



The West Bengal National University of Juridical Sciences

"Dr. Ambedkar Bhavan" 12, LB Block, Sector III, Salt Lake City, Kolkata – 700106

Phone : (033) 2569 4700 to 30 • Fax : (033) 2335 7422 / 0511 • E-mail : info@nujs.edu

Website : www.nujs.edu

Minutes of the IQAC Meeting

Date: August 12, 2024

Time: 5:30 PM

Venue: Room No. 107, NUJS Campus

Chair: Prof. (Dr.) N. K. Chakrabarti, Vice Chancellor, NUJS

Members Present:

- Prof. (Dr.) Arup Kumar Poddar, Coordinator
- Dr. Lovely Dasgupta, Member
- Dr. Sujata Roy, Member
- Dr. MP Chengappa, Member
- Dr. Jayanta Ghosh, Member
- Dr. Tanurup Das, Member
- Dr. Rajasree Banerjee, Member
- Mr. Mahesh Chawla, Member
- Mr. Abhinav M Aadrit, Member

Absent:

- Prof. (Dr.) TV G N S Sudhakar, Member
- Shri Manish Jain, IAS, Member
- Mr. Ujjwal Kanti Karan, Member
- Dr. Sanjit Kumar Chakraborty, Member



Agenda Items:

1. Plan of Action for Academic Year 2023-24:

- Discussion on objectives and key performance indicators for the upcoming academic year.
- Agreement on strategic priorities including curriculum enhancement and faculty development programs.

2. Action Taken Report for Academic Year 2023-24:

- Review of the progress made on the previous year's action plan.
- Identification of areas requiring further attention and resources.

3. Preparation for Initial (Mock Trial) NAAC Team Visit:

- The Vice-Chancellor will prepare a list of teachers/officers to discharge duties under different heads for the Initial NAAC Team Visit.
- Emphasis on readiness checks and mock sessions to ensure preparedness.

4. Preparation for Final NAAC Team Visit:

- Similar to the initial visit, the Vice-Chancellor will compile a detailed duty list for the Final NAAC Team Visit.
- Additional training sessions for all involved staff to cover all compliance and hospitality aspects.

5. Repairs of Girls Hostel:

- Approval of budget and timelines for necessary repairs and renovations of the Girls Hostel to ensure facilities are up to standard before the NAAC Team Visit.

6. Proposed IQAC Activities for Academic Session 2024-25:

- Drafting of a comprehensive list of IQAC-led initiatives focusing on quality enhancement and student engagement.
- Proposals include workshops, seminars, and international collaboration opportunities.



Decisions Made:

- All plans and reports to be finalized and circulated by the Vice-Chancellor's office within two weeks.
- Immediate initiation of hostel repairs with oversight by Mr. Ujjwal Kanti Karan and the facilities management team.

Action Items:

- Vice-Chancellor to finalize duty lists for NAAC visits.
- Administrative Officer, Mr. Mahesh Chawla, to oversee the coordination of repairs and report progress bi-weekly.

Next Meeting:

- Scheduled for September 15, 2024, at 5:30 PM in the same venue.

Adjournment:

- Meeting was adjourned at 6:30 PM by the Chair.

