



## The WB National University of Juridical Sciences

"Dr. Ambedkar Bhavan" 12, LB Block, Sector III, Salt Lake City, Kolkata - 700098

Phone : (033) 2569 4700/2335 2811/2812 • Fax : (033) 2335 7422/0511

E-mail : info@nujs.edu • Website : www.nujs.edu

### Direct Recruitment to the Post of Registrar

The WBNUJS, a premier national law university in Kolkata, invites applications for filling the post of Registrar.

**No. of vacancy: 01 (UR)**

**Pay Scale: Rs. 1,44,200-2,18,200 (Level-14) [As per UGC notification no. F.No. 11-1/2017 (CU) dated 18/01/2019]**

**EQ:** (1) Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.

(2) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above **or** with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration

**OR**

Comparable experience in research establishment and/ or other Institutions of higher education,

**OR**

15 years of administrative experience, of which 8 years shall be as Deputy Registrar **or** an equivalent post.

**DQ :** A Doctorate degree or published research work of merit. Work experience in a Legal institution/Law School/University. Should have a strong background in administration and management in a senior position and possess substantial general management experience.

**Notes:** (1) University reserves the right not to fill up the vacancy advertised if the circumstances so warrant. (2) University reserves the right to consider candidates of outstanding merit who may not have applied. (3) Relaxation of any of the qualifications may be made in exceptional cases on the recommendation of the selection committee. (4) Reservation of the posts for SC/ST as per Govt. norms.(5) Persons in employment should route their application through proper channel. (6) No TA, DA for attending any written test (if required) & interview. (7) DA, HRA and TA at Central Govt. rates & currently University has no Pension scheme. (8). The age of superannuation for the post of Registrar is 60 (Sixty Years). (9)Candidates who are already in similar posts or doing similar administrative jobs in the capacity of deputy/assistant registrar position will be given preference. (9) Applications in respect of officers applying for deputation should be sent through proper channel along with Performance Appraisal for 5 years.

The prescribed application form can be downloaded from the University website [www.nujs.edu](http://www.nujs.edu) on the Career Column. The complete application form along with the prescribed application fee should be sent or may be submitted in person at The West Bengal National University Juridical Sciences, Dr. Ambedkar Bhavan, 12 LB Block, Sector III, Salt Lake, Kolkata 700098 by 5.00 p.m. **on 10/08/2022** along with the downloaded copy of the payment receipt of Rs. 2000/- as application fee (non refundable). The application fee has to be paid through SBI Collect Payment Gateway. The University is not responsible for any postal delay.

*Sen*  
11.07.22

**Smt. Sikha Sen**  
Registrar (Acting)  
The West Bengal National  
University of Juridical Sciences  
Kolkata - 700106