

**MINUTES OF THE 131ST MEETING OF THE FINANCE COMMITTEE
HELD ON 19th JULY, 2025 (SATURDAY) AT 11.30 AM**

THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

(A University of Law established by West Bengal Legislature under The W. B. Act IX of 1999)

"DR. AMBEDKAR BHAVAN"

12, LB BLOCK, SECTOR III, SALT LAKE CITY, KOLKATA- 700 106

131st MEETING OF THE FINANCE COMMITTEE

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 WBNUJS Kolkata


Vice Chancellor
 WBNUJS, Kolkata

THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES
"DR. AMBEDKAR BHAVAN"
12, LB BLOCK, SECTOR III, SALT LAKE CITY, KOLKATA- 700 106

The **Hundred Thirty First** meeting of the Finance Committee was held on 19th July, 2025 at 11.30 AM at Dr. Ambedkar Bhavan, 12, LB Block, Sector-III, Salt Lake City, Kolkata-700106.

Following members were present in the meeting:


1. Mr. Ratnanko Banerji, Sr. Advocate, Treasurer, WBNUJS (In Chair)
2. Hon'ble Professor (Dr) Nirmal Kanti Chakrabarti, Vice-Chancellor, WBNUJS
3. Mr. Pradip Kumar Panja, WBJS, Principal Secretary, Law Department, Government of West Bengal
4. Mr. Binod Kumar, Principal Secretary, Higher Education Department, Government of West Bengal.

The following member was not able to attend the meeting:

1. Mr. Kishore Datta, Ld. Advocate General, West Bengal.

Mr. Raja Chakraborty, Registrar, WBNUJS, Ex-Officio Secretary was present in the meeting.



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The West Bengal National University of Juridical Sciences
Minutes of the 131th Meeting of the Finance Committee of WBNUJS
held on 19th July, 2025 at 11.30 AM.


Sl.No	Agenda Item	Resolution
1.	Confirmation of the Minutes of the 130th Meeting of the Finance Committee	<p>Confirmation of the Minutes of the 130th Meeting of the Finance Committee which was held on 17th May, 2025. The minutes of the 130th Meeting is placed at Annexure- 1A. Submitted for confirmation.</p> <p>Resolution</p> <p>The Finance Committee confirmed the minutes of the 130th Meeting held on 17.05.2025 with the following modification in the resolution of Agenda No. 15 of the meeting:</p> <ul style="list-style-type: none"> ⇒ In pursuance of the recommendation of the Vice-Chancellor and based on the earlier experience of participation, it was observed that on an average in a particular year, 2-3 teams qualify as winners in International competitions and considering the cost of participation for each team is around Rs. 3.00 lakhs thus amounting to an annual outlay of around Rs. 10.00 Lakhs. ⇒ Resolved that in case of International Competition, each member of the winning team will be eligible for reimbursement upto Rs. 1,00,000/- (One Lakh) subject to approval of the Vice-Chancellor. ⇒ Each member of the team will be eligible for reimbursement upto Rs. 50,000/- (Fifty Thousand) for winning in the National Competition.
2.	Report in respect of the Hostel Fees Due from the Students upto 30.06.2025	<p>The matter arises in connection with the resolution taken in Agenda No. 29 of the 130th Meeting of the Finance Committee wherein it was resolved that students who are defaulter in payment of semester fees will be debarred from attending the classes.</p> <p>A fresh notice has been published from the Office of the Registrar towards defaulter students will be debarred from attending classes for the upcoming Academic Session (Monsoon Semester 2025) vide Notice No. Reg/98/June/2025, Dated 09.06.2025 & Defaulter Notice No. Reg/105/May/2025, Dated 03.07.2025.</p>


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		<p>Present Defaulter Payment Status as on 30.06.2025 Rs.2,03,27,500/- Defaulter Fees Payment Status as on 30.04.2024 Rs.6,51,32,970/-</p> <p>Similar circumstances also arise in respect of students residing in University Hostel and availing the facilities of University Mess where it is observed that significant number of students defaulted in payments of Hostel Mess Charges as mentioned below:</p> <table><tr><th>Hostel Block</th><th>No. of Students</th><th>Due Amount (Rs.)</th></tr><tr><td>Main Campus</td><td>158 students</td><td>Rs. 1,19,15,000/-</td></tr><tr><td>Second Campus</td><td>38 students</td><td>Rs. 24,49,000/-</td></tr><tr><td>TOTAL</td><td>196 Students</td><td>Rs. 1,43,64,000/-</td></tr></table> <p>The relevant documents are placed at Annexure- 2A</p> <p>Submitted before the Committee for giving necessary directions for resolving the defaulter issues in respect of Hostel Due Fees of the –</p> <table><tr><td>Existing Students (All Other Batches)</td><td>Rs.1,13,87,000/-</td></tr><tr><td>Pass out Students (Batch of 2020)</td><td>Rs. 29,77,000/-</td></tr><tr><td></td><td>Rs. 1,43,64,000/-</td></tr></table> <p>Resolution</p> <p>The Finance Committee noted the progress made in the recovery of the due semester fees subsequent to implementation corrective measures.</p> <p>The Finance Committee recommended to place the matter before the Executive Council for suitable directions regarding course of action to be taken for recovery of dues.</p>	Hostel Block	No. of Students	Due Amount (Rs.)	Main Campus	158 students	Rs. 1,19,15,000/-	Second Campus	38 students	Rs. 24,49,000/-	TOTAL	196 Students	Rs. 1,43,64,000/-	Existing Students (All Other Batches)	Rs.1,13,87,000/-	Pass out Students (Batch of 2020)	Rs. 29,77,000/-		Rs. 1,43,64,000/-
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3.	<p>Report on Payment to PWD, Bidhannagar West Division Govt of West Bengal</p>	<p>The matter arises from the Agenda No. 12 of the 130th Meeting of the Finance Committee, where it was resolved that the all payment related to Construction and Repair Maintenance Works has been approved in favour of the PWD, Bidhannagar Division.</p> <p>However, it was observed that in respect of the following works will be undertaken on issuance of the necessary work orders and payment will be disbursed as per agreed terms and conditions on a time-to-time basis.</p>																		


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		Agenda No	Nature of Work	Estimate Amount (Rs.)
		Agenda No 12 Sl. No. (H)	Repairing and painting of Bank Building	16,08,377/-
		Agenda No 12 Sl. No. (I)	Repairing and painting of Gents hostel building outside (G+6)	56,95,623/-
		Agenda No 12 Sl. No. (J)	Repairing and painting of Girls hostel building outside (G+6)	53,93,133/-
		Agenda No 12 Sl. No. (K)	Repairing of settlement of ground floor corridor along with rectification of joints of wall cladding (2 nd and 3 rd floor) with Lacquer painting of Academic Block	97,39,973/-
		Submitted before the Committee for information and necessary approval.		
		<p>Resolution</p> <p>The Finance Committee observed that the estimated amounts for the works as submitted by the PWD, Bidhannagar Division, appears to be on the higher side. However, it was noted that such estimates are based on PWD Schedule of Rates (SOR) as notified by the Govt. of West Bengal and hence there is no scope of negotiation.</p> <p>Considering such observations, the Finance Committee approved for undertaking the repairing works as mentioned in Sl. No. (H), (I), (J), and (K) of Agenda No. 12 of the 130th Meeting by PWD, Govt of West Bengal.</p>		
4.	Notice issued by Bidhannagar Municipal Corporation in respect of exemption for Payment of Outstanding Property Tax but imposed Service Charges retrospectively from 2003 onwards	<p>The matter arises in continuation to Agenda No. 18 of the 129th Meeting of the Finance Committee held on 27.02.2025 wherein the Finance Committee directed the University for negotiation with Bidhannagar Municipal Corporation for waiver (Entire/ Partial) of property tax imposed.</p> <p>The University submitted the necessary documents before the Municipal Corporation for updating of the records related to University property. The Corporation did new assessment and levied a total tax due of Rs. 1,07,15,715/- (Rupees One Crore Seven Lakhs Fifteen Thousand Seven Hundred Fifteen only) vide demand Bill No. BMC/ 2025-2026/115434 dated 04.06.2025. The relevant documents are placed at Annexure- 4A</p> <p>Submitted before the Committee for directions.</p>		



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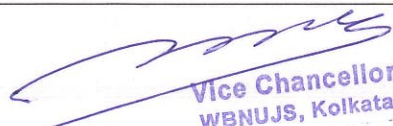


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		<p>Resolution</p> <p>The Finance Committee perused the matter and directed the University to discuss the matter with Bidgannagar Municipal Corporation and submit a representation on behalf of the University.</p>
5.	<p>Consideration of the Budget submitted by the Campus Recruitment Committee for Academic Year 2025-26</p>	<p>The University received a representation from the Campus Recruitment Committee for the Academic Year 2025-26 vide Ref. No. CRC/001/July/2025/12 dated 09.07.2025 for a Budget Estimate of Rs.6,55,400/- (Rupees Six Lakh Fifty Five Thousand Four Hundred only) seeking support for organizing the recruitment drive for the batch of 2026. The budget estimate is confirmed by the Faculty Advisor of the Campus Recruitment Committee. The relevant documents are placed at Annexure- 5A Submitted for perusal and directions.</p> <p>Resolution</p> <p>The Finance Committee noted the budget placed by the Campus Recruitment Committee.</p> <p>The Finance committee directed the University to place the consolidated budget in respect of the Student Activities proposed to be undertaken during the Academic Year 2025-26.</p>
6.	<p>Review of Corpus Grant Agreement between The University and the Batch of 2005 as referred by the Executive Council</p>	<p>The matter referred from Meeting of the Executive Council held on 30.06.2025 wherein the Council directed to place the matter before the next Finance Committee for review of the agreement as proposed by the Batch of 2005 for Creation of the Corpus Grant Fund and to suggest the changes, if any required in the Draft Agreement. It is further to suggest whether our Statutory Provisions permit such terms and conditions as proposed. In this connection, it is further proposed to open a new Bank Account for the purpose of the said Corpus Grant Fund under the operation of the University Authorised Signatories. The relevant documents are placed at Annexure- 6A Submitted for perusal and directions.</p> <p>Resolution</p> <p>The Finance Committee did not agree to the Draft Agreement between the University and the 'Batch of 2005' on the ground that the terms and conditions are cumbersome and may culminate into unnecessary interference of the Batch in the conduct of affairs of the University.</p> <p>The Finance Committee recommended to negotiate the terms and conditions of the draft agreement with the Batch to accommodate the convenience of the University.</p>



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		The Finance Committee further directed the University to draft a "Model Agreement" to be uniformly applied to all such proposals for contribution to Endowment Funds.
7.	Proposal for approval for additional fund for installation of Additional Lift in Academic Block Main Campus to PWD, Bidhannagar Electrical Division	<p>The matter arises in continuation with Agenda No. 11 of the 130th Meeting of the Finance Committee relating to the vertical extension of the Academic Block in the Main Campus of the University.</p> <p>The University proposes to install 02 (Two) nos. of Lifts in the front block side of the Academic Block. For the said purpose, an estimate of Rs. 43,29,770/- (Forty Three Lakhs Twenty Nine Thousand Seven Hundred Seventy only) has been submitted by the PWD, Govt of West Bengal, Bidhannagar Electrical Division vide estimate Memo No.2500/BED, dated 10.07.2025.</p> <p>The relevant documents are placed at Annexure- 7A Submitted for perusal and directions.</p> <p>Resolution</p> <p>The Finance Committee approved the proposal for allotment of additional fund of Rs. 43,29,770/- (Forty Three Lakhs Twenty Nine Thousand Seven Hundred Seventy only) to PWD, Govt of West Bengal, Bidhannagar Electrical Division for installation of 02 (Two) Nos of lifts in the Academic Block.</p>
8.	Proposal for approval for fund for resinking of New Deep Tubewell in Academic Block Main Campus to PWD, Bidhannagar West Division	<p>The University proposes for resinking of a New Deep tubewell owing to non-satisfactory water discharge capability of the existing tubewell. For such resinking, installation of Submersible pump and allied plumbing works, an estimate being received from the PWD, Govt of West Bengal, Bidhannagar West Division for an amount of Rs.9,54,272/- (Nine Lakhs Fifty Four Thousand Two Hundred Seventy Two only). The matter being placed and approved by the University Building Committee in Agenda No. 03 of the meeting held on 30.08.2025.</p> <p>The relevant documents are placed at Annexure- 8A Submitted for perusal and further direction.</p> <p>Resolution</p> <p>The Finance Committee approved the proposal for allotment of fund of Rs. 9,54,272/- (Nine Lakhs Fifty Four Thousand Two Hundred Seventy Two only) to PWD, Govt of West Bengal, Bidhannagar West Division for resinking of New Deep Tubewell in the Main Campus of the University.</p>
9.	Proposal approval for of	The matter arises in continuation to the Agenda No. 14 of the 120 th Meeting of the Finance Committee held on 17.06.2022



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	additional payment to PWD, Bidhannagar West Division for remodelling of Water Fountain in Academic Block Main Campus	<p>wherein the proposal for remodelling of the water fountain of the Academic Block into Reception cum open Theatre was approved.</p> <p>Subsequent to such remodelling work, The PWD, Govt of West Bengal, Bidhannagar West Division has submitted a demand vide Memo No 1293-W/156 dated 18.06.2025 for an amount of Rs. 7,52,984/- (Seven Lakhs Fifty Two Thousand Nine Hundred Eighty Four only) for finishing work of Open stage and Allied works.</p> <p>The relevant documents are placed at Annexure- 9A Submitted for perusal and further directions.</p> <p>Resolution</p> <p>The Finance Committee directed the University to seek clarification from PWD, Bidhannagar West Division why there is delay in raising the bill after completion of the work long before.</p>														
10	Proposal for Revision of Course Fees of BALLB, BScLLB, LLM, LLMDSDPL, MScFS, MA/ MSc Criminology Courses from the Academic Year July, 2025 onwards	<p>The matter arises in continuation of the Agenda No.9 of the Meeting of the 117th Finance Committee Agenda No.5 & 6 of the Meeting of the 124th Finance Committee and Agenda No.20 of the 130th Meeting the Finance Committee, where it was resolved and approved the revised fees structure of all courses of the University.</p> <p>The Total Fees Structure of the all the courses under Gen/SC/ST/OBC/PWD/J&K Category of Students from the Academic Year 2025 onwards is proposed below –</p> <table><tr><td>BALLB Courses (Annexure- 10A)</td><td>Rs.13,29,500/-</td></tr><tr><td></td><td>[5 Year consisting of 10 Semester excluding Hostel Fees]</td></tr><tr><td>BScLLB Courses (Annexure-10B)</td><td>Rs.16,39,500/-</td></tr><tr><td></td><td>[5 Year consisting of 10 Semester excluding Hostel Fees]</td></tr><tr><td>LLM Courses 10C)</td><td>Rs.1,79,800/- (Annexure-10C)</td></tr><tr><td></td><td>[1 Year consisting of 2 Semester excluding Hostel Fees]</td></tr><tr><td>LLMDSDPL Courses 10D)</td><td>Rs.3,39,600/- (Annexure-10D)</td></tr></table>	BALLB Courses (Annexure- 10A)	Rs.13,29,500/-		[5 Year consisting of 10 Semester excluding Hostel Fees]	BScLLB Courses (Annexure-10B)	Rs.16,39,500/-		[5 Year consisting of 10 Semester excluding Hostel Fees]	LLM Courses 10C)	Rs.1,79,800/- (Annexure-10C)		[1 Year consisting of 2 Semester excluding Hostel Fees]	LLMDSDPL Courses 10D)	Rs.3,39,600/- (Annexure-10D)
BALLB Courses (Annexure- 10A)	Rs.13,29,500/-															
	[5 Year consisting of 10 Semester excluding Hostel Fees]															
BScLLB Courses (Annexure-10B)	Rs.16,39,500/-															
	[5 Year consisting of 10 Semester excluding Hostel Fees]															
LLM Courses 10C)	Rs.1,79,800/- (Annexure-10C)															
	[1 Year consisting of 2 Semester excluding Hostel Fees]															
LLMDSDPL Courses 10D)	Rs.3,39,600/- (Annexure-10D)															




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		<p>[2 Year consisting of 4 Semester excluding Hostel Fees]</p> <p>M.Sc. in Forensic Sciences Courses Rs.2,81,600/- (Annexure-10E)</p> <p>[2 Year consisting of 4 Semester excluding Hostel Fees]</p> <p>MA/ M.Sc. in Criminology Courses Rs.2,21,600/- (Annexure-10F)</p> <p>[2 Year consisting of 4 Semester excluding Hostel Fees]</p> <p>The revised fees structure under NRI/NRIS/FN Category (Other Components of Fees) may be calculated and adjusted accordingly considering Dollar Conversion rate at the respective Semester and Year of Courses.</p> <p>As per representation received from the PG Students, the Placement Fees collected may be proposed to refunded and necessary correction has been made above in the revised Fees Structure of the University.</p> <p>The relevant documents are placed at Annexure- 10A to 10F Submitted for consideration and direction please.</p> <p>Resolution</p> <p>The Finance Committee approved the modification proposed in the Fees structure of the different courses conducted by the University.</p> <p>Further resolved that the modification in course fees to be made effective as follows:</p> <ul style="list-style-type: none"> ⇒ For UG Courses – Applicable from Academic Year 2026-27 onwards. ⇒ For PG Courses _ Applicable from Academic Year 2025-26 onwards. <p>Further resolved that in respect of the existing PG students, the placement fees collected to be refunded.</p>
11	Approval for Release of Retirement and Terminal Benefit in favour of Prof. (Dr.)	<p>The matter arises in continuation of the Agenda No.13 of the Meeting of the 127th Finance Committee and 89th Meeting of the Executive Council held on 9th July, 2023 has accepted the views of Mr. Soumya Majumder, Advocate, Calcutta High Court, where</p>


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	<p>P. Ishwara Bhat, Former Vice Chancellor of the University</p>	<p>it was approved to release the following terminal benefit in favour of Prof. (Dr.) P. Ishwara Bhat as stated below –</p> <p>i) Arrear Salary on account of revision of 7th CPC Rs.4,79,822/-</p> <p>ii) Provident Fund balance along with applicable Interest thereon Rs.20,90,218/-</p> <p>In pursuance of the decision of the Finance Committee Meeting dated 29.03.2024, the relevant papers of refund have been examined. It is not revealed that due to the fact that revalidation has not been done of balance amount in the hand of the University, the DPIIT, Ministry of Commerce & Industry rightly asked for refund of amount. Therefore, the Unutilized Grant given to IPR Chair has been refunded.</p> <p>Considering the aforesaid facts and documents, we may now release the Arrear as proposed above.</p> <p>The relevant documents are placed at Annexure- 11A Submitted for consideration and direction please.</p> <p>Resolution</p> <p>The Finance Committee noted the documents placed relating to the refund of IPR Chair Grant and recommended the payment of arrear dues of Prof. (Dr.) Ishwara Bhat on approval of the Executive Council.</p>
12	<p>Approval for Enhancement of Terminal Benefit of Contractual Staffs of the University under Government of West Bengal Casual/ Contractual Engagement Service Scheme</p>	<p>The matter arises in continuation to the -</p> <p>Meeting of the 80th Executive Council at Agenda Item No.10, dated 02.03.2022;</p> <p>Meeting of the 83rd Executive Council at Agenda Item No.8, dated 25.06.2022;</p> <p>Minutes of 84th Executive Council at Agenda Item No.6, dated 06.08.2022; and</p> <p>Meeting of the 119th Finance Committee at Agenda Item No.5, dated 16.03.2022</p> <p>Meeting of the 128th Finance Committee at Agenda Item No.9, dated 23.05.2024</p> <p>Where resolved and approved that the Enhancement of Remuneration as per Govt. of West Bengal Memorandum No.1091-F(P2), dated 01.03.2024 of the University Contractual Staff has been adopted w.e.f. July, 2024 onwards along with applicable arrears. However, the resolution was silence regarding the Enhancement of Terminal Benefit increased from Rs.3,00,000/- to Rs.5,00,000/- each employee on attaining the age of 60 years as per Govt. of West Bengal Memorandum No.1870-F(Y), dated 16.04.2024.</p>





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		<p>Hence it is proposed to implement and extend the benefit of the Enhancement of Terminal Benefit of Rs.5,00,000/- each Contractual Employee of the University under Government of West Bengal Casual/ Contractual Engagement Service Scheme as per memorandum issued on a time-to-time basis.</p> <p>The relevant documents are placed at Annexure- 12A Submitted for consideration and direction please.</p> <p>Resolution</p> <p>The Finance Committee approved the Enhancement of Terminal Benefit from Rs. 3,00,000/- to Rs.5,00,000/- each for Contractual Employee of the University in pursuance of the Govt Notification No.1870-F(Y), dated 16.04.2024.</p>
13	<p>Proposal for Replacement of Existing EPABX analog System to Voice Over IP System Digital System of the University</p>	<p>A proposal has been submitted by the University Faculty cum System Analyst, where it was proposed that the existing EPABX system of the University has not been functioned on a regular basis and same has been placed before the University IT Committee for further direction, if any.</p> <p>Now it is proposed by the University Authority that existing EPABX Analog System to be replaced with Voice Over IP System Digital System and in this regard a proposal has been received from a vendor M/s Convergent Wireless with an estimated budged of Rs.6,86,692/- plus applicable GST charges.</p> <p>The relevant documents are placed at Annexure- 13A Submitted for consideration and direction please.</p> <p>Resolution</p> <p>The Finance Committee approved the Proposal for Replacement of Existing EPABX analog System to Voice Over IP System Digital System of the University including the new vertical extension in 4th and 5th Floor and directed the work to be done through open tender.</p>
14	<p>Utilization of Collaborative Research Grant by the University</p>	<p>The Vice Chancellor has constituted a Research Evaluation Committee and invited Research Proposal for Collaborative Research Work with various other Universities and Institutes. Accordingly, the Research Grants sanctioned to various Institutes on different areas enclosed at Annexure- 14A.</p> <p>The Evaluation Committee again met on 10.07.2025 and 11.07.2025 at the University premises to assess and to prepare the Status Report on Quality of Research towards completion of the projects. The Committee Report are enclosed at Annexure-</p>


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		<p>14B. The Committee further suggested the publication of some report in the form of WBNUJS Research Series.</p> <p>Accordingly, it is proposed that all the research work to be completed by 31.08.2025 except which has been granted during Financial Year 2024-25 jointly by WBNUJS, IIT Kharagpur and IISER Kolkata. The expenditure on Publication of Books under Research Series may be incurred from the available balance of CLNUs' Grant of Rs.97,89,682/- as on date.</p> <p>Moreover, we have received about Ten (10) Nos. of Research Proposal in response to University Website Notice for fresh grant in the Current Financial Year.</p> <p>Submitted for direction please.</p> <p><u>Resolution</u></p> <p>The Finance Committee perused and deferred the matter to be placed in the next meeting along with more details.</p>
15	Review of Grant Agreement between WBNUJS Kolkata and Azim Premji Foundation	<p>The matter arises in connection with resolution of Agenda No.10 of 130th Meeting of the Finance Committee held on 17.05.2025 wherein the Opening of a New Bank Account in respect of WBNUJS Azim Foundation Grant was approved.</p> <p>In pursuance to such grant, an agreement has been proposed from Azim Premji Philanthropic Initiatives Private Limited. Now it the proposed agreement placed before the Finance Committee to suggest whether our Statutory Provisions permit such terms and conditions as proposed.</p> <p>The relevant documents are placed at <u>Annexure- 15A</u></p> <p>Submitted for perusal and directions.</p> <p><u>Resolution</u></p> <p>The Finance Committee perused and deferred the matter to be placed in the next meeting along with more details.</p>
16	Any Other Matter with the permission of The Chair	NIL

The meeting ended with thanks to The Chair.


Raja Chakraborty
Registrar




Prof. (Dr.) Nirmal Kanti Chakrabarti
Vice-Chancellor