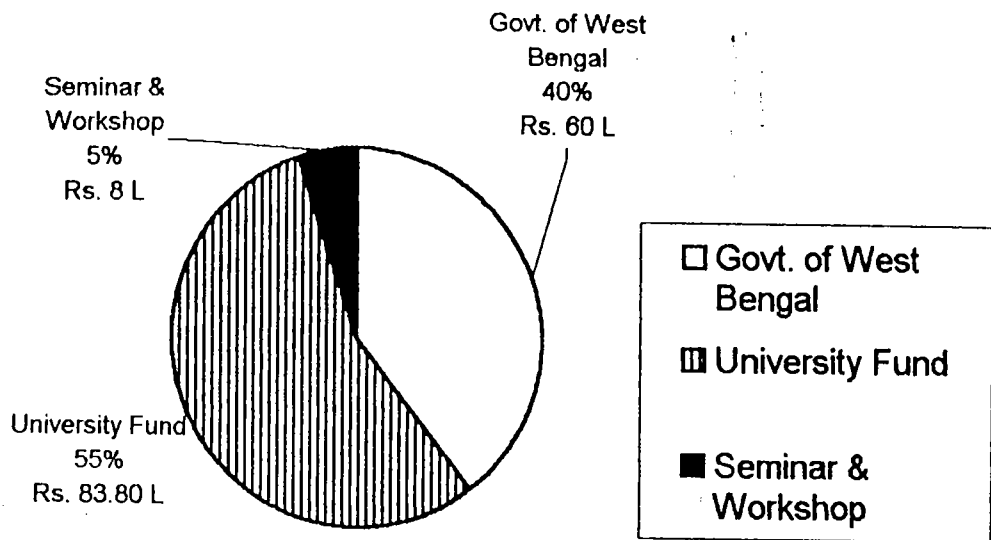
### Capital Receipts 2003-04



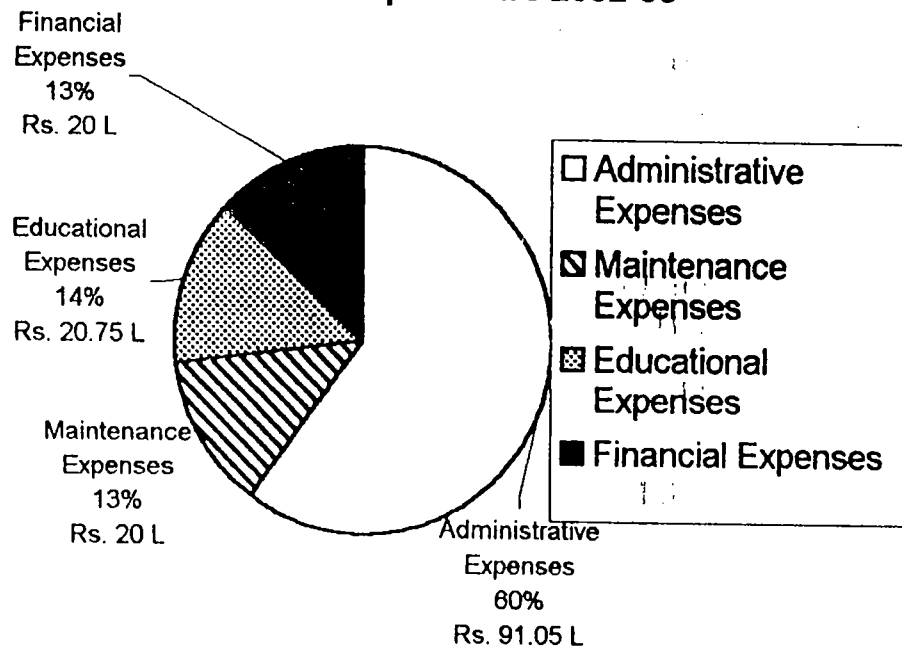
### Capital Expenditure 2003-04



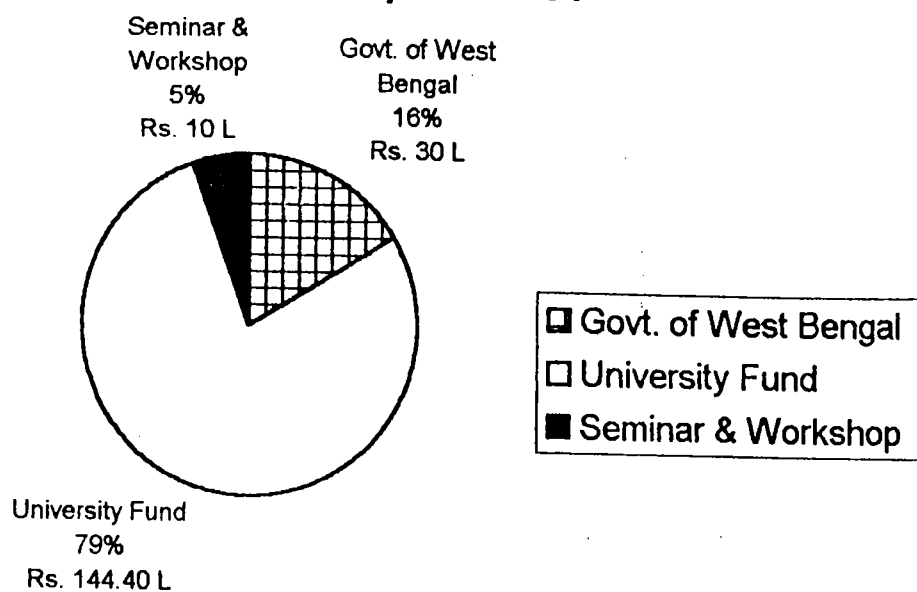
### Revenue Recelpts 2002-03



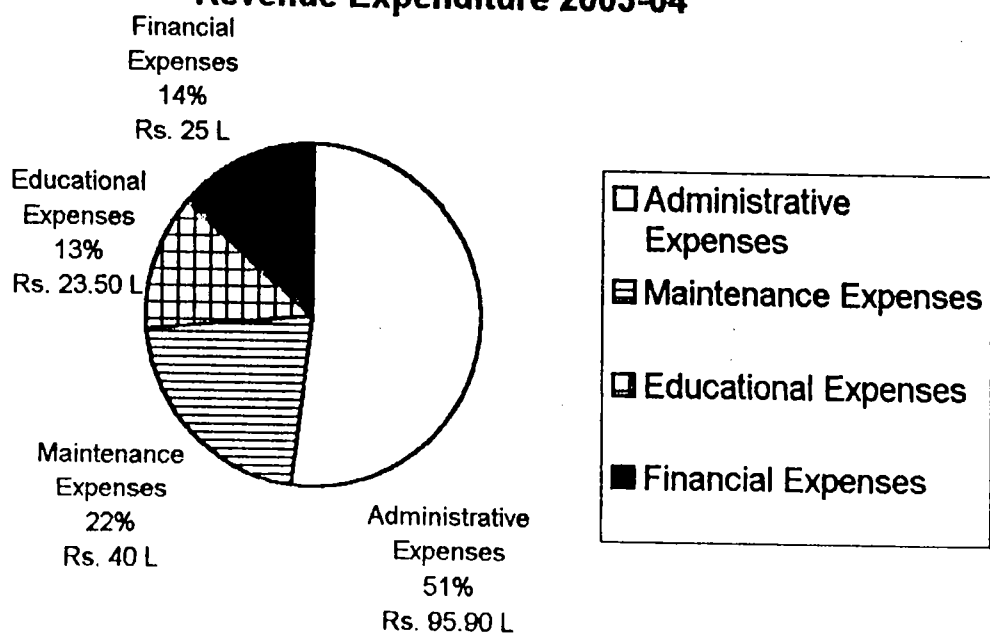
### Revenue Expenditure 2002-03



### Revenue Recelpts 2003-04



### Revenue Expendlture 2003-04



Enclosure to Item No. 8

Revenue Receipts

In lakhs of rupees

	Actuals 2000-01	BUDGET ESTIMATES 2001-02	Actuals 2001-02 (unaudited)	BUDGET ESTIMATES 2002-03	REVISED ESTIMATES 2002-03	BUDGET ESTIMATES 2003-04
<u>Govt. of West Bengal</u>						
Maintenance Grant (Recurring)	34.70	45.00	45	40.00	60.00	30.00
<u>University Fund</u>						
Fees From Students	45.89	55.90	34.6	99.90	83.05	142.90
Interest of Scholarship Fund		0.10	0.35	0.10	0.75	1.50
Co Sponsors of Seminars & Workshop	3.77	4.00	5.46	5.00	8.00	10.00
	84.36	105.00	85.41	145.00	151.80	184.40

(5/1)

# Revenue Expenditure

	Actuals 2000-01	BUDGET ESTIMATES 2001-02	Actuals 2001-02 (unaudited)	BUDGET ESTIMATES 2002-03	REVISED ESTIMATES 2002-03	BUDGET ESTIMATES 2003-04
<b>A. ADMINISTRATIVE EXPENSES</b>						
a) Salaries	21.75	40.00	29.94	65.00	54.75	65.10
b) Travelling Expenses	1.08	2.50	1.73	3.00	3.00	3.50
c) Telephone & Fax	1.40	2.50	1.97	3.00	3.00	3.50
d) Postage	0.41	0.60	0.30	0.60	0.40	0.50
e) Printing & Stationery	2.68	2.50	1.68	3.50	2.00	2.50
f) Electricity Charges	4.27	5.00	0.99	6.00	10.00	10.00
g) Advertisement & Publicity	0.18	2.00	1.66	2.50	2.50	2.50
h) Miscellaneous Expenses	0.65	0.50	0.21	0.75	0.50	0.50
i) Rent	13.26	15.65	14.17	15.25	9.40	1.30
j) Hospitality	0.57	0.50	0.19	0.50	0.25	0.25
k) Health Care Expenses	0.82	1.00	1.15	1.00	1.00	1.00
l) Students Activities	0.71	1.25	2.24	2.00	4.00	5.00
m) Audit Fees			0.50		0.25	0.25
n) Inauguration Ceremony	3.75					
	52.33	74.00	56.73	103.10	91.05	95.90
<b>B. MAINTENANCE EXPENSES</b>						
a) Motor Car Expenses	2.84	2.50	2.30	2.50	2.50	2.50
b) Office Maintenance	2.90	3.00	2.71	3.50	3.50	6.00
c) Guest House Maintenance	1.06	0.25	0.49	0.30	1.00	0.50
d) Hostel Maintenance	1.89	1.50	3.20	1.70	6.00	6.00
e) Insurance	0.30	0.25	0.24	2.00	2.00	5.00
f) I.T. Network					5.00	20.00
	8.99	7.50	8.94	10.00	20.00	40.00
<b>C. EDUCATIONAL EXPENSES</b>						
a) Academic Expenses	3.04	3.75	3.82	4.00	6.00	8.00
b) Admission Test Expenses	4.23	4.50	3.06	5.00	4.00	4.00
c) Seminar & Workshops	4.37	5.00	2.71	6.00	10.00	10.00
d) Scholarships		0.10		0.10	0.75	1.50
	11.64	13.35	9.59	15.10	20.75	23.50
<b>D. FINANCIAL EXPENSES</b>						
a) Depreciation	11.40	10.15	10.15	16.80	20.00	25.00
<b>TOTAL</b>	<b>84.36</b>	<b>105.00</b>	<b>85.41</b>	<b>145.00</b>	<b>151.80</b>	<b>184.40</b>

# Capital Receipts

In lakhs of rupees

	Actuals 2000-01	BUDGET ESTIMATES 2001-02	Actuals 2001-02	BUDGET ESTIMATES 2002-03	REVISED ESTIMATES 2002-03	BUDGET ESTIMATES 2003-04
<b>Govt. of West Bengal</b>						
Land	29.97					
Campus Construction	167.55	445.00	200.00	412.00	100.00	638.70
Recurring Grants	60.00	60.00	60.00	60.00	70.00	70.00
Loan from HUDCO		870.00	600.00	1130.00	1400.00	
Refund of R & D Deposit					5.00	
Campus Development Fund	15.26		18.27	20.00		96.25
Donation & Endowment		50.00	16.75	50.00	35.00	50.00
Refundable Deposits	10.77	8.80	6.89	8.80	9.00	9.00
Depreciation Fund	0.55	11.00	11.40	10.00	20.00	25.00
	284.10	1444.80	913.31	1690.80	1639.00	888.95

# Capital Expenditure

In lakhs of rupees

	Actuals 2000-01	BUDGET ESTIMATES 2001-02	Actuals 2001-02	BUDGET ESTIMATES 2002-03	REVISED ESTIMATES 2002-03	BUDGET ESTIMATES 2003-04
Land	29.97					
Building						
a) Project Cost	167.55	1227.40	813.95	1306.40	1135.95	300.00
b) Repayment of Loan						76.92
c) Interest on Loan		70.10	28.70	213.10	203.85	261.78
d) Front End Fee to HUDCO		7.50	10.00	2.50		
e) R & D Deposit			5.00			
f) Infrastructure					159.95	60.00
g) Acoustics & Video Arrangement					20.00	80.00
Furniture & Equipment	167.55	1305.00	857.65	1522.00	1510.75	778.70
a) Furniture & Fixtures	29.78	20.00	5.03	25.00	25.00	10.00
b) Office Equipments	10.06	7.75	1.11	15.00	5.00	2.00
c) Computers	1.37	2.00	4.77	9.40	3.00	2.00
d) Hostel Equipments	0.49	0.15	1.72	0.50	2.00	2.00
e) Sports materials	0.22	0.10	0.11	0.10	0.25	0.25
	41.92	30.00	12.74	50.00	35.25	18.25
Investments						
Donation/Endowment Fund		50.00	18.75	50.00	35.00	50.00
Refundable Deposits	10.77	8.80		8.80	9.00	9.00
Depreciation Fund	0.55	11.00	11.40	10.00	20.00	25.00
	11.32	69.80	28.15	68.80	64.00	84.00
Motor Vehicles	10.50			5.00	5.00	
Library Books & Periodicals	22.84	40.00	14.77	45.00	15.00	10.00
	284.10	1444.80	913.31	1690.80	1639.00	888.95

(17)

Agenda Note No. 9.

**Norms Evolved to Streamline Project Accounting as per  
the University's and the Sponsors' recommendations**

The University has several sponsored projects running. The SCJA project is funded by Ford Foundation, SELG project is funded by DEA-UNDP and STLD project is funded by the MOEF. In order to meet the individual accounting requirement of each project and the same time for maintaining an uniformity/parity. Some norms have been evolved by the Accounts Officer of the University for the project convenors to follow.

The matter was placed before the Finance Committee. The Finance Committee recommended that as the projects were approved by the Executive Council, the norms may be put up for approval before the Executive Council as well.

The norms thus evolve is give in the Annexure for consideration by the Executive Council.

*Approved.*



W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

SPONSORED PROJECTS  
FINANCIAL NORMS

The NUJS has been increasingly receiving juridically relevant research-based projects from various sponsoring sources. When the University shifts over to the new campus, number of such activities will become manifold. These projects, all time bound, entail observance of diverse accounting formalities. Along side successful realisation of the academic demands, equally imperative is the need to maintain proper and transparent accounts of the financial records of these projects. Experience has shown that some of the well-known institutions, brilliant in their academic accreditation, have been found wanting in matching their financial management with equal prudence, much to the dismay of promoters of the Project. In the pursuit of excellence, it is to be ensured that the financial accounting of the sponsored projects in the NUJS is equally professional and unblemished. To this end, following guidelines are proposed to be adopted:

- Projects accounts will be maintained separately from the University accounts. In other words, each project will be treated as a separate responsibility and accounting centre to secure total transparency
- On receipt of an offer for undertaking any project, the conditionalities involved will be studied and a techno-financial projection will be made jointly by the Project Coordinator and the Executive Assistant (Projects). On its approval of the Vice-Chancellor, a detailed financial estimate will be prepared by the Executive Asstt. In consultation with the Accounts Officer and the Project Coordinator.
- Immediately after receipt of fund/ sanction thereof, the estimates of expenditure will be reviewed to satisfy that these conform to the stipulations of the funding agency. The budget will then be placed for approval of the Vice-Chancellor.
- Expenditure will be regulated according to the estimates approved by the Vice-chancellor who is the sanctioning authority of each items of expenditure. It may be clearly understood that approval of budgetary estimates constitutes administrative approval to undertake various activities, whereas financial sanction is necessary to incur expenditure.
- Execution of sponsored projects often involves organising seminars, workshops etc. while the academic part will be co-ordinated by the concerned Faculty, all organisational and administrative support, including travel and stay of the invitees, venue management, printing and distribution of course materials etc., will be rendered by the E.A. (P) and the designated office assistant.
- It must be ensured that cost of every items of services and facilities of the University are duly realised. For example, if the resource persons or others are to be accommodated in the hostels, room rent chargeable shall be Rs. 500 in addition to Rs. 200 for meals per person per day.
- Unless otherwise specified by the sponsoring authority, travel expenses of the participants shall be regulated as follows:

### Participants

Outstation: Actual rail fare restricted to AC II fare by shortest route

Local: Actual conveyance charges

### Resource Personnel

= Outstation: Air fare by direct route economy class. Senior citizen concession, wherever applicable, shall be availed.

= Local: Transport will be provided according to the requirement of the resource personnel.

- Daily Allowance: No daily allowance will be paid. Instead, local hospitality, including board and lodging will be arranged wherever necessary.
- Honorarium: Resource personnel, not being a member of the University faculty, shall be paid honorarium at rates decided by the Vice-Chancellor in consultation with the sponsoring authority.
- Use of project fund shall be most transparent and spending should be based on high standards of financial propriety. Outgo of fund for unproductive purposes, just because enough unspent balance exists, should be totally discouraged. The aspect demands abundant caution, as it directly contributes to the reputation of the University.
- Due care shall be taken to ensure that the University funds are not used for meeting expenses relating to any particular project.
- The University normally charges institutional fees, not exceeding 15% of the total project cost; 60% of which going to the University Fund and the balance to Staff Welfare Fund. This is meant to cover manpower, logistic and support provided for execution of the project. Usually the amount is charged at the concluding stage. The Vice-Chancellor, while sanctioning the amount, will exercise his discretion to determining the sum chargeable and its allocation to different funds.
- For each sponsored project, a separate bank account will be maintained, which is operated jointly by the Vice-Chancellor and the Accounts Officer.
- There shall be no cash transactions out of these accounts.
- The bank account shall be in operation for the period it is absolutely necessary. On completion of project work, all claims shall be settled forthwith. The book balance will then be reconciled with the bank balance. Final account of the project shall be rendered to the funding agency together with the unspent balance, if any. The bank account will also then be closed. The whole exercise should be over within one month of completion of the project.

Agenda Note on Item No. 10

**MOU with IITM-K, Trivandrum, for consultancy services on development of the Legal Information System for NUJS**

I. The Academic Council and the Executive Council discussed earlier a proposal from the Vice Chancellor for legal information systems for the University in the context of the digital Revolution. The Academic Council and the Executive Council approved the matter in principle and authorised the Vice Chancellor to work out the details.

The Vice Chancellor, who visited IITM-K, entered into an MOU with them. He presented a copy of the MOU entered into with IITM-K, before the Finance Committee. The Committee noted the matter and recommended that the matter be placed before the Executive Council. Detailed proposals are to be evolved in stages for which two technical officers from IITM are to visit NUJS shortly.

The project is proposed to be commissioned in phases. The first phase may commence with the development of requisite software which are customised to the needs of the University.

The MOU is signed with IITM to begin the work on the proposal and to do develop definite steps so that the first phase of the Information system can be mounted as soon as the construct is completed later this year. The MOU copy is enclosed for consideration and approval of the Executive Council.

II. An amount of Rs. 5 lakhs has been retained by HUDCO out of the loan sanctioned to the University. It is to be released within 2 years only if the University uses the money for Research & Development purposes for which NUJS has to put up proposal with budget estimates. If it is not done within the prescribed period, the money would lapse to HUDCO.

In the circumstances, it is proposed that the Legal Information System development project being done with IIT-K can be submitted to HUDCO for release under the Research & Development Account. The Initial estimate is about Rs. 8 lakhs. As such, the whole of the amount with HUDCO is sought to be released to NUJS.

The Executive Council may consider and approve this funding proposal as well.

*Approved.*

16/11

## MEMORANDUM OF UNDERSTANDING

**THIS MEMORANDUM OF UNDERSTANDING** is executed on this 10<sup>th</sup> day of June 2002, by and between:

Indian Institute of Information Technology and Management – Kerala, having its registered Office at Park Centre, Technopark Campus, Thiruvananthapuram – 695 581, through its Director Prof. K.R. Srivathsan, hereinafter referred to as “IITM-K”, which expression shall mean and include unless repugnant to context hereof, its successors-in-interest, administrators and assigns;

### AND

The West Bengal National University of Juridical Sciences, a premier Institution of excellence established under West Bengal Act IX of 1999 as a University for legal studies in the state with permanent campus located at Salt Lake City, Kolkata – 700 098 through its Vice Chancellor, Prof. N.R. Madhava Menon, hereinafter referred to as “NUJS”, which expression shall mean and include unless repugnant to context hereof, its successors-in-interest, administrators, nominees and assigns.

### WHEREAS:

- IITM-K is an institution incorporated by the State of Kerala under Section-25 of the Companies Act, 1956 and is engaged in imparting education, research & development, inter-alia, in the fields of Information Technology, Information Systems, Applied Information Systems, Sciences and Management etc.
- NUJS is engaged in imparting Higher Education, conducting Training, Services, Research and other programs in the fields of and related to Law, Jurisprudence and Juridical Sciences.

### WHEREAS:

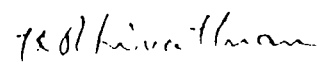
- The parties have discussed and deliberated on various issues of mutual interests and benefits and have deemed expedient to execute this Memorandum of Understanding so as to mutually cooperate in areas of educational excellence, including domain knowledge sharing, providing training, knowledge development work, in studies related to legal education, research programs and services related to the fields of Law, Information Technology issues, Intellectual Property issues and development of

programs and products related to legal information and education services existing or which may be developed in future, whether client specific or otherwise. The parties to this MOU agree as follows:

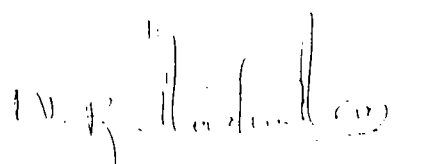
- IITM-K shall provide training & consultancy services to NUJS on relevant areas of interest.
- NUJS may provide its expertise in the development of courses and advanced information systems related to IT Act, Cyber Laws, IPR and Legal implications in IT Enabled Services of diverse kinds.
- Participation of IITM-K in Information System & Services and Courseware identified jointly in areas, such as, E-Governance, E-learning, Law and Content Development etc.
- The parties shall develop, introduce or promote specialized courses in various fields and technology applications. The parties will carry out joint developments in nationally important projects such as establishing, managing and training Legal Education and Services Grid, etc.
- The terms and conditions will be discussed and finalized on a case-to-case basis or subsequently as may be decided by parties.
- The parties may as and when deemed appropriate enter into a more formal instrument and till such time the present Memorandum of Understanding shall operate.

IN WITNESS WHEREOF the parties have signed and executed this Memorandum of Understanding.

For Indian Institute of Information  
Technology and Management Kerala

  
(K.R. SRIVATHSAN)  
DIRECTOR

for The West Bengal National  
University of Juridical Sciences.

  
(N.R. MADHAVA MENON)  
VICE CHANCELLOR

PAPER RELATING TO AGENDA ITEM  
NO: 10

# INFORMATION INFRASTRUCTURE AND KNOWLEDGE MANAGEMENT PLATFORM

## **Development of Systems Software**

### **Tentative Budget**

#### **1. ADACO**

- a) Course Management System
  - b) Knowledge Management System
  - c) Digital Library
  - d) Library Automation
  - e) Study Materials
- Rs. 4,00,000

#### **2. On-line Applications**

Rs. 1,00,000

- a) Examination System
- b) Application & Admission process

#### **3. Accounts Automation**

Rs. 2,00,000

- a) Payrolls
- b) Inventories
- c) Bank Reconciliation
- d) Final Accounts
- e) Scholarships & endowments
- f) MIS

#### **4. Projects Evaluation**

Rs. 1,00,000

- a) Progress monitoring & reporting
- b) Projects Accounts

Rs. 8,00,000

Agenda Note on Item No.: 11

**Regularisation of leave of Mr. G. Ajay, Lecturer, NUJS**

Mr. G. Ajay was on EOL from 1<sup>st</sup> April 2002 to 19<sup>th</sup> April 2002. Summer Vacation started from 20<sup>th</sup> April 2002 and the University reopened on 6<sup>th</sup> June 2002. Shri Ajay sought leave for some more days after re-opening owing to submission of his Ph. D. thesis. He joined on 23 June 2002 thus was absent for 84 days of which 55 days were University's vacation period.

As a general principle, holidays and vacations cannot be interpolated between two spells of extraordinary leave. In that event, the entire period of absence from 1<sup>st</sup> April 2002 to 22 June 2002 will require regularization by grant of extraordinary leave without pay. Full pay and allowances granted during vacation will stand recoverable. However, Mr. Ajay had been granted the leave for the purpose of completing his Ph. D. The leave rules of NUJS is silent on the issue.

The matter is placed before the Executive Council for consideration of

- a. the leave availed may be regularized so that there is no break of service;
- b. the question of salary and allowances for the period may be determined

*Approved.*



PAPERS FOR AGENDA ITEM NO: 11

8 June 2002

Sent by e-mail

cc: Accounts Office

Dear Mr. Ajay,

Your letter to the Vice-Chancellor dated 25.5.2002 has been received by him and forwarded to me for necessary action. You will be happy to know that the leave as requested by you has been sanctioned. You may join a week after 5th June, 2002.

Thanking you,

Yours faithfully,

  
Gangotri Chakraborty

Dear Mr. Ajay,

your letter to the Vice-Chancellor dated 25.5.2002 has been received by him and forwarded to me for necessary action. You will be happy to know that the leave as requested by you has been sanctioned. You may join a week after 5th June 2002.

Thanking you,

Yours faithfully,  
G. C.

CC. Accounts Officer  
Assistant Registrar  
Mrs M. Chatterjee.

Interpolation of vacation between two spells of EOL?

9  
8/6

Mr. G. Ajay was on EOL from 1st April 2002 to 19th April 2002. Summer vacation started from 20th April and reopened on 6th June. Shri. Ajay sought leave of absence for a week owing to submission of his PhD thesis. He joined on 23 June 2002.

As a ~~some~~ general principle holidays and vacations cannot be ~~interposed~~ interpolated between two spells of extraordinary leave. In that event, the entire period of absence from 1st April 2002 to 22 June 2002 will require regularisation by grant of extraordinary leave without pay. ~~Leave~~

Full pay and allowance granted during vacation will stand recoverable.

Submitted for orders.

For compliance to  
G.C. on 27/5/02  
1 of the govt. order  
for the period of  
10 days in University

Registrar

Vice-Chancellor may kindly issue necessary directions. Our leave rules do not deal with such situations. In

25/6/02

25-5-02

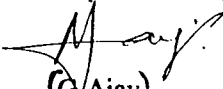
To,  
The Vice Chancellor,  
National University of Juridical Sciences,  
Calcutta

Dear Sir,

This is to inform you that I have completed most of my PhD work and there is only some last minute editing and incorporation of changes suggested by my supervisor. This might take a couple of weeks time. My supervisor is also leaving for abroad for two months by June 19<sup>th</sup>. Kindly grant me permission to join a week later than June 5<sup>th</sup>; it would help me to both avoid delay of my submission and also absence from teaching in the middle of the semester.

Thanking you for your cooperation and encouragement.

With warm personal regards

  
(G. Ajay)

*Registration  
may be allowed*  
*7/5/06*

Agenda Note on Item No. 12

**Extra-Ordinary leave for Ms. Ruchira Goswami  
And appointment of a substitute in her place**

I Ms. Ruchira Goswami, Lecturer in Sociology in probation, has requested for extraordinary leave for pursuing higher studies abroad. She had requested leave in two spells :

(a) 20<sup>th</sup> June 2002 to 5th August 2002 and

(b) 25<sup>th</sup> September 2002 to October 2003

The University declined to grant long leave for different durations as it disturbs the teaching schedule and upsets the student interests. However, as it was sought for higher studies abroad which in the long run will benefit the University also, she was granted leave from April 2002 to October 2003.

The action of the Vice-Chancellor in granting extra-ordinary leave without pay for study abroad to Ms. Ruchira Goswami from the beginning of the vacation, i.e. 20<sup>th</sup> April 2002 to 30 October 2003 may be approved. Her probation will now be counted from the date of her re-joining.

II. Meanwhile as the academic year has commenced the University had to appoint a temporary hand in leave vacancy. A Teaching Assistant in Sociology (Ms. Rukmini Sen from JNU) was appointed initially till the end of the current academic year.

The matter is reported for information.

*Take a bond.  
take undertaking*

PAPERS FOR AGENDA ITEM NO: 12

19 April, 2002

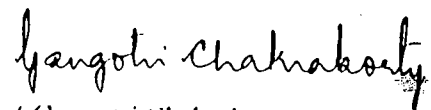
Ms. Ruchira Goswami  
Lecturer  
NUJS  
Kolkata - 700 098.

Dear Ms. Ruchira Goswami,

This has reference to your application for leave for higher studies abroad submitted to this office on 17<sup>th</sup> April, 2002 and followed up with another application today. This matter is required to be decided by the Executive Council the meeting of which was just concluded last week. However, in view of your decision to pursue higher studies the Vice-Chancellor has taken the lenient view and agreed to sanction it subject to the approval of the Executive Council.

Please note that intermittent period of extraordinary leave during the teaching terms will disrupt the teaching schedule and will put the students in difficulty. It will also not be possible for the University to find a suitable substitute at a short notice. In the circumstances, the Vice-Chancellor is pleased to sanction you Extra-ordinary Leave with effect from 20<sup>th</sup> April, 2002 till 30<sup>th</sup> October, 2003. You are welcome to assist the new teacher to undertake the responsibility if you are going to be in India during that period.

Yours sincerely,



( Gangotri Chakraborty )  
REGISTRAR

0  
The Vice-Chancellor  
W.B.N.U.J.S.  
Calcutta

20<sup>th</sup> April 2002

Ref: Application for Extra-Ordinary Leave for Higher Studies Abroad

Dear Sir,

This is to request you to grant me extraordinary leave for pursuing Higher Studies abroad. I request leave from 20<sup>th</sup> June 2002 to October 2003. I propose to rejoin in October 2003.

I also take the opportunity to put on record that I shall be ready to render my services from 5<sup>th</sup> August 2002 to 25<sup>th</sup> September 2003; if the University permits me. I shall rejoin after vacation on 4<sup>th</sup> June 2002 and ready to take classes along with the new teacher. As discussed with you, I am eager to initiate the new teacher to the University responsibilities before I go.

I am eager to render my services to the University at present and in future. I hope that my requests are considered.

Thanking you

Yours sincerely

Ruchira Goswami

Recommended

by

19.4.2002

I am sorry this is not possible, as it will disrupt teaching schedule. Further, the University has to take adequate arrangement by appointing a suitable substitute.

19/4/11



Agenda Note on Item No. 13

**Schedule and Programme of Inaugural Function**

A tentative programme for the inaugural ceremony of the permanent campus of NUJS on 26<sup>th</sup> and 27<sup>th</sup> October 2002 was drawn up and put up for consideration of the Chancellor. The Programme could not be finalized because the new President of India is to be sworn in only later this month. Meanwhile, negotiations have been made seeking a grant for the Seminar/Hotel/Travel Costs from Ford Foundation which in principle is agreed to. Hotel Hyatt Regency has given an attractive package for stay of guests and holding of Seminars. The Construction Contractors and the Management Consultants have assured that they would get the structure ready for inauguration by early October. The details of organization of programmes will have to be speeded up as soon as the date from the President is received. If the President is not available an alternative has also to be suggested by the Executive Council.

The tentative plan of programme is enclosed for discussion and directions.

*Approved.  
Prepare estimate & cost*

# INAUGURATION OF NUJS CAMPUS, KOLKATA ❖ 26 - 27 October, 2002

## PROGRAMME OUTLINE

Date ➔ Saturday, 26<sup>th</sup> October

Venue ➔ HOTEL HYATT REGENCY, SALT LAKE

Three Seminars/Workshop simultaneously to take place  
Between 9.30 A.M. and 5.30 P. M.

### I. Academic Seminar

Seminar on "INDIAN LEGAL THOUGHT AND QUEST FOR JUSTICE"

Participation: Invited scholars and Jurists (80)

Sponsorship: Friends of NUJS

### II Judicial Colloquium

Colloquium on: "JUDICIAL TRAINING IN THE CONTEXT  
OF GLOBALIZATION"

Sponsorship: National Judicial Academy Bhopal

Participation: Judges and Directors of Judicial Academies (80)

### III. Bar Councillors' Workshop

Workshop on "TRANS-NATIONAL LEGAL PRACTICE UNDER GATS"

Sponsorship: Bar Council of India Trust, New Delhi

Participation: Bar Councillors and Advocate Generals

\* \* \* \* \*

## INAUGURATION OF NEW CAMPUS OF NATIONAL UNIVERSITY OF JURIDICAL SCIENCES, KOLKATA

Date ➔ Sunday, 27<sup>th</sup> October

Venue ➔ Salt Lake Campus of NUJS

Time ➔ 10.00 A.M. to 12.30 P.M.

Agenda Note on Item No. 14

**Recruitment of Regular Staff -  
Announcement and Selection**

The University has been working for the last three years with minimum number of staff most of whom are working on ad hoc basis. With the new permanent campus likely to be ready for occupation sometime in March, it is essential to bring the staff on scale and regularize their terms and conditions of service. With this end in view, the University proposes to advertise for recruitment of essential administrative staff. A draft advertisement has been prepared for approval by the Executive Council and is enclosed.

T. A - allowed.  
Approved Post differ  
- Extend for one year  
- Work out the modalities  
after applying the existing  
rules.

**Advertisement for Library, Faculty and Administrative Posts**

**About University :**

**About conditions of Service :**

**About Selection Procedure :**

**1. LIBRARY:**

(a) Dy. Librarian/ Information Management Officer (1) ➔

Scale of pay  
Rs. 6500-200-10500

Qualification

Consistently good academic record

M. Lib, (with LL. B. preferable)

Age : Not less than forty years

Experience: At least 10 years experience in a specialised library

Knowledge of e-information system management

(b) Assistant Librarian (1) ➔

Rs. 5500-175-9000

Qualification:

B. Lib., (preferable with LL. B.)

Age : Above 30

Experience: At least 5 years experience in a specialized library

Knowledge of e-information systems

(c) Library Assistants (2) ➔

Rs. 4500-125-7000

Qualification:

Graduate with consistently good academic record

Knowledge of e-information systems

Age: Not more than 30 years

(d) Library Attendants (2) ➔

Rs. 2550-55-2660--60-3200

Qualification: Should have passed 10+2.

Should be able to read English

Certificate Course in Library Science desirable

Age: Not more than 30 years.

**2. ADMINISTRATIVE STAFF**

(a) Assistant Registrar (1) ➔

Rs. 6500-200-10500

Qualification:

Graduate with good academic record

Experience in Management of educational institution for 10 years or more

Age: Not more than 50 years

(b) Office Manager (1) ➔

Rs. 5500-175-9000

Qualification:

Graduate with consistently good academic record

Experience: At least 10 years experience as

Office Manager in a reputed organization

Age not less than 35 years and not more than 45 years.

(c) Office Assistants (4) ➔

Rs. 4000-100-6000

Qualification: Graduate with good academic record

Experience : in any reputed organization

Age: Not more than 35 years

(c) Office Attendants (3) → Rs. 2550-55-2660-60-3200  
Qualification: Should have passed 10<sup>th</sup> standard  
Should be able to read English

(d) Drivers-cum-Helpers (2) → Rs. 2550-55-2660-60-3200  
Qualification: 10<sup>th</sup> Standard  
Ability to drive any vehicle including Minibus  
should possess valid license and well conversant with traffic rules  
Experience in serving a reputed organization

(e) Data-Entry Operators/Stenographers (2) → Rs. 4500-125-7000  
Qualification: At least graduate  
Proficient in Computers  
should know typing and short- hand  
Must possess good knowledge of English.

(f) Technical Assistant (2) → Rs. 5500-175-9000  
Qualification:  
Degree/Diploma holder in Electrical  
Engineering with 5 years experience  
(for diploma holder with 10 years experience.)  
The incumbent must be license holder

### 3. TEACHING/RESEARCH FACULTY

(a) Associate Professor → Rs. 12000-375-16500  
Qualification:  
Good Academic record with a Doctoral Degree  
or equivalent published work in any branch of law  
Experience : Eight years experience of teaching and/or research  
Preferably specializing in Business Laws

(b) Assistant Lecturer → Rs. 7500-250-12000  
Qualification:  
LL. M. with good academic record

(c) Research/Teaching Assistant → Rs. 6000/- in the first year and  
Rs. 7000/- in the second year  
Qualification:  
LL. M. with good academic record  
(Consolidated)

(d) Assistant Professor in Information Systems (1) → Rs. 10000-325-15200  
Qualification:  
Graduate in computer/electronic engineering with  
experience in teaching and research in technical institutions of repute.  
Capacity to develop, manage and maintain information systems in all  
aspects in a University. More experienced people may be considered  
for the post of Associate or Additional Professorship if they have an  
aptitude to teach/research in law technology interface.

*4 GC lectures - 8000 - 275 - 13500*

PAPERS RELATED TO AGENDA - 14

Note To Accounts Officer

Vice-Chancellor has desired that you should frame an advertisement for recruiting technical assistant with either a degree in Electrical Engineering <sup>with</sup> ~~with~~ five years experience or a diploma in (electrical) with ten years experience. The job being wholly residential. Scale as stated by you earlier. The incumbent should possess a licence to work.

After getting approval of the V.C. the advertisement may be given in one local vernacular and another local English paper so that recruitment may be done as soon as approval of E.C. is received.

Yangohi Chakraborty  
20/7/2002

A.D.

Draft advertisement may kindly be seen for approval.

The advt. may be given in the next available issue of Ananda Bazar Patrike and The Telegraph, which are having maximum circulation.

20.7.02

Vice-Chancellor

~~Excluded~~  
We may give it in Statesman also  
(Calcutta edition only) 20/7

Yes I agree. May kindly proceed accordingly.

A.D. Advt. for post has appeared in classified Col. in Ananda Bazar Patrike, The Telegraph and The Statesman on 24.07.2002. 20/7/2002  
Register 25.7.02

Note To THE VICE-CHANCELLOR

Sub: Completion and handing over of Sub-station installation and other installations.

1. The substation installed at the NUIS campus is now ready for taking over.
2. Soon NUIS will have to take over kitchen and kitchen equipments.
3. Vice-chancellor may like to decide who will take over these equipments on behalf of the University.
4. Incidental to the above, now we need a person to monitor the substation on 24 hour basis. Although we have outsourced the electrical maintenance of the University (at present only the hostel) to M/s Vilas Engineering and Automation Services, their terms of reference do not include (i) sub-station monitoring and (ii) pump operation. It may kindly be noted that in order to monitor the substation for 24 hours and operate the pump, it is necessary to obtain in shifts, that is, three shifts of eight (8) hours each. ~~The~~ NUIS has a proposal for recruiting Technical Assistant some time later in 2002.
5. Vice Chancellor may like to consider whether quotation for outsourcing the electrical maintenance including monitoring of the substation and pump operation may be considered afresh and the matter placed before the Executive Council.
6. The taking over of the kitchen equipments do not place any problem of twenty four hour monitoring etc. The equipments are operating satisfactorily. If there is any default, the suppliers M/s Congas, will rectify it till the completion of one year.

Vice-Chancellor

Jangotri Chakraborty  
18/7/2002





Phone : 475-7115

Fax : (033) 476-5559

# NEW ELECTRIC WORKS

Government Licensed Electrical Contractor

69/1, PADDAPUKUR ROAD, KOLKATA-700 020

Ref. NEWPL/NUJS/2002-03.

Date 15. 7. 2002.

To,  
The Registrar,  
West Bengal National University of  
Juridical Sciences,  
Aranya Bhavan (1st. & 2nd. floor)  
10A, Block-LA, Sector-III,  
Salt Lake City,  
Kolkata - 98.

Work Order No. NUJS/NEW/Work Order/ESS/2002  
dated 21. 02. 2002.

Sub: Construction of W.B. National University of  
Juridical Sciences, Salt Lake City.  
Sub-station installation work.

Re: Completion and handing over of Sub-station  
installation.

Dear Sir,

With reference to above we are pleased to inform you that  
the sub-station installation work has been completed and energised  
by us on 21. 06. 2002 in all respect as per schedule of work.

We are requesting you to takeover the installation and  
issue the completion certificate on and from 21. 06. 2002. Your  
early action in this regard is highly appreciated.

Thanking you,

Yours faithfully,

*C. P. Singh*

For New Electric Works Pvt. Ltd.

C.C. Ghosh Bose & Associates Pvt. Ltd  
8, Harrington Mansion,  
8, Ho Chi Minh Sarani,  
Kolkata - 700 071.



**THE W.B. NATIONAL UNIVERSITY OF  
JURIDICAL SCIENCES**

ARANYA BHAVAN, 10A, LA BLOCK, SECTOR III  
SALT LAKE CITY, KOLKATA-700 098

**Appointment of Technical Assistant (Electrical)**

**Scale of Pay** : Rs. 5500-175-9000  
**Qualification** : Degree or Diploma in Electrical Engineering.  
**Experience** : 5 years for Degree, 10 years for Diploma holders.

Applications stating age, education & experience with supporting documents to reach Registrar on or before August 5, 2002. Incomplete applications will be rejected. University will shortlist applicants for interview and reserves the right to reject any one or the entire panel. Only those who are prepared to reside in campus need apply.

Applications are invited to fill up one post of Technical Assistant (Electrical) in the scale of pay Rs 5500-175-9000 DA & CCA at central Govt. rates. The incumbent shall possess degree/diploma in Electrical Engineering with minimum five/ten years experience in maintenance work. The job is whole-time residential, involving maintenance of all electrical & electronic installations and gadgets at the university campus.

Application in plain paper indicating all relevant details of age, qualification and experience supported by copies of all testimonials and a recent passport size photograph to reach The Registrar within fifteen days of advertisement.

NUS.

### Appointment of Technical Assistant

Scale of Pay:

Qualifications:

Experience:

Applications <sup>stating age, education & experience</sup> to ~~be sent~~ with supporting documents to reach Registrar on or before Aug. 5, 2002.

~~Incomplete applications will be rejected.~~ University will shortlist applicants and for interview and reserves the right to reject incomplete applications.

KOLKATA


FROM : PHOENIX ADVTG. CPD LTD.

FAX NO. : 0332172947

JUL 22 2002 01:11PM F1

✓  
For V.C.'s Approval

A.O. pt. spec  
27/7

 **THE W. B. NATIONAL UNIVERSITY  
OF TECHNICAL SCIENCES**  
AHANYA BHAVAN, 10A, LA BLOCK, SECTOR III  
WALTIA RD., KOLKATA 700 085

**Appointment of Technical Assistant (Electrical)**  
Scale of Pay : Rs. 5500 - 175 - 9000  
Qualification : Degree or Diploma in Electrical Engineering  
Experience : 5 years for Degree, 10 years for Diploma holders  
Applications stating age, educational experience with supporting documents to reach Registrar on or before August 5, 2002. Incomplete applications will be rejected. University will shortlist applicants for interview. Only those who are prepared to reside on campus need apply.

 **THE W. B. NATIONAL UNIVERSITY  
OF TECHNICAL SCIENCES**  
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WALTIA RD., KOLKATA 700 085

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WEEK



DAY

# MEDIA Estimate

## Phoenix Advertising Private Ltd.

18 Chowringhee Mansions, 30 Chowringhee Road, Kolkata - 700 016

Tel : 229 9614/8537, Fax : 217 1711/217 2947

E-Mail : phxcal@giascl01.vsnl.net.in

Client : The W.B. National University of Juridical  
Sciences, "Aranya Bhavan", LA Block,  
Sector III, Salt Lake, Kolkata - 700 098

Estimate No. NUJS/27/ Product Apptt.Ad Date 22-7-2002 Period July, 2002  
2002-2003

Publication	Lang/ Freq	Cir 000	Size	No. of Ins.	Total Space	Rate-per Sccm/Page	Amount Rs.
<u>KOLKATA</u>							
Ananda Bazar Patrika,	B-D		6cm x 2 cols	1	12cm	2060/-	24,720.00
The Telegraph	E-D		-do-	1	-do-	(Comb.)	
Add: Service Tax .75%							185.00
							<u>24,905.00</u>
F. Chakraborty ..... (Media Department)							Approved ..... Date ..... Seal .....
Kindly sign & return 1 copy of this estimate.							

Publication rates subject to change of any time

# MEDIA Estimate

SUNDAY



Phoenix Advertising Private Ltd.

18 Chowringhee Mansions, 30 Chowringhee Road, Kolkata - 700 016

Tel : 229 9614/8537, Fax : 217 1711/217 2947

E-Mail : phxcal@giascl01.vsnl.net.in

Client : The W.B. National University of Juridical  
Sciences, 'Aranya Bhavan', 10A, LA Block,  
Sector III, Salt Lake, Kolkata - 700 098.

Estimate No. NUJS:27/2002- Product Apptt. Ad Date 22-7-2002 Period July 2002  
2003

Publication	Lang/ Freq	Cir 000	Size	No. of Ins.	Total Space	Rate-per Scem/Page	Amount Rs.
<u>KOLKATA:</u>							
Ananda Bazar Patrika	B-D		6cm x 2 cols	1	12cm	2150/- for Sunday Apptt. page	25,800.00
The Telegraph	E-D		-do-	1	-do-	(Comb.)	
Add: Service Tax .75%							194.00
							25,994.00
<i>F. Chakrabarty</i> ..... (Media Department)						Approved .....	
Kindly sign & return 1 copy of this estimate.						Date .....	
						Seal .....	

Publication rates subject to change of any time



THE W.B. NATIONAL UNIVERSITY OF  
JURIDICAL SCIENCES  
ARANYA BHAVAN, 10A, LA BLOCK, SECTOR III  
SALT LAKE CITY, KOLKATA-700 098

**Appointment of Technical Assistant (Electrical)**

**Scale of Pay** : Rs. 5500-175-9000  
**Qualification** : Degree or Diploma in Electrical Engineering.  
**Experience** : 5 years for Degree, 10 years for Diploma holders.

Applications stating age, educational & experience with supporting documents to reach Registrar on or before August 5, 2002. Incomplete applications will be rejected. University will shortlist applicants for interview. Only those

who are prepared to reside in campus need apply.

Above recruitment notice may be got advertised in Ananda Bazar Patrika & The Telegraph (under combined concessional tariff) and The Statesman (Calcutta Edition only) in the next available issue. The advertising agency may be asked to get the artwork approved before advertisement.

20/7/2002.


E. A.

FROM : PRITHVI ADUTE. (P) LTD.

NO. : 0330172547

JUL 22 2002 01:11PM P1

For

 **THE W. B. NATIONAL UNIVERSITY  
OF TECHNICAL SCIENCES**  
AHANTA BHAVAN, 10A, LA BLOCK, SECTOR III  
SALT LAKE, KOLKATA 700 088

**Appointment of Technical Assistant (Electrical)**  
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SUNDAY



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Tel : 229 9614/8537, Fax : 217 1711/217 2947

E-Mail : phxcal@giascl01.vsnl.net.in

Client : The W.B.National University of Juridical Sciences, 'Aranya Bhavan', 10A, LA Block, Sector III, Salt Lake, Kolkata - 700 098.

Estimate No. NUJS:27/2002-2003 Product Apptt. Ad Date 22-7-2002 Period July 2002

Publication	Lang/ Freq	Cir 000	Size	No. of Ins.	Total Space	Rate-per Scem/Page	Amount Rs.
<b>KOLKATA:</b>							
Ananda Bazar Patrika	B-D		6cm x 2 cols	1	12cm	2150/- for Sunday Apptt. page	25,800.00
The Telegraph	E-D		-do-	1	-do-	(Comb.)	
Add: Service Tax .75%							194.00
							25,994.00
Less 5% rebate							
F. Chakrabarty ..... (Media Department)							Approved .....
Kindly sign & return 1 copy of this estimate.							Date .....
							Seal .....

Publication rates subject to change of any time

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<i>F. Chakraborty</i> ..... (Media Department)							Approved ..... Date ..... Seal .....
Kindly sign & return 1 copy of this estimate.				<i>less 5% rebate</i> <i>Q</i>			

Publication rates subject to change of any time

# TENDER OPENING STATEMENT FOR ANNUAL OPERATION & MAINTENANCE OF

## ELECTRICAL SUB-STATION (ANNEXURE-A)

ELECTRICAL INSTALLATIONS AND PUMP MOTORS & LADIES HOSTELS AND STAFF QTRS. (ANNEXURE-B)

Sl. No.	NAME OF CONTRACTOR	TENDER AMOUNT		TOTAL (ANNEXURE 'A' & 'B')	CONDITION, IF ANY
		ANNEXURE-A	ANNEXURE-B		
1.	M/S. KLYSTRON ELECTRONICS PVT. LTD. 9/2, Ekdaia Place, Ground Fl., Kolkata - 700019.	Rs. 90,000/-	Rs. 1,28,000/-	Rs. 2,18,000/-	— NO CONDITION —
2.	M/S. VILAS INDUSTRIAL AUTOMATION & SYSTEMS (P) LTD. 2B, Karolik Bose Lane, Kolkata - 700006.	Rs. 42,000/- Per Month. i.e. Rs. 5,04,000/-	Rs. 34,000/- Per Month. i.e. Rs. 408,000/-	Rs. 2,12,000/-	Note enclosed vide their Letter NO. VIAS/GTN/WBNUJ/ 268A/2002, dt. 25.07.2002.
3.	M/S. NEW ELECTRIC WORKS. 69/1, Paddapukur Road, Kolkata - 700020.	Rs. 1,62,000/-	Rs. 1,92,000/-	Rs. 3,54,000/-	Condition enclosed vide their Letter NO. NEW/NUJ/ 2002-DB, dt. 25.07.2002.
4.	M/S. POPULAR ELECTRIC CO. 10/1D, Lalbazar Street, (Maracantha Bldgs), 1st Fl. Kolkata - 700001.	Rs. 3,00,285/-	Rs. 2,40,072/-	Rs. 5,40,357/-	— NO CONDITION —
5.	M/S. RAYCO ENGINEERING SYNDICATE 11/1, Sootackin Street, IFA Bldg. Kolkata - 700072.	Rs. 2,50,200/-	Rs. 1,97,340/-	Rs. 4,47,540/-	— NO CONDITION —
	Signature of				Signature of

## **Agenda Note on Item No.15**

### **Determination of Probation of newly recruited Teachers**

In September 2001, the University appointed as many as nine Lecturers including three in Social Sciences of whom seven have joined and are continuing in service. Their first year of probation is to come to an end in September 2002.

There have been repeated written complaints from the student body against the poor quality of teaching of some of them. The University conducts a student evaluation of teaching in different subjects. Some of them fared very poorly which was notified to them. The University conducted special programmes to enable the teachers to know how to improve their teaching skills and warned them in Faculty Meetings that their services at the end of probation will not be continued if they do not improve in performance. Another student evaluation is due in early September at the end of another semester of teaching and if the report is still unsatisfactory, the University proposes not to extend their services beyond the probationary period of the first year.

The matter is placed before the Executive Council so that the considered decision be given for action by the Vice-Chancellor at the end of September 2002.

*Approved:*

PAPERS RELATING TO  
ITEM NO: 15

15.07.2002

To,  
The President,  
Student's Juridical Association,  
NUJS.

Re: Required changes in 2<sup>nd</sup> year's curriculum and infrastructure.

Dear Sir,

This is to inform you that the 2<sup>nd</sup> year batch has certain urgent requirements without which the classes cannot be continued effectively. The requests are as follows:—

- A
- 1] A microphone should be provided in the 2<sup>nd</sup> year classroom. Since there is a generator working right behind the classroom and the class being a joint class, it makes some of the teachers' voice inaudible.
  - 2] The present Constitutional Law teacher Professor Dr. J. K. Das is unable to explain the vital concepts of constitutional law. However, while we are not questioning his knowledge, integrity and dedication, at the same time keeping in mind the importance of the subject, a change in the form of an additional teacher is suggested.

We shall be grateful if the above-mentioned requests are considered in favourable light.

Thanking You,

Yours sincerely,

*Avirup Bose*  
15/07/02

Class Representative  
(AVIRUP BOSE)

*Not Reason  
P. see whether we can solve problem  
A. if with an available microphone.  
On item B, can we ask Mr. Alex of 11th yr.  
to go when Justice Bhattacharya is not here.*

*By 16/07*

Agenda Note on Item No. 16.

*Read with  
A175*

**Occupation of three floors of Hostel –  
Inadequacies in Construction**

The G+3 floors of the Gents' and Ladies' Hostel were taken over as per schedule and have been in occupation since 15<sup>th</sup> June 2002. Apart from some minor infrastructural problems both the hostels are running smoothly.

However, after taking over, it was noticed that there was heavy leakage of water especially through the construction joints. The matter was pointed out to both M/s. Ghosh, Bose and Associates Pvt. Ltd., our Architect and Project Management Consultants, and also M/s Bride and Roof, our building contractors, who then rectified the problem of water leakage. But even now after heavy shower there is water seepage leading to excessively damp walls. We have again brought this to the notice of the Project Management Consultants who are now saying that the roof parapet wall plastering is yet to be completed and that leaves the capillaries open for seepage. They have further stated that every problem can be identified and rectified only after the whole building is complete. For the present, these issues are attended in pieces.

The matter is put up before the Executive Council for appropriate direction and decision.

*Matter taken up with  
G.B.P.L. & B2R*

*Prepare record  
a area –  
b nature*

*c. Proposed rectification  
for work by meeting*

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लिमिटेड

# Bridge and Roof Co. (India) Limited

(भारत यंत्र निगम लि० की एक अनुषंगी / A Subsidiary of Bharat Yantra Nigam Ltd.)

भारत सरकार का एक उद्यम / A Government of India Enterprise

कंकड़िया सेंटर, 2/1, रसल स्ट्रीट, (पांचवीं मंजिल), कोलकता - 700 071

Kankaria Centre, 2/1 Russel Street (5th floor), Kolkata - 700 071



- 1 -

July 8, 2002

West Bengal National University of  
Juridical Sciences  
"Aranya Bhavan"  
10A, LA Block  
Salt Lake City  
Kolkata - 700 098.

Attention : Prof. Gangotri Chakraborty

Dear Madam,

We refer to your letter No. NUJS/B&R/Defect/2002/01 dated 17.6.2002 and sincerely regret for the delay in reply though we have already advised our Resident Manager to take necessary measures for rectification of defects, in consultation with your Architect M/s. GBPL. We understand this has been done and rectification work is being carried out accordingly.

We, being a reputable Organisation, do never compromise with quality of work and rectify the defects, if any, (without telling by others) which may sometimes occur in the civil engineering construction (not a very uncommon phenomenon) particularly in the high-speed Building work to urgently meet its functional requirement. We believe what we need is the mutual trust amongst B&R, NUJS & GBPL to achieve satisfactory performance.

You may be aware that in order to ensure good quality of finishing work, we have, apart from taking various other measures, deputed at site Shri B.B. Goswami, one of our very Senior Managers, to supervise in particular the Architectural and finishing items of work. One separate gang comprising a gang of highly skilled artisans will work under direct control of Shri Goswami. From our Corporate Office, Shri M. Bhattacharya - Dy. General Manager, will also visit site on regular basis to monitor work progress both in respect of time and quality. With all these arrangements, we are confident to achieve the desired performance. The quality of Building as you are aware, primarily depends on the type and quality of material specified to be used as per the choice of owner/architect and that is why the range of cost-variation is wide in building jobs. Hence, the quality of workmanship needs to be judged with respect to type of quality of materials specified to be used. Use of coarse sand in cement-sand plaster (interior walls) followed by white washing can not have a better finish look and we have little to do to improve on the inside plaster of room which was done with coarse sand, as directed.

Soaking of walls has resulted from Expansion Joint provided in the Wall. However, these gaps have been sealed in order to arrest the ingress of water, in consultation with



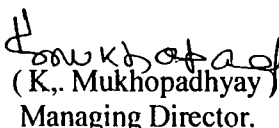
M/s. GBPL. Providing of gaps for Expansion Joint and ceiling of gaps are both as per the provision of Drawing and advice of M/s. GBPL. Probably, we cannot be blamed for this.

In any case, your comments regarding the irresponsibility of our Supervisory Staff are not acceptable. Our Officers and Staff work together as a team and are committed to the job. Despite this, there may be some inadvertant slippages (human error cannot be totally eliminated). It may also happen at one/two occasions that during visit of some of the Senior Officers of NUJS/GBPL, our officer might not have been found available at site at that point of time, . But such happening cannot question their conduct, nor can doubt their sincerity, dedication and involvement to the job. You might have noticed that our officer and staff are staying at site on number of occasions till late-night. Therefore, any ill-comment on their conduct and behaviour will only dampen their "will and zeal". You can always comment on the requirement and inadequacy, if any, of the "personnel" but it should not be "Personal".

Hope, we have clarified our position and once again assure you that there will be no lack of effort on our part to maintain quality and pace of work.

Thanking you,

Yours faithfully,  
BRIDGE & ROOF CO. (INDIA) LTD.,

  
(K. Mukhopadhyay)  
Managing Director.

c.c. M/s. Ghose, Bose and  
Associates Pvt. Ltd.  
8 Ho Chi Minh Sarani  
Kolkata 700 071.

Agenda Note on Item No. 17.

**Admission to B. A./B. Sc. LL.B. (Hons.) Course  
during Session 2002**

Statistical details of admission this year are as under :-

1.	Number of applicants seeking admission through National Admission Test (NAT)	→	868 Nos.
2.	Number of candidates appearing in NAT	→	834 Nos.
3.	Number of candidates qualifying :-		
	General	SC/ST/PII	NRI
	60	14	12
4.	Number of Waitlisted Candidates	100	- 4
5.	Number of students taking Provisional admission	→	99 Nos
6.	Total amount of fees including refundable deposits, received	→	Rs. 70,40,532.00
7.	<u>Withdrawal</u>		
	a. before prescribed date	→	02
	b. after prescribed date but before commencement of the term	→	08
	c. after commencement of the term	→	04
			} = 14 Nos
8.	Total fees refunded	→	Rs. 7,30,150.00
9.	Present strength of students on roll	→	83 Nos.
10.	Net collection of fees etc.	→	Rs. 69,26,532.00

Placed for information of the Executive Council

*How reported  
noted.*

# W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

NINTH MEETING OF THE EXECUTIVE COUNCIL  
27<sup>TH</sup> JULY, 2002

## ADDITIONAL AGENDA NOTES

- Item No. AA1. Collection of Charges for Consumption of electricity by students at the Hall of Residence — Page 1
- Item No. AA2. Refund of Fees to candidates who seek withdrawal after due date — To report (2)
- Item No. AA3. Installation of Washing Machines at the Hostel (3)
- Item No. AA4. Supply of Uniform to Kitchen Staff — To report (4)
- Item No. AA5 Occupation of three floors of Hostel — Inadequacies in construction (to be read with Agenda Note on Item No. 16) — (5)
- Item No. AA6 (To be read together with Agenda Item No. 3) — (8)
- Item No. AA7 Purchase of a 100 c.c. two wheeler for the University — (9)
- Item No. AA8. To consider the case of Mr. Sudipto Mandal, a first-year student who has 55.9% in the overall aggregate but only 45.5% in the aggregate of the core subject including English. — (13)
- Item No. AA9. To consider the case of Mr. Subir Tarafdar a 1<sup>st</sup> Year student of the Session 2001-2002 seeking readmission in the 1<sup>st</sup> Year of the present Session 2002-2003 without taking the admission test. (14)
- Item No. AA 10. Admission of Mr. Debjyoti Ghosh to 1<sup>st</sup> Year of the class 2002-2003 after the last date of admission was over — To report. (15)
- Iem No. AA11 Substitution of HUDCO loan of Rs. 20 crores with more beneficial loan of the same amount from Corporation Bank. (to be read with Agenda Item No. 3. ) — (16)
- Item No. AA12. Proposal for a Permanent Lok Adalat in the premises of NUJS to support clinical education of students while serving the cause of justice to the community. — (24)

# W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

NINTH MEETING OF THE EXECUTIVE COUNCIL  
27<sup>TH</sup> JULY, 2002

## ADDITIONAL AGENDA NOTES

Item No. AA1.

### **Collection of Charges for Consumption of electricity by students at the Hall of Residence**

The University has taken possession of ground plus three floors of the hostel buildings at the new campus where the students will start living from 17 June 2002 itself. Hostels are ready, with electricity, water supply, sewerage lines and a modern kitchen.

In addition to the room rent payable, it is proposed that students may also share the charges for electricity consumption. Separate sub-meters have been provided in each hostel and charges of electricity actually consumed will be shared by the students on pro-rata basis. Students will be required to pay the amount along with their monthly mess bills.

The Finance Committee approved the proposal and recommended it to the Executive Council. Placed before the Executive Council as recommended.

*Approved.*

Item No. AA2.      **Refund of Fees to candidates who seek withdrawal  
after due date – To report**

As per the schedule of Admission for 2002-03 session, the candidates who have been selected for admission but desire to withdraw subsequently shall be reimbursed the entire amount of fees paid after deduction of Rs. 10,000.00 provided, the intention is communicated on or before 20 May 2002. Thereafter only refundable deposits can be refunded in case of withdrawal.

It was noticed that a few students expressed their decision to withdraw on dates subsequent to 20 May 2002 for various reasons. These withdrawals would normally entail forfeiture of entire fees. However, keeping in view the fact that the University can still fill these vacancies from the waitlist, which is still operational, it is proposed to refund the fees to such students, who seek withdrawal between 21 May and 15 June 2002 (teaching commenced this year from 16<sup>th</sup> June) after deducting Rs. 16,000.00 which constitutes:

Admission Fees	:	Rs. 1,000.00
Academic Support Service	:	Rs. 5,000.00
Campus Development Fee	:	Rs. 5,000.00
Cancellation Fee	:	Rs. 5,000.00
<b>Total :</b>		<b><u>Rs. 16,000.00</u></b>

For those who withdraw after commencement of teaching will receive only the refundable deposits.

Placed before the Executive Council for information.

*Approved.*

Item No. AA3.

### **Installation of Washing Machines at the Hostel**

When the students shift in the new hostel they may face problems with cleaning of their linen and garments as there is no proper laundry service in the vicinity. To solve this, one medium capacity washing machine may be installed on each living floor. The initial cost of about Rs. 90,000.00 (Rs. 15,000.00 x 6) may be borne by the University; the maintenance and upkeep etc. to be looked after by the Students Committee. Charges on account of electric consumption will be borne by students themselves.

The matter was placed before the Finance Committee and it was decided that for the time being, only one washing machine at the middle level (2<sup>nd</sup> floor) of each hostel may be provided putting the responsibility for proper monitoring upon the Hostel Welfare Committee. It was recommended that the matter be referred to the Executive Council.

Placed before the Executive Council as recommended.

*Approved.*

Item No. AA4.

**Supply of Uniform to Kitchen Staff – To report**

A modern kitchen system, having all state of the art gadgets has been commissioned in the boy's hostel, which will presently serve the requirement of all students. One kitchen supervisor and three helpers who are employed for running the kitchen are being adequately trained for the purpose.

In order to secure hygienic environment in the kitchen, it is proposed to supply uniforms to the kitchen staff. Two pairs of bush shirts (half sleeve) and trousers will be adequate. In addition, each of them may be given one apron. The uniforms will be issued once in two years. Wearing of Uniform will be made compulsory. Tentative cost of supplying the Uniform will be Rs. 12,000.00 approximately.

The matter was placed before the Finance Committee for consideration. The Committee approved the purchase of uniforms and aprons for the hostel mess staff. However, the Committee decided to drop the proposal to supply them once every two years.

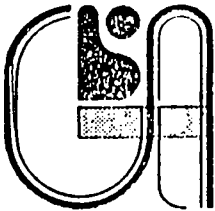
*Noted*

Item No. AA5

**Occupation of three floors of Hostel –  
Inadequacies in construction  
(to be read with Agenda Note on Item No. 16)**

The Registrar had written to the contractors pointing out the defects/inadequacies in construction with a copy to the Architects. M/s. Bridge and Roof had replied earlier which forms an annexure to Agenda Note on Item No. 16. Now we have received a response from the Architects-cum-Project Management Consultants regarding the reply given by M/s. Bridge and Roof. This reply may also be treated as an **Annexure to item No. 16** and read together.





GHOSH,  
BOSE &  
ASSOCIATES PVT. LTD.

ARCHITECTS  
ENGINEERS  
TOWN PLANNERS  
ENVIRONMENTALISTS

B. HARRINGTON MANSION  
B. HO CHIMINH SARANI  
KOLKATA - 700071  
PHONE : 282-7152, 282-1800  
282-7030, 282-6028  
E-mail : ghoshbos@cal.vsnl.net.in  
FAX : 91-33-282-0638  
GRAM : CITYSCAPE

Ref : GBPL/506/ 975 /02

FAX : 335 7422

July 17, 2002.

The Registrar  
W B National University of Juridical Sciences  
Aranya Bhavan (1st & 2nd floor)  
10A, Block-LA, Sector-III  
Salt Lake City, Kolkata 700 098.

Dear Madam,

**Re : Construction of the W B National University of Juridical Sciences  
at Salt Lake, Kolkata – General Building Work.**

Please refer to the letter dated 08.07.2002 of the Managing Director of M/s. B&R addressed to you with a copy to us. We would like to express our views on some of the issues stated in the above letter to keep the record straight.

Regarding "cement sand plaster (interior wall) using coarse sand", we would point out that no where it is mentioned in the tender documents that coarse sand shall be used for plastering works. However the defects that were noticed and pointed out to M/s. B&R were mainly for non-maintaining the lines, levels plumb etc of the plastering work.

Regarding dampness in the Hostel rooms, we would mention that apart from the dampness to the wall abutting to the expansion joint, dampness was also observed and pointed out to B&R in other rooms which are away from expansion joints mainly due to the poor workmanship of brick work. A copy of Site Instruction given by our Site Engineer mentioning the room numbers of hostel where dampness was observed is enclosed.

Regarding expansion joint, it would be recalled that apprehending the ingress of water through expansion joint, we advised B&R in the several progress review meeting before monsoon to take appropriate action for treatment of the expansion joint but no proper action had been taken by them. As such B&R are responsible for dampness to the rooms abutting to the expansion joint also.

Regarding supervision of work we appreciate that supervisory staff & other officials of B&R are sincere to the work and on number of occasions they may stay back at site till late night but we pointed out that they should be more vigilant in respect of improvement of workmanship and quality of work which was pointed out to them time and again but no appreciable improvement was noticed.

In view of above and considering that the project is such a prestigious one, effort should be made by all the concerned to ensure good quality of workmanship.

We hope this would clarify the matter.

Thanking you,

Yours faithfully,  
for Ghosh, Bose & Associates Pvt. Ltd.

Managing Director.

Encl : As above.

cc : M/s. Bridge & Roof Co. (I) Ltd.  
Kankaria Centre  
2/1, Russel Street (5<sup>th</sup> floor)  
Kolkata - 700 071

FAX : 217 2106

To

DI. 29/06/2002

M/S. Bridge & Roof Co.(I) Ltd.

WENUJS Site.

Salt Lake. Kolkata.

We have received few complaints from NUJS which are as follows —

- i) Dampness found in room nos. — 112, 118, 119, 122, 128, 203, 216, 217, 218, 219, 221, 222, 223, 208, 211, 212, 214, 303, 218, 220, 222, 324 & 327 at Ladies hostel and room nos. — 107, 112, 111, 117, 121, 118, 125, 128 & 125 (only in 1st Fl.) at Gents hostel.
- ii) Flushing cistern of some W.C.s are not working at Ladies hostel.
- iii) Some inside tower bolts are not closing properly at Ladies hostel.
- iv) The ceiling fan in one room has come off from the ceiling and fallen on the floor. In this context we would further like to mention that the NUJS has taken the above matters very seriously and expressed their dissatisfaction.

You are therefore requested to attend these points on an urgent basis and report back to us.

For G. R. P. L.

Site-Engineer

Received  
29/6/02

Item No. AA6

**(To be read together with Agenda Item No. 3)**

M/s. Ghosh, Bose and Associates had furnished a detailed estimate of Rs. 24.77 lakhs as has already been mentioned in the Agenda Note No. 3. It was pointed out by the Corporation Bank that (i) Rolling Shutters (ii) Security Equipments and (iii) Light fittings and fans will be supplied by the Bank. The University requested M/s. Ghosh, Bose and Associates to revise the estimate accordingly. After revision M/s Ghosh, Bose and Associates have submitted an estimate for Rs. 27.55 lakhs which is more than their original estimate. The reason for increase has been explained by them saying that the earlier estimate (Rs. 24.77 lakhs) did not include the Architects fee and the fee for Project Management Consultancy. These were included in the revised estimate after it was explained to them in the Finance Committee that the Bank building stands at slightly different level in the entire project. This inclusion is intended to recover the Architects' fees and project Management Consultants' fees from the bank which would otherwise be recoverable on the entire project cost. Further the Bank had made a special request for superior quality of floors which is also included in the raised estimate. Now the estimate is as follows :-

<u>Earlier Estimate</u> =		Rs. 24,77,082.00
(Add) PMC & Architects' fee =	(+)	Rs. 1,15,393.00
(Add) Cost of better flooring =	(+)	Rs. 2,32,172.00
(Add) Contingency Cost =	(+)	<u>Rs. 1,31,196.00</u>
		Rs. 29,55,843.00
(Less) Cost of materials to be supplied by the Bank :	(-)	<u>Rs. 2,00,720.00</u>
Revised estimate =		Rs. 27,55.123.00 only. Say <b><u>Rs. 27.55 Lakhs</u></b>

*heave Architects' fees.  
Comfortable Break even  
at 20 lakhs, 21 lakhs  
outside limit.*

Placed before the Executive Council for consideration.

**THE W.B NATIONAL UNIVERSITY OF  
JURIDICAL SCIENCES**

**DETAILED ESTIMATE  
FOR  
BANK BUILDING  
AT  
12, BLOCK-LB, SECTOR-III, SALT LAKE CITY  
KOLKATA 700 098**

**ARCHITECTS  
GHOSH, BOSE & ASSOCIATES PVT LTD  
8 HARRINGTON MANSION  
8 HO CHI MINH SARANI  
KOLKATA 700 071**

**JULY, 2002**



Detailed Estimate for Construction of Bank Building for WB National University of Juridical Sciences  
at 12, Block-B, Sector-III, Salt Lake City, Kolkata 700 098

GENERAL SUMMARY

Sl.No.	Description	Amount
1	General Building Works :	Rs. 2,270,819.00
2	Sanitary & Plumbing Works :	Rs. 104,366.00
3	Electrical Works :	Rs. 133,349.00
		Rs. 2,508,534.00
	Add Architects' fees @ 3% on Rs.2,508,534.00 :	Rs. 75,256.00
		Rs. 2,583,790.00
	Add PMC fees @ 1.6% of Rs.2,508,534.00 :	Rs. 40,137.00
		Rs. 2,623,927.00
	Add Contingencies @ 5% :	Rs. 131,196.00
	<b>Total</b> :	Rs. 2,755,123.00
	<b>Say</b> :	Rs. 27.55 lacs



**Detailed Estimate for Construction of Bank Building for WB National University of Juridical Sciences  
at 12, Block-LB, Sector-III, Salt Lake City, Kolkata 700 098**

S.N	Description		
A.	Earth work	Rs.	36,335.00
B.	Concrete Work	Rs.	59,654.00
C.	Reinforced Cement Concrete Work	Rs.	829,604.00
D.	Waterproof Treatment	Rs.	55,984.00
E.	Brick Work	Rs.	190,128.00
F.	Flooring Work	Rs.	368,507.00
G.	Plastering and Finishing and Wall Veneering Work	Rs.	413,470.00
H.	Joinery Work	Rs.	66,488.00
I.	Aluminium Work	Rs.	51,094.00
J.	Steel Work	Rs.	163,014.00
K.	Painting & Finishing Work	Rs.	79,416.00
L.	Miscellaneous Work	Rs.	32,535.00
<b>Total</b>		<b>Rs.</b>	<b>2,346,229.00</b>
Amount except Supply, fitting & fixing of Security Equipment		Rs.	2,339,229.00
Less rebate @ 1.5% on Rs. 2,339,229.00		(-) Rs.	35,088.00
		Rs.	2,304,141.00
Less rebate @ 1.75% on Rs. 2,304,141.00		(-) Rs.	40,322.00
		Rs.	2,263,819.00
Add for Fitting & Fixing of Security Equipment & Rolling Shutter		Rs.	7,000.00
<b>Total carried over to General Summary</b>		<b>Rs.</b>	<b>2,270,819.00</b>



Item No. AA7

**Purchase of a 100 c.c. two wheeler  
for the University**

*Advance his  
Money.  
Print on insurance  
10%  
48 equal  
instalment  
check out.*

Construction activities of the NUJS Building is in progress as per schedule.

Both the hostels have been occupied by the students, six floor altogether. The kitchen and dining hall is also put to use since 16<sup>th</sup> June 2002.

In addition to the new construction and allied activities the Maintenance Assistant has to look after the maintenance of residential premises at DN-61, Sector-V and Banashree Abasan, Sector-1. He has also to visit as and when required some of the Government Offices both at Salt Lake and Kolkata.

It is felt that if a two-wheeler is provided for the official assignments it will facilitate and enhance the performance of the Maintenance Assistant.

A statement, indicating the price, performance of Hero Honda Motor Cycle of three different models are placed for consideration of the Council :

Hero Honda Motor Cycle	C.C.	Mileage per 1 Ltr.	Price	Comprehensive Insurance, M. V. registration & Road Tax	Total Cost	Less Discount	Net Price
Dawn	100	65-70 K.M.	Rs.38,286.00	Rs.2764.00	Rs.41,050.00	Rs.1001.00	Rs.40,049.00
SS	100	60-65 K.M.	Rs.39,799.00	Rs.2751.00	Rs.42,550.00	Rs.1001.00	Rs.41,549.00
Splender	100	60-65 K.M.	Rs. 42,063.00	Rs. 2937.00	Rs.45,000.00	Rs.1001.00	Rs.43,999.00

*take him*

Item No. AA8.

**To consider the case of Mr. Sudipto Mandal, a first-year student who has 55.9% in the overall aggregate but only 45.5% in the aggregate of the core subject including English.**

Mr. Sudipto Mondal who is a student in the first-year took admission (provisional) pending publication of his 10+2 results. On publication of his 10+2 results it is found that he has obtained 55.9% in the overall aggregate but has only 45.5% in the core subjects including English.

Mr. Sudipto Mondal's father has represented to NUJS stating inter alia –

- (i) The offer letter which was issued to Mr. Sudipto Mondal merely states that he should have 50% marks in the aggregate and does not mention anything about core subjects.
- (ii) The Bulletin of 2002-2003 Session only mentions that a candidate must possess 50% in the aggregate of the core subjects and at least 35% in each of the core subject.
- (iii) The summary of the prospectus with admission rules does not mention that one should have 50% marks in the aggregate of core subjects. It merely states that a candidate must have 35% in each of the core subjects with 50% in the aggregate.

In view of the above, he has prayed that his son Mr. Sudipto Mondal be allowed to pursue his studies in NUJS.

Ordinarily, the Executive Council considers these matters on recommendation of the Academic Council. The Academic Council is scheduled to meet only in October 2002 by which time the present semester will come to an end. Under these extraordinary circumstances the matter is placed before the Executive Council for consideration.



To  
The Vice-Chancellor,  
W.B.N.U.J.S.

D/Sir,

It is informed to you that  
my son, Soiman Sudipta Mondal who  
enlisted in your institution this year,  
give the declaration that he will withdraw  
himself from the course forfeiting the fees  
etc, if he fail to submit the marksheet  
with 50 percent marks in the qualifying  
exam. before 15 August 2002.

Thanking you.

Dated }  
1.4.2002.

Yours sincerely,  
R. Mondal  
(Mother of candidate  
Sudipta Mondal)



The WB National University of Juridical Sciences  
'Aranya Bhavan' 10A LA Block Salt Lake City Kolkata 700098  
Phones 3350534/3357379 Fax 3357422  
E-mail nujs@cal3.vsnl.net.in Gram JURVARSITY

*N. R. Madhava Menon*  
Vice Chancellor

8-3-2002  
18-February-2002

Mr. Sudipta Mondal  
C/o Dr. Ujjwal Kumar Mondal  
Rabindra Nagar  
P.O. Baruipur,  
Dist. 24 Pargans (S)  
Pin: 743 302.

Subject : Admission to B.Sc./B.A. LL.B. (Hons) Course – 2002-03

Dear Mr. Mondal,

Congratulations and Greetings from NUJS.

I am pleased to inform you that the result of the Admission Test held on 27<sup>th</sup> January 2002 has just been released and you have been provisionally selected for admission to the B.Sc./B.A. LL.B.(Hons)Course beginning from 1<sup>st</sup> June 2002. If you want to avail of this offer, you are required to confirm it by sending the fees and deposits in the form of a bank draft drawn in favour of NUJS, Kolkata along with copies of certificates indicated below so as to reach the Registrar in the above address on or before Thursday, 4<sup>th</sup> April, 2002. No extension of time in this regard is permissible under any circumstances, as unfilled seats will be offered to those in the Wait List on 5<sup>th</sup> April 2002. No payment in instalment is permitted.

Should you decide to join any other institution kindly note that you have to inform us before 20<sup>th</sup> May, 2002 and the amount will be returned to you after deducting Rs.10,000/- as institutional charges. You will forfeit the entire amount except the refundable deposits if you inform us after 20.5.2002.

The copies of certificates (not originals) to be sent with the fees are: (a) proof of age; (b) mark sheet of the qualifying examination (if result is awaited, send a declaration that you will withdraw yourself from the course forfeiting the fees etc. if you fail to submit the mark sheet with 50 percent marks in the qualifying examination before 15 August 2002); (c) character certificate from the head of the institution where you studied and (d) three copies of your photographs in passport size.

If you need an acknowledgement of the receipt of your letter containing the above, please enclose a self-addressed stamped envelope for the reply. The official receipt of the fee etc. will be given at the time of interview.



The admission will be formally completed only after an interview, which is scheduled for 28-29 May, 2002. For general convenience your interview has been kept for the forenoon/afternoon of 28<sup>th</sup>/29<sup>th</sup> May 2002. The Interview Board presided over by the Vice-Chancellor would like to meet your parents also on that day. Please bring all originals of your certificates with you when you come for interview. You will have to take a complete medical check up and submit a health report before completing admission. The University has an arrangement with a reputed hospital 'SURAKSHIA' close to the University who will do the medical examination for a consolidated sum of Rs.700/- only. You may like to avail of that since that is the facility students will be using in case of emergencies.

The University expects all the students to stay in the campus accommodation, as NUJS is a residential University. The hostel in the permanent campus of the University is expected to be ready by the end of May after which all students have to live in the University halls of residence.

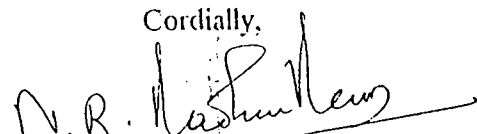
Every student admitted to NUJS is expected to have reasonable proficiency in the use of computer. If you are not already proficient, get yourself trained in the use of computers during the summer holidays so that you will not suffer any disability in studies on this account.

All newly enrolled students will undergo an orientation programme on 31<sup>st</sup> May 2002. The regular classes will begin from 1<sup>st</sup> June 2002. As such, those who are from outside Kolkata should be prepared with their clothes, bedding, linen, towels, mosquito net, plate, tumbler, katori, spoons etc. when they come for admission on 28<sup>th</sup>/29<sup>th</sup> May. There will be no time to return to their cities before the end of the first semester in October.

The work ethic and discipline at the law school are quite demanding and you should be prepared for 8 to 10 hours of study every day from Day One (i.e May 31). Please read the University Bulletin once again and try to understand the nature and method of education at NUJS. This is an institution aiming to be a Centre of Excellence, which depends on its students and teachers. Together we can build a great centre for legal learning which while helping to shape your career, will contribute to the country's future. Within two years of its existence, NUJS has established a reputation for high level of scholarship and academic leadership in legal studies. We need to build on it and fulfil our mandate for excellence in legal education in the coming years. It is this concern I want to share with you from the beginning and hence this letter.

Wishing you all the best and looking forward to an exciting partnership with you in legal learning and justice education.

Cordially,

  
(N.R. Madhava Menon)

# **W.B. NATIONAL UNIVERSITY OF JURIDICAL SCIENCES**

"Aranya Bhavan", 10A LA Block, Sector III  
Salt Lake, Kolkata 700 098  
Phone : 335-0534/7379; Fax 335-7422

## **PROSPECTUS**

**OBJECTS AND ORGANISATION :** The West Bengal National University of Juridical Sciences Act, 1999 (Act IX of 1999) was adopted by the West Bengal Legislature in July 1999 and was published in The Calcutta Gazette of August 3, 1999. The University started functioning from November 1999 and the classes for the first batch of B.Sc/B.A. (Hons) Course commenced on 1<sup>st</sup> June 2000. It admits 80 students every year.

Among the objects of the University as stipulated under the Act are (a) advance and disseminate learning and knowledge of law and legal processes, (b) study the role of law and legal processes in national development; (c) develop a sense of responsibility in the student to serve society; (d) endeavour to make law and legal processes efficient instruments of social development; (e) promote inter-disciplinary study of law in relation to management, technology, international co-operation, etc. and (f) hold examinations and confer degrees including joint degrees in law combined with other disciplines.

**SCHOOLS OF STUDIES:** An academic agenda aimed at transforming legal education into justice education has to be necessarily flexible, multi-disciplinary, and innovative in its programmes and methods. To facilitate an ambitious educational programme, NUJS has organized itself into a number of Schools of Study, each independent in conception and operation, yet integrated through programmes of teaching, research and extension activities. At present the following Schools are set up in the University : The School of Criminal Justice and Administration (SCJA); The School of Technology, Law and Development (STLD); the School of Economic Laws and Governance (SELG); The School of Legal Practice and Development (SLPD) and The School of Public Law and Jurisprudence (SPLJ).

**GOVERNING BODIES OF THE UNIVERSITY:** According to the NUJS Act, the Chief Justice of India shall be Chancellor of the University. The authorities of the University are : the General Council, the Executive Council, the Academic Council, the Finance Committee and such other authorities as may be declared by the University to be the authorities of the University.

**THE CAMPUS OF NUJS:** The University which is presently housed at "Aranya Bhavan" will soon start functioning from its permanent campus at 12 LB Block in Salt Lake City on the eastern bypass road between the prestigious Science City and the Sports Stadium. Being a residential University, it has halls of residence for boys and girls admitted to various courses. Members of the teaching faculty also stay in the campus to assist the students in the management of boarding and lodging arrangements. The mess is managed by the students themselves on co-operative basis.

**COURSES OFFERED:** The University offers a variety of undergraduate and post-graduate courses in law and related subjects.

### **B.Sc/B.A., LL.B. (Hons) Degree (5 year integrated course)**

**1. ELIGIBILITY FOR ADMISSION:** A candidate for admission to the B.Sc/B.A., LL.B (Hons) Degree shall have (a) passed (excepting compartmental) the Higher Secondary or equivalent Examination (10 + 2) securing in the aggregate not less than 50% of the total marks in all the core subjects and English language put together and have secured a minimum of 35% in each subject; (b) not completed 21 years of age (22 for SC/ST) as on December of the year of admission and (c) proficiency in English language.

**2. ADMISSION PROCEDURE :** The University conducts National Admission Test (NAT) on the fourth Sunday of January at such centres as it may decide. Newspaper advertisement about this will appear in early November every year. The NAT ordinarily will be of 2 hours duration mainly with objective type questions of a standard expected of a 10+2 qualified students on General Knowledge, General English and Aptitude for Legal Studies. The medium of examination is English only. The written test will be in two parts. The first part on General Knowledge/Current Affairs and General English will carry a maximum of 100 marks. The second part carrying 100 marks will test the capacity for logical reasoning and aptitude for legal studies. The result of the written test is expected to be published at the end of February and normally all admission to the University will be completed by 30 May and the teaching starts on 1<sup>st</sup> June of the year of admission.

**3. TUITION AND OTHER FEES:** The tuition fee for each year shall be Rs.35,000/- which shall be paid at the beginning of each year. The fee for foreign nationals and NRI sponsored students is US\$3000 or its equivalent in Indian Rupees. A one-time admission fee of Rs.1000/-; fees for Campus Development, academic support service and basic hostel facilities at Rs.5000/- each per annum, refundable Library and Hostel Deposits of Rs.5,000/- each and Rs.1000/- each as Mess Deposit are to be paid by each students. These fees are subject to change. The University grants a few merit-cum-need based scholarship each year besides assisting the students for taking bank loans to pursue studies.

**4. SUBJECTS, CREDITS AND THEIR DISTRIBUTION:** The B.Sc/B.A., LL.B (Hons) Degree course will comprise 50 subjects to be studied over five years. The academic terms shall ordinarily be between June to October (Monsoon Semester) and November to March (Winter Semester). Each semester will have 5 subjects to study.

Besides the B.Sc/B.A. LL.B. (Hons) Course the University also conducts Post-Graduate Courses such as LL.M., M.Phil., LL.D (Doctor of Law) details regarding which are available in the University Bulletin.

Details about courses, evaluation scheme, attendance and class participation, project assignments, conduct and evaluation of Viva-Voce examination, end of semester written examination, result scheme, promotion scheme, award of degree etc. are available in the University Bulletin which can be obtained by sending a crossed Demand Draft for Rs.100/- drawn in favour of "NUJS" to the Registrar at the above address.

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To  
 The Vice-Chancellor  
 The W.B. National University of Juridical  
 Sciences,  
 Aranya Bhawan 104/A Block, Salt Lake,  
 Kolkata - 700058,

Respected Sir, with due respect, I want to inform  
 you that my child <sup>in 2002</sup> Sri Suddipta Mondal  
 was admitted in your University. He obtained  
 and 55.9% marks in aggregate in the year 2002  
 fulfills the criteria given in the letter  
 But the University Bulletin speaks  
 different way. Pl. let me know whether he would  
 be able to continue the course or not.  
 May I expect your kind favour.  
 Thanking you.

Yours sincerely  
 signed, at  
 the 26th July 2002

Yours sincerely  
 signed, at  
 (DR. UOSWA) KR. MONDAL

**B120540**

**SUDIPTA MONDAL**

## SERVICES

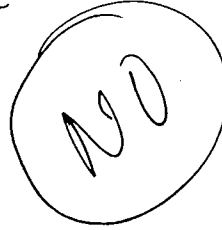
SUBJECTS		MARKS		
		PAPER I	PAPER II	TOTAL
ENOA		54	53	107
ENOB		53	61	114
COMPOSITION ELECTIVE				
CHEM		24	30	54
MATH		40	35	75
PHYS		21	36	57
OPTIONAL ELECTIVE				
HISTORY		48	60	108
* MARKS ADDED				
AWARD		FIVE FIVE FIVE		
GRAND TOTAL		FIVE FIVE FIVE		
RESULT		PASSED SECOND		
OVERALL		PASSED SECOND		
DEPUTY SECRETARY				







Mr. S. Tarafdar owes  
the University a sum of  
Rs. 14,000/-



Item No. AA9.

**To consider the case of Mr. Subir Tarafdar  
a 1<sup>st</sup> Year student of the Session 2001-2002  
seeking readmission in the 1st Year of the  
present Session 2002-2003 without taking  
the admission test.**

Mr. Subir Tarafdar qualified the admission test of the Session 2001-2002 (last year) and was admitted to the 1<sup>st</sup> Year of that Session. Mr. Tarafdar stopped coming to class after a few days. Thereafter he began to request that he should be readmitted to the first year of the Session 2002-2003 (current year). It was explained to him that in NUJS there is no provision for readmission per se. Questions of readmission is linked to examination and attendance and since Mr. Tarafdar did not attend classes and did not take the examinations he could not be readmitted to the class of 2002-2003 without his taking the admission test afresh. Despite explaining the rules in detail and signing a written agreement to attend class and appear in the examination Mr. Sabir Tarafdar failed to comply with the rule. Mr. Tarafdar has once again made a request for being readmitted to the class of 2002-2003.

Placed before the Executive Council for consideration.

PAPERS FOR AGENDA ITEM NO: AA9



The WB National University of Juridical Sciences

'Aranya Bhavan' 10A LA Block Salt Lake City Kolkata 700098

Phones 3350534/3357379 Fax 3357422

E-mail [nujs@cal3.vsnl.net.in](mailto:nujs@cal3.vsnl.net.in) Gram JURVARSITY

15 May, 2002.

Mr. Sabir Tarafdar  
30/C, Rai Charan Ghosh Lane  
Kolkata 700 039.

Dear Mr. Tarafdar,

This is with reference to your letter dated 16.4.2002 to the Vice-Chancellor regarding your prayer to reconsider your case to allow you to take readmission in this University which was forwarded to me.

In addition to the discussion which we had with you on 13.1.2002, this is to inform you that in NUJS there is no provision for readmission per se. Questions of readmission is linked to examination and attendance. The rule relating to attendance and class participation as given in Point No.8(A) in page 20 of NUJS Bulletin 2002-03 provides that if a student does not attend any course for at least 75% of the total classes held, he shall declared as ineligible for promotion and shall not be allowed to appear in the examination. So it is very clear from this rule that a student of this University has to attend at least 75% of the total classes held to be eligible to write the examination. Moreover, the rules relating to promotion scheme, as given in point No.10(a) in page 26 of the NUJS Bulletin 2002-03 state that a student shall be eligible for promotion to the next higher class provided he has secured at least 'C' grades in all the courses offered during the year. Those who fail to secure at least 'C' grade in at least 8 out of the 10 subjects offered in a particular year shall not be promoted and shall have to seek readmission in the same year. So from this, it is also clear that if a student of the University wants to take readmission, that is only possible when he fails to get 'C' grade in at least 8 out of the 10 subjects offered in a particular year. So the question of readmission does not arise if the student does not write the examination and fails to secure

Contd..... 2



-2-

'C' grade in at least 8 out of the 10 subjects and to be eligible to write the examination the student has to attend 75% of the total classes held in that semester. Your attendance record as it appears in the NUJS Attendance Register is as follows :

Sociology – II	1 day on 14.1.02
Contact – I	1 day on 15.1.02
Economics-II	1 day on 15.1.02
Family Law – II	1 day on 15.1.02.
Political Science	No Classes attended.

As such you were not eligible to write the examination. Please recall the discussion held on 13<sup>th</sup> January 2002 in the presence of your father and two other teachers wherein this rule was clearly and repeatedly explained to you and you committed in writing that you have understood the rules and would attend classes so that you may appear in the examination, yet your attendance record is as laid out above. In our system appearance in examination is linked with attendance and without appearing in the examination one cannot seek readmission.

Considering these, University regrets to inform you that your case does not have the merit for further consideration.

Thanking you,

Yours sincerely,

*Gangotri Chakraborty*

( Gangotri Chakraborty )  
REGISTRAR.

Mr. Sabir Tarafdar & Mr. Anamul Tarafdar met the Registrar on 13.1.2002. The following members were present:

1. MR. ANAMUL HAQUE TARAFDAR
- 2 MR. SABIR TARAFDAR
3. PROF GANGOTRI CHAKRABORTY
4. MR. ANIRBAN MAZUMDAR
5. MR. S.P. SRIVASTAV.

It was discussed with Mr Tarafdar and Mr. Sabir Tarafdar, that the NUTS rules do not permit readmission into 1st semester ~~2000~~ without completing the year of complete study and only for reasons of inadequate attendance and failure. After a prolonged discussion Mr. Anamul Tarafdar and Sabir Tarafdar have stated that they have understood the NUTS rule ~~in~~ with regard to readmission and that Sabir would start attending classes forthwith

*Ans*  
13/1/02

*S.P. Srivastava*  
13-1-02  
(S.P. Srivastava)

*S*  
13.1.02.

Anamul Haque Tarafdar  
13/1/02

Sabir Tarafdar.  
13/1/02.

To,  
The Vice-Chancellor,  
WBNUJS,  
Aromya Bhavan,  
Salt Lake City,  
Kolkata.

Ref: Admission to BA/BSc, LLB (Hons.)  
course 2002-2003.

Respected Sir,

With due respect I'm again requesting you to please give me a chance to pursue the above mentioned course in your University. As per my discussion with you in November 2001, you had agreed to give me a chance in the 2002-03 session. Also in the meantime I and my father signed an agreement of the Registrar, but unfortunately we could not fulfil or obey the terms.

After that we tried to meet you and the Registrar in several attempts, but failed. I'm enclosing the copies of letters exchanged between us and the University in the meantime. Sir, I beg of you to please consider my case, and give me one last chance.

Thanking You.

Date: 20.07.02.

Place: Kolkata.

End:

- 1) Copy of Application addressed to you, dt: 16.4.02
- 2) Copy of Registrar's reply, dt: 15.05.02
- 3) Copy of Review letter, dt: 19.07.02

Yours faithfully,

Sabir Tarafdar

<SABIR TARAFDAR>

Add: 30/C, RAI CHARAN  
GHOSH LANE,  
KOLKATA-39.

Ph: 344-2287.

Registrar  
This was delivered  
at my house this morning. What  
can we do pending the A.C. Can we  
allow his admission as a  
new student?  
22/7

To,  
The Registrar,  
NUJS,  
Aranya Bhavan,  
Salt Lake City,  
Kolkata - 98.

Sub: Application requesting a review of the decision  
in your letter dated- 15 May, 2002.

Respected Madam,

With due respect- I request you to please review your decision in your letter dated- 15 May, 2002, against my earlier prayer. As evident from my earlier letter, I have realized my mistake and I apologize for that. So, I have decided that from the first day itself I will stay in the Hostel, and I promise that I will give full attendance.

Therefore I request you to please give me one more chance so that I can rectify my mistakes. My academic life has no direction now and thus my future depends solely in your hands. So, considering me as your son, please give me one last chance.

Thanking You.

Date: 19 July, 2002  
Place: Kolkata.

Yours faithfully,  
Sabir Tarafdar  
(SABIR TARAFDAR)

COPY TO -  
The Vice-Chancellor, NUJS, Calcutta  
For his kind information.

2,  
The Vice-Chancellor,  
VBNUS,  
Jyoti Bhowani,  
Salt Lake City,  
Kolkata.

Ref: Admission to BA/BSc, LLB (Hons) course 2002-03 session

Respected Sir,

Respected Sir,  
I had requested you in my earlier letter (dt. Nov, 01) to allow me to continue my course from June 2002, to which you gave your consent. Now when we approached the University for admission, we were refused, and both me and my father failed to meet the Registrar in separate attempts.

At this point Sir I would like to mention about an agreement signed between the Registrar and myself in January, 2002. According to the agreement I was supposed to attend the University regularly and was also advised to take my studies casually. I attended for a day or two but after that I couldn't attend my classes. It was not possible for me to take my studies, which is the most important object in my life, casually. I want to do this course whole-heartedly and put in my best effort.

life, casually. I want to do this course now. Thus, I was unable to comply with the agreement and was subsequently refused for admission. Now I'm very desperate and in a trying situation. My family is upset with me, and as we are financially weak, so my family doesn't want <sup>me</sup> to sit anymore. I didn't sit for the University's entrance exam this year as you advised me. Next year my age (d.o.b. 5th Sep, 1982) will not make me eligible to sit for the exams. Thinking that my admission was secure in the University, and the terms of the agreement, I couldn't sit for any other exams. So now I'm nowhere, my whole life and career seems doomed.

Sir I have nowhere to turn to except you. You are my last and final hope, you have helped and supported me throughout and I'm very much grateful to you. I pray again Sir to give me this final chance to continue my studies at your University. I assure you I will do my best to satisfy you, to make you happy and to uphold our University's name.

waiting anxiously for your advice and thanking you.

Date: 16.04.02

Place : Kolkata.

Yours faithfully,

Sabir Tarafdar

(SABIR TARAFDAR)

• Add 30% C. RAI CHARAN

GHOSH LANE.

GHOSE  
KOLKATA - 700034

Ph: 344-2287.



Item No. AA 10.

**Admission of Mr. Debjyoti Ghosh to 1<sup>st</sup> Year  
of the class 2002-2003 after the last  
date of admission was over – To report.**

Mr. Debjyoti Ghosh was in the wait list and was duly notified that he should take admission latest by 17<sup>th</sup> June 2002 morning. Mr. Ghosh was out of station with his family and could not receive the communication on time. He rushed to take admission as soon as he got intimated regarding his admission opportunity but could not make it within the stipulated time. Since there was a cancellation of admission already made and in order not to make a student suffer a loss of an year, he was admitted to the class of 2002-2003 on 20<sup>th</sup> June, 2002, four days after commencement of classes.

Placed for information.

Item No. AA11

**Substitution of HUDCO loan of Rs. 20 crores  
with more beneficial loan of the same amount  
from Corporation Bank.**

(to be read with Agenda Item No. 4)

1. In the last Executive Council meeting it was resolved that the University should negotiate with Corporation Bank which has been allowed to open their branch at NUJS campus to take over the loan liability of the University with HUDCO for 20 crores. The Corporation Bank has just informed us that the loan is sanctioned by their Board at 11.75% PTLR repayable in 48 quarterly instalments after a repayment holiday of 2 years. In other words we will start repaying from 2004-'05 and complete by 2014-'15.
2. HUDCO charges us 13% interest and started taking the interest on the money borrowed from 2001 itself. Till date the University has taken 8.65 crores from HUDCO and the next instalment is due in September. By substitution of the loan with Corporation Bank which has offered favourable terms, the University will be saving substantially in the bargain.

11.35

788 lakhs  
conservative  
estimate

The sanction letter from Corporation Bank giving the terms and conditions is enclosed. According to the letter, University needs to do the following :

- (a) The State Government has to give its commitment to provide budgetary support towards the balance expenditure (as it has given to HUDCO earlier)
- (b) A "no dues certificate" from HUDCO which will be issued once the loan amount already taken is fully paid back with interest. The amount to be paid back to HUDCO may be in the range of ~~9 to 10~~ 12 to 13 crores of rupees (8.65 + interest). (11.35 crores + interest)
- (c) Legal documentation is necessary including a confirmation certificate immediately in the format provided.

3. Assuming that the documentation procedures are completed in the next few days, the HUDCO loan amount of Rs. <sup>11.35</sup>~~8.65~~ crores can be paid back with interest before the next instalment falls due in September, 2002. There are some penalty clauses for pre-mature re-payment of loan which are being examined. Even if it has to be paid it appears worthwhile to terminate the loan agreement early and substitute it with Corporation Bank loan.

The Executive Council may like to consider all the related issues and give necessary direction to proceed further in this regard.

~~Accepted.~~ <sup>Approved.</sup> Government be moved for necessary changes. The repayment may start from 2002-2003 @ Rs 200 lakh/year



CREDIT DIVISION  
(SANCTIONS)

REF: No. CDS/MNK/

/2002-03

DATE: 22/07/2002

The Chief Manager,  
SALT LAKE CITY KOLKATA BRANCH.

Dear Sir,

Sub: Certification on compliance of  
Terms and conditions of sanction  
as per H.O. Circular No. 49/93  
(Index No. 11.00 6/93) dt. 22/02/93.

BORROWER: WEST BENGAL NATIONAL UNIVERSITY  
OF JURIDICAL SCIENCES

---\*\*o\*\*---

Please find enclosed Credit Sanction Intimation in respect of credit facilities sanctioned to the captioned borrower. The release of the credit limits are subject to compliance of terms and conditions stated therein. We request you to furnish a confirmation certificate in this regard immediately to us as per format enclosed.

Further, the sanctioning authority has exempted the subject term loan from the applicability of pre-payment penalty clause.

Yours faithfully,

Assistant General Manager

C.C. to: THE AGM, ZONAL OFFICE, KOLKATA.

Encl:

1. Credit Sanction Intimation.
2. 2 copies of the format of certificate (one for branch records)



:: 2 ::

Guarantor

: Unconditional and irrevocable  
Guarantee of State Govt. of  
West Bengal.

Processing charges

: Nil

Other terms:

1) Before release of the term loan, the branch shall ensure the following:

✓ a) The University shall furnish letter of commitment of State Government of West Bengal to provide budgetary support towards balance expenditure between the project cost and the term loan.

b) Loan documentation shall be carried out under legal advice.

c) The branch shall satisfy itself that necessary permissions/approvals/sanctions required for commencement of the project work are obtained by the University. Relative copies shall be held on record.

2) The branch shall ensure end use of funds. Expenditure already incurred may be reimbursed to the University by maintaining stipulated margin subject to obtention of details of expenditure certified by a Chartered Accountant duly supported by bills/invoices/receipts etc.

3) Cost over-run, if any, shall be met by the University.

✓ 4) Part of the term loan proceeds may be permitted to be utilised for closure of the term loan availed from HUDCO. The branch shall hold on records a copy of 'No dues certificate' to be issued by HUDCO.

✓ 5) The applicant shall obtain "NOC" from the bank for availing of credit facilities from other banks/financial institutions.

6) A letter of consent shall be obtained from the that in the event of default in the repayment of the loan/advances or in the repayment of interest thereon or any of the agreed instalment of the loan on due date/s, the bank and/or the Reserve Bank of India will have an unqualified right to disclose or publish the name of the company as defaulter in such manner and through such medium as the Bank or Reserve Bank of India in their absolute discretion may think fit.

MANAGER



TERMS OF SANCTION

WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

SANCTION REF.NO.CDS:MNK:MC:014:2002-03 DATED 20.07.2002

- Nature & Extent of facility : Term Loan - Rs.20.00 Cr.
- Purpose : To part finance construction of University Building (Academic-cum-Residential Block).
- Rate of Interest : At 0.50% below PTLR i.e. 11.75% p.a. as at present subject to revision from time to time.
- Margin : 33.33%
- Repayment : Repayable in 48 quarterly instalments after a repayment holiday of 2 years on the following lines :

	[Rs. in lakhs]
2004-05 to 2006-07	
-----	= 150.00
(12 qtrs.x12.50)	
2007-08 to 2009-10	
-----	= 300.00
(12 qtrs.x25.00)	
2010-11 to 2012-13	
-----	= 600.00
(12 qtrs.x50.00)	
2013-14 to 2014-15	
-----	= 600.00
(8 qtrs.x75.00)	
2015-16	
-----	= 350.00
(4 qtrs.x87.50)	
Total	2000.00
	=====

200 lakhs/year  
fr. 2002-2003

has to be  
streamlined  
in consultation  
with the Bank.

Interest shall be paid as and when debited.

- Security : EMG of the land and building admeasuring 207929 sq.ft. approx. situated at Plot No.12, Block LB, Sector III, Bidhannagar (Salt Lake City). (Estimated cost/value Rs.30.00 cr.).



08. In case of non-submission by the applicant of stock/book-debts statements, renewal papers and periodical statements required under the Chore Committee recommendations, etc., the Bank shall be entitled to charge penal interest at 1% above the rate of interest stipulated/applicable from time to time for the various credit facilities for the period of default in submission of such statements/papers. Penal interest shall be charged on the outstanding advances on the date on which the statement(s)/papers was/were due for submission. If the default persists the Bank shall be constrained to freeze the operations in the borrowal accounts and/or recall the advances made.
09. The borrower is prohibited from using the loan amount or any part thereof for any purpose other than for which it has been sanctioned and if the Bank apprehends or it has reasons to believe that the borrower has violated or is violating this condition, the Bank has a right to recall the loan amount or any part thereof at once not withstanding anything contrary to the above or any other agreement.
10. The Bank may revoke in part or in full or withdraw/stop financial assistance at any stage without any notice, or giving any reasons for any purpose whatsoever.
11. The sanction(s) accorded by the Bank does not vest in any one right to claim any damages against the Bank for and reasons whatsoever.

yes

yes

To be discussed

yes

==0==\*==0==\*==0==



1

कार्पोरेशन बैंक  
Corporation Bank

ANNEXURE-G1

WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

SANCTION REF. NO. CDS:MNK:MC:014:2002-03 DATED 20.07.2002

01. Processing charges as per the Bank's rules shall be paid by *already exempted* the applicant.
02. The credit limits sanctioned shall be made available to the applicant after the Bank secures/the applicant furnishes as *already sanctioned by Bank* the case may be:
- (a) Satisfactory confidential opinion/credit report from the concerned bankers of the applicant or the applicant's associate concerns, etc.
- (b) Letter of Confirmation from the applicant stating that the unit is not enjoying any credit limits with other Banks and that the unit will exclusively deal with our Bank:
03. The applicant shall comply with all the requisite Statutory formalities required for ensuring effective, valid and legal charge on the various securities stipulated and execute all the necessary documents in favour of the Bank or other authorities as may be specified by the Bank therefore. *Host are taken care of rest in final deed of Agent*
04. Buildings/machineries/stocks etc., mortgage hypothecated/pledged shall be kept comprehensively insured for full value against all risks (fire, riots, strike, civil commotion, malicious damage and all other risks) at the borrower's cost and the policy should remain in the joint names of the borrower and the Bank or assigned in the Bank's favour. Standing instructions to debit the borrower's account with the premium amount payable to the insurance company should be obtained and the policy should be kept in force during the subsistence of the Bank's advance. *EC's approval*
05. Proper sign board should be displayed/painted on the premises of the factory/godowns at a conspicuous place giving clear notice of the Bank's charge over the assets of the unit. Name plate on each item of machinery stating that it is hypothecated to the Bank should be affixed on the machineries. *will be displayed*
06. The borrower should submit to the Bank every year audited annual accounts within a period not exceeding 6 months from the close of the previous accounting year. *yes*
07. The borrower shall keep the Bank informed of the legal action, if any, instituted against the Proprietor/Partners/Directors in any court of law; once in every quarter during the currency of the credit facilities. *yes*

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SALT LAKE CITY  
KOLKATA

WEST BENGAL NATIONAL  
UNIVERSITY OF JURIDICAL  
SCIENCES (NUJS),  
ARANYA BHAVAN,  
10-A LA BLOCK,  
SALT LAKE CITY,  
KOLKATA - 700 098.

कार्पोरेशन बैंक  
Corporation Bank

ANNEXURE I AND GI

20.07.2003

CREDIT DIVISION (SANCTIONS)  
HO MANGALORE.

LETTER NO. ZO/KOL/ADV/  
190/2002-03 DT. 11.6.02

CDS/CSI/MNK/MC/014/2002-03  
DT. 20.07.2002

830-M-2820-000-118-04291

AS FURNISHED IN ANNEXURE I AND GI.

MANAGER

*have  
Lok Adalat*

*Agree*

Item No. AA12.

**Proposal for a Permanent Lok Adalat in the premises of NUJS to support clinical education of students while serving the cause of justice to the community**

01. Professional legal education demands teaching of a variety of skills relating to interviewing and counseling, mediation and conciliation, arbitration, advocacy, legal research and documentation etc. Legal Services Clinics and clinical legal education courses are the strategies used widely for teaching of skills. Bar Council of India has prescribed four (4) such clinical (practical training) courses to be taught compulsorily.
02. The conventional pattern of clinical teaching is to conduct moot courts and to send batches of students to courts and law chambers for sufficiently long periods to let them observe and learn. Very little learning of skills takes place through such methods in the case of majority of students because of the difficulties of organization, supervision, evaluation and co-ordination. Hence it is proposed to **"bring the Court to the Campus"** through this proposal of setting up of a permanent *Lok Adalat* in the NUJS premises which is permissible under the recently amended Legal Services Authority Act. The Idea was informally mooted with the concerned authorities who welcomed the idea.
03. The proposal involves the following :
  - (a) Allocation of two halls in the Ground Floor of the new building, one for *Lok Adalat* and the other for Arbitration/Conciliation proceedings properly furnished and equipped by the University.
  - (b) Allocation of part of the time of the two retired District Judges presently working on a regular basis in the faculty of NUJS to preside over the two bodies.
  - (c) Selection of distinguished retired officers (Civil Services, Judiciary, Defense Services, Police, Public Sector Units) now settled in Salt Lake area who are now associated with the

University in research and extension activities to sit in the Lok Adalat as additional members as prescribed by the Act either in an honorary capacity or by payment of appropriate honorarium by the University.

- (d) Requesting the State Government, the High Court and the State Legal Services Authority to confer the status of a permanent Lok Adalat under the Act to the NUJS set-up and notify it for information of all concerned. The rules and guidelines given by the Legal Services Authority shall be followed by the University Lok Adalat.
  - (e) Provide the secretarial support necessary for the functioning of the institution out of University funds, if necessary, replenished by additional resources provided by the Government.
  - (f) Allow senior students under supervision of teachers to prepare the documentation, attend to correspondence and secretarial work and extend research and administrative support for the effective functioning of the two institutions.
  - (g) Allocate a small component of the annual budget of the University for clinical legal education out of which the modest administrative expenses of the Permanent Lok Adalat can be met by the University itself. The Judicial and expert members of the Adalat are any way in the pay roll of the University. The students render their services free.
  - (h) Constitute a Management Board for the Legal Services Centre of NUJS consisting of the Chairman, Legal Services Authority, Judicial Secretary of West Bengal Government, the Advocate General and the Vice-Chancellor.
04. Once the Executive Council approves the proposal in principle, steps will be taken to contact the Government, the High Court and the Legal Services Authority to take further steps in the matter.