

**MINUTES OF THE 130th MEETING OF THE FINANCE COMMITTEE
HELD ON
17th MAY 2025 AT 11.30 AM.**

**THE WEST BENGAL NATIONAL UNIVERSITY OF
JURIDICAL SCIENCES**

**"DR. AMBEDKAR BHAVAN"
12, LB BLOCK, SECTOR III, SALT LAKE CITY,
KOLKATA-700106.**

130TH MEETING OF THE FINANCE COMMITTEE

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The West Bengal National University of Juridical Sciences
Dr. Ambedkar Bhavan, Salt Lake, Kolkata

The Hundred Thirty meeting of the Finance Committee was held on 17th May, 2025 at 11.30 AM at Dr. Ambedkar Bhavan, 12LB Block, Sector-III, Salt Lake City, Kolkata-700106.

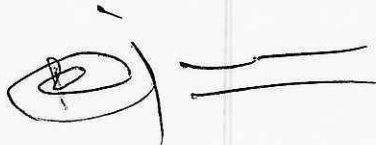
Following members were present in the meeting:

1. Hon'ble Professor (Dr) Nirmal Kanti Chakrabarti, Vice-Chancellor, WBNUJS
2. Mr. Ratnanko Banerji, Sr. Advocate, Treasurer, WBNUJS (In Chair)
3. Mr. Pradip Kumar Panja, WBJS, Principal Secretary, Law Department, Government of West Bengal
4. Mr. Binod Kumar, Principal Secretary, Higher Education Department, Government of West Bengal.

The following member was not able to attend the meeting:

1. Mr. Kishore Datta, Ld. Advocate General, West Bengal.

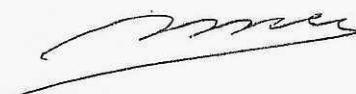
Mr. Raja Chakraborty, Registrar, WBNUJS, Ex-Officio Secretary was present in the meeting.



The West Bengal National University of Juridical Sciences
Minutes of the 130th Meeting of the Finance Committee of WBNUJS
held on
17th May, 2025 at 11.30 AM.

Sl. No	Agenda Item	Resolution
1.	Confirmation of the Minutes of the 129th Meeting of the Finance Committee	<p>Confirmation of the Minutes of the 129th Meeting of the Finance Committee which was held on 27th February, 2025 (Thursday).</p> <p>The minutes are enclosed as at Annexure-.</p> <p>Submitted before the Committee for confirmation.</p> <p><u>Resolution</u></p> <p>The Finance Committee confirmed the minutes of the 129th meeting held on 27.02.2025. However, the Minutes to Agenda no. 2 the Audit Observation is 10 instead of 9 as mentioned.</p>
2.	Submission of Statutory Auditor Compliance Report in respect of Financial Year 2022-23 regarding Audit Observation.	<p>The matter arises from the resolution of Agenda No 02 of the 129th Meeting of the Finance Committee held on 27.02.2025 wherein the Committee has directed the Registrar to submit a detailed report on point 7 to 10 of the Statutory Audit observations. Pursuant to such direction, the report of the Registrar along with other relevant documents are placed at Annexure- .</p> <p>Submitted for perusal and further approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee after perusal of the reports submitted by the Registrar, approved the Audited Annual Accounts of the University for the FY 2022-23.</p> <p>The Finance Committee further directed the Registrar to take appropriate actions to adjust the long pending advances after consultation with the University Statutory Auditors.</p>

		Further resolved that the University to formulate a policy for creation of reserve fund out of the fees collected from the NRI/ NRI sponsored category students.
3.	Submission of the Audited Statement of Accounts of the University for the Financial Year 2023-24	<p>The matter arises from the resolution of Agenda No 03 of the 129th meeting of the Finance Committee held on 29th February 2025. As per such resolution, the Committee directed the Accounts Officer of the University to keep the amount of Rs.10,03,532/- received from Foreign Donor in a separate account until the University gets the FCRA registration. Accordingly, the amount is being transferred to the separate Bank Account No.520101247035854 maintained with the Union Bank of India, NUJS Campus Branch vide Transaction Reference ID No. A980515 as on 28.03.2025. The relevant documents are placed at Annexure-</p> <p>Further, the Committee has directed the Registrar of the University to submit the reasons for not able to do the actuarial valuation for Leave salary of the University Employees in absence of authenticated past leave records. Pursuant to such direction, the report of the Registrar along with other relevant documents are placed at Annexure- .</p> <p>Submitted for perusal and further approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee after perusal of the reports submitted by the Registrar, approved the Audited Annual Accounts of the University for the FY 2023-24.</p> <p>Further resolved that the University to take appropriate steps to obtain the FCRA Registration for ensuring compliance.</p> <p>The Finance Committee further directed the Registrar to take appropriate steps for obtaining the Actuarial valuation and making provision for leave encashment for the employees of the University in the Books of Accounts.</p>
4.	Approval for NAAC Accreditation and Peer team visit related Expenditure	<p>The matter arises from the resolution of Agenda Item No.09 of the 129th meeting of the Finance Committee held on 29.02.2025 wherein the Committee has sought for the details of the expenses with regard to NAAC peer team visit for NAAC Accreditation, Hospitality, Food and other Miscellaneous Expenses of Rs.18,64,819/- (Rupees</p>

		<p>Eighteen Lakh Sixty Four Thousand Eight Hundred Nineteen only) for the preparation of NAAC visit. The detail expenditure statement is submitted at Annexure- As per direction of the Finance Committee, the details of expenses with regards to NAAC Peer Team visit for Hospitality, Food & Other Miscellaneous Expenses particularly the renovation and repairing expenses for the preparation of NAAC visit and detailed revised breakup expenditure is placed at Annexure- Submitted for perusal and further approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee approved the expenditure amounting to Rs. 18,64,819 (Rupees Eighteen Lakh Sixty-Four Thousand Eight Hundred Nineteen only) incurred for the purpose of NAAC Accreditation and Peer Team visit.</p>
5.	<p>PWD Feasibility Report of Proposed Air Conditioning System for Hostel Blocks at WBNUJS Kolkata</p>	<p>The matter arises furtherance to Agenda No:14 of the 124th meeting of the Finance Committee held on 13.05.2023 wherein the application for the Student Juridical Association for the installation of Air Conditioner in Hostel Room was rejected by the Finance Committee. The relevant documents are submitted at Annexure- Subsequent to such resolution, the University conducted a feasibility study by PWD, Govt of West Bengal, Bidhannagar Electrical Division. Pursuing to such feasibility study, PWD submitted a report vide Memo No:3417/BED, dated 20.12.2024 wherein the estimated project cost for the installation of Air Conditioner at Hostel Room is estimated around Rs.3.20 Crores (Rupees Three Crore Twenty Lakhs only) excluding the charges the augmentation of electricity demand payable to WBSEDCL.</p> <p>The relevant documents are places at Annexure Submitted for information and further direction, if any.</p> <p><u>Resolution</u></p> <p>The Finance Committee considered the feasibility Report submitted by the PWD, Electrical, Govt. of West Bengal. Resolved that considering the present climate change and trends in global warming, the University should explore the option for installation of Air Conditioning system in the hostel Blocks. The Capital Expenditure towards installation of Air Condition system as estimated by the PWD Electrical including</p>




		<p>developing a Power station/ sub-station may be sought as Grant in aid from State Government.</p> <p>Further resolved that University should initiate discussion with the students body to increase Hostel Charges and electricity charges to implement the proposal.</p>
6.	<p>Approval for Financial Support for conducting various National and International Conferences/ Events organised by the University</p>	<p>The University organised / propose to organize various National and International Conferences and the details to be placed for approval of financial support by the University:</p> <p>A. THE 5TH ALL INDIA LEGAL HISTORY CONGRESS</p> <p>As per proposal submitted by Dr. Bikramjit De, Associate Professor and Director of The Centre for Studies in Legal History the conference proposed to be held from 22nd to 24th March, 2025 at the University Premises as stated below -</p> <p>Estimated Total Expenditure Rs.8,00,000/-</p> <p>Less: Financial Support Received from ICSSR-ERC Rs.1,20,000/-</p> <p>Less: Financial Support received from MAKIAS Rs.2,50,000/- Another amount of Rs.2,50,000/= likely to be received from MAKIAS</p> <p><u>Less: Financial Support from Registration Fees</u> Rs. 69,000/-</p> <p>Expenditure to be borne by the University Rs.3,61,000/-</p> <p>The relevant documents are placed at Annexure-6A.</p> <p>B. INTERNATIONAL CONFERENCE ON ISSUES RELATING TO JURISDICTION AND APPLICABLE LAWS IN SPACE ACTIVITIES</p> <p>As per proposal submitted by Prof. (Dr.) Sandeepa Bhat B., Director of The Centre for Aviation and Space Laws the conference proposed to be held on Next Academic Year at the University Premises as stated below -</p> <p>Estimated Total Expenditure Rs.4,00,000/-</p> <p><u>Less: Financial Support from Registration Fees As per Actual. As such Initially Rs.2,00,000/= can be paid.</u></p> <p>Expenditure to be borne by the University Balance Amount</p>

The relevant documents are placed at Annexure-

C. BUDGET FOR NUJS JUDGEMENT WRITING COMPETITION

The University intends to organize a Judgement Writing Competition during the month of July, 2025. For the said event, the University has prepared a budget for an amount of **Rs.3,51,000/- (Rupees Three Lakh Fifty One Thousand only)** and the relevant documents are placed at Annexure-

D. INTERNATIONAL CONFERENCE ON DATA, KNOWLEDGE, WISDOM AND LAW

As per proposal submitted by Dr. Jayanta Ghosh, Head of The Centre for Regulatory Studies, Governance and Public Policy the International Conference to be held on 9th to 10th November, 2024 at the University Premises as stated below -
Estimated Total Expenditure

Rs.9,58,498/-

Less: Financial Support Received from

Sponsorship Rs. 65,000/-

Less: Financial Support from Registration Fees

Rs.2,35,000/-

**Expenditure to be borne by the University
Rs.6,58,498/-**

The relevant documents are placed at Annexure-

6D

E. INTERNATIONAL CONCLAVE ON RELEVANCE OF JUSTICE DR. RADHA BINOD PAL'S DISSENT IN INTERNATIONAL LAW

As per proposal submitted by the Hon'ble Vice Chancellor, the University proudly announces International Conclave on Relevance of Judge Dr. Radha Binod Pal's Dissent in International Law. This conclave aims to explore and critically examine the profound influence of Justice Pal's jurisprudence on the development of international law, with a particular focus on his dissenting opinion at the Tokyo Trials and its implications for contemporary legal thought.

The International Conference has been held during 23rd to 24th November, 2024 at the University Premises as stated below -

Total Expenditure (to be borne by the University) Rs.39,86,234/-

		<p>The relevant documents are placed at Annexure-</p> <p>F. <u>ANNUAL SPORTS EVENT (INVICTA AND PARA-INVICTA 2025)</u></p> <p>The students of the University organised Annual Sports Event, INVICTA and PARA-INVICTA for the year 2025. In respect of such event, the University extended an amount of Rs. 6,94,471/- as Financial Support over and above the amount of Students Association Budget for the Financial Year 2024-25. The relevant document is placed at Annexure- .</p> <p>Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee considered the above expenditure towards conferences/seminars/ workshop and other academic programs already completed have been approved. Further resolved that in future the expenditure up to Rs.5,00,000/= may be approved by the Vice Chancellor on the condition that average 50% amount to be collected by the Organising Committee and balance 50% of the amount of the proposed budget shall be borne by the University. However, the final decision in this matter shall be taken by the Vice Chancellor considering benefit of the students</p>
7.	<p>Consideration of the application received from Faculty Members in respect of additional increment for Ph.D. Degree</p>	<p>The matter arises on account of applications received from 07 Nos. of Faculty Members who have joined the University on 05 years Contract basis requesting for non-compounded advance increments for Ph.D. degree as per UGC Norms as mentioned below:</p> <ol style="list-style-type: none"> 1) Dr. Jayanta Ghosh, Assistant Professor (Contract) 2) Dr. Subhankar Chattopadhyay, Assistant Professor (Contract) 3) Dr. Tanurup Das, Assistant Professor (Contract) 4) Dr. Surja Kanta Baladhikari, Assistant Professor (Contract) 5) Dr. Sam J. Abraham, Assistant Professor (Contract) 6) Dr. Paramita Dasgupta, Assistant Professor (Contract)



		<p>7) Dr. Anuradha Roy Chowdhury, Assistant Professor (Contract)</p> <p>However, from Circular issued by the University Grants Commission vide Ref No. F.16/2023(CU)/ 128114, Dated 10.02.2025 it has been clarified as follows: <i>"The incentive structure is built-in in the pay structure itself wherein those having M.Phil or Ph.D degree will progress faster under CAS. Therefore, there shall be no incentive in form of advance increments for obtaining the degrees of M. Phil or Ph.D."</i></p> <p>In these circumstances stated above direction is sought for whether those benefits can be extended to the faculty members who are under contractual engagement. However, it may be noted that similar benefits were extended to Faculty members appointed on regular basis. The relevant documents are placed in Annexure Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee declined the application of the Faculty Members in respect of additional increment for Ph.D. Degree on the ground that such non-compounded advance increments for Ph.D. degree as per Circular issued by the University Grants Commission vide Ref No. F.16/2023(CU)/ 128114, Dated 10.02.2025.</p>
8.	<p>Proposal for Implementation of Honorarium for Chief Warden, Warden (s) and Assistant Warden (s)</p>	<p>WBNUJS being a resident University operates four hostels spread across two campuses (Main Campus and 2nd Campus). The overall responsibility for the management, monitoring, and administration of these hostels is delegated to the Chief Warden, Wardens, and Assistant Wardens.</p> <p>At present the Chief Warden, Wardens (Boys & Girls) managing and monitoring around 600 students across the two campuses of the University's hostels 24x7. This includes ensuring discipline, addressing student issues, and maintaining the overall functioning of the hostels. Given the significant responsibility to them, it is essential to provide financial compensation in the form of Monitoring Allowances to ensure they can effectively carry out their duties. In addition, the Wardens are required to stay in Campuses. For staying in the Campus at present an amount of Rs.6150/- is paid as Campus Duty Allowances and the same will be replaced as Monitoring Allowance.</p> <p>The relevant documents are placed at Annexure Submitted for perusal and further directions.</p>

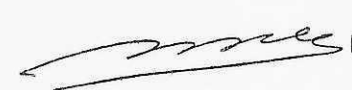
		<p><u>Resolution</u></p> <p>In absence any financial policy towards providing Honorarium for additional duties, the Finance Committee considered the present proposal and directed to maintain the same amount for those wardens who are not staying in the campus and Rs. 5000/ for Assistant Wardens provided he or she has not provided University accommodation.</p>
9.	<p>Waiver of Tuition Fees for the students supported by the IDIA Charitable Trust</p>	<p>The matter arises from the Agenda No.3 of 101st Meeting of Finance Committee, where it was resolved that 4 Nos. IDIA supported students has reimburse the refund of applicable fees as per details mentioned below –</p> <p>Ms Vinatoli Yeptho (213139) Rs.1,90,720/-</p> <p>Mr. Musharaf N. Malla (216124) Rs.1,46,400/-</p> <p>Mr. Aritra Mondal (217057) Rs.73,200/-</p> <p>Mr. Lakesh Kumar (215098) Rs.90000/-</p> <p>The Finance Committee further decided that an amount of Rs.50,00,000/- shall be kept separately for scholarship purpose including scholarship of IDIA Students and Merit Cum Means Scholarships.</p> <p>On 12.09.2024, Mr. Arnab Roy, Founding Members of IDIA Charitable Trust has submitted a representation towards waiver of fees of some IDIA Scholars namely Mr. Arjun Ghosh (219034), Mr. Biswajit Shil (219077), Mr. Sushanth Gajula (219076), Mr. Alapan Porel (221070) and Mr. Ratan Ram (221018) and their fees are still due with the University as on date. Mr. Roy has also requested to create a MOU with the WBNUJS Kolkata for extending the same benefit for future IDIA Scholars at this University.</p> <p>As per direction of the Finance Committee, the University has created a Corpus Scholarship Fund of Rs.50,00,000/- (Rupees Fifty Lakh only) and every year eligible students also get Merit cum Means Scholarship from the said funds. As per records of the University the above students also get the same benefit under Merit-cum-Means Scholarship and their detailed statement is placed at Annexure</p>




		<p>Due Fees after adjustment of MCM Scholarship of the above students are –</p> <p>Arjun Ghosh (219034) Due Fees of Rs.5,59,863/- Sushanth Gajula (219076) Due Fees of Rs.5,30,160/- Biswajit Shil (219077) Due Fees of Rs.3,01,963/- Ratan Ram (221018) Due Fees of Rs.2,22,600/-</p> <p>Submitted for perusal and approval, please.</p> <p><u>Resolution</u></p> <p>The Finance Committee considered the proposal and declined the same for present.</p>
10	Opening of Three (3) New Bank Accounts	<p><u>WBNUJS ALUMNI FUND</u></p> <p>Considering a representation received from the Student Juridical Association (SJA) of the University, a new saving bank account to be opened in Union Bank of India, NUJS Campus Branch or any other bank as decided by the authority in the name of WBNUJS Alumni Fund for utilising substantial contribution from its alumni by raising resources towards internship and other co-curricular activities as per approval of the Competent Authority.</p> <p>The dedicated bank account will be operated by the University Authorised Signatories and the contributors will get TDS Exemption U/s 80G as per rules of the University. The relevant proposal and documents are placed at Annexure.</p> <p><u>WBNUJS RESEARCH FUND</u></p> <p>Keeping in view, the information required to be submitted before the UGC, NAAC, NIRF, BCI and other funding agencies, it is proposed that a new bank account to be opened at the Union Bank of India, NUJS Campus Branch or any other bank as decided by the authority in the name of WBNUJS RESEARCH FUND for convenience of the information to be submitted to the various agencies. The Bank Account to be operated by the Authorised Signatories of the University.</p> <p><u>WBNUJS AZIM PREMJI FOUNDATIONS GRANT</u></p>





		<p>Considering a Grant Approval received from the Azim Premji Foundation vide email dated 19.03.2025, a new saving bank account to be opened in Union Bank of India, NUJS Campus Branch or any other bank as decided by the Authority in the name of THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES for utilising sanctioned Philanthropy Grant of Rs 3.20 Cr. to enhance access to justice by (a) equipping young lawyers through fellowship, mentorship, and litigation training, (b) building a cadre of trained lawyers through the Continuing Legal Education program and (c) developing community paralegals to provide grassroots legal support to vulnerable communities, across the Sundarbans region, South 24 Parganas district, West Bengal as per approval of the Competent Authority. The Bank Account to be operated by the Authorised Signatories of the University.</p> <p>The relevant proposal and sanctioned order are placed at Annexure.</p> <p>Submitted for perusal and approval, please.</p> <p><u>Resolution</u></p> <p>The Finance Committee approved the proposal for opening of the three new Bank Accounts as proposed.</p>
11	<p>Proposal for Sanctioned and Allotment of Additional Fund Rs.6,19,90,242/- (Rupees Six Crore Nineteen Lakh Ninety Thousand Two Hundred Forty Two only) for the Works of "Construction of Vertical Extension (4th and 5th Floor) of the</p>	<p>The matter arises in continuation to Agenda No.02 of the 120th Meeting of the Finance Committee held on 17.06.2022; Agenda No.04 of the 121st Meeting of the Finance Committee held on 03.08.2022 and Agenda No.26 of the 127th Meeting of the Finance Committee held on 29.03.2024 where the proposal for Vertical Extension of Academic Block of the University has been approved for a total amount of Rs.17,85,74,258/- (Rupees Seventeen Lakh Eighty Five Lakh Seventy Four Thousand Two Hundred Fifty Eight only) vide PWD, GoWB Memo No.891/CE(HQ)/PWD, Dated 28.04.2022. In this regard, it may be noted that an amount of Rs.9,00,00,000/- (Rupees Nine Crore only) being already paid to P.W.D., Bidhannagar West Division upto the Financial Year end on 31.03.2025.</p> <p>On 24.04.2025 an estimate is received from the Public Works Department (PWD), Bidhannagar West Division for the Financial Year 2025-26 for an amount of Rs.6,19,90,242/- (Rupees Six Crore Nineteen Lakh</p>





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University Academic Block"	<p>Ninety Thousand Two Hundred Forty Two only) against the Memo No. 861-W/156, Dated 24.04.2025.</p> <p>Now it is proposed that the University intends to release the additional demand of Rs.6,19,90,242/- (Rupees Six Crore Nineteen Lakh Ninety Thousand Two Hundred Forty Two only) to undertake the work relating to "Construction of Vertical Extension (4th and 5th Floor) of the University Academic Block" from the Designated Fund of the University.</p> <p>In this regard, it may be proposed an amount of Rs.1697.90 lakhs accumulated surplus for the period 2022-23 (Rs.1050.79) and 2023-24 (Rs.647.11) shall need to be utilized for the objectives of the University. This is line with the declaration made before the Income Tax Authorities at the time of filing of the Tax Audit Report of the University for the Financial Year 2023-24 is set apart for Utilization within the Financial Year 2028-29 with a copy of statement is furnished in prescribed in Form No.10.</p> <p>The relevant documents are placed at Annexure. Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>The Finance committee has approved the following demands raised by the PWD (Civil Works Division) and PWD (Electrical Division) towards the "Construction of Vertical Extension (4th and 5th Floor) of the University Academic Block.</p> <p>a. Rs.6,19,90,242/- (Rupees Six Crore Nineteen Lakh Ninety Thousand Two Hundred Forty-Two only) has been demanded by PWD out of the total Sanctioned amount for Civil works of Rs. 15,40,44,532/ (Rupees Fifteen Crore Forty Lakhs Forty-Four Thousand five hundred and thirty-two only).</p> <p>b. Rs. 41,69,394/ (Rupees Forty-One lakh Sixty-Nine Thousand Three hundred four only) has also been demanded by PWD (Electrical Division) vide letter 07.05.2025 towards SITC of Lift and Fire Detection System of the Vertical Extension out of Rs. 3,41,41,199/ (Rupees Three Crore Forty-One Lakhs Forty-One Thousand One Hundred Ninety- Nine only) which was mentioned at page -263 of the Agenda.</p>
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12	Sanction for Payment to P.W.D. (GoWB), Bidhannagar West Division for Repair and Renovation Works of the University Building as per recommendations of the University Building Committee	<p>The University Building Committee has approved the following Civil and Electrical works in the Building Committee meeting held on 30.08.2024 and 07.02.2025 regarding repair and renovation work undertaken in the Main Campus of the University.</p> <p>The approved works which are to be executed by the Public Works Department, Govt. of West Bengal are stated below and placed for the approval of the Finance Committee.</p> <table border="1"> <thead> <tr> <th>Sl. No.</th><th>Name of the Works as submitted by the PWD</th><th>PWD Estimates (Amount in Rs.)</th></tr> </thead> <tbody> <tr> <td>A</td><td> Repairing and Painting works in University Auditorium The University has received two estimates from the Executive Engineer, PWD, Bidhannagar West Division for Rs.4,99,207/- for Repair and Painting of Auditorium Hall of Academic Block and for Rs. 4,84,210/- for Repair and Painting of all utility area of Auditorium Hall and other allied work of Academic Block and details placed at <u>Annexure-</u> </td><td>Rs.9,83,417 /-</td></tr> <tr> <td>B</td><td> Repairing and Painting of Pillar (Front Block of Academic Building) The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs. 2,28,939/- and detailed placed at <u>Annexure-</u> </td><td>Rs.2,28,939 /-</td></tr> <tr> <td>C</td><td> Renovation of University Canteen (1st Phase of Work): The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs.4,98,673/- for 1st phase of work i.e. Aluminium Partition and details placed <u>Annexure-</u> </td><td>Rs.4,98,673 /-</td></tr> </tbody> </table>	Sl. No.	Name of the Works as submitted by the PWD	PWD Estimates (Amount in Rs.)	A	Repairing and Painting works in University Auditorium The University has received two estimates from the Executive Engineer, PWD, Bidhannagar West Division for Rs.4,99,207/- for Repair and Painting of Auditorium Hall of Academic Block and for Rs. 4,84,210/- for Repair and Painting of all utility area of Auditorium Hall and other allied work of Academic Block and details placed at <u>Annexure-</u>	Rs.9,83,417 /-	B	Repairing and Painting of Pillar (Front Block of Academic Building) The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs. 2,28,939/- and detailed placed at <u>Annexure-</u>	Rs.2,28,939 /-	C	Renovation of University Canteen (1st Phase of Work): The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs.4,98,673/- for 1 st phase of work i.e. Aluminium Partition and details placed <u>Annexure-</u>	Rs.4,98,673 /-
Sl. No.	Name of the Works as submitted by the PWD	PWD Estimates (Amount in Rs.)												
A	Repairing and Painting works in University Auditorium The University has received two estimates from the Executive Engineer, PWD, Bidhannagar West Division for Rs.4,99,207/- for Repair and Painting of Auditorium Hall of Academic Block and for Rs. 4,84,210/- for Repair and Painting of all utility area of Auditorium Hall and other allied work of Academic Block and details placed at <u>Annexure-</u>	Rs.9,83,417 /-												
B	Repairing and Painting of Pillar (Front Block of Academic Building) The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs. 2,28,939/- and detailed placed at <u>Annexure-</u>	Rs.2,28,939 /-												
C	Renovation of University Canteen (1st Phase of Work): The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs.4,98,673/- for 1 st phase of work i.e. Aluminium Partition and details placed <u>Annexure-</u>	Rs.4,98,673 /-												


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	<p>D Water proofing treatment, Drainage repairing, Sink construction in the kitchen and Hostel Office in the Gents hostel The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs.4,70,631/- and detailed placed at <u>Annexure-</u></p>	<p>Rs.4,70,631 /-</p>
	<p>E Emergent repair and painting of Room no 326, 303, 315 & 012 of Academic Block and other allied works. The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs.3,97,310/- and the details placed at <u>Annexure-</u></p>	<p>Rs.3,97,310 /-</p>
	<p>F Emergent repair and painting work flat No 01 & 03 of Staff Quarters at WBNUJS Campus The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs.5,08,764/- and the details placed at <u>Annexure-</u></p>	<p>Rs.5,08,764 /-</p>
	<p>G Aluminium door, SS railing at Library and Registrar office door panelling etc. other allied work of WBNUJS Campus The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs.3,62,319/- and the details placed at <u>Annexure-</u></p>	<p>Rs.3,62,319 /-</p>
	<p>H Repairing and Painting of Bank Building (G+1) The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs.16,08,377/-</p>	<p>Rs.16,08,377 /-</p>




			and the details placed at Annexure-	
		I	Repairing and painting of Gents hostel building outside (G+6) The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs. 56,95,623/- and the details placed at Annexure-	Rs.56,95,623/-
		J	Repairing and painting of Girls hostel building outside (G+6) The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs. 53,93,133/- and the details placed at Annexure-	Rs.53,93,133/-
		K	Repairing of settlement of ground floor corridor along with rectification of joints of wall cladding (2nd and 3rd floor) with Lacquer painting of Academic Block The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs. 97,39,973/- and the details placed at Annexure-	Rs.97,39,973/-
		L	Shifting of Underground Water Supply line and Sewerage Line near the Seminar Hall Building The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs. 4,87,905/- and the details placed at Annexure-	Rs.4,87,905/-
		M	Repairing and Painting Works of Rooms in Academic Building Room No 118,205,206,211,218,220,225,304,309,310,324,325 Details placed at Annexure-	Rs.4,95,381/-

N	Trophy Cabinet near Main Entrance (right hand side) Estimate No 29/BNWSD-II/2024-2025 dated 16.07.2024 - Rs.4,91,473/- Estimate No 30/BNWSD-II/2024-2025 dated 16.07.2024 - Rs.4,84,489/- Details placed at <u>Annexure-</u>	Rs.9,76,462/-
O	Proposal for Rain Water Harvesting and Allied Work near Ladies Hostel at WBNUJS Premises The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs.4,96,873/- and the details placed at <u>Annexure-</u>	Rs.4,96,873/-
	Grand Total of Rupees Two Crores Eighty Three Lakh Forty Three Thousand Seven Hundred Eighty only)	Rs.2,83,43,780/-

Further to be noted that the University has also applied for "Rashtriya Uchchatar Shiksha Abhijan (RUSA)" grant in respect of the above-mentioned works.
Submitted for perusal and approval.

Resolution

The Finance Committee approved the proposal for payment.

13	Sanction for Payment to P.W.D. (GoWB), Bidhannagar West Division for New Construction Works (Capital) of the University Building as per recommendations of the University Building Committee	<p>The University Building Committee has approved the following Civil and Electrical works in the Building Committee meeting held on 30.08.2024 and 07.02.2025 regarding new construction work undertaken in the Main Campus of the University.</p>									
	<table border="1"> <thead> <tr> <th data-bbox="662 414 726 548">Sl. No</th><th data-bbox="726 414 1189 548">Name of the Works as submitted by the PWD</th><th data-bbox="1189 414 1461 548">PWD Estimates (Amount in Rs.)</th></tr> </thead> <tbody> <tr> <td data-bbox="662 548 726 1400">A</td><td data-bbox="726 548 1189 1400"> Vertical Expansion of Seminar Hall Building <p>The Seminar Hall Building (G+1) construction work is in completion stage. The University wishes to construct 2 more floors (2nd and 3rd) of the seminar hall building. For the proposed work, each floor should have 01 no of suite rooms and 03 Nos. of studio rooms for the use of University guests. All studio rooms and suite rooms should have balcony.</p> <p>The University received two estimates for the proposed work from</p> <ol style="list-style-type: none"> 1. Estimated cost for the proposed Civil Work is Rs.1,98,70,040/- 2. Estimated cost for the proposed Electrical Work is Rs.68,79,577/- <p>The details placed at <u>Annexure-</u></p> </td><td data-bbox="1189 548 1461 1400"> Rs.2,67,49,617/- </td></tr> <tr> <td data-bbox="662 1400 726 1854">B</td><td data-bbox="726 1400 1189 1854"> Remodelling of Power system from main LT panel of existing substation to different areas of Academic Building at the WBNUJS <p>The University has received an estimate from the Executive Engineer, PWD, Bidhannagar Electrical Division for Rs.1,53,18,193/- for remodelling of Power systems from main LT panel of existing substation to different arear of Academic Building at the</p> </td><td data-bbox="1189 1400 1461 1854"> Rs.1,53,18,193/- </td></tr> </tbody> </table>	Sl. No	Name of the Works as submitted by the PWD	PWD Estimates (Amount in Rs.)	A	Vertical Expansion of Seminar Hall Building <p>The Seminar Hall Building (G+1) construction work is in completion stage. The University wishes to construct 2 more floors (2nd and 3rd) of the seminar hall building. For the proposed work, each floor should have 01 no of suite rooms and 03 Nos. of studio rooms for the use of University guests. All studio rooms and suite rooms should have balcony.</p> <p>The University received two estimates for the proposed work from</p> <ol style="list-style-type: none"> 1. Estimated cost for the proposed Civil Work is Rs.1,98,70,040/- 2. Estimated cost for the proposed Electrical Work is Rs.68,79,577/- <p>The details placed at <u>Annexure-</u></p>	Rs.2,67,49,617/-	B	Remodelling of Power system from main LT panel of existing substation to different areas of Academic Building at the WBNUJS <p>The University has received an estimate from the Executive Engineer, PWD, Bidhannagar Electrical Division for Rs.1,53,18,193/- for remodelling of Power systems from main LT panel of existing substation to different arear of Academic Building at the</p>	Rs.1,53,18,193/-	
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		WBNUJS campus and the details placed at Annexure-	
		C Construction University Gate The University has received an estimate from the Executive Engineer, PWD, Bidhannagar West Division for Rs. 20,34,483/- and the details placed at Annexure-.	Rs.20,34,483/-
		Grant Total of Rupees Four Crore Forty One Lakhs Two Thousand Two Hundred Ninety Three only	Rs.4,41,02,293/-
		The approved works which are to be executed by the Public Works Department, Govt. of West Bengal are stated below and placed for the approval of the Finance Committee.	
		Further to be noted that the University has also applied for " Rashtriya Uchchatar Shiksha Abhijan (RUSA) " grant in respect of the abovementioned works.	
		Submitted for perusal and approval.	
		<u>Resolution</u>	
		The Finance Committee approved the Sanction for Payment to P.W.D. (Govt of WB), Bidhannagar West Division for New Construction Works (Capital) of the University Building.	
14	Utilization of Consortium of NLUs Grant and Conduct of 1st NLUs PHD Researcher's Colloquium	The matter arises in continuation of Agenda No.12 of the 121 st Meeting of the Finance Committee held on 03.08.2022 where it was resolved that the grant received from Consortium of NLUs be used for the purpose of Research and Scholarship. The Utilisation Statement in respect of Grant received is placed for perusal of the Finance Committee. The relevant documents are placed at Annexure- . A proposal submitted by the Hon'ble Vice Chancellor, a Research Colloquium for the Ph.D. Scholars from various NLUs, Law University and Leading Law Colleges/ School of India held at The West Bengal National University of Juridical Sciences in collaboration with Consortium of NLUs held during the period from 26.04.2025 to 06.05.2025 . The details of expenditure to be incurred from the Research Grant funded by the Consortium of NLUs during the Financial Year 2019-20 and 2020-21 with an available balance of Rs.97,89,682/- (Rupees Ninety Seven Lakh Eighty Nine Thousand Six Hundred Eighty Two only).	

		The following expenditure of to be met on account of accommodating of Research Scholars and Resource Persons including Airfare, Food & Refreshment, Transport, Local Conveyance and other relevant expenses for conducting the events.
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		The head wise expenditure has been done as on date is mentioned below –																																									
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		<p>After making the expenses in respect of 1st Researcher's Colloquium at the University, the tentative balance will be available in the Research Grant funded by the Consortium of NLUs will be Rs.79,76,001/- (Rupees Seventy Nine Lakh Seventy Six Thousand One only).</p> <p>The relevant documents are placed at Annexure- . Submitted for perusal and further directions.</p> <p>Resolution</p> <p>The Finance Committee approved the proposal for Utilization of the Grant from NLU Consortium for conducting the 1st NLUs PHD Researcher's Colloquium and the expenditure of Rs. 18,13,681/- for present.</p>																																									
15	Discuss Policy Issues for Payment/ Reimbursement for Attending National and International Moot Court and Any Other	<p>The University has received the following application from the Individual Student of the University for Reimbursement/ Advance Payment for participation in National and International Moot Court/ Arbitration/ Negotiation Competition etc. for the following events –</p> <p>i) Reimbursement for William C. vis International Commercial Arbitration Moot 2023 held at Vienna</p>																																									

<p>Relevant Competitions</p>	<p>ii) Reimbursement for Foreign Direct Investment International Arbitration Moot 2024 held at Berlin, Germany</p> <p>iii) Reimbursement for International Maritime Law Arbitration Moot 2023 held at United Kingdom</p> <p>iv) Reimbursement for 8th Annual ADC-ICC Asia Pacific Commercial Mediation Competition, 2024 held at Sydney, Australia</p> <p>v) Reimbursement for 20th William C. Vis (East) International Commercial Arbitration Moot 2023 held at Hong Kong</p> <p>vi) Reimbursement for 13th Jindal Vis Pre Moot Competition 2023 held at O.P. Jindal Global University, Sonipat, Haryana</p> <p>vii) Reimbursement for 7th AIAC PRE-MOOT for the Willem C. Vis International Commercial Arbitration Moot 2023 in Kuala Lumpur, Malaysia</p> <p>viii) Reimbursement for INADR International Law School Mediation Tournament 2025 held in University of Georgia.</p> <p>ix) Reimbursement for IBA ICC Moot Court Competition 2023-24 held in Leiden University, Netherlands.</p> <p>x) Reimbursement for 3rd ICC Hong International Commercial Mediation Competition 2024 held in Hong Kong.</p> <p>xi) Reimbursement for 9th IBA VIAC CDRC Vienna Mediation & Negotiation Competition 2024 held in Vienna.</p> <p>Now it is proposed to Grant of Financial Assistance from the University Fund to the extent of 50% of Airfare Charges as per submission of relevant Tickets, Bills, Documents etc. provided that the team become the Winner of the Competition.</p> <p>Accordingly, it is proposed that a Standing Order/ Policy be development instead of each application to be placed before the Finance Committee.</p> <p>The details correspondence of above proposal and submission is submitted at Annexure- .</p> <p>Submitted for perusal and direction, please.</p> <p>Resolution</p> <p>Approved up to Rs. 1 lakh for the Winning Team in the International Competition and Vice Chancellor will decided on case to cases basis for</p>
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		the Domestic Competition maximum up to Rs. 1 lakhs for the Winning Team.
16	Fixation of Minimum Wages for contractual staff hired through Manpower agency engaged in Security and House-Keeping services	<p>The matter arises from the resolution taken by the University Procurement Committee in the 141st Meeting held on 09.12.2024 wherein it was resolved that the wages of the contractual staff engaged in Security and Housekeeping services to be revised from the minimum wages of the West Bengal State Govt and increment to be provided to them based on service tenure and experience.</p> <p>It may be proposed to implement the Annual Increment @ 3% on the Basic Wages as revised and the Statutory Compliance will be in force on a time-to-time basis and will be applicable on the revised rate as per recommendation of the University Procurement Committee.</p> <p>The minutes of the Procurement Committee meeting is placed at Annexure- . Submitted for perusal and approval.</p> <p><u>Resolution</u></p> <p>The Finance Committee discussed the proposal and directed to follow the Minimum Wages subject to Government notification and Contract for maximum period one year each. In case of any extension the same will be for a period maximum three months only.</p>
	Proposal for Revision of Delegation of Financial Powers w.e.f. 01.04.2025 as per recommendation of the Vice Chancellor	<p>The Hon'ble Vice Chancellor of the University proposes to revise the existing Delegation of Financial Powers as resolved in Agenda No 17 of the 124th Meeting of the Finance Committee. The Office Order relating to such revised Delegation of Financial Powers vide email dated 01.04.2025 issued by the Hon'ble Vice Chancellor and the earlier Circular No. Reg/06/June/2023 dated 01.06.2023 stands withdrawn w.e.f. 01.04.2025.</p> <p>In the Revised Delegation of Financial Powers, it is proposed that for any expenditure, within the applicable budget provision and sanction, the Bill Passing Authority with Cheque Drawing and Disbursing Officer of the University will be as follows on approval of the Finance Committee -</p> <p>1) Expenditure UPTO Rs.1,00,000/- (upto Rupees One Lakh only) Assistant Registrar (Finance) AND Registrar (Accounts Officer AND Registrar will sign in the absence of the</p>

		<p><i>Assistant Registrar (Finance)</i></p> <p>2) Expenditure ABOVE Rs.1,00,000/- (above One Lakh)</p> <p>Registrar AND Vice Chancellor <i>(Accounts Officer AND Vice Chancellor will sign in the absence of the Registrar)</i></p> <p>Expenditure will be done in compliance with the WBNUJS Procurement of Goods and Services Regulations 2017; WBNUJS "Works" Regulations 2017 and any other applicable Government Procurement Rules on a time-to-time basis as per approval of the Competent Authority.</p> <p>The relevant documents are placed at <u>Annexure-</u></p> <p>Further proposed that the Prepaid Debit Card system to be discontinued w.e.f. 01.04.2025 and Imprest Advance to the extent of Rs.20000/- (Twenty Thousand only) to be provided to the following designated Officials as proposed by Vice Chancellor vide email dated 13.05.2025 -</p> <ol style="list-style-type: none"> 1) Controller of Examination 2) Secretary to Vice Chancellor 3) Purchase Officer in Registrar Office 4) Accountant in Accounts Section 5) Campus Supervisor <p>The settlement of the expenditure from imprest advance and recoupment of the imprest balance will be subject to the approval of the Vice Chancellor ONLY. The relevant documents are placed at <u>Annexure-</u></p> <p>POWERS TO SANCTION ALL EXPENDITURE OF THE UNIVERSITY SHALL REST WITH THE VICE CHANCELLOR ONLY.</p> <p>Submitted for perusal and approval, please.</p> <p><u>Resolution</u></p> <p>The Finance Committee approved the proposal for revision of the Delegation of Financial Powers with effect from 01.06.2025.</p>
18	Proposal for Procurement of Ambulance	<p><u>PROCUREMENT OF AMBULANCE</u></p> <p>The University received an application dated 26.03.2025 from the Student Juridical Association requesting for</p>

**for the
University
and Disposal
of 2 Nos.
University
Old Cars**

round the clock Ambulance Facility on University Campus for student safety. The ambulance will be used to provide high-level emergency medical care during transport, specifically designed for rapid response and equipped with advanced medical equipment's. The application is placed at Annexure- .

DISPOSAL OF 2 NOS. UNIVERSITY CARS

The matter arises from the Agenda No.24 of the 124th Meeting of the Finance Committee, where it was resolved that 2 Nos. Motor Cars has been purchased for the Registrar and Controller of Examination replacement of the existing car as per detailed mentioned below -

Maruti Suzuki SX4 ZXI, Registration No. WB06 3689

Tata Indigo CS, Registration No. WB 06G 0815

Recently an intimation has been shared by the Hostel Manager of the University, where it was stated that following cars to be disposed due to safety and regular recurring repairing expenses of the University. The present details of the said car with relevant documents and status of information are placed at Annexure-

A newspapers advertisement has also been published in the Nationalised Newspaper with a copy of the detailed notice is also been published in the University Website vide Notice No. NUJS/Admin/02, Dated 08.05.2025

The relevant supporting documents are placed at Annexure-

Submitted for perusal and further directions.

Resolution

- 1) The Finance Committee declined the proposal for the Procurement of New Ambulance and recommended that the University should explore the option for hiring of Ambulance from third party considering that hiring of ambulance is cost effective solution as compared to procurement and operating the Ambulance.
- 2) The Finance Committee approved the proposal for disposal of the two University Vehicles through open tender.

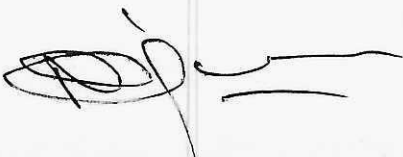
19	Proposal for establishment of a Coffee Kiosk on University Campus	<p>The matter arises in furtherance to the resolution taken by the Finance Committee in Agenda No.19 of the 127th Meeting held on 29.03.2024 and the relevant documents are placed at Annexure-</p> <p>The University received an application dated 26.03.2025 from the Student Juridical Association requesting for establishment of a Coffee Kiosk on University Campus. The application is placed at Annexure.</p> <p>Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee considered the proposal and directed to follow required statutory provisions for allowing vendor inside the campus and security related aspects.</p>
20	Proposed Fees Structure for the Newly Academic Programme at WBNUJS Kolkata	<p><u>A) MA/ M.SC. CRIMINOLOGY COURSE (2 YEARS PROGRAMME)</u></p> <p>The matter arises out of the resolution of 49th Meeting of the Academic Council held on 04/07/2024 and further ratified by 51st Meeting of the Academic Council held on 13/03/2025 where it was approved to introduce of a new course in MA/ M.Sc. Criminology Courses and the course will commence from the Academic Year 2025-26 with an Intake Student Strength of 60 Nos.</p> <p>The following documents is submitted for further consideration and direction please –</p> <ul style="list-style-type: none"> i) Website Published Advertisement dated 20.04.2025 ii) Minutes of the Admission Committee iii) The proposed fees structure of Rs.2,98,600/- for the 2 Years consisting of 4 Semesters excluding Hostel Fees <p>The relevant supporting documents are placed at Annexure-</p> <p><u>B) LL.M DATA SCIENCE AND DATA PROTECTION LAW COURSE (2 Years Programme)</u></p> <p>The matter arises out of the resolution of 49th Meeting of the Academic Council held on 04/07/2024 at Agenda No.15 where it was approved and modified and to introduce of a new course in LL.M Data Science and Data Protection Law Courses and the course has been started</p>





		<p>from the Academic Year 2024-25 with an Intake Student Strength of 40 Nos.</p> <p>The following documents is submitted for further consideration and direction please –</p> <ol style="list-style-type: none"> Website Published Advertisement dated 20.04.2025 The proposed fees structure of Rs.3,96,400/- for the 2 Years consisting of 4 Semesters excluding Hostel Fees <p>The relevant supporting documents are placed at Annexure-</p> <p>Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee approved the proposed fees structure in respect of the following courses:</p> <ol style="list-style-type: none"> <u>1) MA/ M.SC. CRIMINOLOGY COURSE (2 YEARS PROGRAMME) - Rs.2,98,600/- for the 2 Years consisting of 4 Semesters excluding Hostel Fees.</u> <u>2) LL.M DATA SCIENCE AND DATA PROTECTION LAW COURSE (2 Years Programme) - Rs.3,96,400/- for the 2 Years consisting of 4 Semesters excluding Hostel Fees.</u>
21	Release of Arrears on account of promotion under Career Advancement Scheme (CAS) of the Faculty Members	<p>The matter arises on account of Release of Arrear for the promotion under Career Advancement Scheme (CAS) 2024 of the 11 Nos. Faculty Members and Career Advancement Scheme (CAS) 2022 of the 2 Nos. Faculty Members. A copy of detailed calculation sheet with individual consents of Faculty Members are placed at Annexure-.</p> <p>The total outlay arising from the Arrear Payments of the Faculty Members to be disbursed from the Budget Head of "Salary Academics" for the Financial Year 2025-26</p> <p>Arrear Salary for CAS 2022 Rs.12,17,994/-</p> <p>Arrear Salary for CAS 2024 Rs.59,77,132/-</p> <p>Gross Total Arrears Rs.71,95,126/- (Rupees Seventy One Lakh Ninety Five Thousand One Hundred Twenty Six only)</p>




		<p>The copies of Office Order, Approval and supporting documents are placed at Annexure- . Submitted for perusal and direction, please.</p> <p><u>Resolution</u></p> <p>The Finance Committee approved the arrear payment of Rs.71,95,126/- (Rupees Seventy-One Lakh Ninety-Five Thousand One Hundred Twenty-Six only) under Career Advancement Scheme (CAS) 2024 of the 11 Nos. Faculty Members subject to the declaration which has already been obtained from the respective faculty members for recovery of any excess payment made.</p>
22	Sixth Sir Ashutosh Mukherjee Memorial Lecture	<p>As per proposal submitted by the Hon'ble Vice Chancellor, The Ashutosh Mukherjee Memorial Lecture in honour of Sir Ashutosh Mukherjee, popularly called the "Bangla Bagh" (or Tiger of Bengal) has had a long and illustrious history. Sir Mukherjee was an educator, jurist, barrister and mathematician, serving as the 2nd Indian Vice-Chancellor of Calcutta University for 10 years, and also being responsible for founding the Bengal Technological Institute and the College of Science at Calcutta University. The Sixth Sir Ashutosh Mukherjee Memorial Lecture was delivered by Guest of Honour and Sitting Judge of the Supreme Court of India Justice Surya Kant scheduled to be held at the University Premises in the month of July, 2025.</p> <p>It is proposed an estimated Total Expenditure of Rs.10,00,000/- (Rupees Ten Lakh only) to be borne from the Interest Income generated from the Investment of WBNUJS Justice Sir Ashutosh Mukherjee Chair Endowment Fund of the Government of West Bengal sanctioned a onetime grant of Rupees One Crore in September 2014.</p> <p>Submitted for perusal and direction, please.</p> <p><u>Resolution</u></p> <p>The Finance Committee approved the budget for an amount of Rs. 10,00,000/- (Rupees Ten Lakh only) for organizing the Sixth Sir Ashutosh Mukherjee Memorial Lecture</p>
23	Consideration of Withdrawal	<p>The matter arises in lieu of applications received from two students, Mr. Pranav Bhalla (ID: BALLB224106) and Mr.</p>




	<p>Application of BA.LLB Students and to Formulate a Policy</p>	<p>Nishant Raj (ID: BALLB224102) who took admission in the UG program in Year 2024. Both the students applied for withdrawal from the course during the last month of the first semester and requested for their no-dues clearance and release of the documents. The relevant documents are placed at Annexure- Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee allowed the withdrawal application of the students subject to the clearance of the fees paid up to the semester in which the withdrawal application is submitted.</p> <p>The Finance Committee further resolved that a policy to be formulated regarding fees to be paid by the students who withdraw in the middle of a semester.</p> <p>Further resolved that the matter to be placed before the Academic Council of the University for admission of new students against the vacant seats in consonance with the applicable rules and regulations.</p>																																				
24	<p>Ratification of the minutes of the Procurement Committee</p>	<p>The Procurement Committee decision as stated below may be ratified and the details of the procurement along with decisions of the Procurement Committee is enclosed in Annexure</p> <table><tr><th>Sl No.</th><th>Meeting of the Procurement Committee</th><th>Date held</th><th>Annexure</th></tr><tr><td>1</td><td>136th Meeting</td><td>29.04.2024</td><td>24-A</td></tr><tr><td>2</td><td>137th Meeting</td><td>03.06.2024</td><td>24-B</td></tr><tr><td>3.</td><td>138th Meeting</td><td>28.06.2024</td><td>24-C</td></tr><tr><td>4.</td><td>139th Meeting</td><td>17.09.2024</td><td>24-D</td></tr><tr><td>5.</td><td>140th Meeting</td><td>28.10.2024</td><td>24-E</td></tr><tr><td>6.</td><td>141st Meeting</td><td>09.12.2024</td><td>24-F</td></tr><tr><td>7.</td><td>142nd Meeting</td><td>27.12.2024</td><td>24-G</td></tr><tr><td>8.</td><td>143rd Meeting</td><td>04.02.2025</td><td>24-H</td></tr></table> <p>Submitted for perusal and approval, please.</p> <p><u>Resolution</u></p>	Sl No.	Meeting of the Procurement Committee	Date held	Annexure	1	136 th Meeting	29.04.2024	24-A	2	137 th Meeting	03.06.2024	24-B	3.	138 th Meeting	28.06.2024	24-C	4.	139 th Meeting	17.09.2024	24-D	5.	140 th Meeting	28.10.2024	24-E	6.	141 st Meeting	09.12.2024	24-F	7.	142 nd Meeting	27.12.2024	24-G	8.	143 rd Meeting	04.02.2025	24-H
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		The Finance Committee ratified the minutes of the Procurement Committee.
25	Renewal of Lybsis ERP Software for the University	<p>The matter arises from the resolution taken in the Meeting of the IT Committee held on 05.05.2025, where in it was resolve that Lybsis ERP System which is currency operational in the Academic and ERP Section of the University, to be further renew another period of 6 months in respect of the selected modules.</p> <p>In this regard, a proposal taken vide Reference No. Nil, dated on 24th July, 2023 was submitted, where in the Vendor Proposed that the Annual SAS Subscription Charges for LS Academia ERP of Rs.15,50,000/- plus GST @18%. The estimated cost of Rs.7,75,000/- plus applicable GST for another period of 6 month may be proposed.</p> <p>The relevant documents are placed at Annexure- Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee approved the renewal of the Libsys ERP Software for the University for another period of Six months for an amount of Rs.7,75,000/- plus applicable GST.</p> <p>The Finance Committee further resolved that the University should contact with M/s WEBEL for Human Resource (HR) module implementation.</p>
26	Budget for conducting Five Days Certificate Course on Human Rights and Justice at WBNUJS Kolkata	<p>The University intend to organizing a Five Days Certificate Course on Human Rights and Justice in association with Georgia Southern University, USA during the period from 1st June to 5th June, 2025 and an Office Order No.1862/Reg/2025, dated 07.05.2025 has also been issued for the organising the events with consisting team members.</p> <p>In this regard, a Budget Proposal has been submitted by the Prof. (Dr.) Sanjit Kumar Chakraborty, Course Coordinator of the University as per detailed mentioned below -</p> <p>Estimated Total Expenditure Rs.3,42,500/-</p> <p><u>Less: Amount Collected on Participation Fees</u> <u>Rs.1,50,000/-</u></p> <p>Expenditure to be borne by the University Rs.1,92,500/-</p> <p>The estimated budget and relevant documents are placed at Annexure-</p>




		<p>Submitted for perusal and further directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee approved the budget amount of Rs. 1,92,500/- as proposed for organizing the Five Days Certificate Course on Human Rights and Justice in association with Georgia Southern University, USA.</p> <p>The Finance Committee further resolved that in future the appropriate authority of the University should provide a report/assessment of the benefits to be bestowed on the University from holding such types of courses in collaboration with other Institutions.</p>																				
27	Guidelines for Payment of Re-Registration and Re-Admission Fees for all UG and PG Courses of the University	<p>The matter arises in continuation of the resolution of Agenda No. 10 of the 88th Meeting of the Finance Committee held on 12.07.2017 and Agenda No.5 of the 125th Meeting of the Finance Committee held on 10.09.2023 where the fees payable in respect of students debarred from promotion to next Academic Year to BA.LLB. Courses.</p> <p>In this regard, the Finance Committee has approved the proposal and directed to have the same fees structure for debarred and re-admitted students as prescribed by the University from time to time in respect of said course only. Now, it is proposed that the following fees will be charged from the year repeating students as per Approved Fees Structure of the individual courses as and when applicable. The details of Annual Components of Fees at the time of Re-Registration of Non-Promoted Students under UG and PG Courses of the University is mentioned below –</p> <p>UNDER GRADUATE PROGRAMME</p> <table><tr><th>Sl. No.</th><th>Fees Components</th><th>BA.LLB (Hons.)</th><th>BSc.LL B (Hons.)</th></tr><tr><td>1.</td><td>Re-Admission Fees*</td><td>1000.00</td><td>1000.00</td></tr><tr><td>2.</td><td>Re-Registration Fees*</td><td>1000.00</td><td>1000.00</td></tr><tr><td>3.</td><td>Library Fees*</td><td>24000.00</td><td>24000.00</td></tr><tr><td>4.</td><td>Examination Fees*</td><td>2000.00</td><td>2000.00</td></tr></table>	Sl. No.	Fees Components	BA.LLB (Hons.)	BSc.LL B (Hons.)	1.	Re-Admission Fees*	1000.00	1000.00	2.	Re-Registration Fees*	1000.00	1000.00	3.	Library Fees*	24000.00	24000.00	4.	Examination Fees*	2000.00	2000.00
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4.	Examination Fees*	2000.00	2000.00																			

TOTAL	28000.00	28000.00
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** Subject to Revision of Fees as per approval of the Competent Authority on a time-to-time basis.*

POST GRADUATE PROGRAMME

Sl.No.	Fees Components	LL.M	LLMDSD PL	M.Sc.(FS)	MA/M Sc Criminology
1.	Re-Admission Fees*	1000.00	1000.00	1000.00	1000.00
2.	Re-Registration Fees*	1000.00	1000.00	1000.00	1000.00
3.	Library Fees*	24000.00	24000.00	10000.00	10000.00
4.	Examination Fees*	4000.00	4000.00	4000.00	4000.00
TOTAL		30000.00	30000.00	16000.00	16000.00

** Subject to Revision of Fees as per approval of the Competent Authority on a time-to-time basis.*

The **Hostel Fees** will be payable as per applicable rates on the courses and batch wise as and when payable to the University.

The relevant documents are placed at Annexure-Submitted for perusal and further directions.

Resolution

The Finance Committee approved the Re-registration and Re-admission fees for the different Under-Graduate and Post- Graduate courses as proposed.

28 Proposal for Investment of Designated University Funds

The matter arises in continuation of the resolution of Agenda No.29 of the 129th Meeting of the Finance Committee held on 27.02.2025 and Minutes of the University Investment Committee held on 24.02.2025, where it was resolved that the following Designated Endowment Funds of Rs.22,72,16,617/- (Rupees Twenty Two Crores Seventy Two Lakhs Sixteen Thousand Six Hundred Seventeen Only) will be invested in the form of Fixed Deposit (Non-callable) with Union Bank of India, Kolkata NUJS Campus Branch as per their offered rate @7.77 % per annum for tenure of 01 (One) year.

Sl. No.	Name of Fund	Amounts (Rs.)
1.	Depreciation Fund	6,82,82,374/-
2.	Academic Development Fund	1,87,25,124/-
3.	Campus Development Fund	5,82,69,193/-
4.	UGC Grants Fund	8,19,39,926/-
TOTAL		22,72,16,617/-

After approval of the Minutes of 129th Meeting of the Finance Committee, the proposal was placed before the Union Bank of India, Kolkata NUJS Branch for Creation of Fixed Deposit as per their quoted rate on 28.03.2025. On receipt of the same bank informed that the rate offered by the Union Bank of India the Investment Committee has already been changed on that date and it was not possible for them to create the Fixed Deposit as per previous quoted rate. Accordingly, the University has also check and confirms the same information with other PSU Banks. The relevant documents are placed at Annexure-

On 08.05.2025 the University has invited another sealed quotation from the followings Public Sectors Banks (State Bank of India, Union Bank of India, Canara Bank, Central Bank of India, Punjab National Bank, Indian Bank, Bank of Maharashtra) vide email dated 08.05.2025 to invest its surplus funds as per following deadlines to submit the best offered rate of the said investments -

Last Date of Submission of Offered Rate 16.05.2025 (upto 3 pm)

Offered Rate will valid upto 20.05.2025

The details of the Comparative Statement with individual quotations are placed at Annexure-

Submitted for perusal and direction please.

Resolution




		<p>The Finance Committee noted that though the investment was approved vide Agenda No. 29 of the 129th Meeting held on 27.02.2025, since the rate of investment reduced subsequently at the time deposit in the bank, the investment could not be made as per the previous approval.</p> <p>The Finance Committee resolved that the Investment to be made with the Union Bank of India, NUJS Campus Branch for a period of One Year @ 7.15% per annum.</p> <p>The Finance Committee further resolved that a policy to be formed for taking immediate action so that similar incidents can be eliminated in future. The Committee recommended that The Treasurer to be authorised for taking decisions in situations of minor changes relating to subsequent changes in rate of investment. Such decision of the Treasurer to place for ratification in the next meeting of the Finance Committee.</p> <p>Further resolved that in future, the quotations for rate of investment to be obtained from All Scheduled Banks and should not be confined to Nationalised/PSU Banks only.</p>
29	Any Other Matter with the permission of The Chair	<p>a. It was reported that there are number of students who were not paid the Academic fees and Hostel Fess.</p> <p>The Finance Committee after threadbare discussions has resolved that the defaulter may be informed that, in case the fees were not paid in time, the particular defaulting students will be debarred from attending classes.</p> <p>b. Advances to students and employees may be restricted to maximum of Rs. 50000/ and adjustments of the advance needs to be settled within a period of one month, after the completion of any programmes and events for which the advance was drawn.</p>

The meeting ended with thanks to The Chair.


Raja Chakraborty

Registrar


Prof. (Dr.) Nirmal Kanti Chakrabarti

Vice-Chancellor