The West Bengal National University of Juridical Sciences

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Ref.No: WBNUJS/RFP/SIA/001/2025-26/ 03 **Dated,** the 24th April, 2025

CORRIGENDUM

Subject: SELECTION OF STATUTORY AUDITORS
Ref. No.: RFP No. WBNUJS/RFP/SIA/001/2025-26, Dated 19-04-2025

In partial modification of Request for Proposal (RFP) dated 19.04.2025 for Selection of Statutory Auditor and Selection of Internal Auditors, the following amendment are made –

1) **Minimum Audit Fee**
Minimum Audit Fee for Statutory Audit of the University including all scope of work stipulated in the above reference bid documents in terms of notification of the Institute of Chartered Accountants of India (Guideline No.1-CA (7)/03/2016 dated 7th April 2016 and any amendment thereof) shall be **Rs.40,000/- (Rupees Forty Thousand plus applicable GST)** at prevailing rate for Financial Year 2024-25 onwards on a revised recommendatory Professional Fee (classified city-wise).

2) **Annexure- I**
The copy of the revised Annexure-I considering Average Annual Income of the Firm as per Pre-Qualification Criteria.

3) All interested bidders are requested to submitted the bids in two different envelopes separately as subject of "**Selection of Statutory Auditors**" and "**Selection of Internal Auditors**".

The rest of the content on the above reference advertisement is considered to be same.

This is issued with approval of the Competent Authority.

Thanking you,

(Raja Chakraborty)
Registrar

ANNEXURE- I

TECHNICAL AND FINANCIAL EVALUATION CRITERIA

01.	**Firm's Experience**		**40**
	Firm's Existence in years after its registration		5
	5 Years ≤ 7 years	1	
	> 7 Years ≤ 10 years	3	
	> 10 Years	5	
	Average Annual Income of the Firm (In the Last Three Financial Years) ended on March 31st 2024		10
	≥ ₹ 1 Crore ≤ ₹ 2 Crore	5	
	> ₹ 2 Crore	10	
	Experience of handling accounting and financial services involving Internal Audit of at least 3 (three) PSU/Govt. Organization during last Five		10
	3 Organizations ≤ 5 Organizations	2	
	> 5 Organizations ≤ 10 Organizations	6	
	> 10 Organizations	10	
	Experience of handling similar work in University/ Higher Educational Institution during last five years		15
	Preparation of accounts on Cash Basis	5	
	Preparation of Accounts on Accrual Basis	15	
02.	**Key Experts and Manpower**		**20**
	Number of Partners in the Firm		10
	≤ 3 Partners	5	
	> 3 Partners	10	
	Number of paid staff (Full Time) on the roll of establishment		10
	5 Staff ≤10 Staff	5	
	>10 Staff ≤20 Staff	7	
	>20 Staff	10	
03.	**Total Technical Score (01+02)**		**60**
04.	**Score on Financial Proposal**		**40**
	GRAND TOTAL (03+04)		**100**

Formula for calculation of Financial Proposal

The lowest evaluated financial proposal will be given maximum score of 40. The score of other firms would be calculated as per the formula:

F (Other Than Lowest Bidder) = (Price Quoted by Lowest Bidder/ Price Quoted by The Bidder) X 40

(Signature of the Authorized Person with Organization Seal)
Designation with Contact No:
Company Name: