

**MINUTES OF THE 128<sup>Th</sup> MEETING OF THE  
FINANCE COMMITTEE HELD ON VIRTUAL  
MODE ON**

**23<sup>rd</sup> MAY 2024 AT 05.30 PM.**


**THE WEST BENGAL NATIONAL UNIVERSITY  
OF JURIDICAL SCIENCES**

**128<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE****CONTENTS**

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**Registrar**  
WBNUJS, Kolkata



**Vice Chancellor**  
WBNUJS, Kolkata

**The West Bengal National University of Juridical Sciences**  
**Dr. Ambedkar Bhavan, Salt Lake, Kolkata**

The Hundred Twenty Eighth meeting of the Finance Committee was held through virtual mode on 23<sup>rd</sup> May, 2024 at 05.30 PM at Dr. Ambedkar Bhavan, 12LB Block, Sector-III, Salt Lake City, Kolkata-700106.

Following members were present in the meeting:

1. Hon'ble Professor (Dr) Nirmal Kanti Chakrabarti, Vice-Chancellor, WBNUJS
2. Mr. Kishore Datta, Advocate General, West Bengal
3. Mr. Ratnanko Banerji, Sr. Advocate, Treasurer, WBNUJS (In Chair)
4. Mr. Pradip Kumar Panja, WBJS, Principal Secretary, Law Department, Government of West Bengal

The following member was not able to attend the meeting due to other official work:

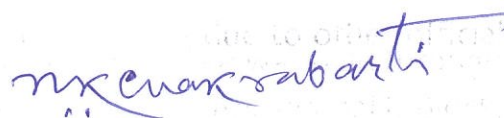
1. Mr. Manish Jain (IAS), Principal Secretary, Higher Education Department, Govt. of West Bengal.

Mr. Raja Chakraborty, Registrar, WBNUJS, Ex-Officio Secretary was present in the meeting.

1. Mr. Kishore Datta, Advocate General, West Bengal
3. Mr. Ratnanko Banerji, Sr. Advocate, Treasurer, WBNUJS (In Chair)
4. Mr. Pradip Kumar Panja, WBJS, Principal Secretary, Law Department, Government of West Bengal

The following member was not able to attend the meeting due to other official work:

  
**Registrar**  
**WBNUJS, Kolkata**

  
**Vice Chancellor**  
**WBNUJS, Kolkata**



**The West Bengal National University of Juridical Sciences**  
**Minutes of the 128<sup>th</sup> Meeting of the Finance Committee of WBNUJS held on**  
**23<sup>rd</sup> May, 2024 at 05.30 PM.**


Sl. No.	Agenda Item	Resolution
1.	<b>Confirmation of the Minutes of the 127<sup>th</sup> Meeting of the Finance Committee</b>	<p>Confirmation of the Minutes of the 127<sup>th</sup> Meeting of the Finance Committee which was held on 29<sup>th</sup> March, 2024.</p> <p>The minutes are enclosed as at <b>Annexure-1A</b>.</p> <p>Submitted before the Committee for confirmation.</p> <p><b>Resolution</b></p> <p>The Minutes of the 127<sup>th</sup> Meeting of the Finance Committee held on 29<sup>th</sup> March, 2024 as placed was confirmed.</p> <p>Further to be noted that the actions taken in respect of Agenda No. 05, 20, 25 and 26 to be placed in subsequent meeting of the Finance Committee.</p>
2.	<b>To consider the Audited Statement of Accounts for FY 2022-23 along with Auditor's Report</b>	<p>The matter was placed in the Agenda Item No.4 of 127<sup>th</sup> Finance Committee Meeting held on 29<sup>th</sup> March, 2024. The Finance Committee has perused the Audited Statement of Accounts for the financial year 2022-23 along with Auditor's report.</p> <p>The Finance Committee perused the response to the Audit Observations and resolved those corrective actions to be taken as per sl. No. 03 – 10 of the Audit Qualifications and matter to be placed in the next meeting of the Finance Committee.</p> <p>The Auditors were invited in the office and a meeting was held between Vice Chancellor, Registrar, Accounts Officer along with Auditors relating to the issues as mentioned in the sl.no.3 to 10 of the Auditor's observation.</p> <p>The reconciliation and other issues are pertaining to prior period of 2022-23 and requires time to settle the issues as mentioned in sl.no. 3 to 10 accordingly, the Audited Statement may be referred to the Executive Council for approval.</p>

  
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**WBNUJS, Kolkata**

  
**Vice Chancellor**  
**WBNUJS, Kolkata**

		<p><b><u>Resolution</u></b></p> <p>The Finance Committee forwarded the Audited Annual Accounts for the Financial Year 2022-23 along with the Auditors Observations for consideration of the Executive Council</p>																
3.	<p><b>Approval for Financial Support for various International Conferences organised by the University during March, 2024</b></p>	<p>The matter arises from the resolution of Agenda No. 10 of the 127<sup>th</sup> Meeting of the Finance Committee held on 29<sup>th</sup> March, 2024 where it was resolved that the actual expenditure incurred by the University for conducting the following International Conferences to be placed for approval of financial support by the University:</p> <table><tr><th>Sl. No.</th><th>Name of the Conference</th><th>Total Expenditure (Rs.)</th><th>Annexure No</th></tr><tr><td>A.</td><td>International Colloquium on Contemporary Legal Reforms in BIMSTEC member states.</td><td>Rs.14,06,281/-</td><td>3A</td></tr><tr><td>B.</td><td>International Conference on “Trends in Forensics, Law and Criminology: Empowering Criminal Justice in 21st Century and Beyond.</td><td>Rs.6,41,842/-</td><td>3B</td></tr><tr><td>C.</td><td>International Conference on “Aerodrome Requirements: Legal and Developmental Perspectives”.</td><td>Rs.2,41,071/-</td><td>3C</td></tr></table> <p>Submitted for perusal and approval.</p> <p><b><u>Resolution</u></b></p> <p>The financial supports for the various International Conferences organised by the University during March, 2024 are approved by the Finance Committee subject to the expenditure incurred as certified by the Accounts Officer.</p>	Sl. No.	Name of the Conference	Total Expenditure (Rs.)	Annexure No	A.	International Colloquium on Contemporary Legal Reforms in BIMSTEC member states.	Rs.14,06,281/-	3A	B.	International Conference on “Trends in Forensics, Law and Criminology: Empowering Criminal Justice in 21st Century and Beyond.	Rs.6,41,842/-	3B	C.	International Conference on “Aerodrome Requirements: Legal and Developmental Perspectives”.	Rs.2,41,071/-	3C
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 WBNUJS, Kolkata




4.	Approval for Financial Support to the various Students Activities and Moot Court Competition	<p>The matter arises from the resolution of Agenda No.11 of the 127<sup>th</sup> Meeting of the Finance Committee held on 29<sup>th</sup> March, 2024 where it was resolved that the actual expenditure incurred by the University for conducting the following events to be placed for approval of financial support by the University:</p> <table><tr><th>Sl. No.</th><th>Name of the Event</th><th>Total Expenditure (Rs.)</th><th>Annexure No</th></tr><tr><td>A.</td><td>NUJS-HSF Corporate Law Moot Court Competition” held during 26<sup>th</sup> -28<sup>th</sup> January, 2024.</td><td>Rs.2,70,085/-</td><td>4A</td></tr><tr><td>B.</td><td>NUJS-ELSA Law Moot Court Competition held during 04-07<sup>th</sup>, March, 2024.</td><td>Rs.3,43,586/-</td><td>4B</td></tr><tr><td>C.</td><td>Tri-series Sports Event hosted by NLSIU Bangalore from March 26-29, 2024 (Registration Fees of 140 Nos. Participants Rs.3800/- Per Candidates payable to NLSIU Bangalore.</td><td>Rs.5,32,000/-</td><td>4C</td></tr><tr><td>D.</td><td>ELSA Maynooth International Negotiation Competition from March 22-24, 2024.</td><td>Rs.2,05,470/-</td><td>4D</td></tr></table> <p>Submitted for perusal and approval.</p> <p><b>Resolution</b></p> <p>The financial supports for the various Student Activities and Moot Court Competitions are approved by the Finance Committee subject to the expenditure incurred as certified by the Accounts Officer.</p>	Sl. No.	Name of the Event	Total Expenditure (Rs.)	Annexure No	A.	NUJS-HSF Corporate Law Moot Court Competition” held during 26 <sup>th</sup> -28 <sup>th</sup> January, 2024.	Rs.2,70,085/-	4A	B.	NUJS-ELSA Law Moot Court Competition held during 04-07 <sup>th</sup> , March, 2024.	Rs.3,43,586/-	4B	C.	Tri-series Sports Event hosted by NLSIU Bangalore from March 26-29, 2024 (Registration Fees of 140 Nos. Participants Rs.3800/- Per Candidates payable to NLSIU Bangalore.	Rs.5,32,000/-	4C	D.	ELSA Maynooth International Negotiation Competition from March 22-24, 2024.	Rs.2,05,470/-	4D
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5.	<b>Renovation of Examination Section of the University</b>	<p>The matter arises from the resolution of Agenda No. 14 of the 127<sup>th</sup> Meeting of the Finance Committee held on 29<sup>th</sup> March, 2024 where it was resolved that the requisition of the user along with the applicable regulations of the University to be placed. The requisition from the Controller of Examinations of the University is placed at <b>Annexure- 5A</b>.</p> <p>The above procurement will be process as per <b>Regulation 15 (Single Tender Enquiry) of Clause- E "On the written advice of user and /or on the recommendation of technical personnel of the University, or in case of purchase of products of reputed brands is placed at Annexure- 5B.</b></p> <p>Submitted for perusal and approval.</p> <p><b>Resolution</b></p> <p>The proposal for Renovation of Examination Section of the University for an amount of <b>Rs. 13,01,057/-</b> is approved as per Regulation 15 clause (e) of the WBNUJS Procurement of Goods and Services Regulations, 2017 considering the same as emergency on account of NAAC Peer Team visit.</p>
6.	<b>Development of Various Classrooms of the University.</b>	<p>The matter arises from the resolution of Agenda No. 17 of the 127<sup>th</sup> Meeting of the Finance Committee held on 29<sup>th</sup> March, 2024 where it was resolved that the requisition along with the guidelines of the NAAC in this regard to be placed before the Committee.</p> <p>Further it may also be noted that the Facilities for e-content development to be available as per guidelines mentioned at Metric No.4.3.2 of Manual for Legal Education of NAAC Self Study Report as placed at <b>Annexure- 6A</b>.</p> <p>In this regard it may be noted that an initial proposal dated 15.12.2023 was received from WEBEL for setting of a Media Centre for an amount of <b>Rs.41,30,656/- (including GST)</b>.</p> <p>Taking into consideration and several discussion and negotiation of the price bid with the agency such criteria University proposes for construction of the following infrastructural facilities with estimated cost as mentioned below</p>

  
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		<p>A) Developing of a Studio Class Room for Recording of Lectures for Online Classes in Room No. 303 of an estimated value <b>Rs.13,89,500/- plus GST</b> as per WEBEL quotation.</p> <p>B) Developing of Room No.328 as Mini Auditorium of an estimated value of <b>Rs.9,74,359/- plus GST</b> as per WEBEL quotation.</p> <p>Submitted for perusal and approval.</p> <p><b>Resolution</b></p> <p>The proposals for development of Studio Classroom and Mini Auditorium are approved for the amount as proposed in Point No (A) and (B) above on the basis of previous satisfactory performance of WEBEL in Developing Room No.114 in the past vide Govt. of West Bengal Corrigendum No.7014-F(Y)/FA/O/2M/165/19 (N.B.), Dated 26.12.2019 read with FD Memo No. 4370-F(Y), dated 01.08.2019</p>
7.	To fix the course fees for various Certificate Courses/ Executive Programmes to be conducted by the University.	<p>The matter arises from the resolution of Agenda No. 16 of the 127<sup>th</sup> Meeting of the Finance Committee held on 29<sup>th</sup> March, 2024.</p> <p>The University after perusal of the different Certificate and Diploma Courses conducted by the NLSIU Bengaluru, NLU Delhi and NALSAR Hyderabad and NLU Gandhinagar observed that the average course fees extent from <b>Rs.30,000 to Rs.50,000/-</b> in the similar types of course as proposed by the University.</p> <p>Based on such observation it is proposed that the One Year Course Fees may be fixed at Rs.40,000/- plus GST as applicable. The relevant documents is placed at <b>Annexure- 7A</b></p> <p>Submitted for perusal and approval.</p> <p><b>Resolution</b></p> <p>The Course Fees for the following Four (1 to 4) One year Certificate / Executive Courses is approved as Rs. 40,000/- plus applicable GST to be paid in two instalments of Rs. 20,000/- each.</p> <p><b>i) Cybercrime and Cyber Forensic</b></p>

  
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		<p><b>ii) The protection of Children from Sexual Offences Act (POCSO), 20120</b></p> <p><b>iii) Narcotic - Drugs and Psychotropic Substances Act 1985</b></p> <p><b>iv) Prosecution and Investigation of Prosecutor of the State</b></p> <p>The Candidates sponsored by Department of Law, Govt. of West Bengal will get 50% Concession in the Course Fees.</p> <p>The Course fees for Certificate Course on Surveyor for Advocates in collaboration with West Bengal Land &amp; Land Reforms Department is approved as Rs. 1,00,000/- only</p>
8.	<b>Authorisation of Signatories for the Annual Accounts of the Centre for Regulatory Studies, Governance and Public Policy</b>	<p>The Centre for Regulatory Studies, Governance and Public Policy (CRSGPP) was established under the University during the FY 2015-16. Thereafter the CRSGPP had received Govt. Grant for research activities and support of the Centre. But there was no Statutory Audit been done so far. The University is in now first-time processing of preparation of the Annual Accounts of the Centre for the Financial Years from <b>FY 2015-16 to FY 2022-23</b> and audit of the same. However, the Office bearers entrusted with the preparation and approval of the financial accounts of the Centre as the earlier Centre Head resigned and left the Centre. The University proposes to Authorise the following persons as signatories for the Annual Accounts of the Centre for the purpose of submission for Audit:</p> <ol style="list-style-type: none"> <li>1) Prof (Dr.) Nirmal Kanti Chakrabarti, Vice Chancellor</li> <li>2) Raja Chakraborty, Registrar</li> <li>3) Dr. Jayanta Ghosh, Faculty In-Charge</li> <li>4) Sudip Ghosh, Accounts Officer</li> </ol> <p>Submitted for perusal and approval.</p> <p><b>Resolution</b></p> <p>The matter for Authorisation of Signatories is approved.</p>
9.	<b>Proposal for Enhancement of Remuneration of Contractual Staffs of the University</b>	<p>The matter arises in continuation to Meeting of the 80th Executive Council at Agenda Item No.10, dated 02.03.2022; Meeting of the 83rd Executive Council at Agenda Item No.8, dated 25.06.2022; Minutes of 84th Executive Council at Agenda Item No.6, dated 06.08.2022; and Meeting of the 119th Finance Committee Meetings at Agenda Item No.5, dated 16.03.2022.</p>

  
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<p><b>under Government of West Bengal Casual/ Contractual Engagement Service Scheme</b></p>	<p>As per approval of the Competent Authority and subsequent issuance of Office Order the following employees has been joined under the said scheme as on date as stated below –</p> <ol style="list-style-type: none"> <li>1) Mr. Shyam Sundar Roy, Library Staff</li> <li>2) Mr. Avijit Naskar, Library Staff</li> <li>3) Mr. Miraj Ali, Library Staff</li> <li>4) Mr. Pradip Kumar Ghosh, Library Staff</li> <li>5) Mr. Mrityunjay Mondal, Attendant</li> <li>6) Mrs. Swapna Roy, Cook cum Attendant</li> <li>7) Mr. Mahadeb Bayen, Gardener</li> <li>8) Mr. Pratap Chandra Halder, Gardener</li> <li>9) Mr. Dilip Chakraborty, Plumber</li> <li>10) Mr. Prabir Kumar Khotel, Electrician</li> <li>11) Mr. Babu Das, Accounts Assistant</li> </ol> <p>Recently two orders have been issued by the Govt. of West Bengal towards <b>Enhancement of Remuneration and Terminal Benefits for the above category of employees</b>, which will be effected from <b>01.04.2024</b>. The details are stated below –</p> <ol style="list-style-type: none"> <li>1) <b>Enhancement of Remuneration</b> as per Govt. of West Bengal Memorandum No.1091-F(P2), dated 01.03.2024 and the details of additional financial implication arises per month is <b>Rs.1,12,000/- (approx.)</b>, which placed at <b>Annexure- 9(A)</b>.</li> <li>2) <b>Enhancement of Terminal Benefit</b> increased from Rs.3,00,000/- to <b>Rs.5,00,000/-</b> each employees on attaining the age of <b>60 years</b> as per Govt. of West Bengal Memorandum No.1870-F(Y), dated 16.04.2024, which placed at <b>Annexure- 9(B)</b>.</li> </ol> <p>Submitted for perusal and further directions.</p> <p><b>Resolution</b></p> <p>The Govt. of West Bengal Memorandum No.1091-F(P2), dated 01.03.2024 for enhancement of remuneration of the Contractual staff is adopted for implementation in the University. Further, to be noted that the effect of such enhancement will made from the salary for the month of July, 2024 onwards along with the applicable arrears.</p>
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**Vice Chancellor**  
**WBUJS, Kolkata**



10.	<b>Proposal for Utilization of Grant received from Consortium of NLUs for the Financial Year 2023-24</b>	<p>The matter arises from resolution of Agenda No.23 of 118<sup>th</sup> Meeting of the Finance Committee held on 22.01.2022 and resolution of Agenda No.12 of 121<sup>st</sup> Meeting of the Finance Committee held on 03.08.2022, where it was resolved that the Grant received from Consortium of National Law Universities to be utilized for the purpose of <b>Research Grant and Scholarship (preferably to LLM Students)</b>.</p> <p>Further to be noted that an amount of <b>Rs.65,00,000/- (Rupees Sixty Five Lakh only)</b> has been received by the University on 30.04.2024 towards Grants from Financial Year 2023-24 from Consortium of NLUs. In this regards a Grant Agreement has been executed between WBNUJS Kolkata and Consortium of NLUs on 04.04.2024, where the purpose and restriction for the grant as stated below –</p> <ul style="list-style-type: none"> <li>i) <b>Research Activities</b></li> <li>ii) <b>Students Support Facilities</b></li> <li>iii) <b>Conference and Seminars</b></li> <li>iv) <b>CLAT Counselling Process</b></li> <li>v) <b>Student Scholarship</b></li> </ul> <p>Relevant documents are placed at <b>Annexure- 10 (A)</b> Submitted for perusal and further directions.</p> <p><u><b>Resolution</b></u></p> <p>The proposal for Utilization of Grant received from Consortium of National Law Universities (CNLU) is approved. Further resolved that the report of Actual Utilization to be submitted before the Finance Committee after 30.04.2025 as per MoU with CNLU.</p>
11.	<b>Any other matter with the permission of the Chair</b>	<b>NIL.</b>

The Meeting ended with thanks to The Chair.

  
**Raja Chakraborty**  
 Registrar

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**Prof. (Dr.) Nirmal Kanti Chakrabarti**  
 Vice-Chancellor

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