

**MINUTES OF THE 122ND MEETING
OF THE FINANCE COMMITTEE
HELD ON VIRTUAL MODE ON
21st OCTOBER, 2022 AT 07.30 PM.**

**THE WEST BENGAL NATIONAL
UNIVERSITY OF JURIDICAL
SCIENCES**

122nd Meeting of the Finance Committee

Agenda no.	Agenda Description	Page No.
1.	Confirmation of the Minutes of the 121 st Meeting of the Finance Committee	5
2.	Ratification of the Minutes of the Procurement Committee	5-6
3.	Proposal for repairing of the Staff Quarters of The University	6
4.	Proposal for repairing of the RO Plant Room of The University	6-7
5.	Proposal for Minor repairing & Heritage Painting of at entrance of the Institute Block of The University	7-8
6.	Proposal for development of Room No. 301 of the University into seminar hall	8
7.	Proposal for hiring of unutilized BSNL Hostel & Halls and part of Administrative Building of the Telephone Exchange	8-10
8.	Proposal for construction of Dry & Wet Laboratory for M.Sc Forensic Sciences	10-11
9.	Proposal for replacement of the Air Conditioning Plant at Library of the University	11
10.	Proposal for waiver of fees for a UG student of the University	12
11.	Discharge of Service Tax liability for previous period	12-13

[Signature]
14.11.22

[Signature]

12.	Submission of Audited Annual Accounts of the University for the Financial Year 2021-22	13
13.	Application for leave encashment of former Accounts Officer of the University	13
14.	Proposal for Modifications/ Amendment of Specific Portions of WBNUJS Act, Regulation & Rules and Implementation of Travelling Allowance Rules of the Seventh Central Pay Commission to University Regular Employees	14
15.	Proposal for Implementation of TA/DA Rules after Revision of Guidelines to University JRF/ SRF/ RA/ TA etc.	14-15
16.	Proposal for shading & painting of Compost pit of the University	15
17.	Release of Retirement and Terminal Benefit on Superannuation in respect of Mr. Abhijit Nandi, Data Entry Operator Superannuated on 31-08-2022 (AN)	15-16
18.	Procurement of Desktops, Laptops and Server for the University	17
19.	Submission for budget for Convocation for tye Year 2022 of the University	17-18
20.	Any Other matter with the permission of the Chair	18

14.11.22

The West Bengal National University of Juridical Sciences.
Dr. Ambedkar Bhavan, Salt Lake, Kolkata.

The Hundred Twenty Second meeting of the Finance Committee was held through virtual mode on 21st October, 2022 at 07.30 PM at Dr. Ambedkar Bhavan, 12LB Block, Sector-III, Salt Lake City, Kolkata-700106.

Following member was physically present in the meeting:

1. Hon'ble Professor (Dr) Nirmal Kanti Chakrabarti, Vice-Chancellor, WBNUJS.
2. Mr. Pradip Kumar Panja, Secretary, Judicial Department (In-charge), Govt. of West Bengal.

Following members were present in the meeting through virtual mode:

1. Mr. Soumendra Nath Mookherjee, Advocate General, West Bengal.
2. Mr. Ratnanko Banerji, Sr. Advocate , Treasurer, WBNUJS (In chair).

The following member was not able to attend the meeting due to other official work:

- 1) Mr. Manish Jain (IAS), Principal Secretary, Higher Education Department, Govt. of West Bengal.

Smt. Sikha Sen, Registrar (Acting), Ex-Officio Secretary was physically present in the meeting.

Smt. Sikha Sen
14.11.22



The West Bengal National University of Juridical Sciences
Minutes of the 122nd Meeting of the Finance Committee of
WBNUJS held on 21st October, 2022 at 07.30 PM.

Sl. No.	Agenda Item	Resolution																																								
1.	Confirmation of the Minutes of the 121 st Meeting of the Finance Committee	<p>Confirmation of the Minutes of the 121st Meeting of the Finance Committee which was held on 03rd August, 2022. The minutes are enclosed as at Annexure-1A. Submitted before the Committee for confirmation.</p> <p>Resolution</p> <p>The Minutes of the 121st Meeting of the Finance Committee held on 03rd August, 2022 as placed is confirmed.</p>																																								
2.	Ratification of the Minutes of the Procurement Committee	<p>The Minutes of the 100th Meeting to 108th Meeting of the Procurement Committee are placed for kind perusal and ratification as per Annexure-2.</p> <p>The minutes of the Procurement Committee meeting are enumerated below:</p> <table><tr><th>Sl No.</th><th>Meeting of the Procurement Committee</th><th>Date held</th><th>Annexure</th></tr><tr><td>1</td><td>100th Meeting</td><td>08/02/2022</td><td>2A</td></tr><tr><td>2</td><td>101st Meeting</td><td>08/03/2022</td><td>2B</td></tr><tr><td>3</td><td>102nd Meeting</td><td>06/04/2022</td><td>2C</td></tr><tr><td>4</td><td>103rd Meeting</td><td>27/04/2022</td><td>2D</td></tr><tr><td>5</td><td>104th Meeting</td><td>02/05/2022</td><td>2E</td></tr><tr><td>6</td><td>105th Meeting</td><td>08/06/2022 & 09/06/2022</td><td>2F</td></tr><tr><td>7</td><td>106th Meeting</td><td>19/07/2022</td><td>2G</td></tr><tr><td>8</td><td>107th Meeting</td><td>04/08/2022</td><td>2H</td></tr><tr><td>9</td><td>108th Meeting</td><td>29/08/2022</td><td>2I</td></tr></table> <p>Submitted for perusal and approval.</p> <p>Resolution</p>	Sl No.	Meeting of the Procurement Committee	Date held	Annexure	1	100 th Meeting	08/02/2022	2A	2	101 st Meeting	08/03/2022	2B	3	102 nd Meeting	06/04/2022	2C	4	103 rd Meeting	27/04/2022	2D	5	104 th Meeting	02/05/2022	2E	6	105 th Meeting	08/06/2022 & 09/06/2022	2F	7	106 th Meeting	19/07/2022	2G	8	107 th Meeting	04/08/2022	2H	9	108 th Meeting	29/08/2022	2I
Sl No.	Meeting of the Procurement Committee	Date held	Annexure																																							
1	100 th Meeting	08/02/2022	2A																																							
2	101 st Meeting	08/03/2022	2B																																							
3	102 nd Meeting	06/04/2022	2C																																							
4	103 rd Meeting	27/04/2022	2D																																							
5	104 th Meeting	02/05/2022	2E																																							
6	105 th Meeting	08/06/2022 & 09/06/2022	2F																																							
7	106 th Meeting	19/07/2022	2G																																							
8	107 th Meeting	04/08/2022	2H																																							
9	108 th Meeting	29/08/2022	2I																																							

Sen
14.11.22

[Signature]

		The Minutes of the 100 th to 108 th Meeting of the Procurement Committee as circulated are being ratified.
3.	Proposal for repairing of the Staff Quarters of The University	<p>The University received an application through email dated May 25, 2022 from the Faculty members residing in Staff Quarter No. 4,5 & 6 for civil & plumbing related repairing works required for their respective staff quarters. In this regard, a communication was sent to The Executive Engineer, PWD, Govt. of West Bengal, Bidhannagar West Division vide letter Ref. No. NUJS/PWD/Flat 4,5 & 6 dated 26.05.2022 for inspection of the staff quarters.</p> <p>In response to such inspection, PWD, Govt of West Bengal have submitted an estimate of Rs. 4,90,346/- for Urgent repairing of the Staff Quarters vide Memo No: 1089-W/240 dated 22.06.2022</p> <p>The relevant documents are placed at Annexure – 3A Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>Resolved that the proposal is approved and work order to be placed with the PWD, Bidhannagar West Division, Govt. Of West Bengal for the amount of Rs.4,90,346/-.</p> <p>Further resolved that the date of completion of job to be mentioned in the work order.</p>
4.	Proposal for repairing of the RO Plant Room of The University	<p>The 03 (three) nos. of RO Plant Room Iron Structure of the University situated at Gents Hostel, Ladies Hostel and Academic Block are in damaged condition as put up in the note of the Campus Supervisor dated 07.09.2022. Accordingly, a communication was sent to The Executive Engineer, PWD, Govt. of West Bengal, Bidhannagar West Division vide letter Ref. No. NUJS/PWD/RO Plant Rooms/22 dated 07.07.2022 for repairing and painting of the iron structured rooms on urgent basis.</p> <p>In response to such communication, PWD, Govt of West Bengal have submitted an estimate of Rs. 8,08,218/- for repairing & painting of the RO Plant Room Iron</p>

Sen
14.11.22

[Signature]

		<p>Structures vide Memo No: 1550-W/240 dated 01.09.2022. In this connection, it may be noted that the proposal for procurement of spare parts for maintenance of RO Plant of the University was placed and approved by the Finance Committee as per Agenda No. 07 in the 120th meeting held on 17.06.2022. As per note of the Campus Supervisor dated 07.09.2022, the repairing of the RO Plant Room Iron Structures is a pre-requisite for repairing of the RO plants equipments.</p> <p>The relevant documents are placed at Annexure – 4A. Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>Resolved that the proposal is approved and work order to be placed with the PWD, Bidhannagar West Division, Govt. Of West Bengal for the amount of Rs. 8,08,218/-.</p> <p>Further resolved that the date of completion of job to be mentioned in the work order.</p>
5.	<p>Proposal for Minor repairing & Heritage Painting of at entrance of the Institute Block of The University</p>	<p>The University intends to undertake the work relating to minor repairs and heritage painting of 06(Six) nos. of columns at the entrance to match with the existing paint and painting of corridors, railing, door, window, jaffri, etc. at Institute Block of the University. In this regard, an estimate is received from PWD, Govt of West Bengal has submitted an estimate of Rs. 4,98,441/- for repairing & painting of the aforementioned structures vide Memo No: 60-W/240 dated 20.01.2022. The matter was placed and approved as per Agenda No. 06 of the meeting of the Building Committee held on 05.05.2022.</p> <p>The relevant documents are placed at Annexure- 5A. Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>Resolved that the proposal is approved and work order to be placed with the PWD, Bidhannagar West Division, Govt. Of West Bengal for the amount of Rs. 8,08,218/-.</p>

Sen
14.11.22

[Signature]

		Further resolved that the date of completion of job to be mentioned in the work order.
6.	Proposal for development of Room No. 301 of the University into seminar hall	<p>The University intends to develop the Room No. 301 of the Institute Block into a classroom cum seminar hall with all modern facilities. In this regard, a communication was sent to The Executive Engineer, PWD, Govt. of West Bengal, Bidhannagar West Division vide letter Ref. No. NUJS/PWD/Renovation_of_Room_no_301/21 dated 21.12.2021.</p> <p>In response to such communication, the University received an estimate of Rs. 4,89,611/- from PWD, Govt. of West Bengal, Bidhannagar West Division vide Memo No. 466-W/240 dated 24.03.2022 which was further revised and a demand for Rs. 4,74,568/- was submitted by PWD vide Memo No. 1420-W/156 dated 12.08.2022 for the aforementioned work.</p> <p>The proposal was placed and approved as per Agenda No. 15 of the meeting of the Building Committee held on 05.05.2022.</p> <p>The relevant documents are placed at Annexure- 6A. Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>Resolved that the proposal is approved and work order to be placed with the PWD, Bidhannagar West Division, Govt. Of West Bengal for the amount of Rs. 4,74,568/-.</p> <p>Further resolved that the work to be completed by 6 months from the date of Work Order with no escalation.</p>
7.	Proposal for hiring of unutilized BSNL Hostel & Halls and part of Administrative	<p>A proposal was placed as per Agenda No 07 of the 85th Meeting of the Executive Council held on 28.08.2022, where the University in order to address the problem of shortage hostel accommodation for the students, proposed for hiring of unutilized/ vacant BSNL Staff Training Hostel and Halls of the Building of the</p>

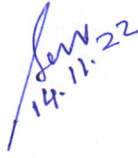

14.11.22



<p>Building of the Telephone Exchange</p> <p><i>See V. 22 14.11.22</i></p>	<p>Telephone Exchange on Rent. The Executive Council approved the proposal and authorized that the Hon'ble Vice –Chancellor to negotiate with the rates offered by BSNL.</p> <p>In this regard, the University received an offer letter from BSNL, Calcutta Telephones for renting out of CCTC Hostel Blocks vide Ref No KOLTD-11/12(21)/101/2022-HR ADMIN HQ KOL TD /9 dated at Kolkata-01, the 27-08-2022. The University conveyed its acceptance of the offer as per negotiated terms & conditions mentioned in the letter Ref. No. NIL dated 07th September, 2022 and letter Ref No. NUJS/BSNL/RENTHOSTEL/03 Dated 30.09.2022.</p> <p>Further, the University also received an offer from BSNL, Calcutta Telephones for renting out part of Administrative Building at Salt lake Telephone Exchange vide Ref No. KOLTD-11/12(21)/101/2022-HR ADMIN HQ KOL TD /10 dated at Kolkata-01, the 27-08-2022. The University vide communication Ref No NUJS/BSNL/RENTADMIN/01 dated 30.09.2022 informed the BSNL Authorities of its intention to hire part of the Administrative Building from 01st April, 2023 onwards.</p> <p>The relevant documents are placed at Annexure- 7A. Submitted for perusal and approval.</p> <p>Resolution</p> <p>Resolved that the members of the Finance Committee agreed to the proposal on matter of principal.</p> <p>Further, the Finance Committee requested for clarification on the following issues prior to final approval on the matter:</p> <ol style="list-style-type: none"> 1) Whether the lease agreement proposed to be entered between the University and BSNL needs to be registered or not, and if so, then whether the University is eligible for exemption of the stamp duty payable for registering the lease? 2) The terms of the lease agreement to be checked and evaluated whether such terms are commensurate to the market practice?
---	---

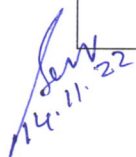
		<p>3) Whether the amount of revision/enhancement of rent for every three years is reasonable?</p> <p>The Committee further recommended that the University may consult with the Registrar of Assurance or Bidhan Nagar Registry Office on this matter for better negotiation on the terms of the lease.</p> <p>After such evaluation and negotiation, the matter to be placed before the next Finance Committee meeting for final approval.</p>															
8.	<p>Proposal for construction of Dry & Wet Laboratory for M.Sc Forensic Sciences</p> <p><i>Sen</i> <i>14.11.22</i></p>	<p>The University intends to construct Room No 212 & 213 of the Academic Block into Wet and Dry Laboratory for M.Sc Forensic Science Students. In this connection, the University received quotations from two vendors as mentioned below:</p> <p>1) M/s Godrej & Boyce Mfg. Co. Ltd. 2) M/s Ether Edge.</p> <p>The comparative statement (excluding taxes) is detailed below:</p> <table><tr><th>Sl. No.</th><th>Name of the Vendor</th><th>Dry Lab Rs.</th><th>Wet Lab Rs.</th><th>TOTAL Rs.</th></tr><tr><td>1.</td><td>M/s Godrej & Boyce Mfg. Co. Ltd.</td><td>14,95,155/-</td><td>16,28,612/-</td><td>31,23,767/-</td></tr><tr><td>2.</td><td>M/s Ether Edge.</td><td>7,20,756/-</td><td>13,89,237/-</td><td>21,09,993/-</td></tr></table> <p>In this regard, it may be noted that the matter was placed in Agenda No. 04 of the 108th Meeting of the Procurement Committee where it is recommended that the materials for setting up of Dry & Wet Lab for Forensic Science to be procured through WB Tenders online portal.</p> <p>The relevant documents are placed at Annexure- 8A. Submitted for perusal and further directions.</p>	Sl. No.	Name of the Vendor	Dry Lab Rs.	Wet Lab Rs.	TOTAL Rs.	1.	M/s Godrej & Boyce Mfg. Co. Ltd.	14,95,155/-	16,28,612/-	31,23,767/-	2.	M/s Ether Edge.	7,20,756/-	13,89,237/-	21,09,993/-
Sl. No.	Name of the Vendor	Dry Lab Rs.	Wet Lab Rs.	TOTAL Rs.													
1.	M/s Godrej & Boyce Mfg. Co. Ltd.	14,95,155/-	16,28,612/-	31,23,767/-													
2.	M/s Ether Edge.	7,20,756/-	13,89,237/-	21,09,993/-													

		<p><u>Resolution</u></p> <p>The members of the Finance Committee after perusal of the documents placed in the Agenda, opined that since the matter was placed in the procurement committee and the resolution of the procurement committee recommended that the related procurements to be done through WB online tender portal, now the procurement committee to be asked for further clarification on this matter and subsequently to be placed before the Finance Committee.</p>
9.	<p>Proposal for replacement of the Air Conditioning Plant at Library of the University</p> <p><i>See 14.11.22</i></p>	<p>The University received an application from the Student Juridical Association vide Ref No. SJA/003/AUG/002 dated August 22, 2022 where they have expressed their dissatisfaction regarding functioning of the Air Conditioning Plant in the Library and Auditorium of the University and requested for re-vamping of the air conditioning of the system. In this connection, M/s Voltas Ltd, the manufacturer of the Air-Conditioning Plant installed in the Library and Auditorium of the University have submitted an Inspection Report vide Ref No. GO:78343/MS/1 dated 31.08.2022 where they have observed that the AC units have outlived their normal working lives and in a stage of beyond repair.</p> <p>The University received an estimate from M/s West Bengal Electronics Industry Development Corporation Ltd (WEBEL) vide Ref No. DM/NWD/WBNUJS/L-AC/22-23/001 dated 15.09.2022 for renovation of the AC Plant at the Library of the University.</p> <p>The relevant documents are placed at Annexure- 9A. Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>Resolved that the proposal is approved for replacement of the AC plant of the library and Auditorium.</p> <p>Further resolved that procurement to be done through floating tenders for inspection and replacement of the AC Plant.</p>

10.	Proposal for waiver of fees for a UG student of the University	<p>The University received a request from Ms. Sakshi Narayan (Student ID 219027) for waiver of her fees dues taking into consideration the unfortunate demise of her father and subsequent poor financial condition of the student as mentioned in her application. As per the records available with the Accounts Section, the total fees due from the student amounts to Rs. 6,99,000/-.</p> <p>The total amount of Merit cum Means Scholarship allocated to the student for Academic Year 2020-21 and 2021-22 amounts to Rs. 66,270/-.</p> <p>The relevant documents are placed at Annexure- 10A. Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee resolved that the matter to be placed before the Executive Council for formulation of a policy for eliminating scope of any arbitrary extending of benefit of waiver or reduction of fees.</p>
11.	Discharge of Service Tax liability for previous period 	<p>The University received a Show Cause cum Demand notice vide Ref No C. No. V(15)48/Adjn/BDN/KOL-N/CGST&CX/WBNUJS/2022-23/1387 dated 10.08.2022 for an amount of Rs. 5,57,119/- including Cesses in respect of Service Tax Liability for the period April – June, 2017. The concerned officials of the University visited the GST Department and after several scrutiny of the facts and figures, a total amount of Rs. 11,61,710/- including interest and penalty was paid vide Transaction Ref No. 000644547700 dated 30.08.2022 to resolve the issue.</p> <p>The GST Department passed an order vide Ref No. 01/DC/CGST&CX/BDN Div/Kol-N/2022-23 dated 27.09.2022 and issued on 28.09.2022 where the GST Department confirmed and appropriated the payment made against the demand.</p> <p>The relevant documents are placed at Annexure- 11A. Submitted for perusal and information.</p> 

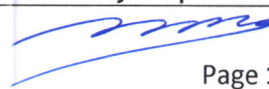
		<p><u>Resolution</u></p> <p>The matter is noted by the Finance Committee. Further, the Finance Committee also directed that the Appropriate Authority should ensure that there are no lapses regarding statutory compliances.</p>
12.	<p>Submission of Audited Annual Accounts of the University for the Financial Year 2021-22</p>	<p>The Audited Annual Accounts of the University for the Financial Year 2021-22 is placed in Annexure – 12A for kind consideration and approval.</p> <p><u>Resolution</u></p> <p>Resolved that the Notes on Account in the Audit Report for the Financial Year 2021-22 requires explanation from the Accounts section. The explanations be placed in the next meeting of the Finance Committee. Further resolved that the University should seek opinion of Mr. Abhratosh Majumdar, Additional Advocate General, West Bengal in respect of the observations made in the Notes on Accounts of the Annual Accounts for FY 2021-22 and place the same in the next meeting of the Finance Committee.</p>
13.	<p>Application for leave encashment of former Accounts Officer of the University</p> <p><i>Saw 14.11.22</i></p>	<p>The matter arises from the Agenda No. 15 of the 121st Meeting of the Finance Committee held on 03.08.2022 where the application for encashment of leave of Mr. Shiharan Kumar Basu, Former Accounts Officer of the University was placed for perusal. The agenda was deferred with further instruction to place the service file of the incumbent. Now, the matter is again submitted for perusal and directions. The relevant documents are placed at Annexure-</p> <p><u>Resolution</u></p> <p>The Finance Committee after perusal of the matter resolved that the application be rejected.</p> <p><i>[Signature]</i></p>

14.	Proposal for Modifications/ Amendment of Specific Portions of WBNUJS Act, Regulation & Rules and Implementation of Travelling Allowance Rules of the Seventh Central Pay Commission to University Regular Employees	<p>In pursuance of resolution of Agenda No. 5 of the 53rd Meeting of the Executive Council held on 12-11-2016 regarding partial modifications/ amendment of Specific Portion of WBNUJS Act, Regulation & Rules at Chapter-V related to Travelling and Daily Allowances. In this regards it may be noted that the University has adopted the Central Government Pay and Allowance as per Rule-4 of Chapter-II at Part-III of WBNUJS Act, Regulations & Rules. Accordingly time to time the University also adopted the 6th and 7th Central Pay Commission of Government of India with approval of the Executive Council and Finance Committee.</p> <p>Since after implementation of 7th Central Pay Commission, the rates of Travelling Allowances and other components pertains to TA/DA has been revised w.e.f. 01.07.2017. Also there are some major changes has been effected due to changes and reimbursement policies. As per direction of the Hon'ble Vice-Chancellor, a proposal has been submitted to implement the Travelling Allowances Rules for determining the TA/DA entitlements is as indicated in CCS (RP) Rules, 2016 for University Regular Employees are placed for consideration please.</p> <p>The relevant Office Memorandum and Guidelines of Department of Expenditure, Ministry of Finance, Government of India are placed at Annexure- 14A. Submitted for perusal and direction please.</p> <p><u>Resolution</u></p> <p>The Finance Committee resolved that matter is not under the purview of the Committee and may be placed before the Executive Council, if the Authority so decides.</p>
15.	Proposal for Implementation of TA/DA Rules after Revision of	<p>The matter arises from the settlement of TA/DA claims of the University JRF and Research Assistants for attending a conference as a paper presenter at NLIU Bhopal during 02.09.2022 to 04.09.2022. In this regard an observation has been submitted from the Office of the Finance &</p>


14.11.22

	Guidelines to University JRF/ SRF/ RA/ TA etc.	<p>Accounts Section towards provide the guidelines to settle the claims as per WBNUJS Act, Regulations & Rules.</p> <p>As per direction of the Hon'ble Vice-Chancellor, a proposal has been submitted to frame the guidelines for travel entitlement of University JRF/ SRF/ RA/ TA etc. members are placed for consideration please.</p> <p>The relevant guidelines and documents of Ministry of Science and Technology and IIT (Former ISM) Dhanbad are placed at Annexure- 15A.</p> <p>Submitted for perusal and direction please.</p> <p>Resolution</p> <p>The Finance Committee resolved that matter is not under the purview of the Committee and may be placed before the Executive Council, if the Authority so decides.</p>
16.	Proposal for shading & painting of Compost pit of the University	<p>The construction of compost pit at WBNUJS campus by PWD, Govt of West Bengal, Bidhananagar West Division is under progress. Now, additional work for shading and painting of the newly constructed compost pit needs to be done. In this regard, PWD have submitted an estimate for Rs. 1,96,401/- vide Memo No. 1736-W/240 dated 26.09.2022.</p> <p>The relevant documents are placed at Annexure - 16A.</p> <p>Submitted for perusal and further directions.</p> <p>Resolution</p> <p>Resolved that the proposal is approved and work order to be placed with the PWD, Bidhannagar West Division, Govt. Of West Bengal for the amount of Rs. 1,96,401/-.</p> <p>Further resolved that the date of completion of job to be mentioned in the work order.</p>
17.	Release of Retirement and Terminal	<p>The matter arises from the settlement of Retirement and Terminal Benefit in respect of Mr. Abhijit Nandi, Data Entry Operator of this University superannuated on</p>

14.11.22



<p>Benefit on Superannuation in respect of Mr. Abhijit Nandi, Data Entry Operator Superannuated on 31-08-2022 (AN)</p> <p><i>Sen</i> <i>14.11.22</i></p>	<p>31-08-2022 (AN). In this regard a request has been submitted by Mr. Nandi towards final settlement of accumulated balance on Contributory Provident Fund, Leave Encashment and Gratuity as per WBNUJS Act, Regulations and Rules. During settlement of claims the University Authority has observed that “the service records are not in order from the inception or from the Date of Joining on regular appointment on the above incumbents to release the payments and they has also noted that most of the records in the personal files are missing for the last 15 years”.</p> <p>On 14-10-2022 a note has been initiated from the Office of the Registrar (Acting), where she has mentioned that as per direction of the Executive Council in its 27th Meeting of dated 23-08-2008 (Agenda Item No.12), where it has stated that all employees are now hereby appointed on permanent basis w.e.f. 23.08.2008 vide Office Order No. 118/Reg/08, dated 12.09.2008. In this notice it has also mentioned that these employees will also be eligible to draw usual allowance admissible on scales and the existing contracts of the above mentioned employees stand cancelled.</p> <p>Considering the above fact and non available of service records in personal files, the Hon'ble Vice-Chancellor directed to placed the matter before the Finance Committee, towards release of Retirement and Terminal Benefit as per rules of the University considering the service condition as per Central Govt. Pay and Allowances.</p> <p>The relevant service records, office order and documents are placed at Annexure-Submitted for perusal and direction please.</p> <p>Resolution</p> <p>The Finance Committee resolved that the terminal benefits to be computed within one month.</p> <p>Further resolved that the service book of the applicant to be prepared.</p>
--	---

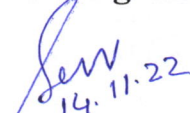


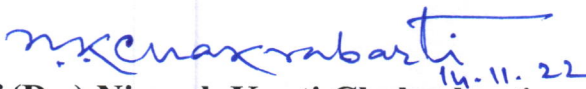
18.	Procurement of Desktops, Laptops and Server for the University	<p>The University completed the procurement of Desktops, Laptops and Tower Server for the Accounts Section. The procurement was done through the process of e-tendering through the West Bengal E-tender portal. The details of the procurement mentioned below:</p> <table><tr><th>Sl. No .</th><th>Nature of Item</th><th>Name of Vendor</th><th>PO Value</th></tr><tr><td>1.</td><td>Laptop</td><td>M/s Eweb Safe Solutions</td><td>Rs. 24,98,895/-</td></tr><tr><td>2.</td><td>Desktop</td><td>M/s C Peripherals</td><td>Rs. 44,68,825/-</td></tr><tr><td>3.</td><td>Server</td><td>M/s Netweb Technologies India Pvt Ltd</td><td>Rs. 3,06,059/-</td></tr></table> <p>The relevant documents are placed at Annexure – 18A. Submitted for information.</p> <p>Resolution</p> <p>The matter is noted by the Finance Committee.</p>	Sl. No .	Nature of Item	Name of Vendor	PO Value	1.	Laptop	M/s Eweb Safe Solutions	Rs. 24,98,895/-	2.	Desktop	M/s C Peripherals	Rs. 44,68,825/-	3.	Server	M/s Netweb Technologies India Pvt Ltd	Rs. 3,06,059/-
Sl. No .	Nature of Item	Name of Vendor	PO Value															
1.	Laptop	M/s Eweb Safe Solutions	Rs. 24,98,895/-															
2.	Desktop	M/s C Peripherals	Rs. 44,68,825/-															
3.	Server	M/s Netweb Technologies India Pvt Ltd	Rs. 3,06,059/-															
19.	Submission for budget for Convocation for tye Year 2022 of the University	<p>The Convocation for the LLB, LLM and Ph.D passed out candidates of the University for the batches as mentioned below is scheduled to be held on 30th October, 2022 at the Biswa Bangla Convention Center, West Bengal:</p> <p>BALLB – Batch 2014-19 and Batch 2015-20. LLM – Batch 2018-19 and 2019-20. Ph.D – As per awarded candidates.</p> <p>In this regard, the University have prepared the budget under various heads of Expenditure for organising the Convocation program. The details of the budgeted expenditure are submitted at Annexure – 19A.</p> <p>However, it may be noted that various arrangements of</p>																



		<p>the program is yet to be finalised and the actual expenditure is subjected to increase/decrease. The final expenditure incurred with details will be submitted before the committee in subsequent meeting.</p> <p>Submitted for information and approval.</p> <p>Resolution</p> <p>The Finance Committee provisionally approved the proposal subject to Utilization Certificate being placed before the Committee after completion of the convocation.</p> <p>Further resolved that a policy to be drawn up for matters relating to convocation.</p> <p>In this regard, it is noted that the following members:</p> <ol style="list-style-type: none"> 1) Mr. Soumendra Nath Mookherjee, Advocate General, West Bengal , 2) Mr. Ratnanko Banerji, Sr. Advocate , Treasurer, WBNUJS (In chair), 3) Mr. Pradip Kumar Panja, Secretary, Judicial Department (In-charge), Govt. of West Bengal, <p>are of the opinion that the budget pertaining to convocation as placed in the Agenda is on the higher side and direction of the Executive Council to be taken in this regard.</p>
20.	Any Other Matter with the permission of the Chair	

The meeting ended with thanks to the Chair.


14.11.22
Smt. Sikha Sen
(Registrar(Acting))


14.11.22
Prof.(Dr.) Nirmal Kanti Chakrabarti
(Vice-Chancellor)