



**MINUTES OF THE 117<sup>TH</sup> MEETING  
OF THE FINANCE COMMITTEE  
HELD ON**

**21<sup>st</sup> AUGUST, 2021 AT 03.30 PM.**

**THE WEST BENGAL NATIONAL  
UNIVERSITY OF JURIDICAL  
SCIENCES**



**The West Bengal National University of Juridical Sciences.**  
**Dr. Ambedkar Bhavan, Salt Lake, Kolkata.**

**Minutes of the 117<sup>th</sup> Meeting of the Finance Committee of W.B.  
National University of Juridical Sciences held  
on 21<sup>st</sup> August, 2021 at 03.30 PM.**

The Hundred Seventeenth meeting of the Finance Committee was held on 21<sup>st</sup> August, 2021 at 03.30 PM at Dr. Ambedkar Bhavan, 12LB Block, Sector-III, Salt Lake City, Kolkata-700106.

Following members were physically present in the meeting:

- 1) Hon'ble Professor (Dr) N.K. Chakrabarti, Vice-Chancellor, WBNUJS.
- 2) Mr. Kishore Datta, Advocate General, West Bengal.
- 3) Mr. Ratnanko Banerji, Sr. Advocate & Treasurer, WBNUJS.

Following member was present in the meeting through virtual mode:

- 1) Mr. Siddhartha Ray Chaudhuri, Secretary, Judicial Department, Govt. of West Bengal.

Mr. Manish Jain (IAS), Principal Secretary, Higher Education Department, Govt. of West Bengal, was not able to attend the meeting due to another official meeting.

Smt. Sikha Sen, Registrar (Acting), Ex-Officio Secretary was also present in the meeting.

*Sen*  
30.08.21

*N.K. Chakrabarti*  
30.08.21



**The West Bengal National University of Juridical Sciences**  
**Minutes of the 116<sup>th</sup> Meeting of the Finance Committee of**  
**WBNUJS held on 12<sup>th</sup> March, 2021 at 05.00 PM.**

Sl. No.	Agenda Item	Resolution																				
1.	<u>Confirmation of the Minutes of the 116<sup>th</sup> Meeting of the Finance Committee</u>	<p>Confirmation of the Minutes of the 116<sup>th</sup> Meeting of the Finance Committee which was held on 12<sup>th</sup> March 2021.</p> <p>The minutes are enclosed as Annexure-1A for confirmation.</p> <p><u>Resolution</u></p> <p>The Minutes of the 116<sup>th</sup> Meeting of the Finance Committee held on 12<sup>th</sup> March, 2021 as circulated are being confirmed.</p>																				
2.	<u>Ratification of the Minutes of the Procurement Committee</u>	<p>The Minutes of the 92<sup>nd</sup> Meeting to 95<sup>th</sup> Meeting of the Procurement Committee are placed for kind perusal and ratification as per Annexure-2A.</p> <p>The details of the Procurement Committee held between March 2021 to July 2021 are enumerated below :</p> <table><tr><th><u>Sl No.</u></th><th><u>Meeting of the Procurement Committee</u></th><th><u>Date held</u></th><th><u>Annexure</u></th></tr><tr><td>1</td><td>92<sup>nd</sup> Meeting</td><td>25/03/2021</td><td>2A</td></tr><tr><td>2</td><td>93<sup>rd</sup> Meeting</td><td>23/06/2021</td><td>2B</td></tr><tr><td>3</td><td>94<sup>th</sup> Meeting</td><td>28/06/2021</td><td>2C</td></tr><tr><td>4</td><td>95<sup>th</sup> Meeting</td><td>06/07/2021</td><td>2D</td></tr></table> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Minutes of the 92<sup>nd</sup> to 95<sup>th</sup> Meeting of the Procurement Committee as circulated are being ratified.</p>	<u>Sl No.</u>	<u>Meeting of the Procurement Committee</u>	<u>Date held</u>	<u>Annexure</u>	1	92 <sup>nd</sup> Meeting	25/03/2021	2A	2	93 <sup>rd</sup> Meeting	23/06/2021	2B	3	94 <sup>th</sup> Meeting	28/06/2021	2C	4	95 <sup>th</sup> Meeting	06/07/2021	2D
<u>Sl No.</u>	<u>Meeting of the Procurement Committee</u>	<u>Date held</u>	<u>Annexure</u>																			
1	92 <sup>nd</sup> Meeting	25/03/2021	2A																			
2	93 <sup>rd</sup> Meeting	23/06/2021	2B																			
3	94 <sup>th</sup> Meeting	28/06/2021	2C																			
4	95 <sup>th</sup> Meeting	06/07/2021	2D																			

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*m. k. narayan*



3.	<p><u>Arrear payment of Faculty Members promoted under CAS and payment of non Compounded advanced increment for Ph.D. and LL.M.</u></p>	<p>The matter arises from the 116<sup>th</sup> Meeting of the Finance Committee held on 12/03/2021 where it was directed to give detailed information regarding the arrear payment in respect of promotion under CAS, Ph.D. and LL.M. increment due to faculty members.</p> <p>The resolution therein stated that “the arrear payable to the Faculty members to be placed in the next meeting of the Finance Committee with detailed particulars and a certification from the Accounts Officer regarding the actual dues on such account”.</p> <p>The total amount of arrear to be disbursed will be Rs. 79,40,062 till date . The amount is already provided in the budget of F.Y. 2020-21 &amp; Revised budget of 2021-22. (Annexure 3A)</p> <p>Submitted for consideration and approval.</p> <p><b><u>Resolution</u></b></p> <p>It appears that the Pay Fixation Committee has computed the arrears of the Faculty Members and approved the same. The members do not find any reason to differ with the same. Hence, the arrears to be disbursed to the faculty members mentioned in the page no. 30 of the agenda notes as elaborated in pages 31 to 81 involving a sum of Rs. 79,40,062/- which is provided in budget of FY 20-21 and revised budget of 21-22, is approved.</p>
4.	<p><u>Proposed investment of accumulated balances of various University funds</u></p> <p><i>30.08.21</i></p>	<p>The matter arises out the 115<sup>th</sup> Finance Committee agenda No 12, where the members directed to the collect the interest rates from various nationalized bank and GOI bond issued by RBI. The University collected the interest rates from four nationalized banks which are placed in Annexure no 4A. The matter was placed before the 116<sup>th</sup> Meeting of the Finance Committee, however, it was directed to placed before next meeting.</p> <p>The University also requested the nationalized banks to provide the rate of interest for GIO bond issued by RBI.</p>



However, due to change in the investor pattern, the investment by institution is not permitted at present

The University has accumulated balances in the following funds which are proposed to be invested during this financial year.

Name of Funds	Proposed Investment Rs.	<b>Closing Balance</b> as on 31.03.2020. (Rs.)
NUJS PROVIDENT FUND	8,00,00,000.00	80,181,952.70

	Less Than 2 Crores			
	State bank of India	Central Bank	Indian Bank	Union Bank of India
3 years and less than 5 years	5.3%	5%	5.15%	5.6%
5 years and up to 10 years	5.4%	5%	5.15%	5.6%
	More Than 2 Crores			
	State bank of India	Central Bank	Indian Bank	Union Bank of India
3 years and less than 5	3%	5%	3.25%	5.6%

30.08.21

nikhakarabarti  
20.08.21



		years				
		5 years and up to 10 years	3%	5%	3.25% but 3.50% for Rs. 8 crores	5.6%
		Submitted for direction.				
		<b><u>Resolution</u></b>				
		The agenda item is deferred and to be placed in the next meeting of the Finance Committee.				
		It appears that the Board of Trustees is required to be reconstituted. The Vice-Chancellor is requested to reconstitute the committee by nominating a teacher as per Rule IX(ii) of the NUJS Provident Fund cum Gratuity Rules. After such reconstitution, this item be placed before the next Finance Committee Meeting.				
5.	<b><u>Renovation of (Gents and Ladies Hostel) Toilet Blocks (Ground to 6<sup>th</sup> Floor)</u></b>	Both the Hostels are in operation from July 2002. All the toilets are not in proper condition for smooth use of hostel residents. Renovation of hostel toilet blocks are utmost necessity for maintaining hygiene. The University desires to renovate all hostel toilets blocks (Gents and Ladies Hostel) on urgent basis. The total estimate amount for repairing and renovation is Rs. 1,89,43,133/-.				
		The estimate for ladies hostel was received from PWD, Bidhannagar is as follows which are placed below :				
		<b>Sl. No.</b>	<b>Particulars</b>	<b>Amount (Rs.)</b>	<b>Annexure</b>	
		1.	Urgent Repair, Renovation and upgradation of Ground, 1 <sup>st</sup> & 2 <sup>nd</sup> Floor of Ladies Hostel Blocks	Rs. 35,52,695/-	5A	
		2.	Urgent Repair,	Rs. 25,04,452/-	5B	

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*nikhila subarti*



	Renovation and upgradation of Ground, 3 <sup>rd</sup> & 4 <sup>th</sup> Floor of Ladies Hostel Blocks		
3.	Urgent Repair, Renovation and upgradation of Ground, 5 <sup>th</sup> & 6 <sup>th</sup> Floor of Ladies Hostel Blocks	Rs. 25,39,996 /-	5C
4.	Urgent Repair Replacement of Soil pipeline and water supply line (G+6)	Rs. 8,99,027/-	5D
<b>Total</b>		<b>Rs. 94,96,170/-</b>	

The estimate for Gents hostel was received from PWD, Bidhannagar is as follows which are placed below :

Sl. No	Particulars	Amount (Rs.)	Annexure
1.	Urgent Repair, Renovation and upgradation of Ground, 1 <sup>st</sup> & 2 <sup>nd</sup> Floor of Gents Hostel Blocks	Rs. 35,85,053/-	5E
2.	Urgent Repair, Renovation and upgradation of Ground, 3 <sup>rd</sup> & 4 <sup>th</sup> Floor of Gents Hostel Blocks	Rs. 25,37,321/-	5F
3.	Urgent Repair, Renovation and upgradation of Ground, 5 <sup>th</sup> & 6 <sup>th</sup> Floor of Gents Hostel Blocks	Rs. 25,58,441/-	5G
4.	Urgent Repair Replacement of Soil pipeline and water supply line (G+6)	Rs. 7,66,148/-	5H
<b>Total</b>		<b>Rs. 94,46,963/-</b>	

Submitted for consideration and approval.

*[Signature]*  
30.08.21

*[Signature]*  
Mr. Chakrabarti



		<p><b><u>Resolution</u></b></p> <p>The agenda is deferred to be taken up in the next meeting of the Finance Committee.</p> <p>It appears that the quotation of PWD is on the higher side. The Secretary of the Judicial Department is requested to provide the names of the other Government agencies engaged in construction work. The Registrar of the University is requested to seek quotation from such Government agencies at the earliest.</p>
6.	<p><b><u>Proposal for installation of Solar Panel in the shadow free roof space area in the University campus</u></b></p>	<p>The matter arises after discussion in the building committee and NAAC committee meetings regarding installation of roof top solar power plant in order to transfer the solar energy to the electricity grid. It will facilitate in enhancing to score better points in the NAAC accreditation process. Moreover, in the will save monthly electricity charges and the approximate break even period is expected to be 5 years. The estimated cost of installation of the same would be Rs. 15,77,000/- appox. as per the benchmark cost of July 2020 received from West Bengal Renewable Energy Development Agency provided in Annexure 6A.</p> <p>Submitted for consideration and approval.</p> <p><b><u>Resolution</u></b></p> <p>The agenda item is deferred and to be placed in the next meeting of the Finance Committee.</p> <p>The Campus Supervisor of the University is requested to be present in the next meeting of the Finance Committee to advise the members regarding the benefit of installation of solar panel in the University Campus.</p>
7.	<p><b><u>Proposal for extension of advance from University to IPR Chair fund</u></b></p>	<p>A loan of Rs. 6,20,000/- was provided to IPR chair fund on 31/03/2021 and 30/04/2021 to meet the revenue expenditure of the Chair. A request was received from IPR Chair to increase the loan amount to Rs. 16,20,000/- i.e. additional amount Rs. 10,00,000/-. The amount will be reimbursed to the University on receipt of the fund from Ministry of Department of Promotion of Industry</p>

30.08.21

*m. charabarti*



and Internal Trade (DPIIT) which is placed in Annexure - 7A.

The details are enclosed below :

Date	Particulars	Amount Received (Rs.)	Year	Amount given as Loan (Rs.)
18/12/19	Loan given to IPR Dept., WBNUJS	-	2019-20	6,00,000
12/10/2020	Loan given to IPR Dept., WBNUJS	-	2020-21	9,00,000
10/03/2021	Loan Amount repaid by IPR Dept., WBNUJS	15,00,000	2020-21	-
31/03/2021	Loan given to IPR Dept., WBNUJS	-	2020-21	1,20,000
30/04/2021	Loan given to IPR Dept., WBNUJS	-	2021-22	5,00,000

Therefore the cumulative balance due from the IPR Dept., WBNUJS is Rs. 6,20,000/-.

Submitted for information and direction if any.

#### Resolution

The proposal is approved by the Finance Committee.

**8. Reduction of Monsoon Semester Fees due to COVID pandemic situation**

*Sent 30.08.21*

The matter arises out of the decision of the 71st Meeting Executive Council held on 22/08/2020, to reduce the fees in certain items in the Fees payable in the Monsoon Semester Academic year 2021-22 for 2<sup>nd</sup> to 5<sup>th</sup> year students due to COVID pandemic situation. The changes are placed in the Annexure 8A.

Submitted for consideration and direction.



		<p><b><u>Resolution</u></b></p> <p>The proposal is approved by the Finance Committee.</p>
9.	<p><b><u>Proposed Fees structure for M.Sc. Forensic Science – 2 years programme</u></b></p>	<p>The matter arises out of the resolution of 40<sup>th</sup> Meeting of the Academic Council held on 27/07/2021 further ratified by 76<sup>th</sup> Executive Council Meeting held on 31/07/2021 where it was approved to introduce of new course in M.Sc. in Forensic Science in collaboration with Central Forensic Science Laboratory (CFSL), Kolkata. The course will commence from the Academic year 2021-2022 with student strength of 30 nos. The fees structure of 4 semesters enclosed provided in Annexure 9A for consideration and direction.</p> <p>Submitted for consideration and approval.</p> <p><b><u>Resolution</u></b></p> <p>The proposal is approved by the Finance Committee as mentioned at Annexure -9A of the Agenda.</p>
10.	<p><b><u>Revamping of VRF Type HVAC installation in Room No 328</u></b></p>	<p>The 3 nos. HVAC machine installed at Room No 328 are not in running condition and need to be repaired / replaced. The matter was placed in the Building committee meeting dated 15-10-2020 where it was directed by the members to request PWD, Electrical to estimate the required cost for commissioning 3 nos. HVAC as the existing ones has not been commissioned till date.</p> <p>In response to University letter dated 20.10.2020, an estimate of Rs.12,87,021/- has been received from PWD, Electrical Division, Bidhannagar Circle vide memo no 775 dated 19.03.2021 which is enclosed as Annexure 10A.</p> <p>Submitted for direction.</p> <p><b><u>Resolution</u></b></p> <p>The proposal is approved by the Finance Committee.</p>
11.	<p><b><u>Partial Exemption of</u></b></p>	<p>The matter arises due to an application submitted for <b><u>Partial Exemption of Fees for one NRI/NRI</u></b></p>

30.08.21

*nr. Chakrabarti*



	<b><u>Fees for one NRI/NRI Sponsored Students</u></b>	<p><b><u>Sponsored Students</u></b> by Shri Abhidipto Tarafder, a student of the graduating batch of 2021, whereby he has made a submission for partial exemption of difference of amount of fees due arising out of change in exchange rate for the 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> Semester fees which is placed in annexure 11A. The total amount of such difference is Rs. 17,583/-.</p> <p>Submitted for consideration and direction.</p> <p><b><u>Resolution</u></b></p> <p>The proposal is approved by the Finance Committee.</p>
12.	<b><u>Approval for opening of FCRA Account for the University</u></b>	<p>In reference to the proposal received from various organization and individuals regarding donation of lump sum amount in foreign currency towards infrastructure development of the University. In order to receive the amount from foreign countries, it is necessary for the University to obtain FCRA registration. In this regard, a designated FCRA and Current Account needs to be opened with State Bank of India.</p> <p>Submitted for approval.</p> <p><b><u>Resolution</u></b></p> <p>The proposal is approved by the Finance Committee.</p>
13.	<b><u>Prayer for acceptance of mandate against personal loan</u></b>	<p>The matter arises out of an application submitted by Mr. Sufal Biswas, office Attendant of the University whereby he intends to execute a irrevocable mandate to the university in respect of a personal loan for an amount of Rs. 12,00,000/-. The relevant documents are placed in Annexure 13A.</p> <p>Submitted for consideration and direction.</p> <p><b><u>Resolution</u></b></p> <p>The proposal is approved by the Finance Committee.</p>

*Sw*  
30.08.21

*Mr. Chandra Sekhri*



14.	<u>Note from WBNUJS Enquiry cum Financial committee</u>	<p>The WBNUJS Enquiry cum Financial committee has submitted a note vide Ref IFAC/WBNUJS/2020-21/01 dated 10.12.2020 addressed to the Vice Chancellor. The copy of the note is placed in Annexure 14A. The Final Report of the said committee is expected to be submitted by 30<sup>th</sup> September 2021.</p> <p>Submitted for information and direction.</p> <p><b><u>Resolution</u></b></p> <p>The proposal is noted by the Finance Committee.</p>
15.	<u>Payment of CRSGPP Employees from University Account</u>	<p>The existing Funds of the CRSGPP Section are expected to suffice till November 2021. In case of non-receipt of Funds from the Government of West Bengal within stipulated period of time, the University may be allowed to grant loan to the respective section for smooth running so that their Research Activity is not hampered.</p> <p>Submitted for kind perusal and direction.</p> <p><b><u>Resolution</u></b></p> <p>The proposal is approved by the Finance Committee.</p>
16.	<u>Any other matter with the permission of the Chair</u>	<p>Proposal for initiation of the process to take exemption under section 80G(5)(vi) of the Income Tax Act for donation to the University.</p> <p><b><u>Resolution</u></b></p> <p>Resolved that the University empanelled tax advocate be requested to submit the necessary papers and documents to the Income Tax Department to get the exemption for donation to the University.</p>

The meeting ended with thanks to the Chair.

*Smt. Sikha Sen*  
30.08.21  
Smt. Sikha Sen  
(Registrar(Acting))

*Prof.(Dr.) N. K. Chakrabarti*  
Prof.(Dr.) N. K. Chakrabarti  
(Vice-Chancellor)