


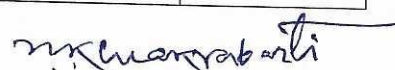
**MINUTES OF THE 124<sup>th</sup> MEETING  
OF THE FINANCE COMMITTEE  
HELD ON VIRTUAL MODE ON  
13<sup>th</sup> May, 2023 AT 05.00 PM.**

**THE WEST BENGAL NATIONAL  
UNIVERSITY OF JURIDICAL  
SCIENCES**

<b>124<sup>th</sup> Meeting of the Finance Committee</b>		
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**The West Bengal National University of Juridical Sciences.**

**Dr. Ambedkar Bhavan, Salt Lake, Kolkata.**

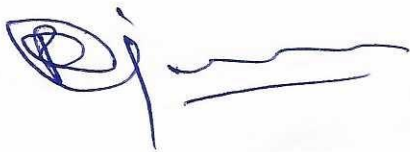
The Hundred Twenty Fourth meeting of the Finance Committee was held through virtual mode on 13<sup>th</sup> May, 2023 at 5.00 PM at Dr. Ambedkar Bhavan, 12LB Block, Sector-III, Salt Lake City, Kolkata-700106.

Following members were present in the meeting:

1. Mr. Ratnanko Banerji, Sr. Advocate, Treasurer, WBNUJS (In chair, Virtual Mode)
2. Mr. Soumendra Nath Mookherjee, Advocate General, West Bengal. (Virtual Mode)
3. Hon'ble Professor (Dr) Nirmal Kanti Chakrabarti, Vice-Chancellor, WBNUJS.
4. Mr. Pradip Kumar Panja, Law Secretary, Govt. of West Bengal (Virtual Mode)
5. Mr. Raja Chakraborty – Registrar and Ex-officio Secretary

The following member was not able to attend the meeting due to other official work:

- 1) Mr. Manish Jain (IAS), Principal Secretary, Higher Education Department, Govt. of West Bengal.






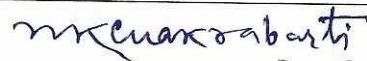
**The West Bengal National University of Juridical Sciences**  
**Minutes of the 124<sup>th</sup> Meeting of the Finance Committee of WBNUJS held on**  
**13<sup>th</sup> May, 2023 at 05.00 PM.**

Sl. No.	Agenda Item	Resolution												
1.	Confirmation of the Minutes of the 123rd Meeting of the Finance Committee	<p>Confirmation of the Minutes of the 123<sup>rd</sup> Meeting of the Finance Committee which was held on 26<sup>th</sup> Feb-2023</p> <p>The minutes are enclosed as at <b>Annexure-1A</b>.</p> <p>Submitted before the Committee for confirmation.</p> <p><b>Resolution</b></p> <p>The Minutes of the 123<sup>rd</sup> Meeting of the Finance Committee held on 26<sup>th</sup> Feb-2023 as placed is confirmed.</p>												
2	Ratification of the Minutes of the Procurement Committee	<p>The Minutes of the 113<sup>th</sup> Meeting to 115<sup>th</sup> Meeting of the Procurement Committee are placed for kind perusal and ratification as per <b>Annexure-2A</b>.</p> <p>The minutes of the Procurement Committee meeting are enumerated below:</p> <table><tr><th>Sl No.</th><th>Meeting of the Procurement Committee</th><th>Date held</th><th>Annexure</th></tr><tr><td>1</td><td>113<sup>th</sup> Meeting</td><td>25-02-2023</td><td>2A</td></tr><tr><td>2</td><td>114<sup>th</sup> Meeting</td><td>15-03-2023</td><td>2B</td></tr></table>	Sl No.	Meeting of the Procurement Committee	Date held	Annexure	1	113 <sup>th</sup> Meeting	25-02-2023	2A	2	114 <sup>th</sup> Meeting	15-03-2023	2B
Sl No.	Meeting of the Procurement Committee	Date held	Annexure											
1	113 <sup>th</sup> Meeting	25-02-2023	2A											
2	114 <sup>th</sup> Meeting	15-03-2023	2B											



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		<table><tr><td>3.</td><td>Special Meeting</td><td>29-03-2023</td><td>2C</td></tr><tr><td>4.</td><td>115<sup>th</sup> Meeting</td><td>05-04-2023</td><td>2D</td></tr></table> <p>Submitted for perusal and ratification</p> <p><b>Resolution</b></p> <p>The Minutes of the 113<sup>th</sup> to 115<sup>th</sup> meeting and a Special meeting held on 29-3-2023 of the Procurement Committee as circulated are being ratified.</p>	3.	Special Meeting	29-03-2023	2C	4.	115 <sup>th</sup> Meeting	05-04-2023	2D
3.	Special Meeting	29-03-2023	2C							
4.	115 <sup>th</sup> Meeting	05-04-2023	2D							
3	<b>Proposed management of Fund Received under CSR Activities in respect of M/s Gameskraft Technologies Pvt. Ltd.</b>	<p>The matter arises from the resolution of Agenda No.2 of the 88<sup>th</sup> Meeting of The Executive Council held on 19.03.2023. In pursuant to such resolution a Memorandum of Understanding was signed between the <b>WBNUJS Kolkata</b> and <b>Gameskraft Technologies Pvt. Ltd.</b> dated 23.03.2023. As per MOU clause of 3.2 of terms and condition the M/s Gameskraft Technologies agreed to contribute a sum of <b>Rs.1,07,80,000/- (Rupees One Crore Seven Lakh Eighty Thousand only)</b> in respect of Financial Year 2022-23. As per agreement the said amount has been credited in the University General Account on 27-03-2023 vide UTR No. NEFT: GAMESKRAFT TECHNOLOG 31638140951DC. <b>Annexure- 3A</b></p> <p>In this regard it may noted the University obtained registration for undertaking CSR activities as per regulation of the OFFICE OF THE REGISTRAR OF COMPANIES, MINISTRY OF CORPORATE AFFAIRS, GOVT OF INDIA. A copy of registration certificate and Board Resolution submitted for the same is placed at <b>Annexure- 3B.</b></p> <p>The University as per MOU clause 3.1 established a dedicated centre for the purpose of monitoring the</p>								

activities to be undertaken under CSR obligation in the name of “**Centre for Technology, Entertainment and Sports Law**” and same has been set up vide University Office Order No.1427/Reg/23, dated 30.03.2023.

**Annexure- 3C**

As per proposal of the University Authority, a separate bank account to be opened and maintained in the name of said centre for better control and management of the fund. Further proposed that out of the fund received, **Rs.1,00,00,000/- (Rupees One Crores only)** to be invested as per rules and regulation of the University and balance fund of **Rs.7,80,000/- (Rupees Seven Lakh Eighty Thousand only)** to be maintained in the designated account to meet the regular centre expenses. It was also be proposed that the interest accruing (Quarterly/ Half Yearly/ Annually as considered appropriate) out the investment of Rs.1,00,00,000/- (Rupees One Crores only) to be also used for meeting the regular centre expenses.

For the purpose of investment, a quotation has been invited from PSU and Private Sector Banks and comparative statement based on quotation received from the following banks is placed at table on the date of meeting. **Annexure- 3D.**

**Resolution**

The Hon'ble members of the Finance Committee has approved the proposed Investment of the said amount with State Bank of India for 400 days special DIR scheme @7.66% yield per annum and also approved for opening a separate Savings Bank account in SBI, PBB, Salt Lake.





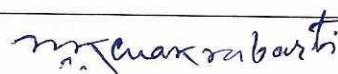
4	<p><b>Proposal for Establishment of Chair in the name of Dr. Radha Binod Pal</b></p>	<p>The matter arises from the resolution of Agenda No.11 of 88<sup>th</sup> meeting of Executive Council held on 19.03.2023, where the council approved for establishment of Chair and resolved that an amount of <b>Rs.10,00,000/- (Rupees Ten Lakh only)</b> be allotted as seed money for organising series of lecture.</p> <p>In this regard, it is proposed a dedicated bank account to be opened in the name of <b>“Dr. Radha Binod Pal Chair”</b> and the seed money of <b>Rs.10,00,000/- (Rupees Ten Lakh only)</b> to be transferred from the University General Fund to the above-mentioned account to meet the regular Chair expenses.</p> <p>The relevant supporting documents in respect of above matter are placed at <b>Annexure-4A</b>.</p> <p><b>Resolution</b></p> <p>The Hon’ble members of the Finance Committee has approved the proposal of providing Seed Money of Rs. 10,00,000/ (Rs. Ten Lakhs only) and approved for opening Savings Bank account with Union Bank of India, WBNUJS Branch.</p>
5	<p><b>Proposal for Revision of Course Fees at BALLB, LLM Courses from the Academic Year July, 2024 onwards</b></p>	<p>a. The members of the Committee may kindly note that the University has increase the course fees of the regular course of BALLB and LLM in the year 2018 with approval of the Competent Authority. Now taking into consideration the day-to-day hike in recurring expenditure, the University intends to increase the fees in respect of the regular courses.</p> <p>A meeting was conveyed between the University Authority with Student Juridical Association dated 30.04.2023, where the matter was discussed in detailed taking into consideration the fees structure prevailing other National Law Universities. After due deliberation</p>



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	<p>the increase in the fees structure as proposed by the University was agreed by the Student Juridical Association.</p> <p>The members of SJA also proposed the following matter at the time discussion of the fees structure and will be effective from next academic session onwards. The details of proposal as stated below –</p> <p>i) Increase in fees structure of <b>BALLB Courses</b> is <b>Rs.42,000/- (Rupees Forty-Two Thousand only)</b> for Non-Hosteller and <b>Rs.48,000/- (Rupees Forty-Eight Thousand only)</b> for Hosteller per year subject to approval of the Competent Authority.</p> <p>ii) Increase in fees structure of <b>LLM Courses</b> is <b>Rs.54,400/- (Rupees Fifty-Four Thousand only)</b> for non-Hosteller per year subject to approval of the Competent Authority.</p> <p>b. Further it has proposed the minimum wages rate of Security and Housekeeping staffs to be revised from <b>Semiskilled to Skilled</b> category for the <b>Supervisors</b> and <b>Unskilled to Semiskilled</b> for rest of the <b>Staffs</b> under WB Labour Commission Minimum Wages Act. A proposal for annual increase of wage rates with financial implications is placed at Annexure-III for consideration please.</p> <p>The relevant supporting documents in respect of above matter are placed at <b>Annexure-5A</b>.</p> <p><b>Resolution</b></p> <p>The Hon'ble members of the Finance Committee has approved the revision of Course fees with effect from Academic Year 2024-25 onwards as placed in agenda 5(a).</p>
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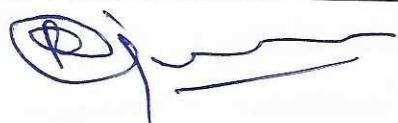
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		<p>The Hon'ble Advocate General of West Bengal and member of Finance Committee, WBNUJS has suggested to make available the course material online for the benefit of the students apart from providing the Bare Acts to them.</p> <p>The Finance Committee has also approved the agenda item 5 (b) regarding Security and House-Keeping Staff w.e.f 01<sup>st</sup> July, 2023.</p>
6	<p><b>Proposal for New Course Fees of BSc LLB Courses from the Academic Year July, 2023 onwards</b></p>	<p>The matter arises from resolution of Agenda Item No.3 of the 46<sup>th</sup> meeting of the Academic Council held on 05.05.2023, where the council approved the introduction of the course of BSc LLB with effect from the Academic Session 2023-24 onwards.</p> <p>Pursuant such approval the University proposed the new fees structure for the above-mentioned course based on the decision taken in the meeting was conveyed between the University Authority with Student Juridical Association dated 30.04.2023. After deliberation in the increase in the new fees structure as proposed by the University was agreed by the Student Juridical Association.</p> <p>The new fees structure of <b>BSc LLB Courses</b> is at par with BALLB Courses as stated above except the followings –</p> <ol style="list-style-type: none"> <li>Proposed <b>Refundable Deposit</b> (one-time fees) to be <b>Rs.20,000/-</b> instead of <b>Rs.10,000/-</b> as in the case of BALLB.</li> <li>New fees components to be included in fees structure as <b>Laboratory Fees</b> of <b>Rs. 20,000/-</b> for the newly admitted students.</li> <li>The new fees structure of BSc LLB Courses will be implemented from <b>July, 2023</b> onwards for newly admitted students as the course started in this</li> </ol>

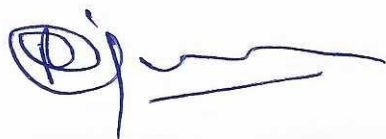


		<p>University from forthcoming sessions.</p> <p>iv) Total fees structure for <b>BSc LLB Courses</b> to <b>Rs. 3,55,900/- (Rupees Three Lakh Fifty Five Thousand Nine Hundred only)</b> per student per year for Non-Hosteller subject to final decision of the Competent Authorities.</p> <p>v) Hostel Accommodation Charges of Rs.30,000/- per semester may also be incorporated as per decision of the Competent Authority.</p> <p>The relevant supporting documents in respect of above matter are placed at <b>Annexure-6A</b>.</p> <p><b>Resolution</b></p> <p>The Course fee for the BSc LLB programme was deliberated by the members of the Finance Committee and approved the same as proposed and effective from Academic Year 2023-24 onwards.</p>
7	<p><b>Proposal Hostel Fees for Students residing at Calcutta Telephones, BSNL CTTC Hostel Block at Salt Lake</b></p>	<p>The matter arises from resolution taken in the Agenda Item No.12 of 123<sup>rd</sup> Meeting of the Finance Committee, where the proposal for renting of BSNL CTTC Hostel Block may be used for new courses (BSc LLB, LLM and Any Other Courses) has been approved by the University Authority. As per proposal and recommendation of the 46<sup>th</sup> Meeting Academic Council held on 05.05.2023 new courses of BSc LLB and LLM will be started from that campus only.</p> <p>In this regard it may be noted that procurement and installation of the facilities proposed in the hostel is under progress and hence it is prudent to make reasonable estimate of the expenditure to be incurred for the same. Taking into consideration such situation the following proposal may be recommended and approved by the University Authority as stated below –</p>




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		Particulars of the Charge	Amount (Rs.)
		Hostel Charges (Per Semester)	Rs.30,000/-
		Mess Charges	Will be extra on actual basis will be informed in due course
		<p>The matter was approved by the Competent Authority and placed for consideration. After approval of the same a relevant Office Order may also be circulated for further compliance, if any.</p> <p>The relevant supporting documents in respect of above matter are placed at <b>Annexure-7A</b>.</p> <p><b>Resolution</b></p> <p>The Hostel charges and Mess Charges for the new Hostel at BSNL Campus was deliberated by the members of the Finance Committee and approved the same as proposed.</p>	
8	<p><b>Proposal for Development of Infrastructural Facilities at BSNL CTTC Hostel Block and Administrative Block at Salt Lake</b></p>	<p>The matter arises from resolution taken in the Agenda Item No.12 of 123<sup>rd</sup> Meeting of the Finance Committee, where the proposal for renting of BSNL CTTC Hostel Block and Administrative Block may be used for new courses (BSc LLB, LLM and Any Other Courses) has been approved by the University Authority. As per proposal and recommendation of the 46<sup>th</sup> Meeting Academic Council held on 05.05.2023 new courses of BSc LLB and LLM will be started from that campus only.</p> <p>In this regard it may be noted that a Sub-Committee was constituted vide Office Order No.1435/Reg/23, Dated 25.04.2023 for suggesting measures to make the campus ready for commencement of classes from next academic session onwards. A meeting of sub-committee was held on 28.04.2023, where it was suggested to procure and installation of certain infrastructural facilities for</p>	






		<p>functional of the campus by end of June, 2023.</p> <p>The matter of procurement is under progress and the same will be done as per WBNUJS Procurement of Goods and Services Regulations 2017. The estimated and detailed cost of procurement will be placed in the next meeting of Finance Committee for approval.</p> <p>Further to be noted that as per Clause No.9 of Lease Agreement dated 14.02.2023 of BNSL, apart from the lease rental additionally "proportionate Municipal Tax and Water Charge to be borne by the lessee i.e. the University. As per Clause No.10 of Lease Agreement dated 14.02.2023 of BNSL, the Electricity Charges to be paid based on actual separate meter/ submeter installed by the BSNL Authorities.</p> <p>The relevant supporting documents in respect of above matter are placed at <b>Annexure-8A</b>.</p> <p><b>Resolution</b></p> <p>The proposal for providing infrastructure facilities at the 2<sup>nd</sup> Campus including Hostel at BSNL premises has been approved in principle for implementation of the infrastructure facilities as and when required and to be procured following University Rules &amp; Regulations. The list of procurement after finalisation by the respective committee will be circulated for approval.</p>
9	Proposal for permission of NAAC Accreditation related expenditure	<p>As per UGC Guidelines every Higher Education Institution is required to be accredited under UGC NAAC Authority. The University has not attempted for accreditation since 2009. Now the University ready to initiate the NAAC Accreditation process and required to pay the prescribed fees to UGC as and when ask for the same.</p> <p>Moreover, some renovation measures such as Painting, Furniture Fittings, Publication etc. is required to become</p>



		<p>ready for physical assessment of NAAC Authorities.</p> <p>In view of the above it is proposed that the Vice-Chancellor of the University be authorised to pay the prescribed fees for NAAC Accreditation and also incur necessary expenditure for the said purpose.</p> <p><b>Resolution</b></p> <p>The proposal for incurring various expenditures relating to NAAC was deliberated and approved in principle for implementation of the same as and when required.</p>
10	<p><b>Proposal for Payment of Sitting Fees to External Expert/Member</b></p>	<p>From the past records it has been observed that on various occasion/ event, the University required the services of external experts as and when required basis. At present there is no standardised guidelines and regulation is prevailing in the University and payment has been released on case-to-case basis as per approval of the Competent Authority.</p> <p>A proposal is submitted as per suggestion of the University Authority the details are stated below –</p> <p><b><u>SITTING FEES</u></b></p> <ol style="list-style-type: none"> <li>1. External Experts in the rank of Professor, visited on account of various Academic Activities, Meeting, Training, Seminar, Talk, Colloquium etc. of Rs.5000/- per day irrespective of number of meetings in a day.</li> <li>2. External Experts below the rank of Professor (including Academic/ Administrative/ Technical Officials) visited on account of various Administrative Activities, Meeting, Training, Seminar etc. of Rs.3000/- per day irrespective of</li> </ol>





		<p>number of meetings in a day.</p> <p>The payment of Sitting Fees is subject to TDS and other Statutory Compliance, if any.</p> <p>In addition to the above, the members/ experts will be entitled to TA/DA as per rules of university or amended from time to time with approval of the Competent Authority.</p> <p><b>Resolution</b></p> <p>The Finance Committee has approved the proposal as proposed.</p>
11	<p>Proposal for Timely Implementation of Minimum Wages in respect of University Security and Housekeeping Staffs as per WB Labour Commission Minimum Wages rate by the agencies</p>	<p>The matter arises from the application submitted by M/s Cleansafe Division vide Reference No. CSD/WDNUJS/Enhance/JAN-JUL/-2023. Dated 27.01.2023, where the service provider made a submission for enhancement of the minimum wages payable to the housekeeping staff based on the Circular of the Office of the Labour Commissioner, Govt of West Bengal vide Memo No. 122/Stat/5/RW/12//2022/LCS/JLC, dated 27.12.2022.</p> <p>As per prevailing practice for giving effect on enhancement of minimum wages, the matter is to be referred to the Procurement Committee for fixation of the minimum wages and effect has been given by subsequent approval of the Competent Authority.</p> <p>Now taking into consideration the matter being in the nature of Statutory Compliances, a proposal for standing order for giving effect to the enhancement of the Minimum Wages as per applicable circular issued from time to time and same may be implemented by the Agency for release of corresponding enhancement of minimum wages to those entitled for the same.</p> <p>The relevant documents are placed at <b>Annexure- 11A</b></p>



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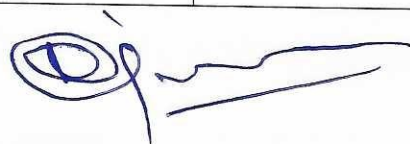
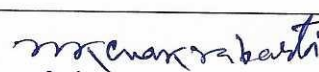
		<p><b>Resolution</b></p> <p>The Finance Committee in principle agreed and approved the implementation of minimum wages as per Govt. of West Bengal notification as standing order henceforth.</p>
12	<p><b>Proposal for Repairing &amp; Painting work at Room No.314 of University Institute Block of The University</b></p>	<p>The matter arises from the Agenda Item No.14 of 121<sup>st</sup> Meeting of the Finance Committee held on 03.08.2022. The University intends to undertake the work relating to Repairing &amp; Painting work at Room No.314 of University Institute Block of The University. In this regard, an estimate is received from The Public Works Department (PWD), Govt of West Bengal for an amount of <b>Rs.1,68,223/- (Rupees One Lakh Sixty Eight Thousand Two Hundred Twenty Three only)</b> for repairing &amp; painting of the aforementioned block vide Memo No: 804-W/240 dated 05.05.2022. The matter was placed and approved as per Agenda No. 17 of the meeting of the Building Committee held on 07.02.2023.</p> <p>The relevant documents are placed at Annexure- 12A.</p> <p><b>Resolution</b></p> <p>The Finance Committee has approved and directed to issue work order following the Rules &amp; Regulations of the University.</p>
13	<p><b>Proposal for Enhancement of Remuneration of Part Time Medical Officer and Part Time Counsellor</b></p>	<p>A) The matter arises from the application submitted by <b>Dr. S. K. Bhattacharyya, Part Time Medical Officer</b> of this University vide his application dated 10.04.2023 for enhancement of monthly remuneration (consolidated pay).</p> <p>In this regard, it may be noted that based on the resolution taken in the 113<sup>th</sup> meeting of Finance Committee held on 07.03.2022 the remuneration was enhanced from Rs.17500/- to <b>Rs.25000/-</b> monthly basis vide Office Order No.1110/Reg/20,</p>



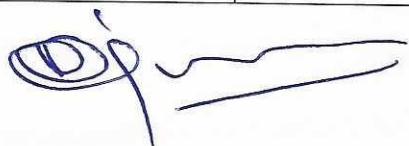
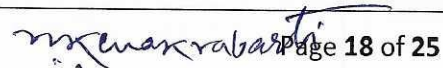
*Prakash Babbar* Page 16 of 25



		<p>dated 10.09.2020.</p> <p>The relevant documents are placed at <b>Annexure-13A.</b></p> <p>B) The matter arises from the application submitted by <b>Ms. Barnali Ghosh, Part Time Counsellor</b> of this University vide his application dated 23.04.2023 for enhancement of fees of per hour session charges.</p> <p>In this regard, it may be noted that based on the resolution taken in the 113<sup>th</sup> meeting of Finance Committee held on 07.03.2022 the remuneration was enhanced from Rs.1000/- to <b>Rs.1500/- per hour session</b> vide Office Order No.1111/Reg/20, dated 10.09.2020.</p> <p>The relevant documents are placed at <b>Annexure-13B.</b></p> <p><b>Resolution</b></p> <p>The Finance Committee has approved the hike in Consultancy fees of the Doctor and Counsellor from Rs. 25,000/ to Rs. 30,000/ per month and Rs. 1500/ per session to Rs. 2000/ per session for the Counsellor respectively w.e.f 01<sup>st</sup> July, 2023.</p>
14	<b>Proposal for Installation of Air Conditions in Hostel Room</b>	<p>The matter arises from the application submitted by The Student Juridical Association vide Reference No. SJA/001/Apr/001, dated 28.04.2023 regarding proposal for installation of Air Condition of Hostel Room.</p> <p>The matter now placed before the Finance Committee for suggestion, if any.</p> <p>The relevant documents are placed at <b>Annexure- 14A.</b></p>

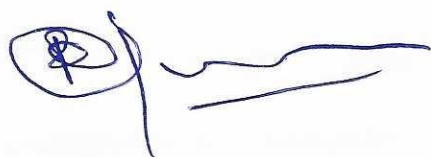
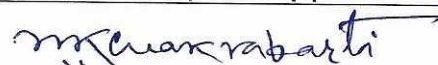



		<b>Resolution</b>  The Hon'ble members of the Finance Committee has considered the representation made by the students and rejected the proposal.
15	<b>Renewal for Fire and Burglary Insurance Policies of the University</b>	<p>The matter arises in continuation of Agenda No.02 of 121<sup>st</sup> Meeting of the Finance Committee held on 03.08.2022, where the committee resolve to continue with the Insurance Policies as per previous practice with National Insurance Company Ltd. and the previous policy expired on 23<sup>rd</sup> April 2023.</p> <p>The University received fresh quotations from the Authorised Agent of the Insurance Company for renewal of the said policies. The renewal premium amounts to <b>Rs. 2,58,412/- (Rupees Two Lakh Fifty Eight Thousand Four Hundred Twelve only)</b> for Fire Insurance and <b>Rs. 1,39,258/- (Rupees One Lakh Thirty Nine Thousand Two Hundred Fifty Eight only)</b> for the Burglary Insurance premium has been paid against Demand Draft No. 697037 and No. 697038 dated 17.04.2023 respectively.</p> <p><b>Resolution</b></p> <p>The Finance Committee has approved the proposal.</p>
16	<b>Proposal for Financial Assistance to Students representing world round John H. Jackson Moot Court Competition in Geneva</b>	<p>The matter arises in continuation of representation received from the Student Juridical Association vide letter dated 28.03.2023, where it was proposed that a total cost of <b>Rs.3,45,563/- (Rupees Three Lakh Forty Five Thousand Five Hundred Sixty Three only)</b> may be required on account of TA/DA etc. for attending in the world rounds of John H. Jackson Moot Court Competition in Geneva, Switzerland to represent NUJS during the period from June 13-17, 2023.</p> <p>Further it may also be proposed to incurred the said expenditure as per WBNUJS Rules and Regulation and Booking of Air Ticket Guidelines framed by the University from time to time.</p>

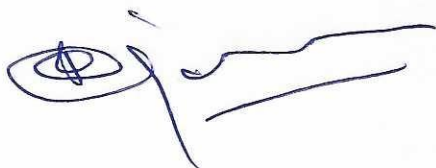





		<p>The relevant documents are placed in <b>Annexure- 16A.</b></p> <p><b>Resolution</b></p> <p>The Finance Committee has approved the representation of the students who are joining the John H. Jackson Moot Court Competition in Geneva.</p>
17	<b>Proposal for Implementation of Delegation of Financial Powers at the University</b>	<p>The matter arises in continuation of the resolution of Agenda No. 04 of the 123<sup>rd</sup> Meeting of the Finance Committee held on 26.02.2023. Taking into consideration the clarification as mentioned in the resolution, the draft circular for the Delegation of Financial Power is placed for perusal and approval as at <b>Annexure- 17A.</b></p> <p>Further in this regard, the University proposes to implement a system of Prepaid Debit Card for Permanent Imprest and Contingent Advance in line with the Office Memorandum Vide Ref No. 987577(8)/2021/AR Section dated 14.07.2021 issued by the Ministry of Finance, Department of Expenditure placed at <b>Annexure- 17B.</b></p> <p>The draft guidelines for the use of the Prepaid Debit Card to be followed by the University is placed at <b>Annexure- 17C</b> for perusal and approval.</p> <p><b>Resolution</b></p> <p>The Finance Committee has approved the proposal and suggested to incorporate the details of expenses to be incurred out of the Prepaid Card to be issued as per Delegation of Financial powers.</p> <p>The purpose of the prepaid and contingency expenses to be made from the prepaid card as mentioned below:</p> <ol style="list-style-type: none"> <li>1) Refreshment Expenses – Subject to a maximum amount of Rs. 3000/- on each occasion. For amount exceeding Rs. 3000/-, prior approval of the</li> </ol>

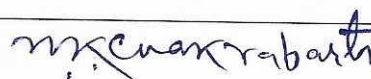



		<p>Registrar is required to be obtained.</p> <p>2) Local Conveyance – Rs. 500/- for travel within 10 kms ; Rs. 1000/- for distance between 10-15 kms and Rs. 1500/- for distance beyond 15 kms OR as per actual bills submitted.</p> <p>3) Examination related expenses subject to a maximum of Rs. 5000/- on each occasion. For amount exceeding Rs. 5000/-, prior approval of the Registrar is required to be obtained.</p> <p>4) Any other expenditure of unforeseen nature - Subject to a maximum amount of Rs. 3000/- on each occasion. For amount exceeding Rs. 3000/-, prior approval of the Registrar is required to be obtained.</p> <p>5) Contingency expenses in the nature of advance to the employees will be made through prepaid Card with the approval of Vice Chancellor.</p>
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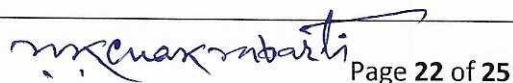




18	Recruitment of new Academic/Teaching post for introduction of B.Sc. LL.B (Hons.) and LL.M in Data Science and Securities Law	<p>The matter arises from resolution of Agenda no.15 of 46<sup>th</sup> meeting Academic council held on 5-5-2023 for recruiting various Teaching post for introduction of B.Sc. LL. B (Hons.) and LL.M in Data Science and Securities Law, 10 nos of Assistant Professors and 3 nos of Associate Professors as per UGC Scale of pay including other applicable allowances.</p> <p>The financial implication for recruitment of 3 (Three) nos. Associate Professor and 10 (Ten) nos. Assistant Professor along with expected course fees income for 1<sup>st</sup> year is stated below –</p> <table><tr><th>Expected Fee Income for the Two new Course</th><th>1st Year (Rs. In Crore)</th></tr><tr><td>Bsc LLB</td><td>₹ 2.40</td></tr><tr><td>LLM -Data Science and Securities Laws</td><td>₹ 0.50</td></tr><tr><td><b>Total Rs. in Crore</b></td><td><b>₹ 2.90</b></td></tr></table> <table><tr><th>Expected Expenses on Faculty Recruitment for the Two courses</th><th>Per annum (Rs. In Crore)</th></tr><tr><td>Assistant Professors (10 Nos)</td><td>₹ 1.36</td></tr><tr><td>Associate Professors (3 Nos)</td><td>₹ 0.88</td></tr><tr><td><b>Total Rs. in Crore</b></td><td><b>₹ 2.25</b></td></tr></table> <p><b>Resolution</b></p> <p>The members considered the financial implication for creation the posts and recommended to the Executive</p>	Expected Fee Income for the Two new Course	1st Year (Rs. In Crore)	Bsc LLB	₹ 2.40	LLM -Data Science and Securities Laws	₹ 0.50	<b>Total Rs. in Crore</b>	<b>₹ 2.90</b>	Expected Expenses on Faculty Recruitment for the Two courses	Per annum (Rs. In Crore)	Assistant Professors (10 Nos)	₹ 1.36	Associate Professors (3 Nos)	₹ 0.88	<b>Total Rs. in Crore</b>	<b>₹ 2.25</b>
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		Council for Consideration.
19	<b>Proposal for marketing and advertising for courses offered by the University</b>	<p>The matter arises from resolution vide no.28 of 46<sup>th</sup> meeting Academic council held on 5-5-2023, The honourable members suggested to create a fund of Rs. 5,00,000.00 initially for marketing and advertising including social media such as Facebook, twitter etc. of the proposed new courses of the University.</p> <p><b>Resolution</b></p> <p>The Finance Committee has approved the proposal.</p>
20	<b>Proposal to recruit Ten Teacher Fellows/Academic Fellows in Law for the next Academic Year 2023-24</b>	<p>The matter arises from the agenda item no.8 of 46<sup>th</sup> meeting Academic council held on 5-5-2023, As per the proposal of the Academic council the financial implication per year for each Teacher fellow/ Academic fellow</p> <p>1)Scholarship/ Fellowship @ Rs. 50000/ pm x 12 = 600000/</p> <p>2)Annual Contingency Rs. 100000/ per annum per Fellow</p> <p>3)Total financial implication is Rs. 7000000/ (600000 x 10) = Rs. 6000000/ + Rs. 1000000 (100000 x 10)</p> <p>Further, proposed that the said expenses will be borne from the amount received from CLAT Consortium share of grant</p>

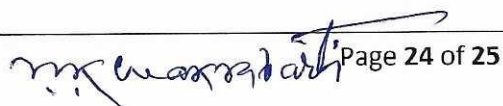


		<p><b>Resolution</b></p> <p>The proposal has been approved by the Finance Committee. It is further resolved that this fellowship be given for one year only and to be paid from CLAT Account.</p>
21	<p><b>Proposal for Renovation of Lightning Arrester for Two Number Hostel Building, Staff Quarter of The University</b></p>	<p>The University intends to undertake the work relating to renovation of lightning arrester for two number hostel building, staff quarter of The University. In this regard, an estimate is received from <b>The Public Works Department (PWD), Govt of West Bengal</b> for an amount of <b>Rs.8,46,737/- (Rupees Eight Lakh Forty Six Thousand Seven Hundred Thirty Seven only)</b> for vide Memo No: 449/BED, dated 25.03.2023. The matter was placed and approved as per Agenda No. 16 of the meeting of the Building Committee held on 02.05.2023.</p> <p>The relevant documents are placed at <b>Annexure- 22A</b>.</p> <p>Submitted for perusal and further directions.</p> <p><b>Resolution</b></p> <p>The Finance Committee has approved and directed to issue work order as per existing procedures.</p>
22	<p><b>Proposal for overhauling of existing De-ironing Plant of the University</b></p>	<p>The University intends to undertake the work relating to overhauling of existing De-ironing Plant of the University. In this regard, an estimate is received from <b>M/s IoN Exchange (India) Ltd.</b> for an amount of <b>Rs.2,51,180/- (Rupees Two Lakh Fifty One Thousand One Hundred Eighty only)</b> vide Ref. No: KOL/OVH/SS/AKC/953/22-23, dated 24.03.2023. The matter was placed and approved as per Agenda No. 13 of the meeting of the Building Committee held on</p>



*Mr. Manoj Kumar*  
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		<p>02.05.2023.</p> <p>The relevant documents are placed at <b>Annexure- 23A</b>. Submitted for perusal and further directions.</p> <p><b>Resolution</b></p> <p>The Finance Committee has approved and directed to issue work order as per existing rules.</p>
23	<b>Proposal for Opening of a GeM Pool Bank Account</b>	<p>The University foresighting the requirement for certain procurement relating to the second campus of the University and other procurement activities of the Universities intend to revive the earlier GeM Registration obtained by the University and the details of which are placed at <b>Annexure- 24A</b></p> <p>Also, a workshop for University Employees on GeM Procurement was organised by the University vide Office Order No.1439/Reg/23, dated 05.05.2023, which is placed at <b>Annexure- 24B</b>.</p> <p>In this connection as per procedural requirement of GeM Portal and direction of The Registrar, WBNUJS Kolkata it is proposed that a GeM Pool Account to be opened by the University preferably with HDFC Bank Ltd. For the said purposes a proposal from HDFC Bank was obtained through email dated 11.05.2023 and placed at <b>Annexure- 24C</b>.</p> <p>Submitted for perusal and further directions.</p> <p><b>Resolution</b></p> <p>The Finance Committee approved the proposal.</p> <p>Further recommended that the University to open a separate GeM Pool Account with HDFC Bank.</p>

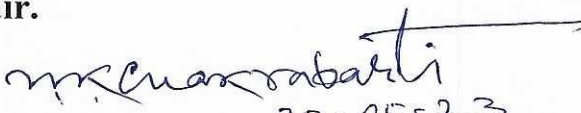





24	<b>Proposal for procurement of 02 (two) nos. of Motor vehicles for the University</b>	<p>At present, the University is using 02 (two) motor vehicles having Registration No WB06 3689 and WB06G 0815 having registration date 29.07.2008 and 13.04.2011 respectively. Both the vehicles have become old and requires considerable amount of maintenance cost. Also, for facilitating movement of the University Faculty and Staff in the second campus of the University there is a requirement for an additional motor vehicle. Taking into consideration the aforementioned matters and the Notification of the Ministry of Road Transport and Highways prohibiting renewal of registration of vehicles of more than 15 years vide Notification dated 16.01.2023, it is proposed that <b>02 (two) nos.</b> vehicles to be procured as per buy back policy and following rules and regulations of the University.</p> <p>Submitted for perusal and further directions.</p> <p><b>Resolution</b></p> <p>The Finance Committee in principle agreed and approved the proposal for procurement of 02(two) nos of motor car for the Registrar and Controller of Examination with replacement of the existing cars.</p>
25	<b>Any Other Matter with the permission of the Chair</b>	NIL

The meeting ended with thanks to the Chair.

  
**Raja Chakraborty**  
 (Registrar)

  
**Prof.(Dr.) Nirmal Kanti Chakrabarti**  
 (Vice-Chancellor)