

**MINUTES OF THE 125th MEETING OF THE FINANCE COMMITTEE HELD
ON VIRTUAL MODE ON**

10th September, 2023 AT 01.00 PM.

THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

Agenda no.	Agenda Description	Page No.
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3	Proposal for Construction of Dry and Wet Laboratory for M.Sc Forensic Science	
4	Proposal for renewal of ERP Software of the University	
5	Proposal for revision of fees for debarred and re-admitted students regarding Hostel and Other Fees	
6	Proposal for Opening of Separate Bank Account for Funds received under CSR Activities	
7	Proposal for works to be done through PWD, Govt. of West Bengal	
8	Proposal for procurement of Digital Duplicating Machine	
9	Submission of Annual Budget for the Academic Year 2023-24 of Student Juridical Association	
10	Proposal for implementation of Campus WIFI and LAN Network Services for the University	
11	Proposal for procurement of Furniture for the Main and Second Campus of the University	
12	Proposal for waiver of fees and financial support for Nisha Khatun LLM Student	
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15	Proposal for Implementation of the Group Mediclaime policy for the employees of the University	
16	Any Other matter with the permission of the Chair	

The West Bengal National University of Juridical Sciences.
Dr. Ambedkar Bhavan, Salt Lake, Kolkata.

The Hundred Twenty Fifth meeting of the Finance Committee was held through virtual mode on 10th September, 2023 at 01.00 PM at Dr. Ambedkar Bhavan, 12LB Block, Sector-III, Salt Lake City, Kolkata-700106.

Following members were present in the meeting:

1. Mr. Ratnanko Banerji, Sr. Advocate, Treasurer, WBNUJS (In chair, Virtual Mode)
2. Mr. Soumendra Nath Mookherjee, Advocate General, West Bengal. (Virtual Mode)
3. Hon'ble Professor (Dr) Nirmal Kanti Chakrabarti, Vice-Chancellor, WBNUJS.
4. Mr. Pradip Kumar Panja, Law Secretary, Govt. of West Bengal (Virtual Mode)
5. Mr. Raja Chakraborty – Registrar and Ex-officio Secretary

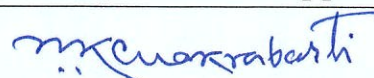
The following member was not able to attend the meeting due to other official work:

- 1) Mr. Manish Jain (IAS), Principal Secretary, Higher Education Department, Govt. of West Bengal.

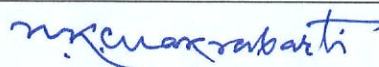


The West Bengal National University of Juridical Sciences
Minutes of the 125th Meeting of the Finance Committee of WBNUJS
held on 10th September, 2023 at 01.00 PM.

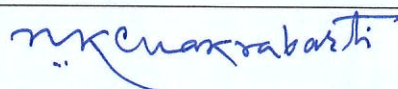
Sl. No.	Agenda Item	Resolution
1.	Confirmation of the Minutes of the 124th Meeting of the Finance Committee	<p>Confirmation of the Minutes of the 124th Meeting of the Finance Committee which was held on 13th May, 2023.</p> <p>The minutes are enclosed as at Annexure-1A.</p> <p>Submitted before the Committee for confirmation.</p> <p><u>Resolution</u></p> <p>The Minutes of the 124th Meeting of the Finance Committee held on 13th May, 2023 as placed is confirmed.</p>
2	Selection of vendor for installation and commissioning of Air-Conditioner in Library and Auditorium	<p>The matter arises is continuation of the resolution of Agenda No. 09 of the 122nd Meeting of the Finance Committee held on 21.10.2022 where it was resolved that for the replacement of Air-Conditioner at the Library and Auditorium of the University the procurement to be done through floating tenders. Accordingly, tender was floated vide NIT Ref. No: WBNUJS/PC/NIT/015/ACLIBAUD/2023-24 dated 26.05.2023. Subsequent to evaluation of the technical bids and opening of the financial bids of the tender, certain RTI applications were received from the disqualified bidders.</p> <p>The matter was placed in Agenda No: 13 in the 89th Meeting of the Executive Council held on 23.07.2023 where it was resolved that the matter to be placed before the Finance Committee.</p> <p>The relevant documents are placed at Annexure – 2A.</p> <p>Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>The Hon'ble members of the Finance Committee reviewed the documents placed and approved for placing</p>

		the work order in favour of M/s. Universal Energy Solutions Pvt. Ltd. the L1 vendor for an amount of Rs. 83, 69,141/only.
3	Proposal for Construction of Dry and Wet Laboratory for M.Sc Forensic Science	<p>The matter arises in continuation of the resolution of Agenda No. 08 of the 122nd Meeting of the Finance Committee held on 21.10.2023. For the purpose of procurement of furniture for construction of Dry and Wet Laboratory for M.Sc Forensic Science, a tender was floated vide NIT Ref No: WBNUJS/PC/NIT/FSLAB/16/2023-24 dated 26.05.2023. The Procurement Committee in its 120th meeting held on 26.07.2023 after evaluation of the tender bids recommended for award of the order to the L1 bidder M/s Phoenix Machines Pvt Ltd for a total cost of Rs. 42,88,933/- (Rupees Forty-Two Lakh Eighty-Eight Thousand Nine Hundred Thirty-Three only) inclusive of all taxes and charges.</p> <p>The relevant documents are placed at Annexure – 3A.</p> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Members of the Finance Committee deliberated on the Tender process and compared the previous offer made by M/s. Godrej & Boyce manufacturing. Co. Ltd for an amount of Rs. 31, 23,767/ based on their preliminary survey. Whereas, as per detailed Tender specification prepared by the Laboratory Development Committee of the University and published through Open Tender the value of the offer has increased by Rs. 11,65,166/.</p> <p>The Hon'ble members has noted the reason for increase and approved for issuing work order in favour of L1 vendor M/s. Phoenix Machine's Pvt. Ltd for an amount of Rs. 42,88,933/only.</p>
4	Proposal for renewal of ERP Software of the University	The University received a proposal for renewal of the SaaS subscription charges for LSAcademia – ERP software on cloud for the period 29.01.2023 to

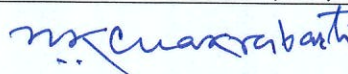
		<p>28.01.2024 for the modules as mentioned in the scope of work. The annual subscription charges amount to Rs. 15,50,000/- (Rupees Fifteen Lakh Fifty Thousand only).</p> <p>The relevant documents are placed at Annexure- 4A.</p> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee has approved the proposal for renewal of SaaS subscription charges for LSAcademia – ERP software on cloud for the period 29.01.2023 to 28.01.2024 for Rs.15,50,000/= plus GST.</p>
5	<p>Proposal for renewal of fees for students debarred from promotion to next Academic Year</p>	<p>The matter arises in continuation of the resolution of Agenda No. 10 of the 88th Meeting of the Finance Committee held on 12.07.2017 where the fees payable for repeating year in respect of students debarred from promotion to the next academic year was approved.</p> <p>In this regard, it is noted that the Composite Hostel Fee and the Adjustable (Hostel) Deposit was fixed at Rs. 9,600/- and 15,000/- respectively considering the prevailing amount at that period.</p> <p>However, subsequent to such approval, both the fee component has increased in the regular fee payable by the student.</p> <p>Now, it is proposed that the Composite Hostel Fee and Adjustable Hostel Deposit be charged from the year repeating students as per existing applicable fees structure as and when payable. The other components of fees for the repeating students remains unchanged.</p> <p>The relevant documents are placed at Annexure-5A.</p> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee has approved the proposal and directed to have the same fee structure for</p>

		debarred and readmitted students as will be prescribed by the University from time to time.
6	Proposal for Opening of Separate Bank Account for Funds received under CSR Activities	<p>The University obtained registration for undertaking CSR activities as per regulation of the office of The Registrar of Companies, Ministry of Corporate Affairs, Govt. of India, vide Registration Certificate no: CSR00048182 dated 27.02.2023. In this connection, an application is received from an UG student for sponsorship of her 5 years course fees from VELJAN HYDRAIR LIMITED, a registered company as part of their CSR activities. The matter placed before the committee for perusal and approval.</p> <p>Further proposed that a separate Bank Account to be opened in the State Bank of India for receipt of funds under CSR Activities for better control and management. The relevant documents are placed at Annexure- 6A. Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee approved the proposal for opening a dedicated Bank account for CSR activities in State Bank of India.</p>
7	Proposal for works to be done through PWD, Govt. of West Bengal	<p>1) Proposal to undertake the work relating to Horizontal extension of Gents Hostel Dining Hall at the main campus of The University. In this regard, an estimate is received from The Public Works Department (PWD), Govt of West Bengal for an amount of Rs.32,17,675/- (Rupees Thirty Two Lakh Seventeen Thousand Six Hundred Seventy Five only) vide Memo No: 949-W/240 dated 09.06.2023.</p> <p>The relevant documents are placed at Annexure- 7A.</p> <p>2) Proposal to undertake the work relating to repairing and allied works of the Domestic Pump installed at the main campus of The University. In this regard, an estimate is received from The Public Works Department (PWD), Govt of West Bengal for an amount of Rs.4,73,461/- (Rupees Four Lakh Seventy Three Thousand Four Hundred Sixty One only) vide Memo No: 959-W/240 dated 09.06.2023.</p> <p>The relevant documents are placed at Annexure-</p>

		<p>7B.</p> <p>3) Proposal to undertake the work relating to Repairing and painting work of 10 Nos. of Staff Quarter at the main campus of The University. In this regard, an estimate is received from The Public Works Department (PWD), Govt of West Bengal for an amount of Rs.7,05,104/- (Rupees Seven Lakh Five Thousand One Hundred Four only) vide Memo No: 883-W/240 dated 05.06.2023.</p> <p>The relevant documents are placed at Annexure-7C.</p> <p>4) Proposal to undertake the work relating to Painting Works of Student Rooms and raising of 04 nos ground floor toilets (Warden Flat) at gents & ladies Hostel at the main campus of The University. In this regard, an estimate is received from The Public Works Department (PWD), Govt of West Bengal for an amount of Rs.16,81,783/- (Rupees Sixteen Lakh Eighty-One Thousand Seven Hundred Eighty-Three only) vide Memo No: 686-W/240 dated 04.05.2023.</p> <p>The relevant documents are placed at Annexure-7D.</p> <p>5) Proposal to undertake the work relating to repair and retrofitting of staff quarter at the main campus of The University. In this regard, an estimate is received from The Public Works Department (PWD), Govt of West Bengal for an amount of Rs.29,53,316/- (Rupees Twenty Nine Lakh Fifty Three Thousand Three Hundred Sixteen only) vide Memo No: 881-W/240 dated 02.06.2023.</p> <p>The relevant documents are placed at Annexure-7E.</p> <p>6) Proposal to undertake the work relating to Installation of Air-Conditioner and other Electrical Works for expansion of the Gents Hostel Dining Hall at the main campus of The University. In this regard, two separate estimates are received from The Public Works Department (PWD), Govt of West Bengal for an amount of Rs.3,99,970/- (Rupees</p>
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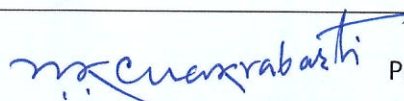
		<p>Three Lakh Ninety Nine Thousand Nine Hundred Seventy only) vide Memo No: 1036/BED dated 06.07.2023 and Rs. 5,02,702/- (Rupees Five Lakh Two Thousand Seven Hundred Two only) vide Memo No: 1035/BED dated 06.07.2023.</p> <p>The relevant documents are placed at Annexure-7F.</p> <p><u>Resolution</u></p> <p>The Finance Committee deliberated on all the proposals and approved the estimated expenditure as submitted by Public Works Department, Govt. West Bengal for implementation.</p>
8	Proposal for procurement of Digital Duplicating Machine	<p>The digital duplicating machine used in the Examination section for the purpose of printing of question papers is beyond economical repair as certified by the authorised dealer M/s Techmart Systems Company Pvt Ltd in its report vide Ref No. TSCPL/RISO/SK/2023-24/005 dated 24.07.2023. The authorised dealer has submitted a proposal for supply of a new machine for an amount of Rs. 2,39,000/- (Rupees Two Lakh Thirty-Nine Thousand only) after adjustment of Rs. 10,000/- (Ten Thousand only) in respect of buy-back of the old machine vide Ref No. TSCPL/RISO/SK/2023-24/006 dated 24.07.2023.</p> <p>The relevant documents are placed at Annexure – 8A.</p> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee deliberated on the proposal and approved the proposal of procurement of digital duplicating machine from M/s. Techmart Systems Company Pvt. Ltd. For an amount of Rs. 2,39,000/ after adjusting the Buy back offer of Rs. 10,000/only.</p>
9	Submission of Annual Budget for the Academic Year 2023-24 of	<p>The Annual Budget for the Academic Year 2023-24 of Student Juridical Association (SJA) is placed for consideration and approval. The Annual Budget Estimate amounts to Rs. 40,24,161/- (Forty Lakhs</p>

	Student Juridical Association	<p>Twenty-Four Thousand One Hundred Sixty-One only). For the previous Academic Year, the Annual Budget Amount was Rs. 36,03,011/-.</p> <p>In this connection, it may be noted that the Budget Estimate under the head Student Activities for SJA for FY 2023-24 as approved in Agenda No. 05 of the 123rd Meeting of the Finance Committee held on 26.02.2023 amount to Rs. 25,00,000/-.</p> <p>The relevant documents are placed at Annexure- 9A.</p> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee deliberated on the SJA Budget for the Academic Year 2023-24 and approved the Budget estimate as proposed with a condition that necessary adjustments of advances need to be submitted by SJA on time.</p>
10	Proposal for implementation of Campus WIFI and LAN Network Services for the University	<p>The matter arises from the resolution of Agenda No. 11 of the 123rd Meeting of the Finance Committee held on 26.02.2023. As per the directions of the Finance Committee, the University engaged the services of the System Administrator of Jadavpur University for reviewing the technical specification of the tender. As per the recommendation of the technical expert, separate tender was floated for individual components of the Network Services.</p> <p>The tender bids were evaluated by the technical expert as well as the IT Committee and the Procurement Committee of the University and as per the minutes of the 125th meeting of the Procurement Committee, the vendors were selected.</p> <p>The total cost of the project comes to Rs. 6,14,02,355/- (Six Crores Fourteen Lakhs Two Thousand Three Hundred Fifty-Five only) as per the financial bids submitted by the individual vendors as compared to Rs. 7,71,47,619/- submitted by BSNL in the earlier tender.</p>

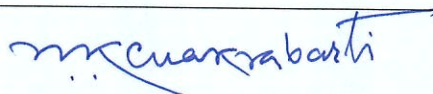
		<p>The relevant documents are placed at Annexure- 10A.</p> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee has deliberated the tender process and noted that the BSNL earlier has made offer for both Hardware and Software to the tune of Rs. 7.71 crore. Whereas, after making detailed tender independently for Software and Hardware, the offer from prospective vendors has come down by Rs. 1.57 crore.</p> <p>The Finance Committee after due perusal of the relevant papers has approved the L1 vendor for various Software and Hardware components of the total works as detailed below for issuing work order to the tune of Rs. 6,14,02,355/-.</p> <p>a. Internet Leased Line: M/s BSNL (L1 Bidder) at a total cost of Rs. 8,42,992.00 (Including GST)</p> <p>b. Firewall: M/s Convergent Wireless Communications Pvt. Ltd. (L1 Bidder) at a total cost of Rs. 1,58,07,221.00 (Including GST)</p> <p>c. Wi-Fi and LAN Connection: M/s Convergent Wireless Communications Pvt. Ltd. (L1 Bidder) at a total cost of Rs. 4,34,40,154.20 (Including GST)</p> <p>d. UPS (20 KVA, 5 KVA, 3 KVA): M/s Novateur Electrical & Digital Systems Pvt. Ltd. (L2 Bidder, as L1 Bidder has quoted rate for 2 Years warranty only whereas as per NIT 5 years warranty is required) at a total cost of Rs. 13,11,987.76 (Including GST)</p>
11	Proposal for procurement of Furniture for the Main and Second Campus of the	<p>The University intends to procurement of Office Furniture for the Main Campus of the University and Library furniture for Second campus of the University. In this regard, it is proposed that the required furniture be procured from M/s Godrej & Boyce Mfg. Co. Ltd. considering it to be proprietary articles as per Regulation</p>




	University	<p>15 clause (d) of the WBNUJS Procurement of Goods and Services Regulations, 2017.</p> <p>The estimated cost of procurement amounts to Rs. 4,26,180/- (Four Lakhs Twenty-Six Thousand One Hundred Eighty only).</p> <p>The relevant documents are placed at Annexure- 11A.</p> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee has approved the procurement of furniture amounting to Rs.4,26,180/- only from M/s. Godrej & Boyce manufacturing. Co. Ltd.</p>
12	Proposal for waiver for fees for Nisha Khatun LLM Student	<p>The University received an application from a LLM student, Ms. Nisha Khatun (ID LLM100223) for waiver of her University Fees, Hostel fees and Mess fees. It is proposed to waive her University Fees taking into consideration the financial distress of the student.</p> <p>Regarding the hostel and mess fees of the student, it is proposed that financial assistance may be provided from the grant received from the CLAT consortium as per resolution of Agenda No. 12 of the 121st meeting of the Finance Committee held on 03.08.2022.</p> <p>The relevant documents are placed at Annexure-12A.</p> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee has approved the proposed financial aid and support to Ms. Nisha Khatun (ID LLM100223 based on the family background and income of the Parents.</p>
13	Ratification of the minutes of the Procurement Committee	<p>The Minutes of the 116th Meeting to 123rd Meeting of the Procurement Committee are placed for kind perusal and ratification as per Annexure-13.</p> <p>The minutes of the Procurement Committee meeting are enumerated below:</p>


		<table><tr><th>Sl No.</th><th>Meeting of the Procurement Committee</th><th>Date held</th><th>Annexure</th></tr><tr><td>1</td><td>116th Meeting</td><td>28.04.2023</td><td>13A</td></tr><tr><td>2</td><td>117th Meeting</td><td>02.06.2023</td><td>13B</td></tr><tr><td>3.</td><td>118th Meeting</td><td>18.07.2023</td><td>13C</td></tr><tr><td>4.</td><td>119th Meeting</td><td>21.07.2023</td><td>13D</td></tr><tr><td>5.</td><td>120th Meeting</td><td>26.07.2023</td><td>13E</td></tr><tr><td>6.</td><td>121st Meeting</td><td>04.08.2023</td><td>13F</td></tr><tr><td>7.</td><td>122nd Meeting</td><td>17.08.2023</td><td>13G</td></tr><tr><td>8.</td><td>123rd Meeting</td><td>24.08.2023</td><td>13H</td></tr></table> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee has noted the minutes of the above procurement committee meetings and directed to submit the detailed procurement process of AC Machines for the 2nd Campus in the next Finance Committee meeting.</p>	Sl No.	Meeting of the Procurement Committee	Date held	Annexure	1	116 th Meeting	28.04.2023	13A	2	117 th Meeting	02.06.2023	13B	3.	118 th Meeting	18.07.2023	13C	4.	119 th Meeting	21.07.2023	13D	5.	120 th Meeting	26.07.2023	13E	6.	121 st Meeting	04.08.2023	13F	7.	122 nd Meeting	17.08.2023	13G	8.	123 rd Meeting	24.08.2023	13H
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14	Proposal for procurement of Furniture for dining room of the Second campus Hostel	<p>The University intends to procurement of Dining Room Furniture for the Second Campus Hostel of the University. In this regard, it is proposed that the required furniture be procured from M/s Subhojyoti Enterprise as per recommendation of the Procurement Committee and Task Force for Second Campus in the meeting held on 13.07.2023.</p> <p>The estimated cost of procurement amounts to Rs. 3,42,450/- (Three Lakhs Forty-Two Thousand Four Hundred Fifty only).</p> <p>The relevant documents are placed at Annexure- 14A.</p> <p>Submitted for perusal and approval.</p> <p>Resolution</p>																																				

		The Finance Committee has approved the procurement of furniture for Dinning Hall at Second campus.
15	Proposal for Implementation of the Group Mediclaim policy for the employees of the University	<p>As per recommendation of the Executive Council, The University intends for implementation of Group Mediclaim policy for the employees of the University. Accordingly, a limited tender was floated among the Public Sector General Insurance Companies vide Ref No. WBNUJS/Pur/Admn/GMIP/2023-24 dated 21.08.2023.</p> <p>A committee was constituted vide Ref No. VC0030/09/06/09/2023 dated 06.09.2023 for evaluation of the tender bids.</p> <p>As per the recommendation of the committee, it is proposed that the order may be awarded to M/s National Insurance Company Ltd. for an Amount of Rs. 27,36,656/- (Twenty-Seven Lakhs Thirty-Six Thousand Six Hundred Fifty-Six) for insured sum of Rs. 10 lakhs for the employees and declared dependants of the employees.</p> <p>The same company is also providing Mediclaim coverage to the students.</p> <p>The relevant documents are placed at Annexure – 15A.</p> <p>Submitted for perusal and Approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee has noted the process followed for selecting the Health Insurance policy for the University employees and approved accordingly.</p>

The meeting ended with vote of thanks to the Chair.


Raja Chakraborty
Registrar


Prof.(Dr.) Nirmal Kanti Chakrabarti
Vice-Chancellor