THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES
(An Autonomous Law University established by the West Bengal Act No. IX of 1999)
"Dr. Ambedkar Bhavan", 12, LB Block, Sector III, Salt Lake City, Kolkata - 700 106
Phone: (033) 2335 7397/ 0510/ 2811, 2569 4700 to 30 <> Fax: (033) 2335 7422/ 0511
E-mail: adminofficer@nujs.edu <> Website: www.nujs.edu

Ref. No.: WBNUJS/NIS/002/2025-26 **DATE: 13.05.2025**

NOTICE INVITING FOR SALE OF VEHICLES

The West Bengal National University of Juridical Sciences, an Autonomous Law University established under WBNUJS Act, 1999 (West Bengal Act IX of 1999) adopted by the West Bengal Legislature in July, 1999. The University was notified under Clause (f) of Section 2 of the UGC Act, 1956 in August 2004 and granted affiliation by the Bar Council of India is in the process for procurement of the following item through the Offline Tenders under one cover bidding system (Financial).

Item Description
Quotation Call Notice for Sale of Vehicles (2 Nos)

The potential and eligible bidders are required to visit the University website (https://www.nujs.edu/home/tenders/) for submission the bid with proper documentation with in bidding schedule. Interested Bidders are also requested to check the detailed corrigendum time to time through the University Tenders Portal which may be uploaded against this tender.

Critical Dates of Tender

Sl.No.	Particulars	Date	Time
1.	Date of Online Publication/ Download of Tender	**13.05.2025**	**11:00 a.m.**
2.	Bid Submission Start Date	**13.05.2025**	**11:00 a.m.**
3.	Bid Submission Close Date	**23.05.2025**	**5:00 p.m.**
4.	Vehicle Inspection Start	**13.05.2025**	**11:00 a.m.**
5.	Vehicle Inspection End	**19.05.2025**	**5:00 p.m.**
6.	Opening of Financial Bid	**26.05.2025 at 11:30 a.m.**	

All quotation and manual bid should be submitted in the respective section of The W.B. National University of Juridical Sciences.

Sd/-
Raja Chakraborty
Registrar

Address for the submission:

The Registrar
The W.B. National University of Juridical Sciences
"Dr. Ambedkar Bhavan"
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INSTRUCTIONS TO THE BIDDER

As per the decision of the University Authority, this tender document has been published on the University website (https://www.nujs.edu/home/tenders/). The bidders are required to submit hard copies of their bids at the respective section of the University.

IMPORTANT INFORMATION

NIT REF. NO.	**:**	**WBNUJS/NIS/002/2025-26**
ITEM DESCRIPTION	**:**	**Quotation Call Notice for Sale Of Vehicles**
NO. OF COVER		ONE (01) COVER SYSTEM
DATE OF PUBLICATION OF TENDER	**:**	13.05.2025
LAST DATE OF BID SUBMISSION	**:**	23.05.2025
DATE OF OPENING OF FINANCIAL BID	**:**	26.05.2025

CONTACT INFORMATION:

Any queries relating to the tender document and the terms and conditions or technical specification, Bidders may contact to the following offices:

FOR ANY COMMERCIAL TERMS AND CONDITIONS:

Designated Officer: **Purchase Officer**
Department: **Store & Purchase Section, WBNUJS Kolkata**
Email ID: **purchase@nujs.edu**
Telephone No: **033-2569 4700 (Extn. 1013)**

FOR ANY Technical Specification: Hostel Manager **033-2569 4700**

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QUOTATION CALL NOTICE FOR SALE OF VEHICLE

Sealed tender is invited by The West Bengal National University of Juridical Sciences, Kolkata for disposal of under mentioned vehicle on as is where is basis, which is parked in the office premises.

Description of the Vehicle	**Bid Security (EMD) to be deposited**
Name: MARUTI SUZUKI SX-4 (Petrol) Registration Date: 29.07.2008 Regd. No: WB06 3689	Rs. 5000/- (*Five thousand only*)
Name: TATA INDICA (Diesel) Registration Date: 13.04.2011 Regd. No: WB06G 0815	

The tender document (tender form/Terms & Conditions etc.) for disposal of above cited vehicle may be downloaded from https://www.nujs.edu/home/tenders/. The vehicle proposed for disposal is available for inspection at WBNUJS, Kolkata on all working days between 11 AM to 4 PM.

The sealed tenders super scribed with "***Quotation for Purchase of Vehicle***" along with required EMD must reach the undersigned by **17.00 hrs of 23.05.2025** which will be opened on **26.05.2025** at **11:30 A.M.**

The Earnest Money Deposit (EMD) shall be submitted in shape of a Demand Draft/ Bankers' Cheque issued in favour of "***The W. B. National University of Juridical Sciences***" payable at Kolkata.

Sd/-
Raja Chakraborty
Registrar

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GENERAL TERMS AND CONDITIONS

1. Sealed quotations in the prescribed form along with the Tender documents accompanied by Earnest Money Deposit (EMD) in shape of Demand Draft/Bankers' Cheque for Rs. 5000/- (Rupees Five thousand) only drawn on any Nationalised Bank in favour of "***The W. B. National University of Juridical Sciences"*** payable at Kolkata are required to be submitted by the due date and time mentioned in the notice above.

2. Tenders received after the due date and time shall not be accepted under any circumstance. Unsigned tender and tenders not accompanied by EMD in the manner laid down in para-1 above will summarily be rejected.

3. Tenders will be opened in the presence of Tenders/ or their authorized representatives, if any, present at the scheduled time, and the rate of the highest bidder will be accepted for the purpose of disposal of the above mentioned vehicle.

4. The intending tenders may inspect the vehicle at their own expenses on any working day during 11 AM to 4 PM .

5. The Earnest Money will be refunded to the unsuccessful bidders on the same day of Bid Opening and in the case of successful bidder the same will be retained as security.

6. The successful bidder will have to deposit 25% of the tendered price immediately and the rest amount within ten days from the date of receipt of communication for acceptance of the tender in shape of Demand Draft/Bankers' Cheque in favour of "***The W. B. National University of Juridical Sciences"*** payable at Kolkata. In case of failure to deposit the tendered amount in full within the stipulated time the sale will be cancelled and retendered for sale at his risk, besides, forfeiting the EMD.

7. The successful bidder will have to remove the vehicle from the office premises within a period of *seven days* from the date of deposit of full value of the materials failing which the amount deposited by him will be forfeited to the Government and the vehicle will be resumed to Government.

8. After conclusion of the sale and full payment, the vehicle shall be taken under custody of the successful bidder and shall be kept at his risk and responsibility and the university will not take any responsibility for its custody except where otherwise provided in this condition of sale.

9. The vehicle is sold on as is where is basis and the buyer shall have to ascertain and get satisfied with conditions of the material before tendering and no complains, whatsoever, about the conditions etc, of the same will be entertained by the department later.

10. Except where otherwise provided in these conditions of sale, if any difference or objections whatsoever shall arise in any way connected with or arising out of the meaning or operation of any part of these conditions or sale, or the rights, duties of liabilities of either party, the same shall be referred for arbitration to an officer to be appointed by the university or should he be unable or unwilling to act, such officer as the

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WBNUJS shall appoint as sole arbitrator. There will be no objection to any such appointment on the ground that he had to deal with the matter to which the contract related and that in the course of his duties as Govt. servant he had expressed views on all or any of the matter is originally referred being transferred or vacating his office or being unable to act as arbitrator in accordance with the terms of the contracts, any other person appointed by the university shall be entitled to proceed with the reference from the stage at which it was left by his predecessor. The decision of the arbitrator appointed under this clause shall be final and binding on all and where the matter involves a claim for the payment of recovery or deduction of money, only the amount if any awarded in such arbitration shall be recoverable in respect of the matter as referred.

Subject as aforesaid the provisions of the Arbitration Act, 1940 or any statutory modifications or reenactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause.

11. The University reserves the right to accept or reject all or any tender(s) without assigning any reason whatsoever.

Sd/-
Raja Chakraborty
Registrar

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ANNEXURE- I

BID OFFER FORM

I/We_____s/d of _____residence of _____for and on behalf of_____having its/ their registered office at _____here by tender for the purchase and removal of the Old Cars No-WB06 3689 and WB06G 0815 on '*as is where is basis*' at the price noted below.

Sl. No.	Description of the Vehicle	Price Offered
1.	Name: MARUTI SUZUKI SX-4 (Petrol) Registration Date: 29.07.2008 Regd. No: WB06 3689	Rs. In words (Rupees ……)
2.	Name: TATA INDICA (Diesel) Registration Date: 13.04.2011 Regd. No: WB06G 0815	Rs. In words (Rupees ……)
(In Words……)	**Total :-**	

2. Should tender be accepted, I/We hereby agree to abide by and fulfill all the terms and conditions of the tender annexed to this tender form and in default to forfeit and pay to the President of India or his successors as penalty the sum of money mentioned in the said documents.
3. The sum of Rs._____/- (Rupees_____) only towards the Earnest Money Deposit (EMD) has been deposited by me/ us vide D.D. No/Bankers' Cheque_____dated _____enclosed.
4. If my tender is accepted I shall deposit the amount of sale value of the materials within ten days of the acceptance of the tender, failing to do so the earnest money deposit shall stand forfeited to Govt.
5. I/We have inspected the vehicle and the offer made above is only ascertaining the condition of the same.
6. I/We am/are agreeable to abide by the conditions of sale for the above said vehicle and said vehicle and any default thereof entitle the Government to forfeit the earnest money deposit and cancel the sale at my risk.
7. The Govt. Taxes and duties shall be extra as applicable on the "Price Offered".

(Signature of the Authorized Person with Organization Seal)
Designation with Contact No:
Company Name:

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ANNEXURE- II

BIDDER INFORMATION FORM

(TO BE PRINTED ON ORGANIZATION LETTER HEAD)

Company Name : _____

Registration Number : _____

Registered Address : _____

_____

Name of Partners /Director :_____

City : _____

Postal Code : _____

Company's Establishment Year : _____

Company's Nature of Business : _____

Company's Legal Status
(tick on appropriate option)

1) Limited Company;
2) Undertaking; 3) Joint Venture; 4) Partnership
5) Proprietorship 6) Others (In case of others please specify)

Company Category

1) Micro Unit as per MSME
2) Small Unit as per MSME
3) Medium Unit as per MSME
4) Ancillary Unit; 5) SSI
6) Others (In case of others please specify)

CONTACT DETAILS

Contact Name : _____

Email Id : _____

Designation : _____

Phone No : _____

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Mobile No : _____

BANK DETAILS

Name of Beneficiary : _____

A/c No. CC/CD/SB/OD : _____

Name of Bank : _____

IFSC No. (Bank) : _____

Branch Address and Branch Code : _____

_____

OTHER DETAILS

Vendor's PAN No. : _____

Vendor's GST : _____

(Signature of the Authorized Person with Organization Seal)
Designation with Contact No:
Company Name:

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ANNEXURE- III

DECLARATION REGARDING CLEAN TRACK/NO LEGAL ACTION
(to be provided on letter head of the firm)

I hereby certify that the above firm namely _____ is neither blacklisted by any Central/ State Government/ Public Undertaking/ University nor any criminal case registered / pending against the firm or its owner / partners anywhere in India (or) against any of its branches (or) partners abroad.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

(Signature of the Authorized Person with Organization Seal)
Designation with Contact No:
Company Name:

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ANNEXURE- IV

ACCEPTANCE OF TENDER

(TO BE PRINTED ON ORGANIZATION LETTER HEAD)

Tender Ref.No with Date:

To

The Vice-Chancellor
The West Bengal National University of Juridical Sciences
"Dr. Ambedkar Bhavan"
12, LB Block, Sector-III, Salt Lake City, Kolkata- 700 106

I/ We _____ (name and designation of the bidder) on behalf of _____ (name of the organization/company) have downloaded / obtained the tender document(s) for the above mentioned 'Tender from the University website (https://www.nujs.edu/home/tenders/). I/ We hereby certify that I/ we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), specification terms and condition etc.), which form part of the contract agreement and I/ we shall abide hereby by the terms / conditions / clauses contained therein. The corrigendum(s) issued from time to time by your organization have also been taken into consideration, while submitting this acceptance letter.

I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety. I/ We do hereby declare that our organization/company has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking. I/ We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract.

(Signature of the Authorized Person with Organization Seal)
Designation with Contact No:
Company Name:

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ANNEXURE- V

FORM OF BID-SECURING DECLARATION
(To be printed on Organization Letter Head)

To

The Registrar
The West Bengal National University of Juridical Sciences
"Dr. Ambedkar Bhavan"
12, LB Block, Sector-III, Salt Lake City, Kolkata- 700 106

Ref: Tender Document No. Dated ____/___/_____

I/We, the undersigned herby certify that if we withdraw or modify our Bid during the period of validity, or if we are awarded the contract and fail to sign the contract, or we fail to submit a performance security before the deadline defined in this tender document, we will be suspended for the period of **Three (3) years** from being eligible to submit Bids for contracts for which tenders are floated by the University.

Dated this _____ day of_____

For and on behalf of M/s._____

Address: _____

Signature with Stamps_____