



## THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

(An Autonomous Law University established by the West Bengal Act No. IX of 1999)

"Dr. Ambedkar Bhavan", 12, LB Block, Sector III, Salt Lake City, Kolkata - 700 106

Phone: (033) 2335 7397/ 0510/ 2811, 2569 4700 to 30 <> Fax: (033) 2335 7422/ 0511

E-mail: ao@nujs.edu <> Website: www.nujs.edu

Ref. No.: WBNUJS/RFP/002/Network/2023-24

DATE: 26.05.2023

### TENDER INVITED BY THE UNDERSIGNED FOR CAMPUS WIFI AND LAN NETWORK SERVICES (UPS) AT WBNUJS KOLKATA

The West Bengal National University of Juridical Sciences, an Autonomous Law University established under the WBNUJS Act, 1999 (West Bengal Act IX of 1999) adopted by the West Bengal Legislature in July, 1999 The University was notified under Clause (f) of Section 2 of the UGC Act, 1956 in August 2004 and has been granted affiliation by the Bar Council of India is in the process of providing **CAMPUS WIFI AND LAN NETWORK SERVICES (UPS) AT WBNUJS KOLKATA.**

The potential and eligible bidders are required to visit the University website (<https://www.nujs.edu/home/tenders/>) for submission the bid with proper documentation with in bidding schedule. Interested Bidders are also requested to check the detailed corrigendum time to time through the University Tenders Portal which may be uploaded against this tender.

#### Critical Dates of Tender

Sl.No.	Particulars	Date	Time
1.	Date of Publication/ Download of Tender	26.05.2023	10.00 am
2.	Pre Bid Meeting	31.05.2023	
3.	Bid Submission Start Date	26.05.2023	10.00 am
4.	Bid Submission Close Date	19.06.2023	3.00 pm
5.	Opening of Bids	Intimated Later	3.00 pm
6.	Validity of the Bid Documents	90 days from the date of opening	

All quotation and manual bid should be submitted in the respective section of The W.B. National University of Juridical Sciences.

Address for the submission:

The Registrar

The W.B. National University of Juridical Sciences

"Dr. Ambedkar Bhavan"

12, LB Block, Sector-III, Salt Lake City, Kolkata- 700 106

#### INSTRUCTION TO THE BIDDER

As per the decision of the University Authority, this tender document has been published on the University website (<https://www.nujs.edu/home/tenders/>). The bidders are required to submit hard copies of their bids at the respective section of the University.

  
Sd/-

Raja Chakraborty  
Registrar, WBNUJS Kolkata

Raja Chakraborty  
Registrar  
The West Bengal National  
University of Juridical Sciences  
Kolkata - 700106





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### IMPORTANT INFORMATION

NIT REF. NO.	:	WBNUJS/RFP/002/Network/2023-24
ITEM DESCRIPTION	:	NIT FOR CAMPUS WIFI AND LAN NETWORK SERVICES ( U P S ) FOR THE COMMUNITIES OF WBNUJS KOLKATA
TENDER TYPE	:	OPEN TENDER
PERIOD OF STANDARDED WARRANTY	:	5 YEARS ONSITE COMPREHENSIVE
NO. OF COVER	:	TWO (02) COVER SYSTEM
DATE OF PUBLICATION OF TENDER	:	26.05.2023
LAST DATE OF BID SUBMISSION	:	19.06.2023 up to 3.00 pm
DATE OF OPENING OF TECHNICAL BID	:	Intimated Later and Follow Our Website
EARNEST MONEY DEPOSIT (EMD is refundable to the unsuccessful bidders against the application made by the unsuccessful bidders after the financial bid evaluation, No interest shall be paid against the earnest money deposited).	:	AMOUNT      Rs. 50,000/-
	:	Online receipt of EMD through SBI Collect Payment Gateway as per instruction given below.

Please follow the procedure for the Online Payment of Fees through SBI Collect –

Access <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>

Select Category as 'Educational Institutions'

Select the Institutions Name as 'The West Bengal National University of Juridical Sciences'

Select the Payment Category as 'Earnest Money Deposit'

Please share the SBI Collect Reference Number with a copy of EMD receipt with bidding documents for proof of payment or reconciliation of fees.

### EARNEST MONEY DEPOSIT:

Earnest Money Deposit (EMD)/Bid Security as stated under IMPORTANT INFORMATION should be provided as applicable. The bid security should remain valid for a period of forty-five days beyond the final bid validity period.

A bidder's Bid Security will be forfeited if the bidder withdraws or amends its/his tender or impairs or derogates from the tender in any respect within the period of validity of the tender or if the successful bidder fails to furnish the required Performance Security within the specified period. The decision of the Competent Authority of WBNUJS Kolkata in this respect will be final and binding on all the stake holders.

### EXEMPTION OF EARNERST MONEY DEPOSIT:

Earnest Money is to be submitted by the all bidders except Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or is registered with the Central Purchase Organization or the concerned Ministry or Department.





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### CONTACT INFORMATION:

Any queries relating to the tender document and the terms and conditions or technical specification, Bidders may contact to the following offices:

FOR ANY COMMERCIAL TERMS AND CONDITIONS:

Designated Officer:	<b>The Chairman, Procurement Committee</b>
Department:	<b>Store &amp; Purchase Section, WBNUJS Kolkata</b>
Email ID:	<b><a href="mailto:ao@nujs.edu">ao@nujs.edu</a></b>
Telephone No:	<b>+91-33-2569 4700 (Extn. 1040)</b>







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## ANNEXURE- II

### 20 KVA UPS, 3PH-3PH, ISOLATION TRANSFORMER WITH 60 MINUTES BACKUP

General Characteristics			Compliance (Yes/No)
Nominal Power (kVA)	20 kVA		
Active Power (kW)	20 kW		
Technology	IGBT Inverter Double Conversion Online VFI-SS-111 (Performance Comply to IEC 62040-3)		
Waveform	Pure Sinewave		
Architecture	Tower		
Input characteristics			
Input Voltage	Vac	380/400/415 VAC (L-L for 3Φ) - 3PH + N+Earth	
Input frequency	Hz	50-60Hz +/-10% autosensing	
Input voltage range	Vac	320~480VL-L @ full Load & 260 – 480 @ < 50% Load	
THD Input current	100%	≤ 3	
Input power factor		0.99 @ 100% Load	
Compatibility with gensets		Adjustable Input Frequency +/-10% for stable Genset Operation	
Input connection( M1)		Terminal Block with Isolator	
Isolation Transformer	Inbuilt at input side		
Output characteristics			
Output voltage	Vac	400 Vac +/-1% 3-Phase + N + E Settable to 380/400/415 Vac via Display Panel	
Output frequency (nominal)		50Hz+/- 0,1% unless synchronized to line 50 Hz/60 Hz/Synch Settable via Display Panel	
Crest factor		3:01	
THD output voltage	100%	<2% with linear load, <4% with non linear load	
Output voltage tolerance		+/-1% Balanced Load, +/-2% Unbalanced Load	
Phase angle accuracy		± 1° Balanced Load, ± 2° Unbalanced Load	
Output PF Range		0.8 Lag to 0.8 Lead	
Bypass		Maintenance Bypass with Isolator	
Output Connection		Terminal Block with Isolator	
Overload capacity online mode		Upto 110% for 1 Hour ,125% for 10 Min & 150% for 1 Min	
Overload capacity battery mode		Upto 110% for 10 Min, 125% for 1 Min & 150% for 10 Sec	
Overload capacity in bypass mode		Upto 110% Continuous & >150% for 10 Msec	
Efficiency in Double Conversion Mode	100%	Upto 94%	
Battery and backup			
Backup	60 mins at full load		
VAH	min 31200 VAH		
Battery Type	VRLA, SMF Battery		
Certification	ISO, ROHS, PEP		

QUANTITY: 1 No. (One)







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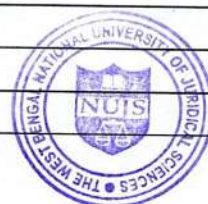
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## 5KVA UPS WITH 60 MINUTES BACKUP

SI No	Technical Parameters		Compliance (Yes/No.)
1	UPS Capacity	5 kVA UPS System (1Ph Input /1Ph Output)	
2	Topology	True On-line Double Coverstion UPS and can be parallel upto 4 units.	
3	Output power capacity	5kW	
4	Input		
4.1	Voltage Range	110 - 300 VAC based on the load percentage	
4.2	Frequency	50 Hz	
	Frequency Range	45 to 55 Hz	
4.3	Power Factor	$\geq 0.99$ at full load and nominal input Voltage	
4.5	Current THD	$< 5\%$	
4.6	Isolation Transformer	inbuilt at input side.	
5	Output		
5.1	Voltage	230 VAC	
5.2	Voltage Regulation	+ / - 1%	
5.3	Frequency (Free Running Mode)	50 Hz $\pm$ 0.1 Hz	
5.4	Frequency (Synchronisation Mode)	45 to 55 Hz	
5.5	Harmonic Distortion (THD)	$\leq 2\%$ (linear load)	
		$\leq 5\%$ (non-linear load)	
5.6	Output Waveform	Sine wave	
5.7	Crest Factor	3:1	
5.8	Inverter Efficiency	$\geq 90\%$	
5.9	Power Factor	0.8 Lagging	
5.10	Overload	101% - 109% for 5 minutes	
		110% - 129% for 1 minute	
		130%-150% for 10 Sec	
5.11	System DC Voltage	$\geq 240$ VDC	
6	Battery		
6.1	Battery Type	12 V Sealed Lead Acid Maintenance Free	
6.2	Battery make	Exide/ quanta	
6.3	Battery charging	Constant Current & Constant Voltage	
6.5	Charger	Built-in solid state float-cum-equalizing charger with	
		automatic boost / trickle charge modes with	
		current limiting features.	
6.6	VAH Required	$\geq 8000$	
7	Efficiency		
	AC/AC (overall efficiency)	$\geq 85\%$ (at full Load)	
8	Features		
8.1	Eco mode	Available	
8.2	Overload capacity	Available	







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8.3	Converter mode	Available	
8.4	Bypass parameters configurable	Available	
8.5	Display	LCD Display	
9	<b>Mechanical</b>		
	Ingress protection	IP 20	
10.6	Bypass	Static Bypass	
10.7	Maintenance Bypass	Available	
12	<b>Certifications</b>		
12.1		ISO 9001 : 2008	
12.3		ISO 14001 : 2004	
12.4		BIS Certificate	
12.5		PEP Certificate	
13	<b>Warranty</b>	2 Years on UPS & 2 Years on Battery from date of supply.	
14	<b>Service purpose</b>	OEM should have their OWN service center.	

**QUANTITY: 2 Nos.**

### 3 KVA UPS

2. TECHNICAL FEATURES		Compliance(Yes/No.)
<b>General Features</b>		
Nominal power (VA)	3000	
Active power (W)	2700	
Technology	On-Line Double Conversion VFI-SS-111	
Waveform	Sinusoidal	
UPS architecture	convertible tower and rack 19	
<b>Input</b>		
Input voltage	230 V	
Input frequency	50-60 Hz $\pm 5\%$ Autosensing	
Input Voltage Range	160V - 288V on full load	
THD Input current	< 3%	
Input power factor	> 0.99	
<b>Output</b>		
Output voltage	230V $\pm 1\%$	
Output frequency (nominal)	50/60 Hz (can be set from the LCD panel) $\pm 0.1\%$	
Crest Factor	1:03	
THD Output voltage	< 3%	
Output Voltage Tolerance	$\pm 1\%$	

**QUANTITY: 1 No. (One)**







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<b>Batteries</b>		
Backup Time	7 mins at full load	
Number of batteries	6	
Total VAH	Min 600 vah	
<b>Communication and management</b>		
Display and Signals	Four buttons and four LEDs to monitor the status of the UPS in real time	
Communication Ports	RS232 serial ports, USB	
Remote Management	available	
Network interface slot	SNMP	
<b>Mechanical features</b>		
Measurements H x L x D (mm)	440x88 (4U) x600	
Battery Cabinet Measurements	440x132 (3U) x680	
Net Weight (kg)	30	
<b>Environmental conditions</b>		
Operating temperature (°C)	0 ÷ 40 °C	
Degree of protection	IP21	
Relative humidity (%)	20÷80 % non-condensing	
Noise level at 1 m (dBA)	< 50	
<b>Certifications</b>		
Standards	EN 62040-1, EN 62040-2, EN 62040-3	

### Minimum Eligibility Criteria:

#### Note:

- 1) Bidder should submit printed technical literature / brochure of the offered model, which should be fully complied with the specification as mentioned above otherwise the bid will be disqualified.
- 2) The Bidder shall be an established UPS Manufacturing company registered under the Companies Act, 1956 having operations in India for a minimum period of 10 years. Copy of Certificate of Incorporation shall be submitted.
- 3) The OEM should successfully installed and commissioned similar or higher rating UPS Systems to any Govt. / Research Institutions. Copy of PO / Installation report / Performance certificates should be submitted towards evidence.
- 4) The OEM should have minimum 10 years' experience in UPS manufacturing.
- 5) OEM should have GST registered office in Kolkata with full-fledged service setup. GST registration certificate should be enclosed with the bid.







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**LIST OF DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION (as applicable):**

- i) Tender Acceptance Letter as per **Annexure- V**.
- ii) Brief profile of the Firm/ Bidders as per **Annexure-I**.
- iii) Bidders Structure (whether partnership firm/sole proprietor/a limited company etc.).
- iv) Copy of Permanent Account Number (PAN) in the name of the firm, if not proprietorship firm.
- v) Copy of GST Registration Certificate.
- vi) Declaration regarding no legal action at Annexure-IV
- vii) Valid document in support of Registered/ Branch office nearby location in Kolkata etc.
- viii) Annual turnover for previous three financial years of the Bidders duly certified, Audited Balance Sheet (Last 3 Financial Year i.e. 2021-22, 2020-21 & 2019-20) by a Chartered Accountant.
- ix) Format for Bank Guarantee as per **Annexure-VIII**.
- x) List of 5 major clients from Govt./ PSU/ Higher Education University / Central Universities / IIT / IIM/ IISER/ NIT etc. (as per **Annexure- III**).
- xi) Details of experience in dealing with Govt./ PSU/ Higher Education Institution/ Central University, Autonomous Bodies and professional University's like IIMs, IITs. Copy of letter of empanelment along with satisfactory completion certificates from at least two Govt. Depts./ PSUs/Autonomous Bodies/ reputed commercial organizations towards providing similar services during last 5 years from the last date of submission of bid.
- xii) Duly signed and stamped of the entire tender document along with its addendum/ corrigendum, if any.
- xiii) Any other documents, as required in terms of the tender, to claim eligibility.

**Note:** University may ask the vendor to submit any other certificate/document as it may deem fit

**SUBMISSION OF BID :**

The bids (Technical) duly signed Authorized Signatory should be submitted in a separate sealed envelope as described below:

**"NIT FOR CAMPUS WIFI AND LAN NETWORK SERVICES (UPS) AT WBNUJS KOLKATA" with Reference No. of Tender.**

Finally, the above-mentioned envelopes should be kept in a single sealed cover/envelop super- scribed in bold letters with the statements - **NIT FOR CAMPUS WIFI AND LAN NETWORK SERVICES (UPS)**

**AT WBNUJS KOLKATA** with Reference No. of Tender and to be submitted at:

**The Registrar  
The W.B. National University of Juridical Sciences  
"Dr. Ambedkar Bhavan"  
12, LB Block, Sector-III, Salt Lake City, Kolkata- 700 106**



**Note:** University reserves the right to accept or reject any or all TENDER BIDSs in part or full without assigning any reasons.

**BID OPENING & EVALUATION:**

The Technical bid will be first opened and evaluated. In the primary screening, technical bid of only those who satisfy the eligibility criteria will be evaluated.

The Financial bid of only those bidders whose technical bid is found to be technically responsive by the Committee will be opened. The Financial bids of ineligible bidders will not be opened.





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The University reserves the right to seek clarifications or additional information/ documents from any bidder regarding its technical bid. Such clarification(s) or additional information/document(s) shall be provided within the time specified for the purpose. Any request and response thereto shall be in writing. If the bidder does not furnish the clarification(s) or additional information/ document(s) within the prescribed date and time, the proposal shall be liable to be rejected.

The bidders may depute their authorized representatives to remain present during the bid opening process subject to submission of valid authorization letter in the name of the representative to attend the bid opening process.

### **PERFORMANCE SECURITY:**

- i) The EMD of the successful bidders shall be automatically converted to Performance Security.
- ii) Performance Security shall be returned to the successful bidders without any interest, whatsoever, after completion of Sixty Two months.
- iii) The Performance Security will be forfeited and credited to the University's account in the event of a breach of contract by the supplier. The decision of the Competent Authority of WBNUJS Kolkata in this respect will be final and binding on all the stake holders. Performance Security may be refunded to the supplier without interest, after it duly performs and completes the contract in all respects.

### **PAYMENT TERMS :**

- i) **Material Value**  
60% of the Material Value (including taxes) will be released on receipt of the material on site subject to inspection and satisfactory quality control by the Competent Authority and submission of relevant invoices and supporting documents.  
Balance amount (including taxes) will be released after successful supply and installation of the work at site subject to Satisfactory certification by the University Authority.
- ii) No advance payment shall be made to the bidder under any circumstances.
- iii) Statutory Payments are to be deducted at source from the bills of service provider as per rule.

### **DISPUTES AND JURISDICTION:**

Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within Kolkata, West Bengal.

### **RESOLUTION OF DISPUTES:**

The dispute resolution mechanism to be applied pursuant shall be as follows:

In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings.

The dispute shall be referred to The Registrar, WBNUJS Kolkata and if he is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.

In the case of a dispute between the purchaser and a Foreign Supplier, the dispute shall be settled by arbitration in accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules. The venue of the arbitration shall be the place from where the order is issued.







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### **GOVERNING LANGUAGE:**

The contract shall be written in English language. English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.

### **TERMINATION FOR DEFAULT:**

The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:

- 1) If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the order, or within any extension thereof granted by the Purchaser; or
- 2) If the supplier fails to perform any other obligation(s) under the Contract.
- 3) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this Clause:

- 1) "**Corrupt practice**" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 2) "**Fraudulent practice**" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition;"

In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated

### **CANVASSING, FRAUD AND CORRUPT PRACTICES:**

Bidders are hereby informed that canvassing in any form for influencing the process of notification of award would result in disqualification of the Bidder. Further, they shall observe the highest standard of ethics and will not indulge in any corrupt, fraudulent, coercive, undesirable or restrictive practices, as the case may be. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official. "Fraudulent practice" means a misrepresentation of facts in order to influence Tender process or an execution of a contract to the detriment of the scheme and includes collusive practice among bidding Insurers/Authorized Representative (prior to or after bid submission) designed to establish bid prices at artificially non competitive levels and to deprive the scheme the benefit of free and open competition; WBNUJS Kolkata will reject a proposal for award if it determines that the Insurer/Insurers have engaged in corrupt or fraudulent practices. WBNUJS Kolkata will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the bidding Insurer/Insurers have engaged in corrupt and fraudulent practices in competing for, or in executing a contract

### **OFFICE FOR COMMUNICATION :**

The Bidder is desirable to have an office in West Bengal and service delivery centre in or around Kolkata. The Bidder should mention in detail their support infrastructure including address, contact Phone No., Fax No., e-Mail ID etc. and modalities by which fast response to maintenance calls and minimum downtime will be ensured.







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### ANNEXURE- I

#### BIDDER INFORMATION FORM

Company Name : \_\_\_\_\_  
Registration Number : \_\_\_\_\_  
Registered Address : \_\_\_\_\_

Name of Partners /Director : \_\_\_\_\_  
City : \_\_\_\_\_  
Postal Code : \_\_\_\_\_  
Company's Establishment Year : \_\_\_\_\_  
Company's Nature of Business : \_\_\_\_\_

Company's Legal Status  
(tick on appropriate option )

1) Limited Company;  
2) Undertaking; 3) Joint Venture; 4) Partnership  
5) Others (In case of others please specify)

Company Category

1) Micro Unit as per MSME  
2) Small Unit as per MSME  
3) Medium Unit as per MSME  
4) Ancillary Unit; 5) SSI  
6) Others (In case of others please specify)

#### CONTACT DETAILS

Contact Name : \_\_\_\_\_  
Email Id : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Phone No : \_\_\_\_\_  
Mobile No : \_\_\_\_\_

#### BANK DETAILS

Name of Beneficiary : \_\_\_\_\_  
A/c No. CC/CD/SB/OD : \_\_\_\_\_  
Name of Bank : \_\_\_\_\_  
IFSC No. (Bank) : \_\_\_\_\_  
Branch Address and Branch Code : \_\_\_\_\_

#### OTHER DETAILS

Vendor's PAN No. : \_\_\_\_\_  
Vendor's GST : \_\_\_\_\_

(Signature of the Authorized Person with Organization Seal)

Designation with Contact No:

Company Name:







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## ANNEXURE- III

### PAST EXPERIENCE (LIST OF GOVT. ORGANIZATION/DEPARTMENT)

List of Government Organizations for whom the Bidder has undertaken such work during last three years (must be supported with supply orders)			
Name of the organization	Name of Contact Person/ User with Designation	Year of Supply/ Installation	Contact No.

(Signature of the Authorized Person with Organization Seal)

Designation with Contact No:

Company Name:







## THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

(An Autonomous Law University established by the West Bengal Act No. IX of 1999)

"Dr. Ambedkar Bhavan", 12, LB Block, Sector III, Salt Lake City, Kolkata - 700 106

Phone: (033) 2335 7397/ 0510/ 2811, 2569 4700 to 30 <> Fax: (033) 2335 7422/ 0511

E-mail: ao@nujs.edu <> Website: www.nujs.edu

### ANNEXURE- IV

#### **DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION**

(to be provided on letter head of the firm)

I hereby certify that the above firm namely \_\_\_\_\_ is neither blacklisted by any Central/ State Government/ Public Undertaking/ University nor any criminal case registered / pending against the firm or its owner / partners anywhere in India (or) against any of its branches (or) partners abroad.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

(Signature of the Authorized Person with Organization Seal)

Designation with Contact No:

Company Name:







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### ANNEXURE- V

#### **ACCEPTANCE OF TENDER**

(TO BE PRINTED ON ORGANIZATION LETTER HEAD)

#### **Tender Ref.No with Date:**

To

The Registrar

The West Bengal National University of Juridical Sciences

"Dr. Ambedkar Bhavan"

12, LB Block, Sector-III, Salt Lake City, Kolkata- 700 106

I/ We \_\_\_\_\_ (name and designation of the bidder) on behalf of \_\_\_\_\_ (name of the organization/company) have downloaded / obtained the tender document(s) for the above mentioned 'Tender from the University website (<https://www.nujs.edu/home/tenders/>). I/ We hereby certify that I/ we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), specification terms and condition etc.), which form part of the contract agreement and I/ we shall abide hereby by the terms / conditions / clauses contained therein. The corrigendum(s) issued from time to time by your organization have also been taken into consideration, while submitting this acceptance letter.

I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety. I/ We do hereby declare that our organization/company has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking. I/ We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract.

**(Signature of the Authorized Person with Organization Seal)**

**Designation with Contact No:**

**Company Name:**







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## ANNEXURE- VI

### FORM OF BID-SECURING DECLARATION

(To be printed on Organization Letter Head)

To

The Registrar

The West Bengal National University of Juridical Sciences

"Dr. Ambedkar Bhavan"

12, LB Block, Sector-III, Salt Lake City, Kolkata- 700 106

Ref: Tender Document No.

Dated \_\_\_\_\_

I/We, the undersigned hereby certify that if we withdraw or modify our Bid during the period of validity, or if we are awarded the contract and fail to sign the contract, or we fail to submit a performance security before the deadline defined in this tender document, we will be suspended for the period of **Three (3) years** from being eligible to submit Bids for contracts for which tenders are floated by the University.

Dated this \_\_\_\_\_ day of \_\_\_\_\_

For and on behalf of M/s. \_\_\_\_\_

Address: \_\_\_\_\_

Signature with Stamps \_\_\_\_\_







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## ANNEXURE- VII

### CHECK LIST

PARTICULAR	BIDDER REMARKS
Name and address of the Bidder/Organization with Contact no and Email ID :	
Name and address of the foreign principal with Contact no and Email ID:	
Name and address of the company to whom order to be placed:	
Period Standard Warranty Offered:	
Whether comply to submit the Performance security.	
Whether the bidder comply to deliver and install the equipment/ instrument as per tender:	
Whether the bidder agreed to provide the after sale service during the warranty period as per the requirement of the institute:	
Whether the bidder quoted all the items/ component of the equipments as per the tender Specification:	
Whether the bidder submitted the signed copy of all annexure including the check list:	
HSN/SAC code of the quoted item/equipment:	
Whether the item/equipment is duty free (upload proper documents / declaration in case of duty-free item):	
Whether the bidder submitted all documents showing the technical eligibility and financial credibility:	
Whether the bidder agreed to provide clarification during the evaluation process of the tender:	
Whether uploaded the Authorization Certificate from the Principal/Manufacturer with contact information:	

(Signature of the Authorized Person with Organization Seal)

Designation with Contact No:

Company Name:







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**ANNEXURE- VIII**

**PERFORMANCE SECURITY FORM  
MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY**

To

The Registrar  
The West Bengal National University of Juridical Sciences  
"Dr. Ambedkar Bhavan"  
12, LB Block, Sector-III, Salt Lake City, Kolkata- 700 106

WHEREAS ..... (Name and address of the supplier) (Hereinafter called "the supplier")  
has undertaken, in pursuance of contract no. .... dated .....to supplies (description of goods and services)  
(herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank  
guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for  
compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier,  
up to a total of ..... (amount of the guarantee in words and figures), and we  
undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract  
and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without  
your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the  
demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed  
there under or of any of the contract documents which may be made between you and the supplier shall in any  
way release us from any liability under this guarantee and we hereby waive notice of any such change, addition  
or modification. This guarantee shall be valid until the .... Day of ....., 20.....

(Signature of the authorized officer of the Bank)

.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch

Note: Whenever, the bidder chooses to submit the Performance Security in the form of Bank Guarantee, then he  
should advise the banker issuing the Bank Guarantee to immediately send by Registered Post (A.D.) an unstamped  
duplicate copy of the Guarantee directly to the Purchaser with a covering letter to compare with the original BG  
for the correctness, genuineness, etc.

**FOR SUPPLIER**

Signature .....

Name.....

Designation .....

Date .....

**FOR PURCHASER**

Signature .....

Name.....

Designation .....

Date .....

