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THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES

(An Autonomous Law University established by the West Bengal Act No. IX of 1999)

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EXPRESSION OF INTEREST (EOI)

FOR DEVELOPMENT, CUSTOMISATION, IMPLEMENTATION, INTEGRATION, DEPLOYMENT, TRAINING AND SUPPORT OF AN INTEGRATED ENTERPRISE RESOURCE PLANNING (ERP) AND LEARNING MANAGEMENT SYSTEM (LMS)

EOI Reference No.: WBNUJS/EOI/ERP/005/2026-27

Date of Issue: 18/09/2026
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THE REGISTRAR
WBNUJS, KOLKATA

DOCUMENT CONTROL AND STATUS

Particular	Details
Procuring Entity	The West Bengal National University of Juridical Sciences (WBNUJS), Kolkata
Document	Expression of Interest (EOI) for Integrated University ERP & LMS
Reference No	WBNUJS/EOI/ERP/005/2026-27
Procurement Stage	EOI / capability and pre-qualification stage; no price bid is invited at this stage
Proposed Subsequent Stage	Shortlisting of eligible and suitable applicants for the subsequent procurement process, subject to approval of the competent authority and applicable procurement rules
Primary Submission Mode	Designated e-Procurement portal; bidders shall follow the portal instructions and applicable corrigenda

Important: This EOI is an invitation to submit information and capability credentials. It is not itself a contract, purchase order, financial bid, or commitment to procure. Shortlisting, if undertaken, shall not by itself create any right to award of the subsequent contract.

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1. BACKGROUND AND INSTITUTIONAL REQUIREMENT

The West Bengal National University of Juridical Sciences (WBNUJS) is an autonomous law university established by the West Bengal Act No. IX of 1999. The University proposes to modernise and integrate its academic, examination, student, financial, administrative, HR, hostel, security, learning and related workflows through an integrated Enterprise Resource Planning (ERP) platform with a Learning Management System (LMS).

The IT Committee meeting held on 2 July 2026 specifically deliberated upon the implementation of an ERP system and identified the core requirement as an integrated platform covering the University's academic and administrative functions. The minutes identify ten essential areas: admission and academic management; examination and certificate management; student fees and scholarship management; hostel management; general administration; integration with existing systems; certificate management; alumni management; security and audit; and LMS.

The supplied technical specification further describes the proposed solution as a comprehensive web-based ERP and LMS, with a fully integrated, modular, scalable and secure architecture suitable for a National Law University. It identifies web-based multi-tier architecture, relational database capability, peak-load performance, role-based access control, configurable approval workflows, immutable audit trails, encryption, backup/disaster recovery and SSO as core non-functional requirements.

2. PURPOSE OF THE EOI

The purpose of this EOI is to identify and shortlist reputed, experienced and technically capable System Integrators, ERP software vendors, solution providers or eligible firms having demonstrable experience in development, customisation, implementation, integration and support of ERP solutions for higher education institutions, preferably National Law Universities/law universities.

- To understand the available ERP product/service models and the bidder's ability to meet WBNUJS requirements.
- To assess organisational capability, financial capacity, relevant implementation experience, technical architecture, security capability, implementation methodology and support arrangements.
- To identify vendors capable of undertaking a complete lifecycle engagement covering requirements validation, configuration/customisation, data migration, integration, testing, deployment, training, hand-holding and post-go-live support.
- To obtain structured information which may assist WBNUJS in preparing the subsequent tender/RFP and finalising the procurement strategy, specifications, evaluation criteria and contractual conditions.
- To promote transparency, competition and value for money by clearly identifying the capability requirements before the subsequent procurement stage.

3. PROCUREMENT AND FINANCIAL RULE FRAMEWORK

The EOI is regulated as Regulation 10,11 and 26 of the WBNUJS Procurement of Goods and Services Regulations 2017.

4. NATURE OF THE PROPOSED ERP PROCUREMENT

The proposed requirement is not limited to the supply of an off-the-shelf software licence. Based on the recommendations of the IT Committee and the technical specifications, the requirement contemplates an integrated ERP/LMS solution involving development and/or configuration/customisation, implementation, data integration/migration, security controls, testing, training, deployment, support, and maintenance.

5. BROAD OBJECTIVES AND EXPECTED OUTCOMES

- Single integrated source of authoritative academic, student and administrative information.
- Digitisation and standardisation of University workflows with configurable approvals.
- Reduction of duplicate data entry and manual reconciliation across departments.
- Improved examination security, result processing, transcript/certificate management and auditability.
- Integrated fee, scholarship, dues and financial information with appropriate integration to the University's existing systems, including the specified read-only Tally Prime integration.
- Improved hostel, mess, visitor, campus security and administrative workflow management.
- Centralised LMS capabilities for course content, assignments, interaction and academic progress.
- Secure, auditable, scalable and resilient platform capable of supporting peak academic events.
- Management dashboards and downloadable reports for decision-making and statutory/administrative requirements.
- Transferable institutional data and documentation sufficient to avoid vendor lock-in and facilitate continuity of operations.

6. SCOPE OF ERP SOLUTION

The scope below consolidates the supplied IT Committee minutes and the detailed WBNUJS ERP technical specifications. The requirements are to be treated as the University's functional baseline for the EOI. Bidders shall clearly identify whether each requirement is available as standard functionality, configurable functionality, custom development, third-party integration, or proposed enhancement.

Ref	Module	Indicative Scope
A	*Admission & Academic Management*	Online applications; category-wise application formats; document verification; fee gateway; enrolment; batch/section creation; student/Library ID; programme/course/curriculum management; timetable; electives; attendance and exemptions; examination eligibility; feedback; grievance; repeat/backlog; digital certificates; LL.M. and Ph.D. lifecycle.
B	*Examination & Certificate Management*	Question-paper security; secure transmission; moderation; pseudocode/anonymous evaluation; marks upload and validation; grading; result processing; UFM; moderation/grace marks; review/re-evaluation; hall tickets; exam attendance; transcripts; certificates; duplicate certificates; ABC/NAD/DigiLocker integration.
C	*Student Fees & Scholarship*	Fee configuration; payment gateways; online/offline reconciliation; receipts; scholarships; concessions; dues; penalties; no-dues; reminders; department reporting; Tally Prime integration.
D	*LMS*	Central course-content repository; assignments; submissions; quizzes; discussion facilities; engagement/progress analytics.
E	*Hostel, Mess & Security*	Hostel applications; room allocation; fee linkage; mess billing for residents/day scholars; rebates; disciplinary records; visitor management; access validation; vehicle/parking records; security roster.
F	*General Administration & HRMS*	Employee records; service books; leave; approvals; payroll; TDS; salary slips; statutory compliance; e-Office; file movement; notes; correspondence; digital signatures; procurement; vendors; stores; assets; facilities; maintenance; travel/food/events.
G	*Analytics & Reporting*	Canned and ad-hoc reports; Excel/PDF exports; executive dashboards; academic, fee, hostel and administrative analytics.
H	*Integration & Data Migration*	Integration with existing systems; data migration; APIs/interfaces; payment gateways; Tally Prime; LMS; ABC; NAD/DigiLocker; SSO/identity services, as applicable.

7. DETAILED FUNCTIONAL REQUIREMENTS

7.1 Admission and Academic Management

7.1.1 Student Admission

The Admission Module should support the complete admission process beginning with online applications and continuing until the generation of student identity credentials. The module should include:

- Student enrolment, section allocation and batch creation.
- Online application portal with document upload and fee payment facilities.
- Separate application formats for:
  - General Category
  - NRI/NRI Sponsored Category
  - Jammu & Kashmir Category
  - PwD Category
- Admission record management.
- Verification status and document verification.
- Student Identity Card generation.
- Library Card generation.

7.1.2 Academic Management

The Academic Module should facilitate efficient academic administration through:

- Programme and course management.
- Curriculum management.
- Academic calendar, class scheduling and timetable management.
- Elective course selection in accordance with University regulations.
- Attendance management, including provisions for internship exemptions and other approved relaxations.
- Automatic determination of examination eligibility based on:
  - Attendance requirements;
  - Fee payment status; and
  - Approvals of the Undergraduate Council/CPGLS.
- Teaching feedback management.
- Student grievance management.
- Repeat batch management.
- Digital certificate and document repository.
- Digital signature services.
- Email and SMS notifications.

7.1.3 Other Academic Management

The ERP should also provide facilities for managing student activities and disciplinary proceedings.

7.1.4 LL.M. Student Life Cycle

The system should support the complete LL.M. academic workflow, including:

- Allocation of specialisations.
- Dissertation management.

7.1.5 Ph.D. Student Life Cycle

The ERP should support:

- Individual Research Advisory Committee (RAC) management.
- Ph.D. curriculum management.
- Academic and examination workflows relating to doctoral scholars.

7.2 Examination and Transcript/Grade Sheet Management

7.2.1 Question Paper Management

The Examination Module should facilitate secure question paper preparation through:

- Question paper setting.
- Secure transmission.
- Moderation.
- Online moderation facilities.

7.2.2 Examination Management

The ERP should support comprehensive examination administration, including:

- Examination scheduling.
- Semester-wise and programme-wise planning.
- Examination notifications and calendar management.
- Regular and repeat examinations.
- Workflow-based approvals.

7.2.3 Grading and Evaluation System

The grading module should provide:

- Support for multiple grading schemes including Letter Grades, Percentage and Grade Point Average.
- Programme-specific grading rules.
- Result moderation.
- Automatic Grade Point calculations.

7.2.4 Hall Ticket Generation

The system should facilitate:

- Automatic generation of hall tickets.
- Programme-wise hall tickets.
- Student photograph integration.
- Online download of hall tickets.

7.2.5 Examination Attendance Management

The ERP should generate examination attendance sheets automatically for use during examinations.

7.2.6 Student-wise Pseudocode/Anonymous Coding

The evaluation process should ensure anonymity through:

- Automatic pseudocode generation.
- Student identity masking.
- Secure mapping between student identities and pseudocodes.
- Confidential decoding after evaluation.

7.2.7 Marks Entry and Upload

The ERP should provide facilities for:

- Internal assessment marks.
- End-semester examination marks.
- Dissertation evaluation marks.
- Component-wise marks management.
- Bulk upload through Excel/CSV.
- Validation of uploaded marks.
- Complete audit trails for all modifications.

7.2.8 Repeat Examination Management

The Repeat Examination Module should support:

- Identification of eligible candidates.
- Automatic generation of repeat examination forms.
- Fee management.
- Backlog tracking.

7.2.9 Credit Course/SWAYAM Management (where applicable)

The system should facilitate:

- Credit course registration.
- Open elective management and exemptions.
- Course add/drop and swapping.
- SWAYAM credit integration.

7.2.10 Result Processing

The ERP should automate result computation and publication, integrating:

- Reporting of unfair means cases.
- Grace marks and moderation.

7.2.11 Review of results

- Review application management.
- Online transmission and tracking of answer scripts for review.

7.2.12 Grade Sheet and Transcript Management

The system should generate:

- Semester marks statements for scholarship and other purposes.
- Yearly transcripts.
- Consolidated transcripts.
- Online transcript request and processing workflow.
- Automatic eligibility verification.
- Online application facility.
- Certificate issue tracking.
- Duplicate certificate management.

7.2.13 Reports and Analytics

The system should generate analytical reports including:

- Pass/fail statistics.
- Subject-wise result analysis.
- Backlog analysis.
- Promotion reports.
- Grade distribution reports.

7.2.14 Integration Requirements

The Examination Module should integrate seamlessly with:

- Learning Management System (LMS).
- Finance module for fee verification.
- Academic Bank of Credits (ABC), wherever applicable.
- National Academic Depository (NAD)/DigiLocker.

7.3 Student Fees and Scholarship Management

The Finance Module should support:

- Fee configuration based on course, programme, semester and category.
- Online and offline payment gateways.
- Department-wise reporting.
- Fee collection.
- Scholarship management.
- No-dues and penalty management.
- Student payment acknowledgements.
- Automated fee reminders with notifications to relevant departments.
- Read-only integration with Tally Prime.

7.4 Hostel Management

The Hostel Module should provide facilities for:

- Room allocation.
- Hostel allotment linked with fee payment.
- Management of disciplinary cases.
- Mess fee management for:
    - Resident students.
    - Day scholars.

7.5 General Administration

The ERP should support administrative functions including:

- Employee management.
- HRMS and Payroll.
- e-Office.
- Procurement.
- Facility Management Services (travel, food and events).
- Inventory and Stores Management.
- Campus Maintenance.
- Campus Security Management, including:
    - Student access validation.
    - Visitor management.
    - Vehicle management.
    - Identity verification through photographs and ID cards.
    - Security personnel roster management.

7.6 Reports

The ERP should provide a comprehensive reporting module capable of generating downloadable reports in both Microsoft Excel and PDF formats.

8. TECHNICAL AND NON-FUNCTIONAL REQUIREMENTS

Area	Requirement
Architecture	Web-based multi-tier architecture with Presentation, Application and Database layers; microservices or modular monolithic/service-oriented design acceptable as appropriate.
Accessibility	Responsive HTML5 interface across desktop, tablet and mobile browsers without third-party plugins; cross-platform student/faculty mobile apps are highly desirable.
Database	Enterprise-grade relational database such as PostgreSQL, MySQL Enterprise or Oracle, supporting ACID compliance, indexing, high availability and zero-data-loss clustering capability.
Performance	Capable of handling concurrent users during admission, result publication and elective allocation; technical specification states page-load response target below 2 seconds.
RBAC	Granular role-based permissions for administrative, academic, examination, finance, faculty, student, hostel and security roles.
Workflow	Configurable multi-level approval workflows across academic, financial and administrative processes.
Audit	Immutable transaction logs including field-level change history, user ID, timestamps and IP addresses.
Encryption	Encryption in transit and at rest as specified in the technical baseline; bidder shall state the exact implementation and algorithms supported.
Data protection	Compliance with applicable national data protection requirements; the technical baseline expressly refers to DPDP Act compliance.
Backup/DR	Automated daily differential and weekly full encrypted backups, point-in-time recovery, RPO <1 hour and RTO <4 hours as specified in the technical document.
SSO	Integration capability with Google Workspace / OAuth2 / SAML 2.0 as applicable.
API/Integration	Documented APIs and integration mechanisms for specified third-party systems and University systems.
Deployment	Cloud-native/on-premise ready architecture, with the final hosting model to be determined in the subsequent procurement/contract.
Reporting	Excel and PDF export; structured and branded output.
Security testing	Bidder shall describe application security testing, vulnerability management, incident response and audit arrangements. The supplied technical evaluation matrix contemplates security audit verification through a CERT-In empanelled auditor report.

9. IMPLEMENTATION AND TRANSITION REQUIREMENTS

The EOI is intended to identify a bidder capable of executing the full implementation lifecycle. The bidder's proposed approach shall therefore cover, at minimum:

1. Project mobilisation, governance structure, nominated Project Manager and University SPOC interface.
2. Detailed requirements validation and preparation of a Software Requirements Specification (SRS) / functional design, where required in the final procurement.
3. Business-process study, gap analysis and configuration/customisation plan.
4. Solution architecture, security architecture and environment plan.
5. Data inventory, data cleansing, mapping, migration and validation strategy.
6. API/integration design and testing with existing University systems.
7. Module-wise configuration/development and controlled releases.
8. System Integration Testing (SIT), User Acceptance Testing (UAT), security testing and performance/load testing.
9. Data migration rehearsal(s), cut-over planning and rollback/contingency planning.
10. User training, administrator training, technical training and preparation of user manuals/SOPs.
11. Go-live support, hand-holding and issue-resolution mechanism.
12. Post-go-live warranty/support and service-level arrangements as may be specified in the final contract.
13. Knowledge transfer and delivery of system documentation, configuration documentation, API documentation and data export/backup procedures.

Bidders shall provide an indicative implementation plan with phases, milestones, dependencies, deliverables, staffing and estimated duration. The final schedule shall be determined in the subsequent procurement and contract; bidders shall not assume that the 90-day period appearing in some older NLU EOI documents applies to WBNUJS.

10. ELIGIBILITY AND PRE-QUALIFICATION CRITERIA

The following criteria are designed for WBNUJS requirements, while avoiding criteria that are not demonstrably necessary for the ERP requirement. Documentary evidence is mandatory.

Clause	Criterion	Requirement/Evidence
10.1 Legal constitution	Bidder shall be a legally constituted company/LLP/partnership/proprietorship or other entity legally competent to contract and shall be engaged in software/ERP/system integration/IT services. Certificate of incorporation/registration and constitutional documents shall be submitted.	
10.2 Relevant business experience	Bidder shall have been engaged in software/ERP/system development, implementation or system integration business for at least 5 years as on the EOI submission deadline.	

Clause	Criterion	Requirement/Evidence
10.3 Financial capacity	Average annual turnover from the relevant business shall not be less than ₹2 crore in each of the last 3 completed financial years, supported by audited financial statements/CA certificate. The exact financial years shall be inserted in the final issued EOI based on the submission date.	
10.4 Higher education ERP experience	Bidder shall have successfully completed at least 3 ERP implementation/development/integration projects for higher education institutions/universities during the last 5 years, supported by work orders/contracts and completion/Go-Live certificates or equivalent evidence.	
10.5 NLU/law university experience	Experience with at least one National Law University/law university is strongly preferred. If the University decides to make this mandatory, the same should be expressly approved and stated in the final EOI/NIT; this draft does not make it a mandatory disqualification criterion.	
10.6 Technical capability	Bidder shall demonstrate capability in web-based ERP architecture, database management, integration/API development, data migration, cybersecurity, backup/DR, workflow and analytics.	
10.7 Quality/security certifications	Bidder shall disclose all relevant certifications. ISO 9001 and ISO 27001 certifications, where held, shall be submitted. The absence of a certification shall not be treated as disqualification unless the final procurement document expressly makes it mandatory.	
10.8 Statutory registrations	PAN and GST registration and other registrations applicable to the bidder and the proposed services shall be furnished.	
10.9 Clean record	Bidder shall disclose debarment/blacklisting, procurement-related adverse orders, and material pending proceedings relevant to public procurement. A declaration shall be furnished.	
10.10 Code of Integrity	Bidder shall furnish declarations covering bribery, misrepresentation, collusion/bid rigging, improper use of information, conflict of interest and previous	

Clause	Criterion	Requirement/Evidence
	transgressions in accordance with the principles reflected in GFR Rule 175.	
10.11 Authorised signatory	Authorisation/Power of Attorney/board resolution or equivalent evidence establishing the authority of the signatory shall be submitted.	

11. DOCUMENTS AND EVIDENCE TO BE SUBMITTED

- EOI submission form and signed declaration.
- Certificate of incorporation/registration and constitutional documents.
- PAN and GST registration.
- Audited financial statements for the last three completed financial years and/or CA-certified turnover statement.
- Company profile and details of principal business activities.
- Details of relevant ERP projects completed during the last five years, with client name, scope, value where disclosable, year, modules, implementation status and contact details.
- Work orders/contracts and completion/Go-Live certificates for the qualifying projects.
- Details of higher education and law university/NLU implementations.
- Technical architecture note, deployment model and technology stack.
- Cybersecurity, data protection, backup and disaster-recovery approach.
- Implementation methodology, indicative project plan and staffing plan.
- Proposed support/service model and escalation matrix.
- Details of key personnel proposed for implementation, including role, qualification and relevant experience.
- Details of certifications/accreditations and copies thereof.
- Non-blacklisting/debarment and Code of Integrity declaration.
- Conflict-of-interest declaration.
- Details of any material litigation/procurement debarment/adverse action relevant to the bidder.
- Any other information specifically requested in the online EOI schedule/corrigendum.

12. EOI SUBMISSION REQUIREMENTS

- The EOI shall be submitted only through the designated e-Procurement portal and in the file formats/size limits prescribed therein.
- No manual/offline EOI shall be accepted unless the final portal/tender conditions expressly provide otherwise.
- The bidder shall be responsible for timely upload, digital signing and successful submission. The server time of the e-Procurement system shall govern the deadline where the portal so provides.
- All supporting documents shall be legible and self-certified/signed by the authorised signatory as required.
- Price information shall not be submitted in the EOI. Any EOI containing a financial quotation shall be liable to be treated as non-responsive for this stage.
- Corrigenda and clarifications published by WBNUJS shall form part of the EOI and shall be considered in evaluating responses.
- The bidder shall retain proof of successful online submission.

EOI Fee / EMD: No EOI processing fee or EMD is specified in this capability-stage document. Any such requirement, if approved, shall be expressly inserted before publication. Bid security for the subsequent procurement shall be dealt with separately in the NIT/RFP.

13. EVALUATION AND SHORTLISTING METHODOLOGY

The evaluation shall be conducted in a documented and transparent manner by a committee/authority constituted or authorised by WBNUJS. Evaluation criteria shall be applied uniformly to all responsive applicants. The University may seek written clarifications limited to clarification of information already submitted and shall not permit substantive alteration of the response.

13.1 Stage I – Mandatory Responsiveness and Eligibility

Responses shall first be checked for completeness, submission within time, legal eligibility, required financial evidence, relevant project evidence, declarations and other mandatory documents. Responses failing a mandatory criterion may be treated as non-responsive, subject to the applicable procurement rules and the University's approved procedure.

13.2 Stage II – Capability Assessment

Ref	Evaluation Area	Marks	Indicative Assessment
A	*Relevant ERP / higher education experience*	20	Quality, scale, relevance and successful completion of comparable ERP projects.
B	*NLU / law university experience*	10	Relevant law-university implementations, where available; preference is qualitative and shall not override mandatory criteria.
C	*Functional coverage and solution fit*	20	Ability to address WBNUJS modules and workflows; standard/configurable/custom/integration classification.
D	*Technical architecture, scalability and security*	20	Architecture, database, performance, RBAC, audit, encryption, backup/DR, SSO and APIs.
E	*Implementation methodology and migration*	10	SRS/gap analysis, configuration, migration, testing, UAT, training and go-live plan.
F	*Project team and support capability*	10	Key personnel, local/onsite support capability, escalation and service model.
G	*Presentation/demonstration*	10	Demonstration of relevant workflows and understanding of WBNUJS requirements.
	TOTAL	100	

The above scoring matrix is a proposed EOI-stage capability assessment derived from the requirements and precedent documents supplied. Before issue, the competent authority should approve the final scoring weights and any minimum qualifying score. No financial score is assigned at EOI stage.

13.3 Shortlisting

Applicants that are found responsive and meet the approved qualifying requirements may be shortlisted for the subsequent procurement stage. Where the procurement is treated as consultancy

and Regulation 22 of the WBNUJS Procurement of Goods and Services Regulations 2017 is applicable, the shortlist shall ordinarily contain not less than three eligible consultants, subject to the conditions and approvals applicable to the procurement. For an ERP system procurement classified otherwise, the shortlist shall follow the applicable procurement rules and the final approved EOI methodology.

Shortlisting under this EOI shall not constitute an award, selection of a successful bidder, or entitlement to participate in any procurement contrary to the final NIT/RFP conditions. The University may decide not to proceed, reframe the procurement, or issue a fresh procurement document, subject to applicable rules and approvals.

14. PRESENTATION / DEMONSTRATION AND CLARIFICATION STAGE

Applicants shortlisted after Stage I may be invited to make a presentation and/or demonstration before the Evaluation Committee. The exact schedule and mode shall be communicated separately through the portal/email.

The demonstration may be required to cover, as applicable:

- Candidate onboarding, document verification, admission and student ID workflow.
- Programme/course setup, timetable/elective allocation and attendance-to-examination eligibility.
- Secure question-paper workflow, pseudocode masking/unmasking, marks upload, grading and transcript generation.
- Fee configuration, payment/reconciliation workflow and Tally Prime integration approach.
- LMS course content, assignment and learning analytics workflow.
- Hostel allocation, mess fee and security/visitor workflow.
- HRMS/payroll, e-Office, procurement/inventory and maintenance workflows.
- RBAC, multi-level approvals, audit logs, encryption, backup/DR and SSO.
- Dashboards, reporting and Excel/PDF export.
- API/integration and data migration approach.

The supplied technical evaluation matrix specifically contemplates live demonstrations for student onboarding/attendance-to-exam eligibility, examination pseudocode and grade-card rendering, finance/Tally/payment reconciliation, LMS/core administration and concurrent-user handling, and security/audit verification.

15. CONDITIONS GOVERNING THE EOI

15.1 The EOI is an invitation for submission of information and capability credentials and does not constitute an offer or a promise of contract.

15.2 No financial bid is invited at this stage. Applicants shall not quote prices in the EOI response.

15.3 WBNUJS may issue corrigenda, clarifications or amendments before the submission deadline. Such modifications shall be published/communicated through the same procurement channels as applicable.

15.4 If a material modification is made, the University may extend the submission deadline where considered necessary.

15.5 The University may seek clarification on submitted documents. A clarification shall not ordinarily permit a bidder to cure a substantive eligibility failure or materially alter its response.

15.6 Joint ventures/consortia/sub-contracting arrangements, if permitted, shall be governed by the final procurement document. Applicants shall clearly disclose all proposed partners and subcontractors at EOI stage.

15.7 No applicant shall assign the EOI response or any prospective right under the subsequent procurement without the University's written approval, subject to applicable procurement rules.

15.8 The bidder shall comply with all applicable tax, labour, employment, information-security and other statutory requirements in connection with the eventual contract.

15.9 All costs of preparing and submitting the EOI, including presentation/demo costs, shall be borne by the applicant unless expressly stated otherwise.

15.10 Late submissions shall not be considered where the designated e-Procurement portal has closed the submission window.

15.11 The University may reject incomplete, unsigned, materially misleading or unsupported submissions, subject to the principles of fairness and the applicable procurement rules.

15.12 If the bidder submits false information or forged/invalid documents, the response may be rejected and appropriate action may be taken under applicable law, procurement rules and the final tender conditions.

15.13 The bidder shall preserve confidentiality of all University information received in connection with this EOI.

15.14 The bidder shall not use University data, documents, specifications or information for any purpose other than preparing its EOI response without written permission.

15.15 The final NIT/RFP and contract shall prevail over any indicative statement in this EOI if the procurement proceeds and the final document lawfully modifies or replaces an indicative requirement.

16. CONFIDENTIALITY AND DATA PROTECTION

The ERP requirement involves sensitive academic, examination, financial, employee and student information. Bidders shall treat all non-public information received from WBNUJS as confidential and shall implement appropriate administrative, technical and organisational safeguards.

- Access to University information shall be limited to personnel having a need to know for the EOI/proposed project.
- Copies shall not be made except as necessary for the response and evaluation process.
- Any data sample shared by WBNUJS shall be used solely for the stated procurement purpose.

- Potential bidders shall disclose any material security incident or data breach relevant to their capability that may affect performance of the proposed engagement.
- The final contract shall contain detailed data ownership, data residency/hosting, security, incident reporting, retention, deletion, backup, recovery, audit and exit/transition provisions.

The supplied technical specification expressly requires role-based access, multi-level workflows, immutable audit trails, secure storage, encryption, backup/disaster recovery, and compliance with applicable data-protection standards, including reference to the DPDP Act.

17. CODE OF INTEGRITY AND CONFLICT OF INTEREST

In accordance with the principles reflected in the WBNUJS Procurement of Goods and Services regulations, 2017, every applicant shall act with integrity and shall not offer, solicit or accept any bribe, gift or material benefit intended to influence the procurement process; misrepresent information; engage in collusion, bid rigging or anti-competitive conduct; improperly use University information; obstruct investigation/audit; make false declarations; or conceal a conflict of interest.

Each applicant shall disclose any actual, potential or perceived conflict of interest involving the bidder, its directors/partners/key personnel and any officer/employee of WBNUJS connected with the procurement. The University may require further clarification and may take action permitted by the applicable procurement rules.

The bidder shall also disclose relevant procurement transgressions/debarments during the preceding three years, consistent with the Code of Integrity framework.

18. RESERVATION OF RIGHTS OF WBNUJS

- WBNUJS reserves the right, subject to applicable rules, to accept or reject any or all EOI responses, cancel or modify the process, issue corrigenda, seek clarifications, or decide not to proceed to the subsequent procurement.
- The University is not bound to accept the lowest price or any proposal at the subsequent stage merely because an applicant has been shortlisted at EOI stage.
- Shortlisting does not create any vested right to award of contract.
- The University may amend or refine functional/technical requirements in the subsequent NIT/RFP after due process, provided such amendment is consistent with applicable procurement rules.
- WBNUJS may verify the credentials, references, financial statements, certifications and implementation claims submitted by applicants.
- WBNUJS may contact reference clients named by the bidder and may seek confirmation of scope, implementation status and performance.
- The University may inspect or request demonstration of the proposed solution or visit a reference implementation, where considered necessary and subject to the approved process.

19. INDICATIVE SUBSEQUENT PROCUREMENT FRAMEWORK

The following is included to inform applicants of the likely structure and is not a substitute for the final NIT/RFP:

Item	Indicative Position
Procurement method	Open competitive procurement through the applicable e-Procurement system, subject to final approval and procurement classification.

Item	Indicative Position
Bid structure	The NIT may contemplate a two-cover system: Technical Bid and Financial Bid.
Technical baseline	Technical specification based on the recommendation by the IT Committee and the final approved functional requirements.
Warranty	Five-year onsite comprehensive standard warranty. The final NIT/contract shall govern.
Financial security	Bid security, if applicable, shall be prescribed in the final bidding document in accordance with the applicable University rules and approved amount.
Performance security	If applicable, performance security shall be prescribed in the final contract in accordance with the applicable University rules.
Payments	Payment milestones, if any, shall be linked to measurable deliverables/acceptance and shall be set out in the final NIT/RFP/contract.
Testing and acceptance	The final contract should establish module-wise and integrated-system testing, UAT, acceptance criteria and go-live acceptance.
Support	The final contract should establish warranty support, service levels, incident escalation and post-warranty support/AMC arrangements.
Data and exit	The final contract should address data ownership, export, documentation, source/configuration artefacts where contractually applicable, backup and transition assistance.

20. ANNEXURES

1. Annexure I – EOI Submission / Covering Form
2. Annexure II – Bidder Information Form
3. Annexure III – Eligibility & Compliance Matrix
4. Annexure IV – Relevant ERP Experience Statement
5. Annexure V – Higher Education / NLU Reference Projects
6. Annexure VI – Financial Capacity Statement
7. Annexure VII – Technical Capability & Architecture Response
8. Annexure VIII – Proposed Implementation Methodology and Team
9. Annexure IX – Information Security, Backup and Disaster Recovery Declaration
10. Annexure X – Code of Integrity / No Collusion / Conflict of Interest Declaration
11. Annexure XI – Non-Blacklisting / Debarment Disclosure
12. Annexure XII – Authorisation of Signatory
13. Annexure XIII – Client Reference / Performance Verification Format
14. Annexure XIV – EOI Document Checklist
15. Annexure XV – High-Level Functional Response Matrix

ANNEXURE I – EOI SUBMISSION / COVERING FORM

Particular	To be filled by Applicant
EOI Reference No.	
Name of Applicant / Organisation	
Registered Address	
Authorised Signatory	
Designation	
Email / Telephone	
PAN	
GSTIN	
Year of Establishment	
Legal Status	
Whether responding as OEM/Product Owner/System Integrator/Implementation Partner/Other	

We submit this Expression of Interest in response to the above EOI. We confirm that the information and documents submitted are true and complete to the best of our knowledge and that we have understood that this EOI is a capability/shortlisting exercise and not a financial bid or contract.

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE II – BIDDER INFORMATION FORM

Field	Information
Registered legal name	
Trade/brand name, if any	
Legal constitution	
Registration / CIN / LLPIN / equivalent	
Registered office	
Operational office(s) relevant to WBNUJS	
Year established	
Nature of principal business	
PAN	
GSTIN	
Website	
Authorised contact person	
Email	
Mobile/Telephone	
Names of Directors/Partners/Key owners	
Details of holding/subsidiary/group entities relevant to proposed solution	

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE III – ELIGIBILITY & COMPLIANCE MATRIX

Clause	Eligibility Requirement	Complied (Yes/No)	Evidence / Page Reference
10.1	Legal constitution and competence to contract		
10.2	Minimum 5 years relevant software/ERP/system-integration business		
10.3	Turnover requirement for last 3 completed FY		
10.4	At least 3 completed higher-education ERP projects in last 5 years		
10.5	NLU/law-university experience (preferred / disclose)		
10.6	Technical capability		
10.7	Certifications/accreditations disclosed		
10.8	PAN/GST and applicable statutory registrations		
10.9	Blacklisting/debarment/adverse procurement disclosure		
10.10	Code of Integrity and conflict declaration		
10.11	Authorised signatory evidence		

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE IV – RELEVANT ERP EXPERIENCE STATEMENT

Sl.	Client / Institution	Year	Scope / Modules	ERP Product / Technology	Status	Order / Completion Ref.
1						
2						
3						
4						
5						
6						

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE V – HIGHER EDUCATION / NLU REFERENCE PROJECTS

Provide details of at least three completed higher-education ERP projects and clearly identify National Law University/law-university implementations, if any.

Sl.	Institution	Type	Modules Implemented	Go-Live Year	Current Status	Client Contact
1						
2						
3						
4						
5						
6						

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE VI – FINANCIAL CAPACITY STATEMENT

Financial Year	Turnover (₹ crore)	Relevant ERP/IT Turnover (₹ crore), if separately available	Profit/Loss	Net Worth	Audited FS / CA Certificate Ref.
FY 2023-2024					
FY 2024-2025					
FY 2025-2026					

Attach audited financial statements and/or CA-certified statement as permitted by the final EOI. The bidder shall not manipulate group turnover to satisfy this criterion; the basis of turnover computation shall be clearly disclosed.

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE VII – TECHNICAL CAPABILITY & ARCHITECTURE RESPONSE

Area	Bidder Response / Evidence
ERP architecture and deployment model	
Frontend/backend/programming technologies	
Database technology and HA approach	
Workflow engine/configurability	
API / integration framework	
Mobile application capability	
Performance/load-handling approach	
RBAC and identity/SSO	
Audit trail and logging	
Encryption and key management	
Backup / DR / RPO / RTO	
Security testing/audit arrangements	
Reporting / BI/dashboards	
Data migration tools and methodology	
Hosting / cloud / on-premise options	

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE VIII – PROPOSED IMPLEMENTATION METHODOLOGY AND TEAM

Role	Name	Qualification	Relevant Experience	Years	Proposed Responsibility
Project Manager					
Solution Architect					
ERP Functional Lead					
Technical Lead					
Database / Integration Lead					
Security Lead					
Data Migration Lead					
Training / Change Lead					

Attach an indicative project plan/PERT or milestone chart showing requirements validation, SRS/design, gap analysis, configuration/customisation, integration, migration, testing, UAT, training, go-live and hand-holding.

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE IX – INFORMATION SECURITY, BACKUP AND DISASTER RECOVERY DECLARATION

- RBAC and least-privilege access controls are supported.
- Multi-level approval workflows are supported.
- Immutable/controlled audit logs are supported.
- Encryption in transit and at rest is supported; exact algorithms shall be stated.
- Backup and point-in-time recovery are supported.
- Proposed RPO and RTO shall be stated.
- Incident detection, escalation and response processes are maintained.
- Security testing/vulnerability assessment arrangements shall be disclosed.
- Data retention, deletion and export mechanisms shall be disclosed.
- Sub-processors/cloud service providers, if any, shall be disclosed at the appropriate stage.

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE X – CODE OF INTEGRITY / NO COLLUSION / CONFLICT OF INTEREST DECLARATION

We hereby declare that:

1. We have not offered, promised, solicited or accepted any bribe, gift or material benefit intended to influence this procurement process.
2. We have not engaged in collusion, bid rigging or anti-competitive conduct in relation to this EOI.
3. We have not made any false statement or material misrepresentation in the response.
4. We shall not misuse confidential information received from WBNUJS.
5. We have disclosed all actual, potential or perceived conflicts of interest relevant to this procurement.
6. We have disclosed any relevant procurement transgression/debarment during the preceding three years.
7. We shall cooperate with any lawful verification or audit connected with the procurement. Conflict/transgression disclosure, if any:
   _____

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE XI – NON-BLACKLISTING / DEBARMENT DISCLOSURE

I hereby certify that the above firm namely _____ is neither blacklisted by any Central/ State Government/ Public Undertaking/ Institute nor any criminal case registered/pending against the firm or its owner/partners/directors anywhere in India (or) against any of its branches (or) partners abroad.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE XII – AUTHORISATION OF SIGNATORY

Certified extract/board resolution/power of attorney / constitutional authorisation establishing that the undersigned is authorised to submit this EOI and make binding declarations on behalf of the applicant.

Name	Designation	Signature	Date

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE XIII – CLIENT REFERENCE / PERFORMANCE VERIFICATION FORMAT

Particular	Client Response
Client Institution	
Nature of Institution	
ERP Project Name	
Scope / Modules	
Implementation / Go-Live Date	
Current Status	
Bidder's Role	
Client Contact Person	
Designation	
Email / Telephone	
Performance observations	

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE XIV – EOI DOCUMENT CHECKLIST

Sl.	Document	Submitted (Yes/No)	Page / File Reference
1	EOI Submission Form signed		
2	Registration/incorporation documents		
3	PAN and GST		
4	Financial statements/turnover evidence for last three completed FY		
5	Company profile		
6	Relevant ERP project list		
7	Work orders/contracts and completion/Go-Live evidence		
8	Higher education / NLU reference details		
9	Technical architecture response		
10	Security and DR response		
11	Implementation methodology		
12	Key personnel details		
13	Certification details		
14	Code of Integrity/conflict declaration		
15	Non-blacklisting / debarment disclosure		
16	Authorisation of signatory		
17	Any other document required by portal/corrigendum		

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____

ANNEXURE XV – HIGH-LEVEL FUNCTIONAL RESPONSE MATRIX

Sl.	Functional Requirement	Availability	Product/Module	Remarks / Evidence
1	Admission and online application	Standard / Configurable / Custom / Integration / Not Available		
2	Document verification	Standard / Configurable / Custom / Integration / Not Available		
3	Student enrolment/ID	Standard / Configurable / Custom / Integration / Not Available		
4	Academic programme/course/curriculum	Standard / Configurable / Custom / Integration / Not Available		
5	Timetable and room allocation	Standard / Configurable / Custom / Integration / Not Available		
6	Elective allocation	Standard / Configurable / Custom / Integration / Not Available		
7	Attendance and exemptions	Standard / Configurable / Custom / Integration / Not Available		
8	Examination eligibility	Standard / Configurable / Custom / Integration / Not Available		
9	LL.M. lifecycle	Standard / Configurable / Custom / Integration / Not Available		

Sl.	Functional Requirement	Availability	Product/Module	Remarks / Evidence
10	Ph.D. lifecycle	Standard / Configurable / Custom / Integration / Not Available		
11	Question paper security	Standard / Configurable / Custom / Integration / Not Available		
12	Pseudocode/anonymous evaluation	Standard / Configurable / Custom / Integration / Not Available		
13	Marks upload and validation	Standard / Configurable / Custom / Integration / Not Available		
14	Grading/result processing	Standard / Configurable / Custom / Integration / Not Available		
15	Review/re-evaluation	Standard / Configurable / Custom / Integration / Not Available		
16	Hall ticket/exam attendance	Standard / Configurable / Custom / Integration / Not Available		
17	Transcripts/certificates	Standard / Configurable / Custom / Integration / Not Available		
18	ABC/NAD/DigiLocker integration	Standard / Configurable / Custom / Integration / Not Available		

Sl.	Functional Requirement	Availability	Product/Module	Remarks / Evidence
19	Fees/scholarship	Standard / Configurable / Custom / Integration / Not Available		
20	Payment gateway/reconciliation	Standard / Configurable / Custom / Integration / Not Available		
21	Tally Prime integration	Standard / Configurable / Custom / Integration / Not Available		
22	LMS	Standard / Configurable / Custom / Integration / Not Available		
23	Hostel/mess	Standard / Configurable / Custom / Integration / Not Available		
24	Visitor/security	Standard / Configurable / Custom / Integration / Not Available		
25	HRMS/payroll	Standard / Configurable / Custom / Integration / Not Available		
26	e-Office	Standard / Configurable / Custom / Integration / Not Available		
27	Procurement/inventory	Standard / Configurable / Custom / Integration / Not Available		

Sl.	Functional Requirement	Availability	Product/Module	Remarks / Evidence
28	Facility/maintenance	Standard / Configurable / Custom / Integration / Not Available		
29	Reports/dashboards	Standard / Configurable / Custom / Integration / Not Available		
30	RBAC/workflows/audit	Standard / Configurable / Custom / Integration / Not Available		
31	Encryption/backup/DR	Standard / Configurable / Custom / Integration / Not Available		
32	SSO	Standard / Configurable / Custom / Integration / Not Available		
33	API/integration	Standard / Configurable / Custom / Integration / Not Available		
34	Data migration	Standard / Configurable / Custom / Integration / Not Available		
35	Mobile application	Standard / Configurable / Custom / Integration / Not Available		

Authorised Signatory: _____

Name: _____

Date: _____

Seal: _____